

**East Valley SELPA**  
**STEERING COMMITTEE MEETING**  
670 E. Carnegie Drive, San Bernardino, CA 92408

**\*\* AGENDA \*\***  
**November 12, 2020 8:00 A.M.**  
**Held virtually via Zoom**

**“Leadership and Learning are Indispensable to Each Other” John F. Kennedy**

**PRESENTER**

- |     |                            |               |
|-----|----------------------------|---------------|
| 1.0 | CALL TO ORDER              | Patty Metheny |
| 2.0 | PUBLIC COMMENTS            |               |
| 3.0 | REVIEW/APPROVAL OF MINUTES | Patty Metheny |
| 4.0 | DISCUSSION/PRESENTATION    |               |

Finance Items

- |     |  |                 |
|-----|--|-----------------|
| 4.1 | 2020-2021 1st Interim EV SELPA Budgets                 | Andrea Tennyson |
| 4.2 | 2020-2021 1st Quarter NPS Reimbursement Transfer       | Andrea Tennyson |
| 4.3 | EV SELPA 2020-2021 Schedule REX                        | Andrea Tennyson |
| 4.4 | Regional Program Transfer Request Stakeholder Meetings | Bridgette Ealy  |
| 4.5 | EV SELPA 2020-2021 Fiscal Reporting Calendar           | Andrea Tennyson |

Program Items

- |     |  |               |
|-----|--|---------------|
| 4.6 | Alternate ELPAC 2020-2021 <ul style="list-style-type: none"><li>• November 5, 2020 CDE Presentation</li><li>• Presentation Notes</li><li>• Alternate ELPAC Resources</li></ul>   | Patty Metheny |
| 4.7 | Temporary Emergency Educational Plan ( <i>Ed Code 56345(a)(9)</i> ) <ul style="list-style-type: none"><li>• Consideration for inclusion in IEP (<i>EV-50</i>)</li><li>• Guidance on Offers of FAPE During COVID-19</li></ul> | Rick Homutoff |
| 4.8 | CDE Compliance Monitoring 2020-2021 <ul style="list-style-type: none"><li>• “SEP” Plans due to EV SELPA – November 16, 2020</li><li>• “Mega Letter Light” – January 2021</li></ul>   | Patty Metheny |
| 4.9 | New EV SELPA Website   | Patty Metheny |

- Secure Login Side
  - Director's Level 2 Access

4.10 SBCSS Fee-for-Service Verification Process Andrea Tennyson

4.11 SBCSS East Valley Operations Scott Wyatt

4.12 Hot Topics Committee

## 5.0 OTHER

5.1 2020-2021 EVSELPA Steering Committee Meetings

5.2 2020-2021 EVSELPA Board of Directors Meetings

5.3 2010-2021 EVSELPA CAC Meetings

5.4 EV SELPA Professional Development – November & December 2020

5.5 Next Meeting – December 10, 2020 8:00 AM

East Valley SELPA  
STEEERING COMMITTEE MEETING MINUTES  
October 15, 2020

MEMBERS PRESENT:

Dr. Patty Metheny  
Rob Pearson  
Jason Hill  
Bridgette Ealy  
Derek Swem  
Dr. Scott Wyatt  
Jim Stolze

East Valley SELPA  
Colton Joint Unified School District  
Redlands Unified School District  
Rialto Unified School District  
Rim of the World Unified School District  
San Bernardino County Supt of Schools  
Yucaipa-Calimesa Joint Unified School District

FISCAL STAFF PRESENT:

Linda Resiwain  
Brian Guggisberg  
Nicole Albiso  
Scott Whyte  
Linda Regalado  
Jennifer Alvarado  
Grace Granados  
Lacey Hall  
Keith Bacon

Business Services, Colton  
Business Services, Redlands  
Business Services, Rialto  
Business Services, Rim  
Business Advisory, SB County Schools  
Internal Business, SB County Schools  
Internal Business, SB County Schools  
Internal Business, SB County Schools  
Business Services, Yucaipa

OTHERS PRESENT:

Dr. Rick Homutoff  
Anne-Marie Foley  
Andrea Tennyson  
Rosalva Contreras  
Tracy Schroeder  
Mary Anne Klenske  
Lisa Horsley  
Jessica Lascano

East Valley SELPA  
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East Valley SELPA  
SBCSS, East Valley Operations

1.0 CALL TO ORDER: SELPA Administrator Dr. Patty Metheny called the meeting to order at 8:00 a.m. via Zoom.

2.0 PUBLIC COMMENTS: There were no public comments.

3.0 REVIEW/APPROVAL OF MINUTES: The minutes of the September 10, 2020 meeting were reviewed. Motion to approve the minutes was made by Jim Stolze and seconded by Derek Swem. The minutes were approved by consensus of the members present.

#### 4.0 DISCUSSION/PRESENTATION

##### Finance Issues

##### 4.1 EV SELPA MOE SEMA & SEMB

Andrea Tennyson presented the Maintenance of Effort SEMA and SEMB. Based on the data provided by San Bernardino County Superintendent of Schools Business Advisory department, all East Valley SELPA districts have passed both SEMA and SEMB. Ms. Tennyson indicated she will send the tracking forms for signature after the meeting and will submit these reports to CDE in November. The completed Excess Cost reports were also provided. Ms. Tennyson reported they are ready and will also be submitted by November.

##### 4.2 Guidance on State 6512 Mental Health Funds

Information regarding State 6512 Mental Health funds was provided. Dr. Metheny recommended prioritizing the expenditure of 6512 funds for special education expenses to prevent affecting the MOE. The first apportionment of 50% has been received and will be distributed soon. Funds will be distributed based on the FY 19/20 special education pupil count.

##### 4.3 EV SELPA Fiscal Reporting Calendar 2020-2021 Review

Andrea Tennyson reviewed the fiscal reporting calendar for October through December. Fiscal staff were reminded of several deadlines approaching and, in particular, the certification of SBCSS fee-for-service counts in November.

##### 4.4 Regional Program Transfer Request for 2021-2022

Dr. Metheny reviewed the request made by Rialto USD to transfer students placed in County operated classrooms back to Rialto USD for the 2021-2022 school year. In totality, Rialto expects to transfer 30 students with seven of those students transferring via IEP meetings held this year, 2020-2021. Bridgette Ealy explained that most students will be absorbed into current Rialto programs and only two classrooms will need to be opened to accommodate returning students. Rialto USD will schedule parent and staff meetings to discuss the transfer ahead of the final presentation for approval by the EV SELPA Board of Directors in November. Jennifer Alvarado provided information on the fiscal implications of this transfer. Due to conservative fiscal planning for 2020-2021 and based on current available data, she estimated an increase of only \$2,025 per student for SAI and \$81 per low incidence service. In Dr. Wyatt's absence, Ms. Alvarado also reviewed the programmatic and staffing implications presented to the committee in a memorandum format.

##### Program Issues

##### 4.5 CDE Special Education Division Guidance 10.1.20

Anne-Marie Foley reviewed the EV SELPA Alternative Triennial Assessment (AT) forms along with possible scenarios for the forms use during COVID-19. This included guidance for conducting triennial assessments given the parameters of currently signed and unsigned assessment plans, available assessment models (virtual and in-person) and parent preferences for assessments. Committee members discussed the scenarios and how to best complete assessments to ensure compliance. Ms. Foley agreed to update the guidance document and resend to all committee members.

#### 4.6 ADR COVID-19 Grant & EV SELPA Draft Plan

Dr. Metheny reviewed the draft plan for submission to CDE. The plan was developed by a group of district and SELPA representatives. Discussion specific to the viability of standardizing a data collection process for distance learning as well as the parent- to teacher-cadre ensued. It was agreed data will be collected specific to the requirements of the grant but that a standardized data collection for reporting on goal progress will not be included in the plan. The Committee agreed to all other plan components for submission with the application package.

#### 4.7 WebIEP

Ms. Foley provided WebIEP updates as follows:

General Education Participation Percentage – Ms. Foley provided the committee with information about the need to collect additional Gen Ed Participation data within WebIEP for the purposes of the Excess Cost Calculation for MOE. The team provided a variety of suggestions to make this process simpler for the WebIEP user. Anne-Marie will follow up with Faucette Micro Systems on these ideas to determine how to best collect this data in the most efficient and least confusing manner.

Forms Updates – There are no new form revisions to be presented this month. The new Interim Administrative Placement (IAP) forms and process were implemented in WebIEP on 10/8/20. The committee was reminded of the new process of “adopting” records through the Utility in the API when a student transfers into the LEA.

WebIEP Access Levels – The committee was provided with a chart describing the levels of user access within WebIEP. Also presented was a chart of the specific forms accessible with NPS level access. The current process for providing access to NPS users was discussed. After discussion, the committee agreed that all NPS users would be provided with a standard protocol of access (as determined by the committee) and that access would be provided to NPS users by SELPA. This will eliminate the need for each LEA to provide an access request form for each NPS and will standardize the level of access for NPS users. Dr. Metheny and Anne-Marie will follow up with SELPA staff to create internal procedures for this practice.

#### 4.8 Compliance Monitoring Updates

Ms. Foley provided compliance monitoring updates as follows:

DINC – Anne-Marie Foley reminded the committee of CDE’s Data Identified Non-Compliance (DINC) process for this year. CDE pulled data related to overdue initials and

triennials in September and intends to conduct another data pull on October 23<sup>rd</sup>. The committee discussed the source of the data for the initials (Plan Type 30) and the intent of CDE to require Plan Type 30 submissions on an on-going basis (as with all other Plan Types), rather than the two-times per year practice currently utilized by most vendors. The committee was reminded that CDE is requesting a 20% decrease in overdue Initials and Triennials.

NPS Annual Visits – The committee discussed the requirements of AB1172 related to NPS Annual Monitoring. As most NPSs are not yet serving students in-person, the onsite facilities visit, and student observation cannot be effectively completed. The committee agreed that LEAs will revisit the need to conduct these reviews in January to ascertain the conditions at that time.

Compliance Calendar – A calendar of dates was provided related to compliance.

#### 4.9 CALPADS Student Data

Dr. Metheny reviewed a projected change to the Fall CALPADS submission due to an extension LEAs have to enter free and reduced meal program counts. The extension is to December 31, 2020. This means, LEAs and SELPAs will need to meet the certification date of December 18, 2020; then decertify during the amendment window and after December 31. LEAs and SELPAs will need to recertify in January 2021. Anne-Marie also shared LEAs are encouraged to complete certification by November 20, 2020 to provide time to SELPAs to run and review reports before the December 18, 2020 certification deadline.

Lisa Horsley reported she is working closely with district staff on error corrections to meet the certification deadlines. She also shared she has created and within the week will provide to districts Plan Type 30 reports. Dr. Metheny reminded the Committee members these reports contain the students with ‘open’ and signed assessment plans for whom IEP meetings have not been held. They are the students CDE will identify as noncompliant for initial IEP meetings if the reports indicate more than 60 days have passed since the signed assessment plan was received by the district.

Lisa also reminded the Committee of the next DA Users’ Meeting – October 29 at 2:00 pm.

#### 4.10 Sierra School NPS Update

Dr. Metheny provided the latest update on the projected completion of the Sierra School NPS. The school will be housed in Colton and construction remodeling is scheduled to be completed the week of November 9, 2020. Dr. Metheny also provided the name and bio of the Sierra School director, Loni Kirk. Ms. Kirk is in the process of hiring staff now. Beginning the week of November 16, district teams and a SELPA representative can meet with Ms. Kirk and her team to review potential students for the program and plan transfer IEP meetings. Sierra School will develop a virtual introduction to the campus to share in the IEP meetings. Rosalva Contreras will coordinate the planning meetings. While Sierra School is likely to start accepting students shortly after

Thanksgiving, January 2021 is a more likely timeframe for the full operation of the program to be in place.

- 4.11 SBCSS East Valley Operations  
Scott Wyatt was not in attendance.

- 4.12 Hot Topics  
Jim Stolze spoke about the need to obtain guidance for planning purposes if distance learning continues for the majority of students beyond Spring 2021. Current guidance is to continue with the offer of FAPE from prior to March 13, 2020 when schools began providing distance learning due to the pandemic. But if distance learning becomes a long-term reality and potential choice for families, guidance around how best to offer and provide FAPE is needed. Dr. Metheny spoke about the potential to reimagine FAPE in the nontraditional setting of brick and mortar campuses. She also agreed to consult with legal counsel for guidance.

Jason Hill shared with the Committee he was recently appointed to the position of Assistant Superintendent, Business Services for the Redlands USD. Consequently, he will no longer be a member of the Committee. Patti Buchmiller will be taking his place. Dr. Metheny extended congratulations and gratitude for his service in special education administration and his contributions to the SELPA. Members of the Committee did the same. She asked Mr. Hill to share with Ms. Buchmiller the Steering Committee meeting schedule for 2020-2021 and to let her know the SELPA looks forward to supporting her work.

## 5.0 OTHER

5.1 2020-2021 EV SELPA Steering and Finance Committee Meetings

5.2 2020-2021 EV SELPA Board of Directors Meeting

5.3 2020-2021 EV SELPA CAC Meetings

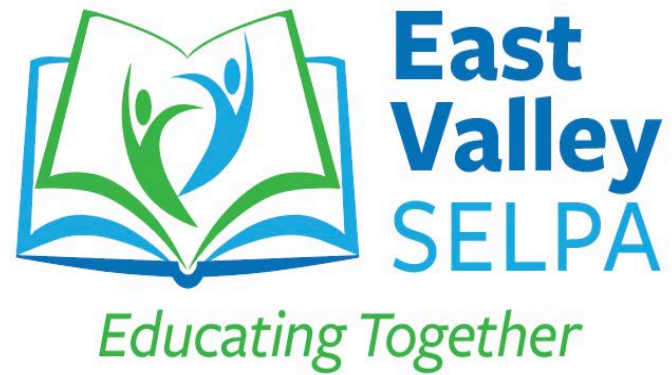
5.4 EV SELPA Professional Development – October & November 2020

6.0 ADJOURNMENT: Meeting adjourned at 12:07 pm. Next meeting will be held on November 12, 2020.

## FINANCE ISSUES

### 4.1 2020-2021 1<sup>ST</sup> Interim EV SELPA Budgets





FY 2020-21  
EAST VALLEY SELPA  
First Interim  
Operations Budget

**November 12, 2020**

Patty Metheny, EdD., Administrator, East Valley SELPA  
Andrea Tennyson, Consultant, East Valley SELPA

**EAST VALLEY SELPA**  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
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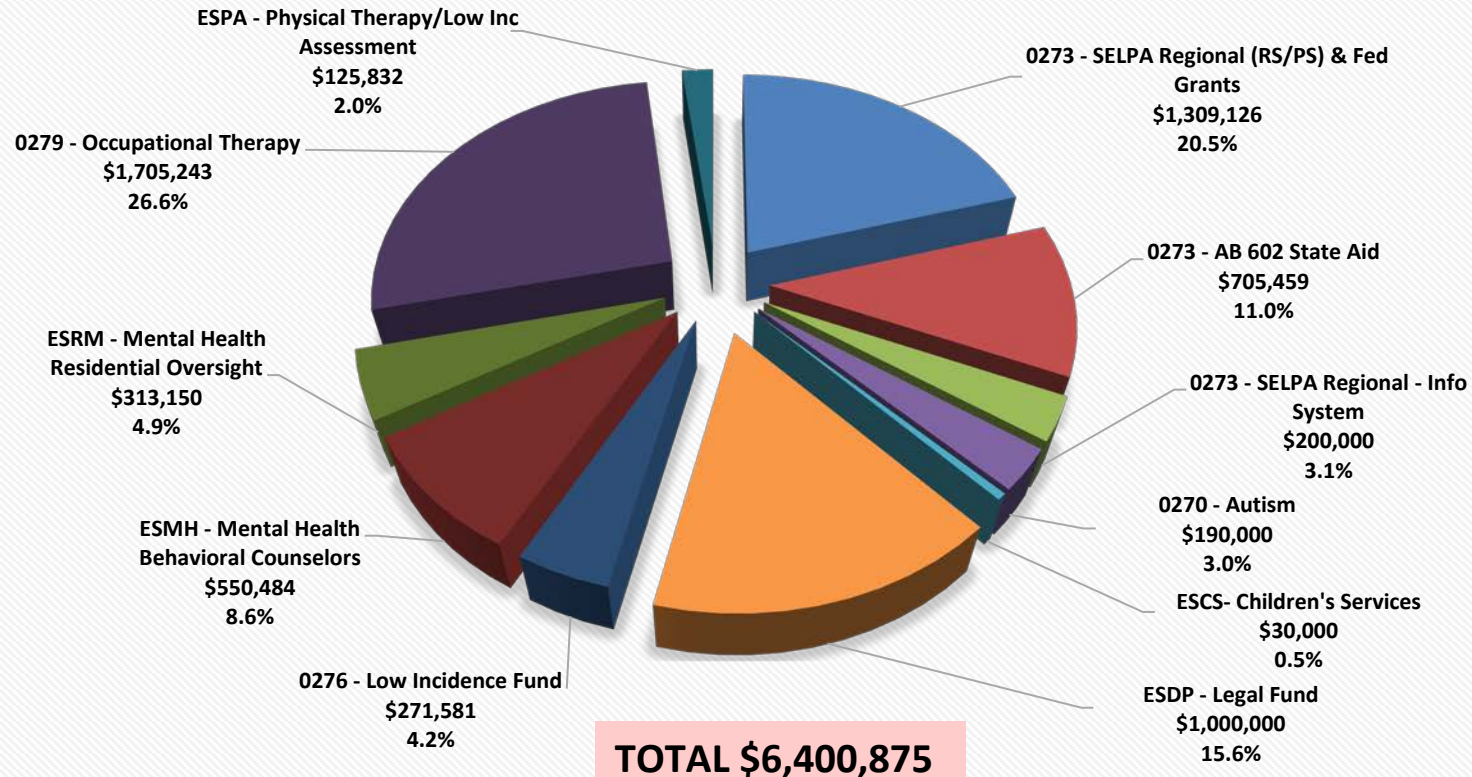
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Narrative  
Budget/Management ESPA

# FY 2020/21 First Interim Budget



Program Description	FY 2020/21 Interim Budget	Percentage of Total
0273 - SELPA Regional (RS/PS) & Fed Grants	\$1,309,126	20.5%
0273 - AB 602 State Aid	\$705,459	11.0%
0273 - SELPA Regional - Info System	\$200,000	3.1%
0270 - Autism	\$190,000	3.0%
ESCS- Children's Services	\$30,000	0.5%
ESDP - Legal Fund	\$1,000,000	15.6%
0276 - Low Incidence Fund	\$271,581	4.2%
ESMH - Mental Health Behavioral Counselors	\$550,484	8.6%
ESRM - Mental Health Residential Oversight	\$313,150	4.9%
0279 - Occupational Therapy	\$1,705,243	26.6%
ESPA - Physical Therapy/Low Inc Assessment	\$125,832	2.0%
Grand Total	\$6,400,875	100.0%

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**REGIONALIZED SERVICES/PROGRAM SPECIALISTS (RS/PS) BUDGET**

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The East Valley SELPA Regionalized Services/Program Specialists budget is the operations budget for the SELPA administration.

Funding is provided through two sources of AB 602 dollars. AB 602 RS/PS apportionment is provided to each SELPA to fund its operations. In addition, the EV SELPA Board of Directors has authorized a percentage of the AB 602 Base State Aid allocation to be taken off-the-top, which is 1.46%. This percentage is re-evaluated each year.

EV SELPA receives 5% of Resource 3315 Preschool Local Entitlement grant amount for RS/PS and has been estimated at \$19,394. Alternative Dispute Resolution grant this year is \$14,601.

The FY 20/21 RS/PS budget has been developed based on the following parameters:

***No ADA growth was projected for FY 20/21. Funding is based on Enacted budget. The higher ADA from Current Year, Prior Year, and Prior Prior Year is used at \$625 per ADA Base Rate for the Total Base Funding***

FY 20/21 salaries include a 5.50% (19/20-2.5%, 20/21-3%) COLA and Funded Step and Column

FY 20/21 Health & Welfare Rates were developed with a 5% inflationary increase, Dental, Vision, & Life

The FY 20/21 Mandatory Benefit rates are:

STRS 16.15% (prior year 17.10% & prior prior year 16.28%)

PERS 20.70% (prior year 20.70% (prior prior year 18.062%)

Medicare 1.45% (no change from prior year)

UI .05% (no change from prior year)

WC 3.06% (prior year 2.76%)

Information Technology user fee at \$2,207 per FTE, an increase of \$220 per FTE from prior year's rate of \$1,987.

The 20/21 approved Indirect Cost Rate for County Schools is 8.00% a 1.70% decrease from prior year's rate of 9.70%.

There are no anticipated staff changes for FY 20/21

# East Valley SELPA

## SELPA Regionalized Services/Program Specialists

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

	2019/20 Unaudited Actuals	20/21 Aopted Budget	20/21 First Interim Budget	Change from Adopted Budget
<b>REVENUE</b>				
Beginning Balance	\$626,848	\$ 410,550	\$ 380,648	\$ (29,902)
AB 602 RS/PS	\$1,275,131	\$ 1,241,438	\$ 1,275,131	\$ 33,693
AB 602 State Aid	\$431,283	\$ 714,578	\$ 705,459	\$ (9,119)
Grant/Preschool Regional Svc. (0474)	\$19,394	\$ 19,394	\$ 19,394	\$ -
Grant/Alternative Dispute Resolution	\$14,601	\$ 14,601	\$ 14,601	\$ -
Other Local Revenue	\$34	\$ -	\$ -	\$ -
Cont. from Unrestricted Rev/Local	\$0	\$ -	\$ -	\$0
<b>TOTAL REVENUE</b>	<b>2,367,291</b>	<b>\$ 2,400,561</b>	<b>\$ 2,395,232</b>	<b>\$ (5,329)</b>
<b>EXPENDITURES</b>				
Certificated Salaries	\$812,789	\$843,903	\$843,903	\$0
Classified Salaries	\$410,322	\$447,054	\$447,054	\$0
Benefits	\$441,909	\$468,327	\$468,327	\$0
<i>Sub-Total</i>	<b>\$1,665,019</b>	<b>\$1,759,284</b>	<b>\$1,759,284</b>	<b>\$0</b>
Materials & Supplies	\$18,678	\$17,100	\$17,100	\$0
Operations	\$103,027	\$94,017	\$94,017	\$0
<i>Sub-Total</i>	<b>\$121,705</b>	<b>\$111,117</b>	<b>\$111,117</b>	<b>\$0</b>
<i>Total</i>	<b>\$1,820,694</b>	<b>\$1,870,401</b>	<b>\$1,870,401</b>	<b>\$0</b>
Indirect Cost	\$170,017	\$149,512	\$149,512	\$0
<i>Indirect Cost Rate</i>	9.70%	8.00%	8.00%	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$1,956,741</b>	<b>\$2,019,913</b>	<b>\$2,019,913</b>	<b>\$0</b>
<b>ENDING BALANCE</b>	<b>\$410,550</b>	<b>\$380,648</b>	<b>\$375,319</b>	<b>(\$5,329)</b>
Reserve %	20.981%	18.845%	18.581%	
<b>STAFFING:</b>	1.0 Administrator 1.0 Prog Manager 1.0 Fiscal Consultant 1.0 Admin. Assistant 1.0 SELPA Svc Specialist 4.0 Prog Specialists 1.0 Program Tech (MIS) .90 Accounting Tech Hourly Student Worker	1.0 Administrator 1.0 Prog Manager 1.0 Fiscal Consultant 1.0 Admin. Assistant 1.0 SELPA Svc Specialist 4.0 Program Specialists 1.0 Program Tech (MIS) .80 Accounting Tech .73 Hourly Student Worker	1.0 Administrator 1.0 Prog Manager 1.0 Fiscal Consultant 1.0 Admin. Assistant 1.0 SELPA Svc Specialist 4.0 Program Specialists 1.0 Program Tech (MIS) .80 Accounting Tech .73 Hourly Student Worker	
<b>Total FTEs</b>	<b>11.63 FTE</b>	<b>11.53 FTE</b>	<b>11.53 FTE</b>	

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**EVSELPA REGIONAL PROGRAM STUDENT DATABASE SYSTEM**

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EV SELPA contracts with Faucette Microsystems for student database system/WebIEP.

Resource 9273 was established to track expenses for maintaining the contract .

CDE compliance requirements and the revision or the creation of IEP forms are some of the expenses expected to be shared by the districts.

Final Costs shared proportionately at year-end based on Current Year October Pupil Count.

# East Valley SELPA

## SELPA Regional CASEMIS Information System

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

<b><u>NO CHANGE</u></b>		2019/20 Unaudited Actuals	2020/21 Adopted Budget	2020/21 First Interim Budget
<b>REVENUE</b>				
Beginning Balance		\$67,651	\$67,651	\$67,651
Distribution of Cost PY Pupil Count				
	<i>Colton</i>	\$42,969	\$52,142	\$52,142
	<i>Redlands</i>	\$44,186	\$53,619	\$53,619
	<i>Rialto</i>	\$45,615	\$55,353	\$55,353
	<i>Rim</i>	\$6,347	\$7,703	\$7,703
	<i>Yucaipa</i>	\$20,470	\$24,840	\$24,840
	<i>SBCSS/EV Ops</i>		\$6,343	\$6,343
<b>TOTAL REVENUE</b>		<b>\$159,587</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>				
Materials & Supplies		\$0		\$0
Operations		\$145,014	\$185,185	\$185,185
	<i>Sub-Total</i>	\$145,014	<b>\$185,185</b>	<b>\$185,185</b>
	<i>Total</i>	\$145,014	<b>\$185,185</b>	<b>\$185,185</b>
Indirect Cost		\$14,573	\$14,815	\$14,815
	<i>Indirect Rate</i>	9.70%	8.00%	8.00%
<b>TOTAL EXPENDITURES</b>		<b>\$159,587</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>ENDING BALANCE</b>		<b>\$67,651</b>	<b>\$67,651</b>	<b>\$67,651</b>

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**EVSELPA REGIONAL PROGRAM/AUTISM PROGRAM SPECIALIST**

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As authorized by the SELPA Board of Directors, the East Valley SELPA operates a Regional Program for district autism support.

This budget has 1 FTE for a Program Specialist.

Refer to the SELPA RS/PS Narrative for FY 20/21 Health and Mandatory Benefits rates, and Indirect Cost rate.



# East Valley SELPA

## SELPA Regional Autism Program Specialists

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

<b><u>NO CHANGE</u></b>		2019/20 Unaudited Actuals	2020/21 Adopted Budget	2020/21 First Interim Budget
<b>REVENUE</b>				
Beginning Balance		\$6,968	\$10,162	\$11,887
Off-the-Top		\$182,857	\$190,000	\$190,000
Other Apportionment from Prior Year		\$2	\$0	\$0
Contribution from Unrestricted Revenue		\$0	\$0	\$0
<b>TOTAL REVENUE</b>		<b>\$189,827</b>	<b>\$200,162</b>	<b>\$201,887</b>
<b>EXPENDITURES</b>				
Certificated Salaries		\$116,466	\$119,648	\$119,648
Benefits		\$41,399	\$41,806	\$41,806
	<b>Sub-Total</b>	<b>\$157,865</b>	<b>\$161,454</b>	<b>\$161,454</b>
Materials & Supplies		\$610	\$1,500	\$1,500
Operations		\$5,304	\$11,375	\$11,375
	<b>Sub-Total</b>	<b>\$5,914</b>	<b>\$12,875</b>	<b>\$12,875</b>
	<b>Total</b>	<b>\$163,779</b>	<b>\$174,329</b>	<b>\$174,329</b>
Indirect Cost		\$15,887	\$13,946	\$13,946
	<i>Indirect Rate</i>	9.70%	8.00%	8.00%
<b>TOTAL EXPENDITURES</b>		<b>\$179,666</b>	<b>\$188,275</b>	<b>\$188,275</b>
<b>ENDING BALANCE</b>		<b>\$10,162</b>	<b>\$11,887</b>	<b>\$13,612</b>
<b>STAFFING:</b>		<b>1.0 Prog Specialist</b>	<b>1.0 Prog Specialist</b>	<b>1.0 Prog Specialist</b>
<b>Total FTEs</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>

NOTE: Board Approved Specialized Regional Autism Program funded Off -the-Top on a per ADA basis.

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**CALIFORNIA CHILDRENS' SERVICES (CCS)**

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The SELPA is mandated by Education Code to provide support to CCS medical therapy units (MTU) housed in their region. There are two located in the East Valley SELPA--one at San Salvador in Colton and another at Judson & Brown in Redlands.

Costs shared based on Prior Year October Pupil Count.

FY 20/21 expenditures include office supplies, facilities related maintenance costs, including janitorial, and utilities

# East Valley SELPA

## California Children's Services (CCS) (Mgmt ESCS)

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

<b><u>NO CHANGE</u></b>		<b>2019/20 Unaudited Actuals</b>	<b>2020/21 Adopted Budget</b>	<b>2020/21 First Interim Budget</b>
<b>REVENUE</b>				
Beginning Balance		\$1,800	\$1,800	\$1,800
CCS District Support	Colton	\$9,274	\$8,020	8,020
	Redlands	\$9,537	\$8,166	8,166
	Rialto	\$9,845	\$8,727	8,727
	Rim	\$1,370	\$1,165	1,165
	Yucaipa	\$4,418	\$3,922	3,922
		\$34,444	\$30,000	\$30,000
	<b>TOTAL REVENUE</b>	<b>\$36,243</b>	<b>\$31,800</b>	<b>\$31,800</b>
<b>EXPENDITURES</b>				
Materials & Supplies		\$1,547	\$1,825	\$1,825
Operations		\$32,897	\$28,175	\$28,175
<i>Total</i>		<b>\$34,444</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$34,444</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>ENDING BALANCE *</b>		<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>

Note: Funded per Ed Code

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**LEGAL/DUE PROCESS**

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The Legal fund was developed to track due process related costs as detailed in the Board approved "Funded by EV SELPA Legal X-Pot/Funded by District".

District contribution for legal support is calculated based on PY October pupil count.

FY 20/21 budget was developed using FY 19/20 2nd interim projection. 2.0 FTEs are paid out of this program, which include: 1 Program Manager and 1 SELPA Services Specialist.

# East Valley SELPA

## SELPA Legal/Due Process

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

<b><u>NO CHANGE</u></b>		2019/20 Unaudited Actuals	2021/21 Adopted Budget	2020/21 First Interim Budget
<b>REVENUE</b>				
Beginning Balance		\$58,970	\$58,996	\$58,996
Misc. Revenue		\$26		\$0
	Colton	\$251,287	\$269,250	269,250
	Redlands	\$258,407	\$276,879	276,879
District Contribution	Rialto	\$266,761	\$285,831	285,831
	Rim	\$37,119	\$39,772	39,772
	Yucaipa	\$119,710	\$128,268	128,268
		\$933,311	\$1,000,000	1,000,000
TOTAL REVENUE		\$992,280	\$1,058,996	\$1,058,996
<b>EXPENDITURES</b>				
Certificated Salaries		\$157,353	\$160,949	\$160,949
Classified Salaries		\$62,109	\$66,048	\$66,048
Benefits		\$72,500	\$85,181	\$85,181
	<i>Sub-Total</i>	\$291,963	\$312,178	\$312,178
Materials & Supplies		\$1,951	\$3,000	\$3,000
Operations		\$639,371	\$684,822	\$684,822
	<i>Sub-Total</i>	\$641,322	\$687,822	\$687,822
	<i>Total</i>	\$933,285	\$1,000,000	\$1,000,000
TOTAL EXPENDITURES		\$933,285	\$1,000,000	\$1,000,000
ENDING BALANCE		\$58,996	\$58,996	\$58,996
STAFFING:		1.0 Program Manager, DP 1.0 New SELPA Services Specialist	1.0 Program Manager, DP 1.0 New SELPA Services Specialist	1.0 Program Manager, DP 1.0 New SELPA Services Specialist
Total FTEs		2.0 FTE	2.0 FTE	2.0 FTE

Note: Funded on a per Current Year Pupil Count Basis

## **FY 2020/21 FIRST INTERIM BUDGET INFORMATION**

### **LOW INCIDENCE MATERIALS, EQUIPMENT & SERVICES**

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This budget was developed to facilitate centralized purchasing and inventory of materials and equipment for Low Incidence eligible students:

- Deaf
- Hearing Impaired
- Visually Impaired
- Orthopedically Impaired
- Deaf/Blind

Utilization is through application for eligible students based on the SELPA Steering Committee Low Incidence procedures.

***Funding is provided through the AB 602 based on the prior year October Pupil count of Low Incidence students (primary or secondary disability) at 615.***

***FY 2020/21 rate is \$2,943.97 per pupil for Materials, Equipment, and Services using the FY 19/20 P-1 Certification data.***

***15% of \$1,810,542 is designated for EV SELPA = \$271,581***

A Low Incidence Committee has been formed with representatives from each district to review current guidelines and procedures.

# East Valley SELPA

## Low Incidence Materials & Equipment

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

	2019/20 UNAUDITED ACTUALS	2020/21 Adopted Budget	2020/21 First Interim Budget
<b>REVENUE</b>			
Beginning Balance	\$486,064	\$472,824	\$382,725
AB 602 State Aid	\$286,701	\$286,701	\$271,581
<b>TOTAL REVENUE</b>	<b>\$772,766</b>	<b>\$759,525</b>	<b>\$654,306</b>
<b>EXPENDITURES</b>			
Materials & Supplies	\$133,243	\$145,000	\$145,000
Operations & Contracts	\$103,785	\$150,000	\$150,000
<i>Sub-Total</i>	<b>\$237,028</b>	<b>\$295,000</b>	<b>\$295,000</b>
Equipment	\$41,122	\$58,200	\$58,200
Indirect Cost	\$21,792	\$23,600	\$23,600
<i>Indirect Rate</i>	9.70%	8.00%	8.00%
<b>TOTAL EXPENDITURES</b>	<b>\$299,941</b>	<b>\$376,800</b>	<b>\$376,800</b>
<b>ENDING BALANCE</b>	<b>\$472,824</b>	<b>\$382,725</b>	<b>\$277,506</b>

Note: Funded per Ed Code based on Qualifying Primary and Secondary Disability of Prior Year December Pupil Count times an estimated \$2,943.97 for FY2020/21

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**EVSELPA REGIONAL PROGRAM/BEHAVIOR HEALTH COUNSELORS**

---

As authorized by the SELPA Board of Directors, the East Valley SELPA operates a Regional Program funded by a proportionate share based on service counts to provide behavior health counseling services.

***Staff includes .25 Program Manager responsible for staff oversight, 2.40 Behavior health counselors, and .33 SELPA Services Specialist.***

Refer to the SELPA RS/RS narrative for FY 20/21 Health and Mandatory rates, and Indirect cost rate.



# East Valley SELPA

## SELPA Regional Behavioral Health Counselors

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

	2019/20 Unaudited Actuals	2020/21 Adopted Budget	2020/21 First Interim Budget
<b>REVENUE</b>			
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Colton	\$310,598	\$325,364	\$281,358
Redlands	\$67,521	\$70,733	\$61,165
Rialto	\$0	\$0	\$0
Rim	\$202,564	\$212,195	\$183,495
Yucaipa	\$27,009	\$28,293	\$24,466
<b>Total</b>	<b>\$607,693</b>	<b>\$636,585</b>	<b>\$550,484</b>
<b>TOTAL REVENUE</b>	<b>\$607,693</b>	<b>\$636,585</b>	<b>\$550,484</b>
<b>EXPENDITURES</b>			
<b>Classified Salaries</b>	\$398,112	\$386,100	\$356,700
<b>Benefits</b>	\$142,165	\$152,623	\$140,940
<b>Sub-Total</b>	<b>\$540,277</b>	<b>\$538,723</b>	<b>\$497,640</b>
<b>Materials &amp; Supplies</b>	\$56	\$700	\$700
<b>Operations</b>	\$13,625	\$50,007	\$11,367
<b>Sub-Total</b>	<b>\$13,681</b>	<b>\$50,707</b>	<b>\$12,067</b>
<b>Total</b>	<b>\$553,959</b>	<b>\$589,430</b>	<b>\$509,707</b>
<b>Indirect Cost</b>	<b>\$53,734</b>	<b>\$47,155</b>	<b>\$40,777</b>
<i>Indirect Rate</i>	<i>9.70%</i>	<i>8.00%</i>	<i>8.00%</i>
<b>TOTAL EXPENDITURES</b>	<b>\$607,693</b>	<b>\$636,585</b>	<b>\$550,484</b>
<b>ENDING BALANCE</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>STAFFING:</b>	.50 Prog Manager BHC	.25 Program Manager BHC	.25 Program Manager BHC
	2.65 Behavior Health Counselors II	2.65 Behavior Health Counselors II	2.40 Behavior Health Counselors II
	.33 SELPA Services Specialist	.33 SELPA Services Specialist	.33 SELPA Services Specialist
<b>Total FTEs</b>	<b>3.48 FTE</b>	<b>3.23 FTE</b>	<b>2.98 FTE</b>

NOTE: Funding proportionately shared by districts. Costs based on student service counts taken in the Fall and Spring.

EAST VALLEY SELPA

**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**

**EVSELPA REGIONAL PROGRAM/OVERSIGHT OF RESIDENTIAL MENTAL HEALTH**

---

As authorized by the SELPA Board of Directors, the East Valley SELPA operates an Off-the-top residential mental health oversight program.

***Staff includes .75 Program Manager, .60 from two Behavioral Health Counselors responsible for oversight and residential placements, and .20 Accounting Technician to process NPS Mental Health/Residential vendor invoices.***

Refer to the SELPA RS/PS Narrative for FY 20/21 Health and Mandatory Benefits rates, and Indirect Cost rates.

<h1 style="text-align: center;">East Valley SELPA</h1> <h2 style="text-align: center;">SELPA Regional Residential Mental Health</h2> <h3 style="text-align: center;">FY 2020/21 FIRST INTERIM BUDGET INFORMATION</h3>			
	2019/20 Unaudited Actuals	2020/21 Adopted Budget	20/21 First Interim Budget
<b>REVENUE</b>			
Beginning Balance	\$113,594	\$ 151,722	\$ 151,722
Off-the-top	\$271,805	\$294,522	\$313,150
PY Apportionment	\$5,184	\$0	\$0
Local Revenue	\$0	\$5,000	\$0
<b>TOTAL REVENUE</b>	<b>\$390,583</b>	<b>\$ 451,244</b>	<b>\$ 464,872</b>
<b>EXPENDITURES</b>			
Classified Salaries	\$146,818	\$172,805	\$202,321
Benefits	\$51,337	\$65,846	\$78,908
<i>Sub-Total</i>	<b>\$198,155</b>	<b>\$238,651</b>	<b>\$281,229</b>
Materials & Supplies	\$648	\$1,500	\$0
Operations	\$18,937	\$37,184	\$8,725
<i>Sub-Total</i>	<b>\$19,585</b>	<b>\$38,684</b>	<b>\$8,725</b>
<i>Total</i>	<b>\$217,740</b>	<b>\$277,335</b>	<b>\$289,954</b>
Indirect Cost	\$21,121	\$22,187	\$23,196
<i>Indirect Rate</i>	9.70%	8.00%	8.00%
<b>TOTAL EXPENDITURES</b>	<b>\$238,861</b>	<b>\$299,522</b>	<b>\$313,150</b>
<b>ENDING BALANCE</b>	<b>\$ 151,722</b>	<b>\$ 151,722</b>	<b>\$151,721</b>
<b>STAFFING:</b>	.75 Program Manager, BHC .35 Behavioral health counselors .20 Accounting Technician	.75 Program Manager BHC .35 Behavioral health counselors .20 Accounting Technician	.75 Program Manager BHC .60 Behavioral health counselors .20 Accounting Technician
<b>Total FTEs</b>	<b>1.30 FTE</b>	<b>1.25 FTE</b>	<b>1.55 FTE</b>

NOTE: Funded Off-the-Top on a per ADA basis similar to Regional Autism Program (0270).

EAST VALLEY SELPA  
**FY 2020/21 FIRST INTERIM BUDGET INFORMATION**  
**EVSELPA REGIONAL PROGRAM/OCCUPATIONAL THERAPY (OT)**

---

As authorized by the SELPA Board of Directors, the East Valley SELPA operates a Regional Occupational Therapy Services Program funded off-the-top and final costs are proportionately shared based on service counts. Ending balance is returned to districts proportionately.

FY 2020/21 staff will include 5.0 Occupational Therapists, .33 SELPA Services Specialist.

***Contracts for 4 Occupational Therapists, 2 Certified Occupational Therapist Assistants***

Refer to the SELPA RS/PS Narrative for FY 20/21 Health and Mandatory Benefits rates, and Indirect Cost rate.

# East Valley SELPA

## SELPA Regional Occupational Therapy (OT)

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

		2019/20 Unaudited Actuals	2020/21 Adopted Budget	2020/21 First Interim Budget
<b>REVENUE</b>				
Beginning Balance		\$2,268	\$2,268	\$2,268
	Colton	\$375,455	\$639,780	\$497,075
	Redlands	\$543,069	\$623,311	\$773,228
AB 602 "Off the Top"	Rialto	\$0	\$0	\$0
Funding	Rim	\$80,455	\$91,854	\$103,557
	Yucaipa	\$248,069	\$249,924	\$331,383
	<b>Total</b>	<b>\$1,247,048</b>	<b>\$1,604,869</b>	<b>\$1,705,243</b>
<b>TOTAL REVENUE</b>		<b>\$1,417,835</b>	<b>\$1,607,137</b>	<b>\$1,707,511</b>
<b>EXPENDITURES</b>				
Classified Salaries		\$621,225	\$637,014	\$637,014
Benefits		\$237,104	\$251,946	\$256,446
	<i>Sub-Total</i>	<b>\$858,329</b>	<b>\$888,960</b>	<b>\$893,460</b>
Materials & Supplies		\$394	\$1,450	\$0
Operations		\$108,335	\$179,786	\$195,601
5110 Consultants		\$348,671	\$449,057	\$529,057
Trf Apportionment Dist		\$8,302	\$0	
	<i>Sub-Total</i>	<b>\$465,702</b>	<b>\$630,293</b>	<b>\$724,658</b>
	<i>Total</i>	<b>\$1,324,030</b>	<b>\$1,519,253</b>	<b>\$1,618,118</b>
Indirect Cost		\$93,805	\$85,616	\$87,125
	<i>Indirect Rate</i>	9.70%	8.00%	8.00%
Transfer Apportionment to District				
<b>TOTAL EXPENDITURES</b>		<b>\$1,417,835</b>	<b>\$1,604,869</b>	<b>\$1,705,243</b>
<b>ENDING BALANCE</b>		<b>\$2,268</b>	<b>\$2,268</b>	<b>\$2,268</b>
<b>STAFFING:</b>				
	5.0 Occupational Therapist II	5.0 Occupational Therapist II	5.0 Occupational Therapist II	5.0 Occupational Therapist II
	.33 SELPA Services Specialist	.33 SELPA Services Specialist	.33 SELPA Services Specialist	.33 SELPA Services Specialist
	2.0 Certified OT Asst. (COTA)	2.0 Certified OT Asst. (COTA)	2.0 Certified OT Asst. (COTA)	2.0 Certified OT Asst. (COTA)
	2.00 Contract OT	2.0 Contract OT (hourly)	4.0 Contract OT (hourly)	
<b>Total FTEs</b>	<b>5.33 FTE (4.00 Contracts)</b>	<b>5.33 FTE (4.00 Contracts)</b>	<b>5.33 FTE (6.00 Contracts)</b>	

NOTE: Funding proportionately shared by districts. Costs based on student service counts taken in the Fall and Spring.

## **FY 2020/21 FIRST INTERIM BUDGET INFORMATION**

### **PHYSICAL THERAPY SERVICES & LOW INCIDENCE ASSESSMENT**

---

District costs shown in this budget for FY 20/21 are: .667 FTE for a School Physical Therapist II and for low incidence assessments conducted by EV SELPA.

The budget is based on the 19/20 operating costs. Costs are charged to district of residence proportionately based on service count via cash transfer.

Refer to the SELPA RS/PS Narrative for FY 20/21 Health and Mandatory Benefits rates, and Indirect Cost rate.

# East Valley SELPA

## PHYSICAL THERAPY SERVICES & LOW INCIDENCE ASSESSMENT

### FY 2020/21 FIRST INTERIM BUDGET INFORMATION

<b><u>NO CHANGE</u></b>		<b>2019/20 Unaudited Actuals</b>	<b>2020/21 Adopted Budget</b>	<b>2020/21 First Interim Budget</b>
<b>REVENUE</b>		<b>PT &amp; ATAC</b>	<b>PT/LOW INC</b>	<b>PT/LOW INC</b>
<b>Beginning Balance</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	Colton	\$ 44,694	\$58,076	58,076
	Redlands	\$ 37,246	\$48,397	48,397
<b>District Contribution</b>	Rialto	\$ -	\$0	-
	Rim	\$ 14,899	\$19,359	19,359
	Yucaipa	\$ -	\$0	-
	<b>TOTAL</b>	<b>\$ 96,839</b>	<b>\$125,832</b>	<b>125,832</b>
<b>TOTAL REVENUE</b>		<b>\$ 96,839</b>	<b>\$125,832</b>	<b>\$125,832</b>
<b>EXPENDITURES</b>				
<b>Classified Salaries</b>		\$71,225	\$73,668	\$73,668
<b>Benefits</b>		\$20,425	\$34,278	\$34,278
	<i>Sub-Total</i>	<b>\$91,650</b>	<b>\$107,946</b>	<b>\$107,946</b>
<b>Materials &amp; Supplies</b>		\$0	\$0	\$0
<b>Operations</b>		(\$3,374)	\$8,565	\$8,565
	<i>Sub-Total</i>	<b>(\$3,374)</b>	<b>\$8,565</b>	<b>\$8,565</b>
				<b>\$116,511</b>
<b>Indirect Cost</b>		<b>\$8,563</b>	<b>\$9,321</b>	<b>\$9,321</b>
	<i>Indirect Rate</i>	9.70%	8.00%	8.00%
<b>TOTAL EXPENDITURES</b>		<b>\$96,839</b>	<b>\$125,832</b>	<b>\$125,832</b>
<b>ENDING BALANCE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STAFFING:</b>		.6667 Physical Therapist	.667 Physical Therapist	.667 Physical Therapist
		1 Part-time OT Contract	1 Part-time OT Contract	
<b>Total FTEs</b>		<b>.667 FTE</b>	<b>.667 FTE</b>	<b>.667 FTE</b>

NOTE: Funding proportionately shared by districts. Costs based on student service counts taken in the Fall and Spring.

## 4.2 2020-2021 1<sup>st</sup> Quarter NPS Reimbursement Transfer



**East Valley SELPA  
20/21 1st Quarter Totals**

District	FN	ESY	AUG	SEPT	Total
NPS Education	1180	32,573.80	33,725.63	53,260.65	119,560.08
NPS Mental Health	3900	11,640.97	25,459.74	25,149.56	62,250.27
<b><i>Colton</i></b>		<b>\$ 44,214.77</b>	<b>\$ 59,185.37</b>	<b>\$ 78,410.21</b>	<b>\$ 181,810.35</b>
NPS Education	1180	50,844.90	23,118.60	52,258.25	126,221.75
NPS Mental Health	3900	80,065.93	69,288.57	79,647.92	229,002.42
<b><i>Redlands</i></b>		<b>\$ 130,910.83</b>	<b>\$ 92,407.17</b>	<b>\$ 131,906.17</b>	<b>\$ 355,224.17</b>
NPS Education	1180	60,158.58	26,372.74	66,662.45	153,193.77
NPS Mental Health	3900	25,345.24	46,144.75	47,642.92	119,132.91
<b><i>Rialto</i></b>		<b>\$ 85,503.82</b>	<b>\$ 72,517.49</b>	<b>\$ 114,305.37</b>	<b>\$ 272,326.68</b>
NPS Education	1180	7,526.56	6,778.50	7,885.14	22,190.20
NPS Mental Health	3900	9,222.00	9,168.00	9,245.50	27,635.50
<b><i>Rim</i></b>		<b>\$ 16,748.56</b>	<b>\$ 15,946.50</b>	<b>\$ 17,130.64</b>	<b>\$ 49,825.70</b>
NPS Education	1180	16,375.48	20,312.15	24,127.50	60,815.13
NPS Mental Health	3900	25,637.68	12,913.95	23,401.20	61,952.83
<b><i>Yucaipa</i></b>		<b>\$ 42,013.16</b>	<b>\$ 33,226.10</b>	<b>\$ 47,528.70</b>	<b>\$ 122,767.96</b>
<b>NPS Education Total</b>	<b>1180</b>	<b>167,479.32</b>	<b>110,307.62</b>	<b>204,193.99</b>	<b>481,980.93</b>
<b>NPS Mental Health Total</b>	<b>3900</b>	<b>151,911.82</b>	<b>162,975.01</b>	<b>185,087.10</b>	<b>499,973.93</b>
<b><i>Grand Total</i></b>		<b>\$ 319,391.14</b>	<b>\$ 273,282.63</b>	<b>\$ 389,281.09</b>	<b>\$ 981,954.86</b>



#### 4.3 EV SELPA 2020-2021 Schedule REX

**EAST VALLEY SELPA 2020-21 SCHEDULE REX**  
**based on Enacted State Budget - Projection as of 10/30/20**

LN	SACS RS	DESCRIPTION	A or E?	COLTON	REDLANDS	RIALTO	RIM	YUCAIPA	SBCSS EV OPS	REGIONAL/ SELPA	SELPA	TOTAL (Reflects CDE CERT ADA)
	A	B		C	D	E	F	G	H	I	J	K
ADA FOR AB 602 FUNDING												
I		2020-21 SELPA Total K-12 Proj ADA - from Districts	E	20,338.61	19,810.32	24,041.78	2,916.56	8,389.62	440.66			75,937.55
II		PY 19/20 SELPA Total K-12 ADA (Certified P-2)	A	20,399.31	20,042.03	24,122.14	2,917.38	8,389.62	440.66			76,311.14
III		PPY 18/19 SELPA Total K-12 ADA (Annual)	A	21,006.82	20,159.88	24,173.10	3,032.53	8,517.44	420.77			77,310.54
IV		SELPA Current Year FUNDED ADA on greater of CY , PY, or PPY SELPA ADA	E	21,006.82	20,159.88	24,173.10	3,032.53	8,517.44	420.77			77,310.54
AB 602 STATE REVENUE												
1	6500	District Total Base Funding		13,129,262.50	12,599,925.00	15,108,187.50	1,895,331.25	5,323,400.00	262,981.25			\$ 48,319,087.50
1a		District Base Funding %		27.17%	26.08%	31.27%	3.92%	11.02%	0.54%			100.00%
1b		Local Special Education Property Tax	E \$	920,403.90	\$ 883,295.62	\$ 1,059,132.96	\$ 132,868.87	\$ 373,187.61	\$ 18,435.84			\$ 3,387,324.79
1c		District Net Funding Entitlement	\$	12,208,858.60	\$ 11,716,629.38	\$ 14,049,054.54	\$ 1,762,462.38	\$ 4,950,212.39	\$ 244,545.41			\$ 44,931,762.71
2		COLA Entitlement	N/A	-	-	-	-	-	-			\$ -
3	6500	RS/PS Apportionment	E								1,275,130.79	\$ 1,275,130.79
4	6500	Low Incidence (Projected)	E	409,217.94	471,981.43	421,770.64	40,168.63	195,822.08	-	271,581.30		\$ 1,810,542.02
5	6500	Out-of-Home (Projected)	E	381,816.00	1,395,549.00	809,908.00	161,457.00	1,229,773.00				\$ 3,978,503.00
6		NET ALLOCATION	E	12,999,892.54	13,584,159.81	15,280,733.18	1,964,088.01	6,375,807.47	244,545.41	271,581.30	1,275,130.79	\$ 55,383,263.79
7		Off-the-Top Funding the SELPA										\$ -
8	6500	Autism	A	(51,242.00)	(49,923.00)	(60,240.00)	(7,357.00)	(20,017.00)	(1,221.00)	\$ 190,000.00		\$ -
9	6500	Mental Health Oversight (Revised 10/22/20)	A	(85,089.12)	(81,658.55)	(97,914.29)	(12,283.41)	(34,500.29)	(1,704.35)	313,150.00		\$ -
10	6500	Contributions to EV SELPA Operations	A	(191,687.32)	(183,958.99)	(220,579.64)	(27,671.85)	(77,721.68)	(3,839.53)		705,459.00	\$ -
11		SBCSS/EV Ops Fee-for-Service	E	(4,000,970.00)	(866,937.00)	(4,771,790.00)	(172,558.00)	(713,088.00)	10,525,343.00			\$ -
12	6500	OT Proportionate Share-Student Count (Revised 10/22/20)	E	(497,075.00)	(773,228.00)	-	(103,557.00)	(331,383.00)		1,705,243.00		\$ -
13		Property Tax	E						3,387,324.79			
14		Total Resource 6500 AB 602 State Aid Funding and Property Tax		8,173,829.11	11,628,454.27	10,130,209.26	1,640,660.76	5,199,097.50	10,763,123.53	2,479,974.30	1,980,591.27	51,995,940.00
FEDERAL & STATE GRANT REVENUE												
16	3310	Total Grant/Local Assistance	E \$	4,007,420.00	\$ 4,048,283.00	\$ 4,360,587.00	\$ 582,288.00	\$ 1,959,929.00	\$ 494,725.00	\$ -	\$ -	\$ 15,453,232.00
17	3311	Private School Prop Share (reported on Line D - Exp Report)	E \$	54,906.00	\$ 106,923.00	\$ 5,780.00	\$ 13,004.00	\$ 18,784.00	\$ -			
18	3310	Balance	E \$	3,952,514.00	\$ 3,941,360.00	\$ 4,354,807.00	\$ 569,284.00	\$ 1,941,145.00	\$ 494,725.00			
19	3315	Grant/Fed.Preschool	E \$	102,819.00	\$ 82,396.00	\$ 86,622.00	\$ 7,747.00	\$ 64,086.00	\$ 24,648.00	\$ -	\$ 19,385.00	\$ 387,703.00
20	3327	Grant/Mental Health Services	E \$	240,467.00	\$ 236,252.00	\$ 284,348.00	\$ 34,390.00	\$ 98,895.00	\$ 5,194.00	\$ -	\$ -	\$ 899,546.00
21	3345	Grant/Infant-Presch.Staff Dev.	E \$	774.00	\$ 667.00	\$ 794.00	\$ 46.00	\$ 377.00	\$ 209.00	\$ -	\$ -	\$ 2,867.00
22	3385	Grant/Part C Early Intervention	E \$	-	\$ 14,436.00	\$ -	\$ -	\$ -	\$ 57,745.00	\$ -	\$ -	\$ 72,181.00
23	6510	Infant Entitlement	E \$	-	\$ 385,266.00	\$ -	\$ -	\$ -	\$ 1,541,062.00			\$ 1,926,328.00
24	6512	Mental Health AB 114 (50/50) - First 50% distributed 10/16/20	E \$	1,317,033.00	\$ 1,293,947.00	\$ 1,557,366.00	\$ 188,351.00	\$ 541,648.00	\$ 28,450.00	\$ -	\$ -	\$ 4,926,795.00
25	6515	Grant/Infant Discretionary	E \$	-	\$ 7,907.00	\$ -	\$ -	\$ -	\$ 31,628.00	\$ -	\$ -	\$ 39,535.00
26		TOTAL REVENUE (AB602 Plus Federal & State Grants)	\$	13,842,342.11	\$ 17,697,608.27	\$ 16,419,926.26	\$ 2,453,482.76	\$ 7,864,032.50	\$ 12,946,784.53	\$ 2,479,974.30	\$ 1,999,976.27	\$ 75,704,127.00
EXPENDITURES (Transfers to SELPA based on Governance & IEP Decisions)												
28	6500/6512/3327	NPS Contract Costs /Tuition FN 1180, Billback (quarterly) Revised 10/22/20 based on 19/20 Final	E \$	(766,268.00)	\$ (876,579.00)	\$ (1,128,418.00)	\$ (138,336.00)	\$ (221,681.00)				\$ (3,131,282.00)
29	6500/6512/3327	NPS Mental Health Counseling and Residential/FN 3900 Billback (quarterly) Revised 10/22/20 based on 19/20 Final	E \$	(470,999.00)	\$ (812,080.00)	\$ (494,900.00)	\$ (134,329.00)	\$ (287,692.00)				\$ (2,200,000.00)
30	3327/6512	SELPA MH Prop Share - Student Count (Revised 10/22/20)	E \$	(281,358.00)	\$ (61,165.00)	\$ -	\$ (183,495.00)	\$ (24,465.96)				\$ (550,484.00)
31	6500	Extra Programs/Inter-SELPA	E \$	(25,000.00)	\$ -	\$ (175,000.00)	\$ -	\$ -				\$ (200,000.00)
32	9279	Physical Therapy/Assistive Technology	E \$	(58,076.00)	\$ (48,397.00)	\$ -	\$ (19,359.00)	\$ -				\$ (125,832.00)
33	6500	CCS MTU	E \$	(8,020.00)	\$ (8,166.00)	\$ (8,727.00)	\$ (1,165.00)	\$ (3,922.00)				\$ (30,000.00)
34	6500	Due Process	E \$	(269,250.00)	\$ (276,879.00)	\$ (285,831.00)	\$ (39,772.00)	\$ (128,268.00)				\$ (1,000,000.00)
35	9273	Information Systems/CASEMIS	E \$	(51,126.00)	\$ (52,057.00)	\$ (55,632.00)	\$ (7,429.00)	\$ (25,005.00)	(\$8,751.00)			\$ (200,000.00)
36		TOTAL EXPENDITURES	\$	(1,930,097.00)	\$ (2,135,323.00)	\$ (2,148,508.00)	\$ (523,885.00)	\$ (691,033.96)	\$ (8,751.00)	\$ -	\$ -	\$ (7,437,598.00)
37		BALANCE		\$ 11,912,245.11	\$ 15,562,285.27	\$ 14,271,418.26	\$ 1,929,597.76	\$ 7,172,998.54	\$ 12,938,033.53	\$ 2,479,974.30	\$ 1,999,976.27	\$ 68,266,529.04

## 4.4 Regional Program Transfer Request Stakeholder Meetings

## Program Transfer Meeting Dates

**1. Section 56207(a)(7) – the involvement and representation of parents of all affected students and staff in the planning process.**

**(a) Involvement of Parents**

**Sample Language:**

Meetings with parents involved in the program transfer were held on the following dates at the identified locations.

[illegible]

(b) **Involvement of Staff**

Sample Language:

Meetings were held on the following dates and for the identified personnel positions

DATE OF MEETING	PARTICIPANTS
August 6, 2020	Occupational Therapist, Physical Therapist, ABA Strategist, Program Specialist
August 27, 2020	SDC Teachers, General Education Teachers,
October 1, 2020	SDC MM/MS Teachers,
September 28, 2020	Speech Therapist
October 7, 2020	General Education Teacher SDC
October 29, 2020	General Education Teacher, Education Specialist, Emotional Health Therapist, Occupational Therapist, District Administrator,

## 4.5 EV SELPA 2020-2021 Fiscal Reporting Calendar

## 2020/21 EAST VALLEY SELPA FISCAL REPORTING CALENDAR

### **JULY 2020**

- 7/3/20** - SELPA to send Annual NPS ADA to districts, due to BAS July 8 (same as P-2)
- 7/10/20** - Districts to provide signed Grant Expenditure Report #3 (Apr 1 – Jun 30 PY) expenditure reports to SELPA if Final hasn't been submitted.
- 7/10/20** - Districts to provide SELPA June PARs and PYR for TPP
- 7/16/20** - SELPA to provide Q4 (19/20) NPS Reimbursement Transfer for invoices received-to-date to districts at Steering/Finance meeting
- ~~**7/16/20** - SELPA to present Final SBCSS Fee for Service and Regional Services Costs at Steering/Finance meeting~~
- 7/16/20** - SELPA to provide updated PY and CY budget with Schedule REX based on Cert and Governor's budget
- ~~**7/16/20** - SELPA may present preliminary MOE data~~
- 7/20/20** - Districts to provide SELPA June PARs and PYR for TPP
- 7/31/20** - Districts to provide PDF copy of completed and submitted Personnel Data Report to SELPA
- 7/31/20** - SELPA finalize closing of FY 19/20
- 7/31/20** - SELPA to submit May and June TPP Service and Certified Invoices to DOR
- 7/31/20** - SELPA to prepare and finalize P-2 June certifications for PY (19/20, 18/19, & 17/18) AB602 Funding Allocation

### **AUGUST 2020**

- 8/14/20** - SELPA to submit Personnel Data Report to CDE
- 8/17/20** - Districts to provide SELPA August PARs and PYR for TPP

### **SEPTEMBER 2020**

- 9/10/20** - SBCSS to present PY (19/20) fee-for-service year-end actuals and return of funds (if appropriate) at Steering/Finance
- EV SELPA to present PY (19/20) OT Regional Program Proportionate Share and return of funds (if appropriate).
- 9/10/20** - SELPA to present PY (19/20) adjusted 4<sup>th</sup> Quarter NPS reimbursement transfers and Fiscal Year total costs at Steering/Finance
- 9/10/20** - SELPA to present PY (19/20) EV SELPA Budgets ending fund balances to Steering/Finance
- 9/10/20** - SELPA to present preliminary MOE at Steering/Finance
- 9/14/20** - Districts to submit to SELPA Excess Cost Calculation
- 9/21/20** - Districts to provide SELPA August PARs and PYR for TPP
- 9/30/20** - SELPA to submit July TPP Service and Certified Invoices to DOR

### **OCTOBER 2020**

- 10/15/20** - SELPA to submit Extraordinary Cost Pool (ECP) program claim to SBCSS for CDE submission *Done*
- 10/15/20** - SELPA to present SEMA, SEMB, SYT, Excess Cost Reports at Steering/Finance
- 10/15/20** - SELPA to begin working on 1<sup>st</sup> Interim budget updates
- 10/15/20** - SELPA to submit PY (19/20) Annual Infant Funding Report to SBCSS *Done*
- 10/15/20** - Districts to provide Grant Expenditure Report 4 (July 1 – September 30 CY) to SELPA if applicable
- 10/15/20** - Districts provide SELPA with CY (20/21) P-1 ADA estimates & changes to PY ADA (if any) by Oct 15 for First Interim reporting
- 10/16/20** - Districts to provide SELPA September PARs and PYR for TPP
- 10/30/20** - Deadline for SELPA/SBCSS to submit CY (20/21) Part C Early Start Application to CDE
- 10/30/20** - Deadline for SELPA/SBCSS to submit PY (19/20) Extraordinary Cost Pool claim to CDE



## 2020/21 EAST VALLEY SELPA FISCAL REPORTING CALENDAR

- 10/30/20** - SELPA to begin working on (new) CRCS Report for Medi-CAL
- 10/31/20** - SELPA to submit Aug. TPP Service and Certified Invoices to DOR

### **NOVEMBER 2020**

- 11/2/20** - SELPA to submit Infant Waiver Request to CDE if applicable
- 11/12/20** - SELPA to present CY (20/21) 1<sup>st</sup> Interim EV SELPA Budgets at Steering/Finance
- 11/12/20** - SELPA to present CY (20/21) 1st Quarter NPS reimbursement transfer for invoices at Steering/Finance
- 11/12/20** - SELPA to present Schedule REX at Steering/Finance
- 11/13/20** - SELPA to submit Maintenance of Effort SEMA 19/20 Unaudited Actuals vs. 18/19 Actuals to CDE
- 11/13/20** - SELPA to submit Maintenance of Effort SEMB 19/20 Unaudited Actuals vs. 18/19 Budget to CDE
- 11/13/20** - SELPA to submit Excess Cost Calculation(s) to CDE - COMPLETED
- 11/13/20** - SELPA to submit Maintenance of Effort Subsequent Year Tracking Worksheets to CDE
- 11/13/20** - SELPA to submit Table 8 due to CDE
- 11/16/20** - Districts to verify Fall count for SBCSS Fee-for-Service
- 11/17/20** - Districts to provide Oct PARs and PYR for TPP to SELPA
- 11/30/20** - SELPA to submit Medi-Cal Program Annual report - COMPLETED
- 11/30/20** - SELPA to submit 2018-19 CRCS to DHCS for Medi-CAL - COMPLETED
- 11/30/20** - ***Districts to provide SELPA with 1<sup>st</sup> Interim DAT files for MOE monitoring***
- 11/30/20** - SELPA to submit September TPP Service and Certified Invoices to DOR

### **DECEMBER 2020**

- 12/14/20** - Districts to provide November PARs and PYR for TPP to SELPA
- 12/21/20** - SELPA to provide CY (20/21) Fall Count for SBCSS Fee-for-service Students to SBCSS
- 12/30/20** - SELPA to submit October TPP Service and Certified Invoices to DOR

### **JANUARY 2021**

- 1/4/21** - SELPA to provide NPS P-1 ADA to Districts \*\*\*District deadline to BAS January 8th
- 1/15/21** - SELPA to submit to SBCSS Infant Funding Report for P-1, to CDE January 31
- 1/15/21** - Districts to provide Grant Expenditure Report # 1 (Jul 1 – Dec 31) to SELPA for CY (20/21)
- 1/29/21** - SELPA to submit November TPP Service and Certified Invoices to DOR
- 1/29/21** - Districts to provide December PARs and PYR for TPP to SELPA

### **FEBRUARY 2021**

- 2/11/21** - SELPA to present 2020-21 2<sup>nd</sup> Interim EV SELPA Budgets
- 2/11/21** - SELPA to present CY (20/21) 2<sup>nd</sup> Quarter NPS reimbursement transfer for invoices paid thru Dec 2020 at Steering/Finance
- 2/15/21** - Districts to provide January PARs and PYR for TPP to SELPA
- 2/15/21** - Districts to provide SELPA with CY 20/21 P-2 estimates
- 2/26/21** - SELPA to provide Budget Development documents for FY 21/22 to SBCSS Internal Business Services
- 2/26/21** - SELPA to submit December TPP Service and Certified Invoices to DOR
- TBD** - SELPA to prepare February certifications for CY (20/21) and PY (19/20, 18/19) AB602 Funding Allocation

### **MARCH 2021**

- 3/1/21** - SELPA to have count for CY 20/21 Proportionate Share Regional Programs
- 3/18/21** - SBCSS to present /EV Ops FFS Budget to 2nd Interim including FFS as of Fall count
- 3/18/21** - SELPA to present CY (20/21) Regional services Proportionate Share Costs as of 2nd Interim related to OT, MH & PT at Steering/Finance
- 3/19/21** - Districts to provide February PARs and PYR for TPP to SELPA
- 3/31/21** - SELPA to submit January TPP Service and Certified Invoices to DOR
- TBD** - SELPA to present PY (19/20,18/19,17/18) AB602 allocations based on February Certifications by e-mail to districts
- TBD** - SELPA to present the CY (20/21) AB602 Certifications based on P-1 State Funding Exhibit, projected P-2 ADA, and December student counts for regional programs by e-mail to districts

### **APRIL 2021**

- 4/1/21** - Districts to confirm county-served students Spring count for FFS sent via e-mail
- 4/16/21** - Districts to provide Grant Expenditure Report #2 (Jan 1 – Mar 31) to SELPA for CY (20/21)
- 4/16/21** - Districts to provide March PARs and PYR for TPP to SELPA
- 4/16/21** - SELPA to send districts Low Incidence Inventory Report for review
- 4/16/21** - SBCSS to present proposed FFS rates for FY 21/22 at Steering/Finance
- 4/16/21** - SELPA to provide P-2 NPS ADA to districts \*\*\*District deadline to BAS April 23<sup>rd</sup>
- TBD** - SELPA to present 21/22 Operating Budget to Board Budget Ad Hoc
- 4/19/21** - SELPA to submit P-2 Infant Funding Report to SBCSS, due to CDE May 1
- 4/30/21** - SELPA to submit February TPP Service and Certified Invoices to DOR
- TBD** - Districts to complete and submit Personnel Data Report via CDE online portal and send copy electronically to SELPA
- TBD** - Districts to complete final Low Incidence purchases for FY 20/21

### **MAY 2021**

- 5/12/21** - Districts to provide April PARs and PYR for TPP to SELPA
- 5/13/21** - SELPA to present 3<sup>rd</sup> Quarter NPS reimbursement transfer for invoices paid at Steering/Finance
- 5/13/21** - SELPA to present FY (21/22) Proposed EV SELPA Operating Budgets at Steering/Finance
- 5/13/21** - SELPA to present 20/21 Annual Budget and Service Plans at Steering/Finance
- 5/19/21** - Districts to return reviewed Low Incidence Inventory Report to SELPA and all Low Incidence reimbursement requests for CY 20/21
- 5/19/21** - SELPA to present to Board of Directors EV SELPA 2021-22 Operating Budgets and SBCSS 2021-22 FFS rates
- 5/31/21** - SELPA to submit March TPP Service and Certified Invoices to DOR

### **JUNE 2021**

- 6/14/21** - Districts to provide May PARs and PYR for TPP to SELPA
- 6/30/21** - SELPA to submit April TPP Service and Certified Invoices to DOR
- TBD** - SELPA to finalize AB602 CDE Certifications for CY (20/21) and PY (19/20, 18/19 & 17/18)

## PROGRAM ISSUES

### 4.6 Alternate ELPAC 2020-2021

# Alternate English Language Proficiency Assessments for California Update

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Special Education Local Plan Area Meeting  
November 2020

## Overview

- Introduction to the Alternate ELPAC
- 2021 Milestones
- Preparing the for Alternate ELPAC Operational Field Test
- Alternate ELPAC Resources
- Test Settings

## Introduction to the Alternate ELPAC

The Alternate ELPAC was designed to ensure that all California students will receive an accurate and standardized measurement of English Language Proficiency.

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**The Alternate ELPAC will provide statewide consistency in measurement and administration for students with the most significant cognitive disabilities.**

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**Alignment with Standards:** The Alternate ELPAC is aligned to the 2012 CA English Language Development Standards, via ELD Connectors that are reduced in depth, breadth and complexity as appropriate for the population.

**Communication Modes:** Eligible students will be able to participate in whichever mode of communication they use in the classroom including eye gaze, AAC devices or picture cards.

## Features

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The Initial and Summative Alternate ELPAC will follow the same test blueprint. It will be an online linear test.

The test forms will be consistent with the general Summative ELPAC and Initial ELPAC grades and grade spans

**Task Types:** Task types will be integrated.

Reading and Listening, will be combined into a single assessment task, called a **Receptive** task type.

Speaking and Writing, will be combined into a single assessment task, called an **Expressive** task type.

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**Note that eligible students must take the entire Alternate ELPAC. Domain exemptions are not available.**

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## Eligibility

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This assessment is for students with the most significant cognitive disabilities who have been determined eligible for alternate assessments by an IEP team.

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**Students who are English learners, or students who are potential English learners, based on the results of a Home Language Survey are eligible.**

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The Alternate ELPAC is for students who are in grades Kindergarten through twelve, and up to 22 years old.

## California Assessment Accessibility Resources Matrix

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Accessibility resources (universal tools, designated supports and accommodations) are allowed as a part of Alternate ELPAC.

California Assessment Accessibility Resources Matrix:

<https://www.cde.ca.gov/ta/tg/ca/accessibilityresources.asp>

## Individual Student Assessment Accessibility Profile Tool

Users may use the Individual Student Assessment Accessibility Profile, or ISAAP Tool to upload ELPAC test settings into TOMS.

ISAAP Tool: <https://www.elpac.org/test-administration/accessibility-resources/>

## 2021 Milestones

January and February—Operational Field Test

Late February—Standard Setting

May—Proposed Thresholds to State Board of Education

July—Initial Alternate ELPAC Launch

Summer—Student Score Reports

## Preparing for the Operational Field Test

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The Alternate ELPAC Operational Field Test will be held January 12 through February 16, 2021.

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**All eligible students must participate in the field test.**

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This includes all English learner students who have significant cognitive disabilities and who have been determined eligible for alternate assessments by their IEP team.

This will be an operational field test, meaning that summative scores will be released after threshold scores have been approved by the State Board of Education.

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**Summative Alternate ELPAC SSRs are anticipated to be released in Summer 2021.**

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The Alternate ELPAC Operational Field Test is a census field test, which means that it must be administered to all eligible kindergarten through grade twelve students.

Students must continue to be administered the Initial ELPAC through 2020–2021, which may include a locally determined alternate assessment, and be determined to be an EL prior to participating in the Alternate ELPAC Operational Field Test.

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**It is important to make sure that LEA staff has been properly trained to administer the field test. So, be sure that the virtual training has been completed and all staff have been trained to ensure a successful launch.**

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## Alternate ELPAC Participation

To ensure that EL students with the most significant cognitive disabilities are included in participation, **students must be administered at minimum one receptive item and one expressive item.**

The **R** and **E** icons match the **Receptive** and **Expressive** icons in the Alternate ELPAC Directions for Administration, which will allow test examiners to quickly identify the item as such.


## Registering Students

A few things to remember about the **eligibility requirements** for the Alternate ELPAC are:

- CALPADS **special education** Status of 'Yes'
- Primary **language other than English or American Sign Language**
- English Language Acquisition Status (ELAS) of EL
- Enrolled grade of K–12
- Student is under 22 years of age at time of administration

## Steps to Register Individual Students

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1. Navigate to the **Test Operations Management System** at <https://mytoms.ets.org>.
2. Log into TOMS with our credentials.
3. Select the **Students** tab of the upper navigation bar.
4. Search for your student under the **View & Edit** section.
5. Select the **View** icon  to enter your student's profile.
6. Select the **Test Assignments Tab** from your student's profile.

7. Select the **checkbox** next to “Alternate ELPAC Operational Field Test”

**Add/Remove Test Assignments**

☒ Alternate ELPAC Operational Field Test

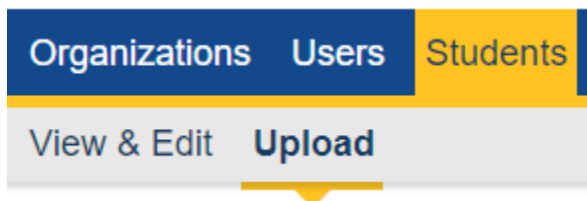
8. Select the **OK** button in the subsequent informational popup.
9. Select the **Save** button.

**Note:** Assigning a student to take the Alternate ELPAC Operational Field Test also will assign the student to take the CAASPP alternate assessments, but only if the LEA CAASPP coordinator already has assigned a CAASPP test administration window to the school.

## Register Students in Bulk

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1. Navigate to the Test Operations Management System at <https://mytoms.ets.org>.
2. Log into TOMS with our credentials.
3. Select the **Students** tab of the upper navigation bar.
4. Select the **Upload** tab from the sub-menu.



5. Use the **Upload Type** dropdown to select the **Test Assignments** upload type
6. Select the **Next** button.
7. Select the **Download Template** button.
8. **Populate** the template with students you wish to assign to the Alt ELPAC Field Test.
9. **Save** your upload file.
10. Back in TOMS select the **Next** button.
  - a. If you are returning to TOMS after being logged out, repeat steps 1 through 7 before picking up with step 10.
11. Select the **Choose File** button from the “Validate File” tab.



12. [Navigate](#) to and [select](#) the test assignment upload file you saved previously.
13. [Once the file is selected](#), the name of the file will appear next to the [Choose File](#) button.
14. Select the [Next](#) button to start the automatic validation.
15. When the file you've uploaded validates, [TOMS will send you an email](#).
  - a. The status will also update on the "File Validation Results" tab.
16. An [Upload](#) button will appear on the file validation results table.

1	Oct 23, 2020, 8:40 AM	<a href="#">View Details</a>	Validated	<a href="#">UPLOAD</a>
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Note: Users will not be presented with the option to upload errant or expired files. If the file had errors no upload button will show.

17. Select the [Upload](#) button.
18. [View](#) the status of pending and completed uploads on the "[Uploaded Files](#)" screen.
19. Once your upload has processes successfully, the "[Status](#)" column will update from [processing](#) to [successful](#).

Please allow [24 hours](#) from the time of the upload for all systems to consume uploaded assignments, prior to attempting to test students in the Alt ELPAC Field Test.

## Test Administration

- IEP teams need to make decisions about how best to administer the Alternate ELPAC to their students
- Ensure that students have the best chance of demonstrating their English language proficiency.
- Most secure way of administering the Alternate ELPAC is in-person, whether at a school or other LEA-approved location using proper social distancing protocols.

## Safe Administration Guidelines

Districts should [follow the California Department of Public Health guidelines](#).

Guidance allows all schools to provide small group instruction and assessment to special education students and English learners. The CDE always recommends verifying that all COVID-19 safety and social distancing procedures required by local

officials are being met prior to administration to ensure the safety of both students and staff.

Educational Testing Service released Suggested Guidelines for Physically Distancing Test Administration located at the following link:

<https://www.elpac.org/s/pdf/CAASPP-and-ELPAC--Physical-Distancing-Guidelines.pdf>

## Administration Features

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- Federal peer review requires that all rubric-scored items undergo a 10% back-read or second scoring for validity
- For sampling, LEAs will be notified soon if they are selected to participate in 2nd scoring that year. LEAs will not be asked to participate in 2nd scoring for two consecutive years.
- LEAs selected for second scoring will need to arrange to have a second test examiner (TE) present during testing. This secondary TE will need to complete Moodle test examiner training certification.
- The secondary TE observes testing and scores ONLY the rubric-scored items. These will be marked in the test administrator interface and directions for administration. The secondary TE will enter their scores in the data entry interface (DEI) during or as soon as possible following testing (all scores must be entered in DEI prior to close of testing window).
- The scores from the secondary TE do not affect the scale score for the student.

## Mark as No Response Option

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Like the CAA for Science, the Alternate ELPAC includes a “Mark as No Response” option which test examiners can use when administering the assessment.

Test examiners should use the “Mark as No Response” option only if they have presented the item (read the item) to the student and the student did not provide a response despite the test examiners best efforts to elicit a response.

This option allows students the opportunity to become responsive on a later item within the performance task. For example, the student may not respond to questions in the first half of the assessment, but then then may respond to a question in the second half.

This option also allows for data to be collected about items that get high numbers of non-responses, which can be used to improve the test going forward.

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**Please also remember that test examiners may pause the test at any time if the student becomes nonresponsive, to give the student every opportunity to show what they know and can do.**

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They may pause and resume as many times as necessary, even over multiple days.

## Locating Mark As No Response

Test examiners can access the "Mark as No Response" option by selecting the context menu, which is shown as an icon depicting three horizontal lines in the top right of the item or by right-clicking anywhere on the screen.

Please Note, once "Mark as No Response" is selected:

- An answer cannot be selected later on that item, unless the "Mark as No Response" option is unselected.
- If an answer has already been marked for the item, the "Mark as No Response" option is not available.
- The review screen at the end of the performance task will display as though the student provided an answer.
  - It will not present with a flag that indicates the item was skipped.
- For test questions that have two parts, if the "Mark No Response" is chosen, then the "Mark No Response" will be applied to both parts of that item: Part A and Part B.

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**Test examiners should select this option only after exhausting all opportunities to engage their student.**

---

## Surveys

---

**The Operational Field Test will include both In-test and Post-test survey questions.**

The In-Test Survey will be completed by the Test Examiner as they administer the test to each student (so, the survey will be released essentially as part of the test form). These survey questions will be made available in advance in the Test Administration Manual, Directions for Administration, and Moodle (so that TEs can be well prepared to answer) but they will focus on the student's English proficiency, primary communication mode, and the accessibility resources assigned pre-test and used post-test.

The Post-Test Survey will be released around the end of the admin window so that both TEs and LEA/site ELPAC coordinators can complete the survey after they have finished all of their test administrations.

## Alternate Assessment IEP Team Guidance and Confirmation Worksheet

**The resources will help IEP teams determine who is eligible for alternate assessments.**

Alternate Assessment IEP Team Guidance is located at <https://www.cde.ca.gov/ta/tg/ca/caaiepteamrev.asp>

Alternate Assessment Decision Confirmation Worksheet is located at <https://www.cde.ca.gov/ta/tg/ca/documents/altassessmentdecision.pdf>.

## Resources

You can find helpful Alternate ELPAC resources on the CDE Alternate ELPAC webpage <https://www.cde.ca.gov/ta/tg/ep/alternateelpac.asp>.

- Alternate ELPAC flyer
- Alternate ELPAC Factsheet
- Alternate ELPAC Parent Guide to Understanding
- The Alternate ELPAC High-Level Test Design
- Test Blueprints
  - including English Language Development Connectors
- Task Type Definitions
- General Performance Level Descriptors

On the ELPAC website ([www.elpac.org](http://www.elpac.org)), you will also be able to access additional resources such as the Training and Practice Tests, and the ELPAC and Alternate ELPAC Educator Opportunities to get involved the various test development activities, such as Item Writing and Standard Setting workshops.

## Blueprints and English Language Development Connectors

**The Alternate ELPAC is designed to align with the 2012 ELD Standards via ELD Connectors, which reduces the depth, breadth, and complexity of the standards, as appropriate for students with the most significant cognitive disabilities.**

The ELD Connectors represent the highest level of expected performance in ELP for ELs with the most significant cognitive disabilities at a given grade or grade span.

A rigorous standard-setting process applied to actual assessment results will identify performance levels at various cut points along the ELP continuum to be used in score reporting.

Link to Blueprints and ELD Connectors is located at <https://www.cde.ca.gov/ta/tg/ep/documents/altelpacblueprint.pdf>.

## Test Settings

Delay implementation of loading test settings into CALPADS to allow for an update to its current architecture to be made.

Continue existing process for loading student test settings into the Test Operations Management System will continue until at least 2022–23.

## Educator Opportunities

ELPAC and Alternate ELPAC Opportunities to Get Involved web page is located at <https://www.elpac.org/getinvolved/>

## Contact Us!

Contact the English Language Proficiency and Spanish Assessments office via email at [elpac@cde.ca.gov](mailto:elpac@cde.ca.gov) or the CAASPP office at [caaspp@cde.ca.gov](mailto:caaspp@cde.ca.gov)

To subscribe to the Assessment Spotlight, send a blank email message to [subscribe-caaspp@mlist.cde.ca.gov](mailto:subscribe-caaspp@mlist.cde.ca.gov).

Previous Spotlight Issues are located at <https://www.cde.ca.gov/ta/tg/sa/assessmentspotlight.asp>

## Alternate ELPAC Resources

To access the CA Assessment Accessibility Resources Matrix:

<https://www.cde.ca.gov/ta/tg/ca/accessibilityresources.asp>

The moodle site for Alternate ELPAC Training is: <https://moodle.elpac.org/>

Educational Testing Service released Suggested Guidelines for Physically Distancing Test Administration located at the following link: <https://www.elpac.org/s/pdf/CAASPP-and-ELPAC--Physical-Distancing-Guidelines.pdf>

Alternate Assessment IEP Team Guidance is located at <https://www.cde.ca.gov/ta/tg/ca/caaiepteamrev.asp>

Alternate Assessment Decision Confirmation Worksheet is located at <https://www.cde.ca.gov/ta/tg/ca/documents/altassessmentdecision.pdf>.

## Resources

You can find helpful Alternate ELPAC resources on the CDE Alternate ELPAC webpage <https://www.cde.ca.gov/ta/tg/ep/alternateelpac.asp>.

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- Test Blueprints
  - including English Language Development Connectors
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- General Performance Level Descriptors

The ELPAC website ([www.elpac.org](http://www.elpac.org)), you will also be able to access additional resources such as the Training and Practice Tests, and the ELPAC and Alternate ELPAC Educator Opportunities to get involved the various test development activities, such as Item Writing and Standard Setting workshops.





# **Update on the Alternate English Language Proficiency Assessments for California**

# Overview

- Introduction to the Alternate ELPAC
- 2021 Milestones
- Preparing for the Administration of the Alternate ELPAC Operational Field Test
- Alternate ELPAC Resources
- Test Settings





# **Introduction to the Alternate ELPAC**



# Alternate ELPAC

Statewide  
consistency



Aligned to 2012 CA English  
Language Development  
Standards

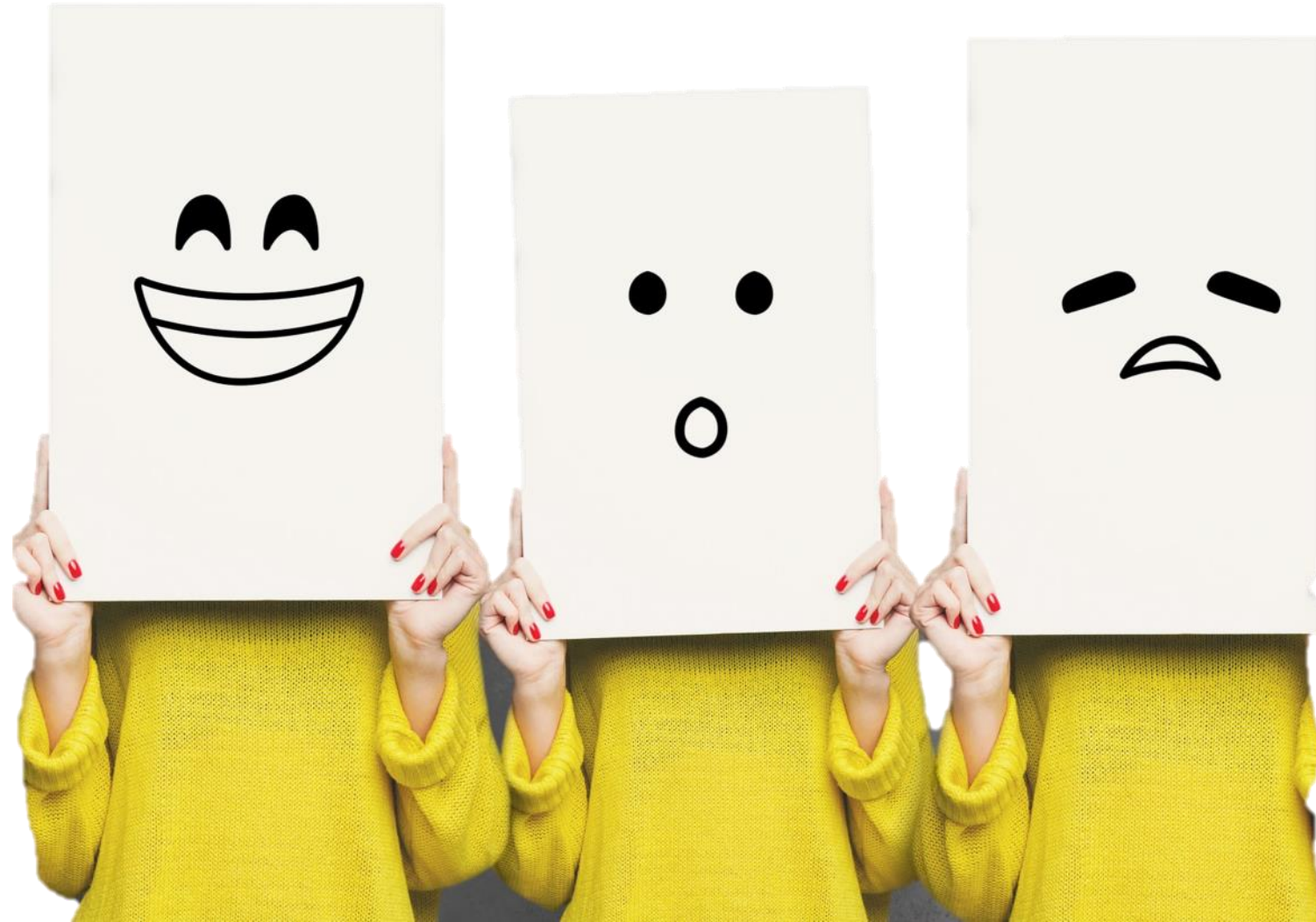


Use of individual  
communication  
modes



# Features of the Alternate ELPAC

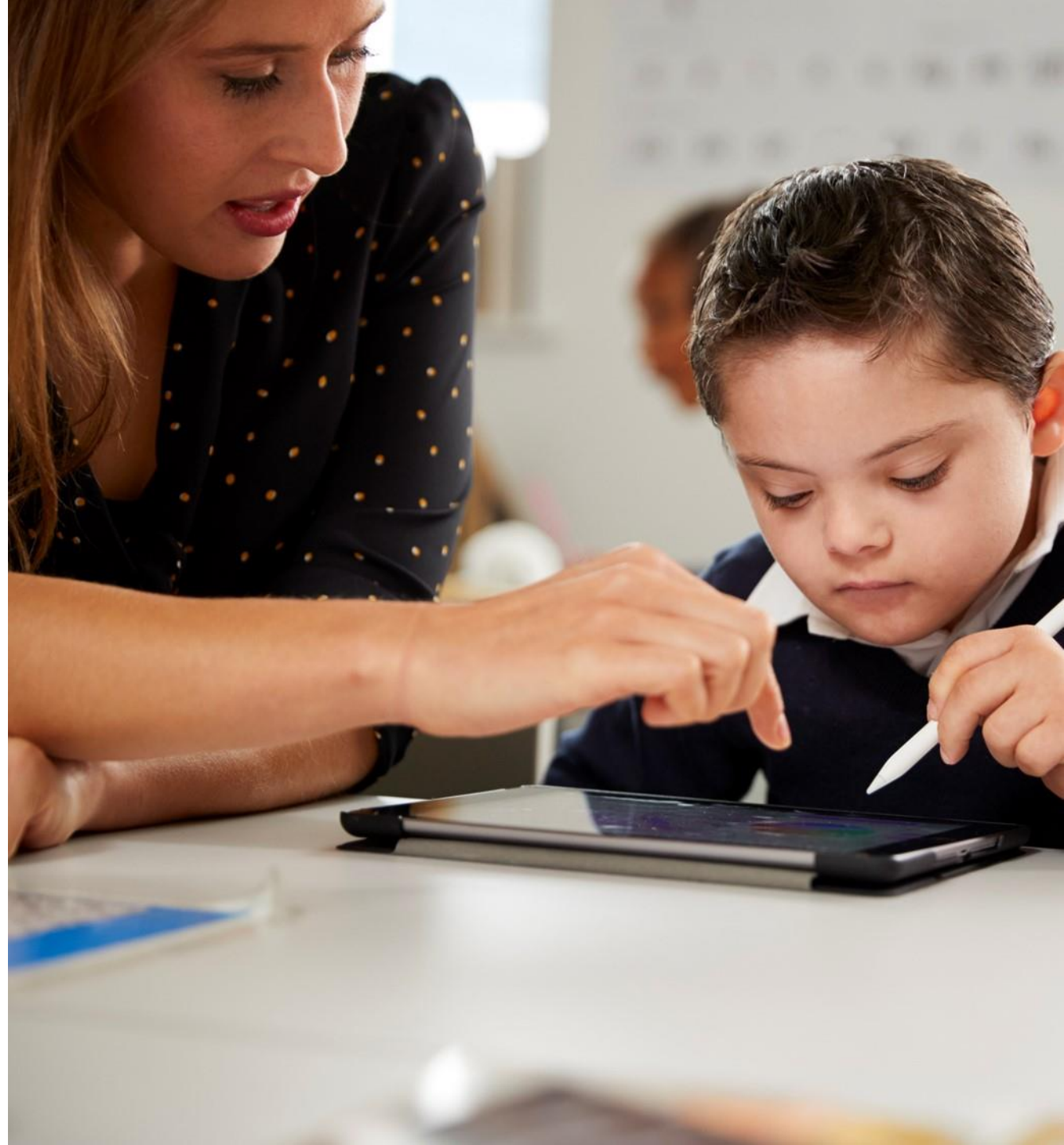
- Online, linear test
- Consistent test forms
- Integrated task types
  - Expressive
  - Receptive
- No domain exemptions





# Eligibility for the Alternate ELPAC

- Determined eligible by the individualized education Program (IEP) team
- English learner (EL) or potential EL
- Kindergarten through grade twelve
  - up to 22 years old



# California Assessment Accessibility Resources Matrix

- Displays the embedded and non-embedded universal tools, designated supports, and accommodations allowed for testing



# Individual Student Assessment Accessibility Profile Tool







# 2021 Milestones

# 2021 Alternate ELPAC Milestones

- January and February—Operational Field Test
- Late February—Standard Setting
- May—Proposed Thresholds to State Board of Education
- July—Initial Alternate ELPAC Launch
- Summer—Student Score Reports







# **Preparing for the Alternate ELPAC Operational Field Test**



Identify eligible  
students

Estimate number of  
students for survey

Complete virtual  
training

# Alternate ELPAC Participation

Log in and respond to one Receptive and one Expressive item at a minimum, to count toward participation.





# Registering Students for the Alternate ELPAC

Eligibility requirements for the Alternate ELPAC are:

- CALPADS special education Status of 'Yes'
- Primary language other than English or American Sign Language
- English Language Acquisition Status (ELAS) of EL
- Enrolled grade of K–12
- Student is under 22 years of age at time of administration



# Test Administration



IEP teams  
need to  
evaluate how  
best to assess  
their students  
in the spring



# Administration Guidelines

California Department of  
Public Health released  
new guidance on testing  
in late August

Physical Distancing  
Administration Guidelines



# Administration Features

- Second Scoring
- Mark As No Response





# No Response Option

- Test examiner has **read the item** to the student and utilized their best effort to elicit a response
- The student **did not** provide a response






# Mark As No Response


4-5 Training Test GUEST SESSION

1 2

1

What does Val do?

(A)  sleeps

(B)  drinks

Context Menu:

- Mark for Review
- Notepad
- Mark as No Response
- Highlight Selection
- Strikethrough

Open Context Menu by clicking three small lines!

Mark as No Response

# In-test and Post-test Surveys



## In-Test Survey Questions

1. Student English proficiency
2. Primary communication mode
3. Accessibility resources pre- and post-test

# Alternate Assessment IEP Team Guidance and Confirmation Worksheet

IEP team  
resources to  
determine  
eligibility for  
alternate  
assessments!







# **Alternate ELPAC Resources**

# Alternate ELPAC Web Page

- Alternate ELPAC Flyer
- Alternate ELPAC Factsheet
- Alternate ELPAC Parent Guide to Understanding



# Additional Resources

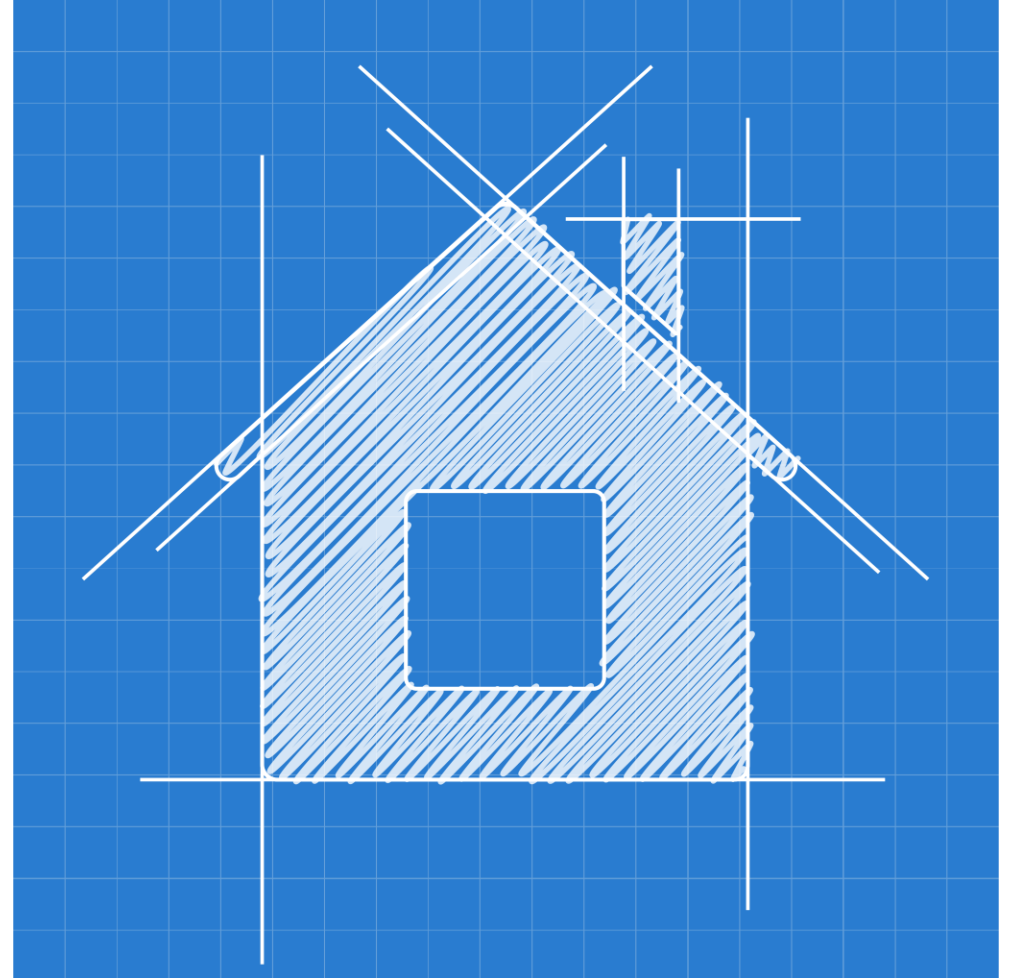
- ✓ Alternate ELPAC High-Level Test Design
- ✓ Test Blueprints and ELD Connectors
- ✓ Task Type Definitions
- ✓ General Performance Level Descriptors
- ✓ Training and Practice Tests on elpac website





# Blueprints and English Language Development Connectors

The Alternate ELPAC aligns with the 2012 English Language Development (ELD) Standards via the ELD Connectors





# Test Settings



# Test Settings in CALPADS

- Delay implementation of loading test settings into CALPADS to allow for an update to its current architecture to be made.
- Continue existing process for loading student test settings into the Test Operations Management System will continue until at least 2022–23.





# Educator Opportunities

★ ★ ★ WE NEED ★ ★ ★  
YOU, YOU & YOU

# Contact Us!

Contact the English Language Proficiency  
and Spanish Assessments office via email  
at [elpac@cde.ca.gov](mailto:elpac@cde.ca.gov) or the

CAASPP office at [caaspp@cde.ca.gov](mailto:caaspp@cde.ca.gov)

To subscribe to the *Assessment Spotlight*,  
send a blank email message to:

[subscribe-caaspp@mlist.cde.ca.gov](mailto:subscribe-caaspp@mlist.cde.ca.gov).

Previous Assessment Spotlight Issues at:

<https://www.cde.ca.gov/ta/tg/sa/assessmentspotlight.asp>



#### 4.7 Temporary Emergency Educational Plan (*Ed. Code 56345(a)(9)*)



# Temporary Emergency Educational Plan - DRAFT

## Emergency Circumstances Consideration (Ed. Code § 56345(a)(9))

This is a Temporary Emergency Educational Plan, to go into effect if there is an emergency condition that prevents student instruction, services, or both, for more than 10 school days, due to an emergency condition. During a qualifying emergency, the IEP will be implemented by alternative means, to the greatest extent feasible, in light of the emergency conditions and/or applicable public health orders. As soon as is practical, following the determination that instruction, services, or both, cannot be provided, either at the school or in person, for more than 10 school days due to a qualifying emergency, this Temporary Emergency Educational Plan will be implemented. Once the emergency ends, special education, instruction, supports and services will revert back to the operative IEP in place prior to the emergency.

Services in Current IEP	Alternative Means to Implement IEP Under Emergency Conditions: (Check Appropriate Boxes)						
	Asynchronous Instruction  Teacher-Posted Lessons (Online or Other Media)	Synchronous Instruction  Virtual Class Meetings	Personalized Learning Tools (Virtual or Paper Packets)	Scheduled Teacher/Staff Appointments (Virtual or in-person, as available)	Scheduled email check-ins (Parent or Student)	Virtual Office Hours – In person Office Hours (Drop-in; Parent or Student)	Goal Number(s) addressed by Service
<b>Specialized Academic Instruction</b>							
<b>Speech &amp; Language</b>							
<b>APE</b>							
<b>OT</b>							
<b>Transition</b>							
<b>Other:</b>							
<b>Other:</b>							
<b>Other:</b>							
<b>ESY (If applicable)</b>							
<b>Supplementary Aids &amp; Services Modified Due to Emergency Conditions:</b>	<b>Description of How It Will Be Provided:</b>						

Because the nature of any future emergency cannot be known in advance, the specific alternative means by which the IEP will be provided in a future emergency will be determined at the time, in light of the circumstances.

## 4.8 CDE Compliance Monitoring 2020-2021

**SELPA Administrators of California**  
**Compliance Report**  
**Amended for East Valley SELPA**  
*November 2020*

***Monitoring and Reporting Updates***

**Compliance Calendar**

The following are some due dates coming up:

December 15	SEP and CCEIS Plans due to CDE
December 18	CALPADS Fall 1 Submission Certification Deadline
January 29	CALPADS Amendment Window Ends
February 1	SELPA Approval of DRDP Submission

CDE has stated they will be doing a “Mega-Letter LITE” this year, which will consist of (a) annual determination based on last year activities, and (b) same activity and level as last year unless this is Year 1 of significant disproportionality.

January 10	Annual Determination Notifications sent ( <i>Mega Letter Light</i> )
January 10	Significant Dispro. Notifications sent
February 10	Special Education Plan (SEP) Notifications sent

**Overdue Assessment and IEP Answers**

Prong II level review will occur. CDE confirmed there is no way to avoid Prong II identification if that happens as it is a federal requirement. It will occur sometime after November 15<sup>th</sup>. The corrective action for these is to hold an IEP for the student, and typically these are due 45 days from notification for student-level and 60 days from notification for policy and procedures corrective actions.

**Targeted or Intensive Review**

Special Education Plans (SEP) continue to be ***due to CDE by December 15<sup>th</sup>***. **SEPs are due to the East Valley SELPA by November 16<sup>th</sup>**. LEAs identified for targeted and intensive review will continue in 2020-2021 and the level of monitoring will not change. The only exception would be if an LEA was identified as Significantly Disproportionate in 2019-2020, then they would automatically go into intensive review.

**Personnel Data Report**

Just a friendly reminder that the Personnel Data Report data will use October 7th data when it comes due next year. You may want to pull your current staffing to avoid having to go back later.

## 4.9 New EV SELPA Website



## 4.10 SBCSS Fee-for-Service Verification Process

San Bernardino County Superintendent of Schools  
East Valley County Operated Special Education Program  
2020-21 FFS Budget Summary  
April 2020

**2020-21 Budget Assumptions**

- 3% COLA on salary
- Step and Column included in contracted salaries
- 5% increase on Medical, Dental, Vision and Life
- Assume no medical opt-out
- Employer paid statutory rates as follows (increase in PERS and STRS)
  - Medicare: 1.45%, SUI: .05%, Workers Comp: 2.76%
  - STRS: 18.40%, PERS: 22.80%, Alt. Retirement: 2.25%
- Information Technology User Fees: \$2,207 per full user, \$105 per email only
- Indirect Cost Rate: 8.0%

**Budget**

Program	CERT FTE	CLASS FTE
SAI/Self Contained	24.79	34.15
Low Incidence Itinerant	9.20	5.16
1:1 Aides	0.00	7.74
First Class	0.58	0.00
Early Start (includes direct charged Pupil Support & Admin)	7.77	3.81
Allocated Cost (Admin, Facilities, Pupil Support)	4.6	6.74
<b>TOTAL</b>	<b>46.94</b>	<b>57.6</b>

**2020-21 Fee-For-Service Budget**

Total Budgeted Expenditures	\$ 12,237,794
Less Budgeted Offsetting Revenue	\$ 3,187,101
<b>2020-21 Excess Cost</b>	<b>\$ (9,050,693)</b>

**2020-21 Proposed Fee-For-Service Rates**

RATES	SAI	Low Incidence	1:1 Aides
20/21 Rate	\$ 42,706	\$ 9,263	\$ 55,097
19/20 Rate	\$ 38,856	\$ 8,271	\$ 52,099

Counts	SAI	Low Incidence	1:1 Aides
20/21 Count	175	215	9
19/20 Count	210	213	8

Additional Services	Fee
Intensive Therapeutic Services Fee-For-Service	\$ 9,250.00



## **Fee-for-Service (FFS) Count Verification Procedure**

- I. The following Excel files with worksheets will be provided for each district:
  - FFS Summary Worksheet
  - SBCSS SDC (SAI & all 'inclusive' services) FFS
  - Low Incidence FFS
  - 1:1 Aide FFS
  - Intensive Therapeutic Services (ITS) FFS
- II. Districts will verify the accuracy of data from the individual worksheets by verifying the following for each student:
  - Service Provider
  - Resident/Service District
  - Teacher
  - Attending School
- III. Districts will complete the EV SELPA SBCSS Fee-for-Service Verification Form, follow these instructions:

### **Instructions:**

- IV. **Review accuracy of student data and services on each worksheet provided.**
  - a. **Identify corrections needed. Work with SBCSS Area Director to ensure corrections are made (i.e. in WebDA or an IEP addendum, if necessary).**
- V. **Review accuracy of student data counts by service programs per EV SELPA Board approved fee service program rates.**
  - a. **Record the student counts provided by the EV SELPA.**
  - b. **Indicate the correct student count as verified by the District.**
  - c. **Sign and return this form to Andrea Tennyson ([andrea.tennyson@sbcss.net](mailto:andrea.tennyson@sbcss.net)) by November 16, 2020.**



# SBCSS FEE-FOR-SERVICE VERIFICATION FORM

**November 2020**

Date

**DISTRICT NAME:** \_\_\_\_\_

**DIRECTOR'S NAME:** \_\_\_\_\_

## Instructions:

1. Review accuracy of student data and services on each worksheet provided.
  - a. Identify corrections needed. Work with SBCSS Area Director to ensure corrections are made (i.e. in WebDA or an IEP addendum, if necessary).
2. Review accuracy of student data counts by service programs per EV SELPA Board approved fee service program rates.
  - a. Record the student counts provided by the EV SELPA.
  - b. Indicate the correct student count as verified by the District.
3. Sign and return this form to Andrea Tennyson ([andrea.tennyson@sbcss.net](mailto:andrea.tennyson@sbcss.net)) by **November 16, 2020.**

Date

**EV SELPA Board Approved**  
**SBCSS FFS Program**  
**Services**

**Service**  
**Acronym**

**Student Count**  
**Provided by**  
**EV SELPA**

**Service Count Verified by**  
**District**

<b>Specialized Academic Instruction/Self-Contained</b>	SAI		
Additional related services included in SAI program			
<b>Low Incidence</b>	LI		
Deaf and Hard of Hearing	DHH		
Orientation & Mobility Service	O&M		
Visual Impairment Itinerant	VI		
<b>1:1 Aide</b>	1:1		
<b>Intensive Therapeutic</b>	IC		

**I confirm the accuracy of the above data.**

**DIRECTOR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## 4.11 SBCSS East Valley Operations

## 4.12 Hot Topics

## 5.0 OTHER

### 5.1 2020-2021 EV SELPA Steering Committee Meetings



**2020/2021**  
**East Valley SELPA**  
**Steering/Finance Committee Meeting Schedule**

All meetings will be held at the Dorothy Inghram Learning Center  
670 E. Carnegie Drive, San Bernardino CA 92408  
Conference Room E  
Home of the East Valley SELPA  
beginning at 8:00 a.m. & ending at 2:00 p.m., unless otherwise notified.

**JULY 16, 2020**

**AUGUST 2020 – NO MEETING**

**SEPTEMBER 10, 2020** (Conference Room D)

**OCTOBER 15, 2020**

**NOVEMBER 12, 2020**

**DECEMBER 10, 2020**

**JANUARY 2021 – NO MEETING**

**FEBRUARY 11, 2021**

**MARCH 18, 2021**

**APRIL 15, 2021**

**MAY 13, 2021**

**JUNE 10, 2021**

## 5.2 2020-2021 EV SELPA Board of Directors Meeting

**2020/2021  
East Valley SELPA  
BOARD OF DIRECTORS MEETING SCHEDULE**

September 16, 2020

November 18, 2020

February 24, 2021

March 24, 2021

May 19, 2021

June 16, 2021

**All meetings will be held at 2:00 p.m. at the  
Dorothy Ingrham Learning Center  
670 E. Carnegie Drive,  
San Bernardino CA 92408  
home of the  
EAST VALLEY SELPA**

### 5.3 2020-2021 EV SELPA CAC Meetings

**2020/2021**  
**East Valley Special Education Local Plan Area**

**CAC Meeting Schedule**

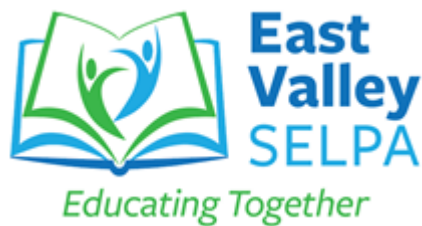
All meetings are held at the Dorothy Inghram Learning Center  
Home of the East Valley SELPA  
beginning at 9:30 a.m. & ending at 11:00 a.m.  
*(Unless meetings must be held virtually)*

**SEPTEMBER 21, 2020**

**NOVEMBER 16, 2010**

**FEBRUARY 22, 2021**

**APRIL 19, 2021**



## 5.4 EV SELPA Professional Development November & December 2020

# CALENDAR OF EVENTS

<b>NOVEMBER 2020</b>	<b>TIME</b>	<b>VIRTUAL EVENT</b>	<b>PAGE</b>
11/2/20	9:00-11:00	The School Psychologists Role in Determining Eligibility	40
11/5/20	8:30-10:30	Structuring the Classroom for Student Success	30
11/6/20	1:00-3:00	Structuring the Classroom for Student Success	30
11/9/20	8:30-10:30	IEP Implementation	28
11/12/20	9:00-11:00	Got Behavior? We've Got Solutions!	22
11/13/20	1:00-3:00	Got Behavior? We've Got Solutions!	22
11/18/20	1:00-4:00	Behavior Intervention Program Framework	23
11/6/20	1:00-3:00	Structuring the Classroom for Student Success	30
11/9/20	8:30-10:30	IEP Implementation	28
11/12/20	9:00-11:00	Got Behavior? We've Got Solutions!	22
11/13/20	1:00-3:00	Got Behavior? We've Got Solutions!	22
11/18/20	1:00-4:00	Behavior Intervention Program Framework	23
<b>DECEMBER 2020</b>	<b>TIME</b>	<b>VIRTUAL EVENT</b>	<b>PAGE</b>
12/3/20	8:00-10:00	Region 10 Occupational & Physical Therapists Committee Presents: Back to School Basics	33
12/7/20	9:00-11:00	School Psychologist Training: Emotional Disturbance Assessment Webinar	41





**GOT BEHAVIOR?  
WE'VE GOT SOLUTIONS!**

**Presenters:**

**Susanne Ferguson**, Ed.S., CCC-SLP, BCBA, EV SELPA Autism Program Specialist

**Mary Anne Klenske**, M.A., EV SELPA Program Specialist

**Jo-Ann Vargas**, OTR/L, EV SELPA Lead Occupational Therapist

*This webinar is offered twice, so participants can select either a morning or an afternoon session. Participants will only register for one webinar, not both.*

THURSDAY

**NOVEMBER 12, 2020**

**9:00 am - 11:00 am**

REGISTER ONLINE:

<https://sbcss.k12oms.org/46-186902>

**OR**

FRIDAY

**NOVEMBER 13, 2020**

**1:00 pm - 3:00 pm**

REGISTER ONLINE:

<https://sbcss.k12oms.org/46-186903>

This webinar focuses on using hands-on positive proactive approaches to classroom and behavior management to assist teachers with students with behavior challenges. The following behavioral principles will be introduced to empower teachers to manage problem behaviors effectively in their settings:

- ABC's and functions of behavior
- Reinforcement and reinforcement Systems
- Visual Supports & other tools to manage behavior

*Following the Live Webinar a recording will be available for the attendees.*



**Region 10 Coordinating Council Presents:**

## **Back to School Basics Webinar**

**Presented by the OT/PT Region 10 Committee:**

**Jek Barrozo (OT), Belinda Block (PT), Jo-Ann Vargas (OT), Amy Sadek(OT)**

This 3-hour webinar will go over the role of the Occupational and Physical Therapist in the school setting. From basic concepts to application of new legal mandates, this training will review foundational principles for the school-based practitioner and best practices not only for in-person assessments and treatments, but also for distance learning. The Region 10 OT Committee will share their knowledge and expertise which has resulted in defensible assessments and treatment delivery in the Inland Empire and Orange County. Topics will include: referral process, assessment tools (formal and informal), assessment report templates, a list of evidence-based interventions, legally sound documentation forms, and more. This is your opportunity to ask the burning questions and receive responses from different perspectives yet derived from best practices.

**Date:** Thursday, December 3, 2020

**Time:** 8:30 a.m. to 11:30.

**Location:** On line. The link will be sent upon registration

**Fee:** Free

**Audience:** Occupational Therapists, Certified Occupational Therapy Assistants, Physical Therapists, Physical Therapy Assistants, Special Education Teachers, General Educators, Instructional Assistants and Administrators.

**Outcomes:**

Participants will:

1. Define the roles of Occupational and Physical therapy in school-based practice
2. Understand the IEP process as related service providers
3. Identify common assessments and interventions
4. Learn best practices related to documentation

**CEUs:** Certificate of attendance will be provided, verifying 3 professional development units.

**Questions:** Jo-Ann Vargas, EV SELPA Lead Occupational Therapy at joann.vargas@sbcss.net

**Register Online:**

<https://sbcss.k12oms.org/46-188188>

**Registration Deadline: November 12 2020**

**Registration must be submitted on-line at: Follow OMS online registration instructions.**



## **Emotional Disturbance Assessment Webinar**

Presented by:  
Jessica Lascano, M.A., LEP#3613, NCSP

**December 7, 2020**  
**9:00 am - 11:00 am**

This training is focused on assessment in the area of Emotional Disturbance. The trainer will explore the California Education Code definition of Emotional Disturbance, and the six characteristics associated with this eligibility area. Participants will learn how to conduct thorough assessment in the area of Emotional Disturbance, and will learn how to capture assessment findings in a legally defensible and comprehensive psycho-educational report. Participants will leave the training with several tools, and resources for use when assessing students in the area of Emotional Disturbance.

Register Online:  
<https://sbcss.k12oms.org/46-188161>

*Following the live webinar a recording will be available to attendees*