

**East Valley SELPA
STEERING COMMITTEE MEETING
670 E. Carnegie Drive., San Bernardino, CA 92408**

**** AGENDA **
OCTOBER 10, 2019 8:00 A.M.**

	<u>PRESENTER</u>
1.0 CALL TO ORDER	Patty Metheny
2.0 PUBLIC COMMENTS	
3.0 REVIEW/APPROVAL OF MINUTES	Patty Metheny
4.0 DISCUSSION/PRESENTATION	
<u>Finance Items</u>	
4.1 EV SELPA MOE SEMA & SEMB Subsequent Year Tracking & Excess Cost Reports	Andrea Tennyson
4.2 TPP Financial Reporting and Requirements	Andrea Tennyson
4.3 Sp Ed Early Intervention Equalization One-time Dollars	Andrea Tennyson
4.4 EV SELPA Fiscal Reporting Calendar 2019-2020 Review	Andrea Tennyson
4.5 Regional Program Transfer Request & Potential Impact	Patty Metheny Jennifer Alvarado Scott Wyatt
<u>Program Items</u>	
4.6 CALPADS – API Data Submission Process	Lisa Horsley Anne-Marie Foley
4.7 PIR Plan Implementation Progress	Anne-Marie Foley
4.8 Foster Youth FAQ	Patty Metheny
4.9 EV SELPA ADR Cadre Update	Anne-Marie Foley
4.10 EV SELPA Due Process Update <ul style="list-style-type: none">Hot Topics from Pacific Northwest Conference on Special Ed & the Law	Rick Homutoff
4.11 EV SELPA IEP Forms Work Group Update	Anne-Marie Foley
4.12 EV SELPA Community Advisory Committee	Patty Metheny

4.13 SBCSS East Valley Operations

Scott Wyatt

4.14 Hot Topics

Committee

5.0 OTHER

5.1 EV SELPA Professional Development – October & November 2019

5.2 Next Meeting – November 7, 2019 8:00 AM

East Valley SELPA
STEEERING COMMITTEE MEETING MINUTES
September 12, 2019

MEMBERS PRESENT:

Dr. Patty Metheny
Rob Pearson
Jason Hill
Bridgette Ealy
Derek Swem
Dr. Scott Wyatt
Jim Stolze

East Valley SELPA
Colton Joint Unified School District
Redlands Unified School District
Rialto Unified School District
Rim of the World Unified School District
San Bernardino County Supt of Schools
Yucaipa-Calimesa Joint Unified School District

FISCAL STAFF PRESENT:

Dena Valiukas
Linda Resiwain
Angel Villa
Nicole Albiso
Scott Whyte
Jennifer Alvarado
Lacey Hall
Grace Granados
Lisa Regalado
Lucy Williams

Business Services, Colton
Business Services, Colton
Business Services, Redlands
Business Services, Rialto
Business Services, Rim of the World
Internal Business, SB County Schools
Internal Business, SB County Schools
Internal Business, SB County Schools
Business Advisory, SB County Schools
Business Services, Yucaipa

OTHERS PRESENT:

Dr. Rick Homutoff
Anne-Marie Foley
Lisa Horsley
Rosalva Contreras
Elizabeth Coronel

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1.0 CALL TO ORDER: SELPA Administrator Dr. Patty Metheny, at the East Valley SELPA Office, 670 E. Carnegie Drive, San Bernardino, California, called the meeting to order at 8:00 a.m.

2.0 PUBLIC COMMENTS: There were no public comments.

3.0 REVIEW/APPROVAL OF MINUTES: The minutes of the July 18, 2019 meeting were reviewed. Motion to approve the minutes was made by Jim Stolze and seconded by Scott Wyatt. The minutes were approved by consensus of the members present.

4.0 DISCUSSION/PRESENTATION

Finance Issues

4.1 EV SELPA 2018-2019 Budgets Ending Fund Balances

In the absence of Andrea Tennyson, Dr. Metheny presented the Regional Program Proportionate Return of Funds for Occupational Therapy services and explained how those were determined. These funds will be returned via cash transfer.

4.2 EV SELPA 2018-2019 Adjusted NPS Costs

Dr. Metheny presented the adjusted NPS Cost for FY 2018-2019. These may not be the final numbers for 2018-2019 since invoices for Extended School Year (ESY) continue to arrive.

4.3 SBCSS 2018-2019 FFS Year-end Actuals

Jennifer Alvarado presented the 2018-2019 year-end actuals. Ms. Alvarado explained that the ending fund balance is a result of cost containment measures implemented by East Valley Operations and staff vacancies throughout the year. The ending fund balance will be returned to districts on a proportionate share basis. This information was communicated to district fiscal personnel and reflected in the accrual list sent to them.

4.4 2018-2019 Maintenance of Effort & Excess Cost Reports

Dr. Metheny reviewed preliminary Maintenance of Efforts reports which included initial estimates of expenditures. These reports were prepared by Andrea Tennyson. The reports are due CDE in November. Data from SBCSS was pending, and Jennifer Alvarado clarified that SBCSS MOE is compiled based on the fiscal information of the three SELPAs not just East Valley Operations. As a reminder, each district must pass at least one of the tests. A sample of the Excess Cost report was also shared.

4.5 EV SELPA Fiscal Reporting Calendar 2019-2020

An updated Fiscal Reporting Calendar for the FY 2019-2020 was presented. As a reminder, the format has changed to allow for more clarity. All September activities were reviewed for clarification.

Program Issues

4.6 EV SELPA Transition Partnership Program (TPP)

The Transition Partnership Program Team shared a program brochure, 2019-2020 class rosters by school, TPP technician assignments by school and schedules of class workshops also by class and school. Team members explained the partnership is a result of a Department of Rehabilitation grant with the EV SELPA. 2019-2020 is the second year of the current three-year grant. The current grant services focus on provided to services and

instruction to student while they are in high school unlike previous grants which continue to focus on students after they left high school. Dr. Metheny noted the work-based learning experience hours students participate in as a result of the TPP grant will be reported to CDE annually and included in district Dashboard results as part of the college and career indicator. Given this, the values of TPP services to districts has increased.

4.7 EV SELPA Program Specialist Services

The specialties of each the EV SELPA program specialists for 2019-2020 were provided. Program specialists are not assigned to individual districts; rather all are available to support member districts based on district need. To do so, a completed and provided EV-23 is required. An updated EV-23 was presented. This form was revised to reflect the type of services and assistance program specialists can provide to district staff and classrooms. In addition, two new forms were presented: the EV-23a for districts to access support with conducting augmentative and alternative communication (AAC) assessments and the EV-23b for districts to request scheduling of school specific private training events.

4.8 2019 Changes in the California Dashboard for Students with Disabilities

Dr. Metheny reviewed a California Department of Education PowerPoint presentation on anticipated changes to the California Dashboard for 2019. The Dashboard is now available in app format. Dr. Metheny explained that this year the California Alternate Assessment (CAA) scores will be part of the Academic indicator scores for districts as reported on the Dashboard. In addition, student scores will be reported for the student's district of special education accountability (formerly district of residence), students who exit special education during the school year will not be counted in the special education subgroup, and college and career indicator measures will include work-based learning data for students with disabilities.

4.9 System Improvement Leads Professional Development

The System of Improvement SELPA Leads will be hosting trainings regionally and statewide in 2019-2020. Flyers with information for specific trainings were provided.

4.10 Catapult Learning NonPublic School (NPS) Update

Dr. Metheny provided an update on the progress made by Catapult Learning in respect to opening an NPS in the region. Catapult is in the process of securing a lease for a facility on Cooley Dr. in Colton. Once the lease is secured, Catapult will work with the owner of the building and the city of Colton to upgrade the facility to accommodate three behavior classes across the grade levels and three low cognitive, high behavior classes also across the grade levels. If all goes well, the earliest Catapult could open the facility is January 2020.

4.11 EV SELPA Compliance & IEP Forms Revision Updates

Anne-Marie Foley provided updates on CDE required compliance monitoring activities and the EV SELPA IEP forms in revisions. In respect to compliance monitoring, three EV SELPA districts were required to participate in the 2017-2018 Disproportionality (Dispro) Prong II. Ms. Foley reported the required work has been accomplished and the districts will meet the September 13 due date. In addition, two EV SELPA districts were also identified to participate in the 2018-2019 Dispro review. This review has two

components: policies and procedures review as well as student file reviews. The student file reviews will be conducted differently than in the past as districts will be required to conduct a self-study and identify if they are in compliance along with the corrective actions needed. CDE will provide a 2018-2019 Dispro regional training at the EV SELPA on September 30, 2019.

Ms. Foley reported on the statuses of the three EV SELPA districts in Comprehensive Review. Colton and Rim of the World are in year three. CDE visits to review student files to ensure compliance with items identified as non-compliant in the past will continue until all items have been cleared with 100% compliance. Redlands is entering the beginning of year two. As such, Redlands is currently engaged in both district and student level corrective actions.

In respect to compliance monitoring activities moving forward. Dr. Metheny shared there will not be a DINC in the fall of 2019. CDE has not yet determined how to proceed with DINC given the move to CALPADS. Once determinations have been made, CDE will provide notification but does not anticipate doing so until the winter of 2020, at the earliest.

Ms. Foley provided an update on the revision of EV SELPA Web IEP forms. She reported the roll out of the new EV-50 IEP forms went fairly well. Trainings in using the new forms have been held at the district level. The inclusion of prior written notice (PWN) language has proven to be the most challenging change for the staff. Trainings have also resulted in corrections/modifications that were immediately addressed by Faucette Micro Systems. EV-50 Form 5, specific to transportation, was presented to the Committee for review. Following a short discussion, changes were suggested and approved.

Ms. Foley also reported on the work of the EV SELPA IEP Workgroup. Currently, the work group is addressing changes needed on IEP supplemental forms such as the EV SELPA EV-50A, IEP Amendment.

4.12 EV SELPA Due Process Update

Dr. Homutoff provided an update and analysis of 2018-2019 due process activities and expenditures. A total of 45 cases were filed against East Valley SELPA member districts in 2018-2019. Of that total, 38% (15 cases) were filed by families who had filed in the past, but this accounted for 53% of the total cost for all due process expenditures in 2018-2019. Dr. Homutoff stressed the importance of district staff monitoring closely settlement agreements and due process cases to prevent re-filings by the same families. He also shared an area where costs have increased steadily over the past few years is for independent educational evaluations (IEEs), while attorney fees (both for district and parent attorneys) continue to be the single greatest due process related cost.

4.13 SBCSS East Valley Operations

Dr. Wyatt thanked Rob Pearson and Jim Stolze for their assistance with the new IEP forms training. He also reported one of the unexpected costs with the new IEP forms is

the cost to print more pages. Dr. Wyatt reported on the status of SBCSS classes. The EBD classes at Barbara Phelps are almost full but, due to the transient population, there is flexibility to accept students. Dr. Wyatt also asked if there may be the need for another deaf, hard of hearing (DHH) itinerant staff member in the region. After some discussion, the Committee did not currently identify that as an area of need and requested more student data to make a decision at a later date.

4.14 DRDP/CASEMIS/CALPADS Student Data

Lisa Horsley reported that CASEMIS is officially gone and as of September 10th CALPADS will be accepting special education student data for fall submission. Data will move from the WebIEP to CALPADS via an application program interface (API). The WebIEP API was piloted and tested by Rim of the World staff during July and August 2019. The EV SELPA is grateful to Rim for this work and for working closely with Faucette MicroSystems and SELPA to provide feedback on its functionality. A WebIEP API training is scheduled for Monday, September 16th starting at 1:30 pm at the EV SELPA. Faucette Microsystems will provide the training and CDE will assist virtually. Both district special education technicians and CALPADS personnel were highly encouraged to attend. With the move to CALPADS, the special education student count will no longer occur annually on December 1 but instead will occur annually on the first Wednesday of October. All students must have SSID numbers for inclusion in CALPADS. Districts are required to provide SSID numbers to students not enrolled when they receive consent for assessment (i.e. preschool and private school students). At this point, it is not clear if or how students with open assessment plans, not consented to will be recorded in CALPADS.

4.15 EV SELPA Local Plan Committee Meetings

Dr. Metheny shared information regarding the 2019-2022 EV SELPA Local Plan revision. Representatives from each district are needed for the Local Plan Committee. These representatives must be chosen by their peers and represent both special and general education teachers and administrators. In addition, each director of the two Charter schools within EV SELPA will identify members. An overview of the local plan components, the timeline for the revision and submission as well as the calendar of meetings was provided. The revised local plan with SELPA Board approval is due to CDE by June 30, 2020. The timeline for the adoption of the revised local plan by SELPA member districts has been moved to June 30, 2021 allowing for more time to obtain adoption by the governing board of each school district.

4.16 EV SELPA Community Advisory Committee

Members for the EV SELPA Community Advisory Committee are needed. The committee needs at least one more member from each district. Directors were encouraged to identify members and have them approved by the district Boards of Education. The 2019-2020 meeting calendar and forms to identify members was provided to Committee members.

4.17 Hot Topics

The Region 10 ADR Training: Applying Neuroscience Research in Special Education Mediation presented by Jennifer Kresge will take place on September 17, 2019. Registration has been re-opened and there is room available to attend.

Derek Swem inquired regarding the use of electronic IEPs, only (no paper copies) as it done with other government required documents. Dr. Metheny offered that the law is not specific regarding the use of printed versus electronic IEP papers but is clear parents must be provided with copies of their students' IEPs. Dr. Metheny will inquire to see if other SELPAs are piloting the sole use of electronic IEPs.

5.0 OTHER

5.1 2019-2020 EV SELPA Steering Committee Meetings

5.2 2019-2020 EV SELPA Board of Directors Meetings

5.3 2019-2020 EV SELPA CAC Meetings

5.4 EV SELPA Professional Development – September & October 2019

6.0 ADJOURNMENT: Meeting adjourned at 1:23. Next meeting will be held on October 10, 2019.

4.0 FINANCE ISSUES

4.1 EV SELPA MOE SEMA & SEMB

SELPA NAME: EAST VALLEY SELPA
SPECIAL EDUCATION MAINTENANCE OF EFFORT (MOE)
FINAL REPORT SUMMARY--SEMA & SEMB BASED on UAs
PREPARED: 10/7/19

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	SEMA (Actual to Actual)	STATE & LOCAL EXPENSE			INCREASE OR DECREASE	PASS (FAIL)	STATE & LOCAL EXPENSE PER PUPIL				INCREASE OR DECREASE	PASS (FAIL)	PUPIL COUNT		INCREASE OR (DECREASE)
2	(Note: State & Local Expense INCLUDES PCRA for SEMA comparison)	<i>FY 18/19</i>	<i>COMPARISON</i>	<i>COMP. YEAR</i>			<i>FY 18/19</i>	<i>COMPARISON</i>	<i>COMPARISON</i>	<i>COMP. YEAR</i>			<i>Dec. 2018</i>	<i>COMP. YEAR</i>	
3		<i>ACTUAL</i>	<i>YEAR</i>	<i>ACTUAL</i>			<i>ACTUAL</i>	<i>YEAR</i>	<i>ACTUAL</i>	<i>ACTUAL</i>			<i>ACTUAL</i>	<i>ACTUAL</i>	
4	<i>SEMA Reference</i>	SEC. 3A, LINE 1C, COL A		SEC. 3A, LINE 1C, COL B	SEC. 3A, LINE 1C, COL C		SEC. 3A, LINE 2E, COL A		SEC. 3A, LINE 2C, COL B	SEC. 3A, LINE 2E, COL B	SEC. 3A, LINE 2E, COL C		SEC. 3A, LINE 2D, COL A	SEC. 3A, LINE 2D, COL B	
5	COLTON	31,467,165.56	2017/18	29,136,871.72	2,330,293.84	PASS	11,459.27	2017/18	29,136,871.72	10,522.52	936.75	PASS	2,746	2,769	(23)
6	REDLANDS	33,569,396.18	2017/18	29,694,947.64	3,874,448.54	PASS	12,006.22	2017/18	29,694,947.64	10,949.46	1,056.76	PASS	2,796	2,712	84
7	RIALTO	56,114,516.67	2017/18	51,059,438.05	5,055,078.62	PASS	18,779.96	2017/18	51,059,438.05	17,065.32	1,714.64	PASS	2,988	2,992	(4)
8	RIM	6,095,983.27	2017/18	5,691,684.65	404,298.62	PASS	15,278.15	2017/18	5,691,684.65	14,053.54	1,224.61	PASS	399	405	(6)
9	YUCAIPA	18,415,019.30	2017/18	15,252,244.76	3,162,774.54	PASS	13,711.85	2017/18	14,157,610.68	11,572.26	2,139.59	PASS	1,343	1,318	25
10	SBCSS (East Valley Ops & SEL	17,996,128.39	2017/18	16,934,744.68	1,061,383.71	PASS	38,289.63	2017/18	16,934,744.68	37,970.28	319.36	PASS	470	446	24
11	Totals	163,658,209.37		147,769,931.50	15,888,277.87	PASS	15,235.36		146,675,297.42	13,782.68	1,452.68	PASS	10,742	10,642	100

	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB	CC	DD
12	SEMA (Actual to Actual)	LOCAL EXPENSE			INCREASE OR DECREASE	PASS (FAIL)	LOCAL EXPENSE PER PUPIL				INCREASE OR DECREASE	PASS (FAIL)	PUPIL COUNT		INCREASE OR (DECREASE)
13	(Note: State & Local Expense INCLUDES PCRA for SEMA comparison)	<i>FY 18/19</i>	<i>COMPARISON</i>	<i>COMP. YEAR</i>			<i>FY 18/19</i>	<i>COMPARISON</i>	<i>COMPARISON</i>	<i>COMP. YEAR</i>			<i>Dec. 2018</i>	<i>COMP. YEAR</i>	
14		<i>ACTUAL</i>	<i>YEAR</i>	<i>ACTUAL</i>			<i>ACTUAL</i>	<i>YEAR</i>	<i>ACTUAL</i>	<i>ACTUAL</i>			<i>ACTUAL</i>	<i>ACTUAL</i>	
15	<i>SEMA Reference</i>	SEC. 3B, LINE 1A, COL A		SEC. 3B, LINE 1A, COL B	SEC. 3B, LINE 1A, COL C		SEC. 3B, LINE 2C, COL A		SEC. 3B, LINE 2A, COL B	SEC. 3B, LINE 2C, COL B	SEC. 3B, LINE 2C, COL C		SEC. 3B, LINE 2B, COL A	SEC. 3B, LINE 2B, COL B	
16	COLTON	19,174,560.12	2017/18	16,310,569.97	2,863,990.15	PASS	6,982.72	2017/18	16,310,569.97	5,890.42	1,092.31	PASS	2,746	2,769	(23)
17	REDLANDS	12,549,787.85	2017/18	11,049,672.26	1,500,115.59	PASS	4,488.48	2017/18	11,049,672.26	4,074.36	414.12	PASS	2,796	2,712	84
18	RIALTO	30,692,564.03	2017/18	31,490,356.18	(797,792.15)	(FAIL)	10,271.94	2017/18	31,490,356.18	10,524.85	(252.91)	(FAIL)	2,988	2,992	(4)
19	RIM	2,914,039.62	2017/18	2,775,447.19	138,592.43	PASS	7,303.36	2017/18	2,775,447.19	6,852.96	450.40	PASS	399	405	(6)
20	YUCAIPA	9,550,915.63	2017/18	8,265,756.27	1,285,159.36	PASS	7,111.63	2017/18	8,265,756.27	6,271.44	840.19	PASS	1,343	1,318	25
21	SBCSS (East Valley Ops & SEL	1,034,847.70	2017/18	820,508.10	214,339.60	PASS	2,201.80	2017/18	820,508.10	1,839.70	362.10	PASS	470	446	24
22	Totals	75,916,714.95		70,712,309.97	5,204,404.98	PASS	7,067.28		70,712,309.97	6,644.64	422.63	PASS	10,742	10,642	100

SELPA NAME: EAST VALLEY SELPA
SPECIAL EDUCATION MAINTENANCE OF EFFORT (MOE)
FINAL REPORT SUMMARY--SEMA & SEMB BASED on UAs
PREPARED: 10/7/19

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	SEMB (Budget to Actual)	STATE & LOCAL EXPENSE			INCREASE OR DECREASE	PASS (FAIL)	STATE & LOCAL EXPENSE PER PUPIL				INCREASE OR DECREASE	PASS (FAIL)	PUPIL COUNT		INCREASE OR (DECREASE)
2	(Note: State & Local Expense DOES NOT include PCRA for SEMB comparison)	FY 19/20	COMPARISON	COMP. YEAR			FY 19/20	COMPARISON		COMP. YEAR			Dec. 2019	COMP. YEAR	
3		BUDGET	YEAR	ACTUAL			BUDGET	YEAR		ACTUAL			PROJECTED	ACTUAL	
4	SEMB Reference	SEC. 3A, LINE 1C, COL.A		SEC. 3A, LINE 1C, COL.B	SEC. 3A, LINE 1C, COL.C		SEC. 3A, LINE 2E, COL.A		SEC. 3A, LINE 2C, COL.B	SEC. 3A, LINE 2E, COL.B	SEC. 3A, LINE 2E, COL.C		SEC. 3A, LINE 2D, COL.A	SEC. 3A, LINE 2D, COL.B	
5	COLTON	30,686,609.00	2018/19	31,467,165.56	(780,556.56)	(FAIL)	11,175.02	2017/18	31,467,165.56	11,459.27	(284.25)	(FAIL)	2,746	2,746	0
6	REDLANDS	26,664,393.68	2018/19	33,569,396.18	(6,905,002.50)	(FAIL)	9,536.62	2017/18	33,569,396.18	12,006.22	(2,469.60)	(FAIL)	2,796	2,796	0
7	RIALTO	45,521,654.00	2018/19	56,114,516.67	(10,592,862.67)	(FAIL)	15,234.82	2017/18	56,114,516.67	18,779.96	(3,545.13)	(FAIL)	2,988	2,988	0
8	RIM	5,098,971.00	2018/19	6,095,983.27	(997,012.27)	(FAIL)	12,779.38	2017/18	6,095,983.27	15,278.15	(2,498.78)	(FAIL)	399	399	0
9	YUCAIPA	15,286,586.74	2018/19	18,415,019.30	(3,128,432.56)	(FAIL)	11,382.42	2018/19	18,415,019.30	13,711.85	(2,329.44)	(FAIL)	1,343	1,343	0
10	SBCSS (East Valley Ops & SEL)	18,141,897.63	2018/19	17,996,128.39	145,769.24	PASS	38,599.78	2018/19	17,996,128.39	38,289.63	310.15	PASS	470	470	0
11	Totals	141,400,112.05		163,658,209.37	(22,258,097.32)	(FAIL)	13,163.29		163,658,209.37	15,235.36	(2,072.06)	(FAIL)	10,742	10,742	0
12															
13	SEMB (Budget to Actual)	LOCAL EXPENSE			INCREASE OR DECREASE	PASS (FAIL)	LOCAL EXPENSE PER PUPIL				INCREASE OR DECREASE	PASS (FAIL)	PUPIL COUNT		INCREASE OR (DECREASE)
14	(Note: State & Local Expense DOES NOT include PCRA for SEMB comparison)	FY 19/20	COMPARISON	COMP. YEAR			FY 19/20	COMPARISON		COMP. YEAR			Dec. 2019	COMP. YEAR	
15		BUDGET	YEAR	ACTUAL			BUDGET	YEAR		ACTUAL			PROJECTED	ACTUAL	
16	SEMB Reference	SEC. 3B, LINE 1A, COL.A		SEC. 3B, LINE 1A, COL.B	SEC. 3B, LINE 1A, COL.C		SEC. 3B, LINE 2C, COL.A		SEC. 3B, LINE 2A, COL.B	SEC. 3B, LINE 2C, COL.B	SEC. 3B, LINE 2C, COL.C		SEC. 3B, LINE 2B, COL.A	SEC. 3B, LINE 2B, COL.B	
17	COLTON	22,193,080.00	2018/19	19,174,560.12	3,018,519.88	PASS	8,081.97	2017/18	19,174,560.12	6,982.72	1,099.24	PASS	2,746	2,746	0
18	REDLANDS	13,714,570.39	2018/19	12,549,787.85	1,164,782.54	PASS	4,905.07	2017/18	12,549,787.85	4,488.48	416.59	PASS	2,796	2,796	0
19	RIALTO	34,119,154.00	2018/19	30,692,564.03	3,426,589.97	PASS	11,418.73	2017/18	30,692,564.03	10,271.94	1,146.78	PASS	2,988	2,988	0
20	RIM	3,428,113.00	2018/19	2,914,039.62	514,073.38	PASS	8,591.76	2017/18	2,914,039.62	7,303.36	1,288.40	PASS	399	399	0
21	YUCAIPA	9,733,123.74	2018/19	9,550,915.63	182,208.11	PASS	7,247.30	2017/18	9,550,915.63	7,111.63	135.67	PASS	1,343	1,343	0
22	SBCSS (East Valley Ops & SEL)	1,189,362.55	2018/19	1,034,847.70	154,514.85	PASS	2,530.56	2013/14	1,034,847.70	2,201.80	328.76	PASS	470	470	0
23	Totals	84,377,403.68		75,916,714.95	8,460,688.73	PASS	7,854.91		75,916,714.95	7,067.28	787.63	PASS	10,742	10,742	0

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

COLTON JOINT USD

TT 3602 EAST VALLEY CONSORTIUM

Fiscal Year

2018-2019

		A	B	C	D	E	F	G	H	I	J
School Year		State and Local Total Amount	State and Local Total MOE Result	State and Local Per Capita Amount	State and Local Per Capita MOE Result	Local Only Total Amount	Local Only Total MOE Result	Local Only Per Capita Amount	Local Only Per Capita MOE Result	Enrollment	Result for Fiscal Year
2011-2012	Expenditures (Compliance) SEMA - SACS2012ALL	\$ 17,307,865.17	Pass	\$ 7,538.27	Pass	\$ 6,801,678.93	Pass	\$ 2,962.40	Pass	2296	Pass
		\$ -			\$ -		\$ -		\$ -		
2012-2013	Expenditures (Compliance) SEMA - SACS2013ALL	\$ 17,737,963.96	Pass	\$ 7,434.18	Fail	\$ 6,578,767.29	Fail	\$ 2,757.24	Fail	2386	Pass
		\$ -			\$ -		\$ -		\$ -		
2013-2014	Expenditures (Compliance) SEMA - SACS2014ALL	\$ 19,129,872.49	Pass	\$ 7,754.31	Pass	\$ 7,253,933.40	Pass	\$ 2,940.39	Fail	2467	Pass
		\$ -			\$ -		\$ -		\$ -		
2014-2015	Expenditures (Compliance) SEMA - SACS2015ALL	\$ 22,638,795.20	Pass	\$ 8,983.65	Pass	\$ 9,412,801.67	Pass	\$ 3,735.24	Pass	2520	Pass
		\$ -			\$ -		\$ -		\$ -		
2015-2016	Expenditures (Compliance) SEMA - SACS2016ALL	\$ 25,142,024.09	Pass	\$ 9,647.75	Pass	\$ 12,306,282.82	Pass	\$ 4,722.29	Pass	2606	Pass
		\$ -			\$ -		\$ -		\$ -		
2016-2017	Expenditures (Compliance) SEMA - SACS2017ALL	\$ 25,822,274.53	Pass	\$ 9,674.89	Pass	\$ 14,800,198.50	Pass	\$ 5,545.22	Pass	2669	Pass
		\$ -			\$ -		\$ -		\$ -		
2017-2018	Expenditures (Compliance) SEMA - SACS2018ALL	\$ 29,136,871.72	Pass	\$ 10,522.52	Pass	\$ 16,310,569.97	Pass	\$ 5,890.42	Pass	2769	Pass
		\$ -			\$ -		\$ -		\$ -		
2018-2019	Expenditures (Compliance) SEMA - SACS2018ALL	\$ 31,467,165.56	Pass	\$ 11,459.27	Pass	\$ 19,174,560.12	Pass	\$ 6,982.72	Pass	2746	Pass
		\$ -			\$ -		\$ -		\$ -		
	Expenditures (Eligibility No PCRA) SEMA - SACS2019ALL (Expenditures less PCRA for Comparison Year)	\$ 31,467,165.56	Comparison Year	\$ 11,459.27	Comparison Year	\$ 19,174,560.12	Comparison Year	\$ 6,982.72	Comparison Year		
		\$ -	2018-2019	\$ -	2018-2019	\$ -	2018-2019	\$ -	2018-2019		
2019-2020	Budget (Eligibility) SEMA - SACS2018ALL	\$ 30,686,609.00	Fail	\$ 11,175.02	Fail	\$ 22,193,080.00	Pass	\$ 8,081.97	Pass	2746	Pass
					\$ -				\$ -		

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Printed Name and Title of Authorized Agent	Contact Person's Name, E-Mail, and Telephone Number
	Andrea Tennyson, andrea.tennyson@sbcss.net, (909)252-4508

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

REDLANDS UNIFIED SCHOOL DISTRICT

TT 3602 EAST VALLEY CONSORTIUM

Fiscal Year

2018-2019

School Year	A	B	C	D	E	F	G	H	I	J
	State and Local Total Amount	State and Local Total MOE Result	State and Local Per Capita Amount	State and Local Per Capita MOE Result	Local Only Total Amount	Local Only Total MOE Result	Local Only Per Capita Amount	Local Only Per Capita MOE Result	Enrollment	Result for Fiscal Year
2011-2012 Expenditures (Compliance) SEMA - SACS2012ALL	\$ 22,298,938.06	Pass	\$ 8,632.96	Pass	\$ 6,818,925.87	Pass	\$ 2,639.92	Pass	2583	Pass
		\$ -		\$ -		\$ -		\$ -		
2012-2013 Expenditures (Compliance) SEMA - SACS2013ALL	\$ 23,895,115.16	Pass	\$ 8,882.94	Pass	\$ 7,703,841.30	Pass	\$ 2,863.88	Pass	2690	Pass
		\$ -		\$ -		\$ -		\$ -		
2013-2014 Expenditures (Compliance) SEMA - SACS2014ALL	\$ 24,820,216.46	Pass	\$ 8,957.13	Pass	\$ 7,862,472.03	Pass	\$ 2,837.41	Fail	2771	Pass
		\$ -		\$ -		\$ -		\$ -		
2014-2015 Expenditures (Compliance) SEMA - SACS2015ALL	\$ 27,250,090.51	Pass	\$ 9,652.88	Pass	\$ 9,025,800.07	Pass	\$ 3,197.24	Pass	2823	Pass
		\$ -		\$ -		\$ -		\$ -		
2015-2016 Expenditures (Compliance) SEMA - SACS2016ALL	\$ 28,250,404.98	Pass	\$ 10,057.10	Pass	\$ 9,960,919.63	Pass	\$ 3,546.07	Pass	2809	Pass
		\$ -		\$ -		\$ -		\$ -		
2016-2017 Expenditures (Compliance) SEMA - SACS2017ALL	\$ 29,390,606.87	Pass	\$ 10,538.04	Pass	\$ 10,661,559.54	Pass	\$ 3,822.72	Pass	2789	Pass
		\$ -		\$ -		\$ -		\$ -		
2017-2018 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 29,694,947.34	Pass	\$ 10,949.46	Pass	\$ 11,049,672.26	Pass	\$ 4,074.36	Pass	2712	Pass
		\$ -		\$ -		\$ -		\$ -		
2018-2019 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 33,569,396.18	Pass	\$ 12,006.22	Pass	\$ 12,549,787.85	Pass	\$ 4,488.48	Pass	2796	Pass
		\$ -		\$ -		\$ -		\$ -		
Expenditures (Eligibility No PCRA) SEMB - SACS2019ALL (Expenditures less PCRA for Comparison Year)	\$ 33,569,396.18	Comparison Year	\$ 12,006.22	Comparison Year	\$ 12,549,787.85	Comparison Year	\$ 4,488.48	Comparison Year		
	\$ -	2018-2019	\$ -	2018-2019	\$ -	2018-2019	\$ -	2018-2019		
2019-2020 Budget (Eligibility) SEMB - SACS2018ALL	\$ 26,664,393.68	Fail	\$ 9,536.62	Fail	\$ 13,714,570.39	Pass	\$ 4,905.07	Pass	2796	Pass
				\$ -				\$ -		

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	Andrea Tennyson, andrea.tennyson@sbcss.net, (909)252-4508

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

RIALTO UNIFIED SCHOOL DISTRICT

TT 3602 EAST VALLEY CONSORTIUM

Fiscal Year

2018-2019

School Year	A	B	C	D	E	F	G	H	I	J
	State and Local Total Amount	State and Local Total MOE Result	State and Local Per Capita Amount	State and Local Per Capita MOE Result	Local Only Total Amount	Local Only Total MOE Result	Local Only Per Capita Amount	Local Only Per Capita MOE Result	Enrollment	Result for Fiscal Year
2011-2012 Expenditures (Compliance) SEMA - SACS2012ALL	\$ 26,828,693.06	Pass	\$ 11,824.02	Pass	\$ 9,720,165.72	Pass	\$ 4,283.90	Pass	2269	Pass
	\$ -			\$ -		\$ -		\$ -		
2012-2013 Expenditures (Compliance) SEMA - SACS2013ALL	\$ 26,980,189.69	Pass	\$ 10,958.65	Fail	\$ 9,786,215.56	Pass	\$ 3,974.90	Fail	2462	Pass
	\$ -			\$ -		\$ -		\$ -		
2013-2014 Expenditures (Compliance) SEMA - SACS2014ALL	\$ 31,671,533.18	Pass	\$ 12,523.34	Pass	\$ 14,681,488.65	Pass	\$ 5,805.25	Pass	2529	Pass
	\$ -			\$ -		\$ -		\$ -		
2014-2015 Expenditures (Compliance) SEMA - SACS2015ALL	\$ 35,462,699.43	Pass	\$ 13,032.97	Pass	\$ 16,395,572.80	Pass	\$ 6,025.57	Pass	2721	Pass
	\$ -			\$ -		\$ -		\$ -		
2015-2016 Expenditures (Compliance) SEMA - SACS2016ALL	\$ 41,998,331.85	Pass	\$ 14,633.57	Pass	\$ 23,183,290.56	Pass	\$ 8,077.80	Pass	2870	Pass
	\$ -			\$ -		\$ -		\$ -		
2016-2017 Expenditures (Compliance) SEMA - SACS2017ALL	\$ 47,892,775.75	Pass	\$ 15,884.83	Pass	\$ 29,020,459.65	Pass	\$ 9,625.36	Pass	3015	Pass
	\$ -			\$ -		\$ -		\$ -		
2017-2018 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 51,059,438.05	Pass	\$ 17,065.32	Pass	\$ 31,490,356.18	Pass	\$ 10,524.85	Pass	2992	Pass
	\$ -			\$ -		\$ 8,827,639.26		\$ 2,927.91		
2018-2019 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 56,114,516.67	Pass	\$ 18,779.96	Pass	\$ 30,692,564.03	Fail	\$ 10,271.94	Fail	2988	Pass
	\$ -			\$ -		\$ -		\$ -		
Expenditures (Eligibility No PCRA) SEMB - SACS2019ALL (Expenditures less PCRA for Comparison Year)	\$ 56,114,516.67	Comparison Year	\$ 18,779.96	Comparison Year	\$ 12,549,787.85	Comparison Year	\$ 10,524.85	Comparison Year		
	\$ -		\$ -		\$ -		\$ -			
2019-2020 Budget (Eligibility) SEMB - SACS2018ALL	\$ 45,521,654.00	Fail	\$ 15,234.82	Fail	\$ 34,119,154.00	Pass	\$ 11,418.73	Pass	2988	Pass
				\$ -				\$ -		

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Printed Name and Title of Authorized Agent	Contact Person's Name, E-Mail, and Telephone Number
	Andrea Tennyson, andrea.tennyson@sbcss.net, (909)252-4508

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

RIM OF THE WORLD USD

TT 3602 EAST VALLEY CONSORTIUM

Fiscal Year

2018-2019

School Year	A	B	C	D	E	F	G	H	I	J
	State and Local Total Amount	State and Local Total MOE Result	State and Local Per Capita Amount	State and Local Per Capita MOE Result	Local Only Total Amount	Local Only Total MOE Result	Local Only Per Capita Amount	Local Only Per Capita MOE Result	Enrollment	Result for Fiscal Year
2011-2012 Expenditures (Compliance) SEMA - SACS2012ALL	\$ 4,078,850.46	Pass	\$ 7,769.24	Pass	\$ 1,750,326.56	Pass	\$ 3,333.96	Pass	525	Pass
	\$ -			\$ -		\$ -		\$ -		
2012-2013 Expenditures (Compliance) SEMA - SACS2013ALL	\$ 3,607,690.07	Pass With Exemption(s)	\$ 7,032.53	Fail	\$ 1,432,189.96	Pass With Exemption(s)	\$ 2,791.79	Pass With Exemption(s)	513	Pass
	\$ 576,359.88			\$ 1,123.51		\$ 576,359.88		\$ 1,123.51		
2013-2014 Expenditures (Compliance) SEMA - SACS2014ALL	\$ 4,118,167.49	Pass	\$ 8,387.31	Pass	\$ 1,839,456.87	Pass	\$ 3,746.35	Pass	491	Pass
	\$ -			\$ -		\$ -		\$ -		
2014-2015 Expenditures (Compliance) SEMA - SACS2015ALL	\$ 4,663,587.20	Pass	\$ 10,340.55	Pass	\$ 1,972,067.09	Pass	\$ 4,372.65	Pass	451	Pass
	\$ -			\$ -		\$ -		\$ -		
2015-2016 Expenditures (Compliance) SEMA - SACS2016ALL	\$ 5,729,990.96	Pass	\$ 12,456.50	Pass	\$ 2,898,245.54	Pass	\$ 6,300.53	Pass	460	Pass
	\$ -			\$ -		\$ -		\$ -		
2016-2017 Expenditures (Compliance) SEMA - SACS2017ALL	\$ 5,679,696.44	Fail	\$ 13,395.51	Pass	\$ 2,817,083.61	Fail	\$ 6,644.07	Pass	424	Pass
	\$ -			\$ -		\$ -		\$ -		
2017-2018 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 5,691,684.65	Fail	\$ 14,053.54	Pass	\$ 2,775,447.19	Fail	\$ 6,852.96	Pass	405	Pass
	\$ -			\$ -		\$ -		\$ -		
2018-2019 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 6,095,983.27	Pass	\$ 15,278.15	Pass	\$ 2,914,039.62	Pass	\$ 7,303.36	Pass	399	Pass
	\$ -			\$ -		\$ -		\$ -		
Expenditures (Eligibility No PCRA) SEMB - SACS2019ALL (Expenditures less PCRA for Comparison Year)	\$ 6,095,983.27	Comparison Year	\$ 15,278.15	Comparison Year	\$ 2,914,039.62	Comparison Year	\$ 7,303.36	Comparison Year		
	\$ -		\$ -		\$ -		\$ -			
2019-2020 Budget (Eligibility) SEMB - SACS2018ALL	\$ 5,098,971.00	Fail	\$ 12,779.38	Fail	\$ 3,428,113.00	Pass	\$ 8,591.76	Pass	399	Pass
				\$ -				\$ -		

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	Andrea Tennyson, andrea.tennyson@sbcss.net, (909)252-4508

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

YUCAIPA-CALIMESA JUSD

TT 3602 EAST VALLEY CONSORTIUM

Fiscal Year

2018-2019

School Year	A	B	C	D	E	F	G	H	I	J
	State and Local Total Amount	State and Local Total MOE Result	State and Local Per Capita Amount	State and Local Per Capita MOE Result	Local Only Total Amount	Local Only Total MOE Result	Local Only Per Capita Amount	Local Only Per Capita MOE Result	Enrollment	Result for Fiscal Year
2011-2012 Expenditures (Compliance) SEMA - SACS2012ALL	\$ 10,908,760.07	Pass	\$ 10,119.44	Pass	\$ 3,383,019.22	Pass	\$ 3,138.24	Pass	1078	Pass
	\$ -			\$ -		\$ -		\$ -		
2012-2013 Expenditures (Compliance) SEMA - SACS2013ALL	\$ 10,911,029.26	Pass	\$ 10,697.09	Pass	\$ 2,776,239.12	Fail	\$ 2,721.80	Fail	1020	Pass
	\$ -			\$ -		\$ -		\$ -		
2013-2014 Expenditures (Compliance) SEMA - SACS2014ALL	\$ 10,741,031.92	Fail	\$ 11,096.11	Pass	\$ 3,025,671.84	Fail	\$ 3,125.69	Fail	968	Pass
	\$ -			\$ -		\$ -		\$ -		
2014-2015 Expenditures (Compliance) SEMA - SACS2015ALL	\$ 11,830,157.23	Pass	\$ 11,853.86	Pass	\$ 3,025,925.74	Fail	\$ 3,031.99	Fail	998	Pass
	\$ -			\$ -		\$ -		\$ -		
2015-2016 Expenditures (Compliance) SEMA - SACS2016ALL	\$ 13,154,636.14	Pass	\$ 11,872.42	Pass	\$ 5,637,937.66	Pass	\$ 5,088.39	Pass	1108	Pass
	\$ -			\$ -		\$ -		\$ -		
2016-2017 Expenditures (Compliance) SEMA - SACS2017ALL	\$ 14,684,090.77	Pass	\$ 12,593.56	Pass	\$ 6,689,813.53	Pass	\$ 5,737.40	Pass	1166	Pass
	\$ -			\$ -		\$ -		\$ -		
2017-2018 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 15,252,244.76	Pass	\$ 11,572.26	Fail	\$ 8,265,756.27	Pass	\$ 6,271.44	Pass	1318	Pass
	\$ -			\$ -		\$ -		\$ -		
2018-2019 Expenditures (Compliance) SEMA - SACS2018ALL	\$ 18,415,019.30	Pass	\$ 13,711.85	Pass	\$ 9,550,915.63	Pass	\$ 7,111.63	Pass	1343	Pass
	\$ -			\$ -		\$ -		\$ -		
Expenditures (Eligibility No PCRA) SEMB - SACS2019ALL (Expenditures less PCRA for Comparison Year)	\$ 18,415,019.30	Comparison Year	\$ 13,711.85	Comparison Year	\$ 9,550,915.63	Comparison Year	\$ 7,111.63	Comparison Year		
	\$ -		\$ -		\$ -		\$ -			
2019-2020 Budget (Eligibility) SEMB - SACS2018ALL	\$ 15,286,586.74	Fail	\$ 11,382.42	Fail	\$ 9,733,123.74	Pass	\$ 7,247.30	Pass	1343	Pass
				\$ -				\$ -		

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	Andrea Tennyson, andrea.tennyson@sbcss.net, (909)252-4508

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

EAST VALLEY OPS/SBCSS

TT 3602 EAST VALLEY CONSORTIUM

Fiscal Year

2018-2019

		A	B	C	D	E	F	G	H	I	J
School Year		State and Local Total Amount	State and Local Total MOE Result	State and Local Per Capita Amount	State and Local Per Capita MOE Result	Local Only Total Amount	Local Only Total MOE Result	Local Only Per Capita Amount	Local Only Per Capita MOE Result	Enrollment	Result for Fiscal Year
2011-2012	Expenditures (Compliance) SEMA - SACS2012ALL	\$ 12,653,378.65	Pass	\$ 21,666.74	Pass	\$ 1,432,806.79	Pass	\$ 2,453.44	Pass	584	Pass
		\$ -			\$ -		\$ -		\$ -		
2012-2013	Expenditures (Compliance) SEMA - SACS2013ALL	\$ 13,286,518.91	Pass	\$ 24,834.61	Pass	\$ 1,475,936.27	Pass	\$ 2,758.76	Pass	535	Pass
		\$ -			\$ -		\$ -		\$ -		
2013-2014	Expenditures (Compliance) SEMA - SACS2014ALL	\$ 14,228,876.77	Pass	\$ 27,363.22	Pass	\$ 1,959,443.59	Pass	\$ 3,768.16	Pass	520	Pass
		\$ -			\$ -		\$ -		\$ -		
2014-2015	Expenditures (Compliance) SEMA - SACS2015ALL	\$ 14,588,020.08	Pass	\$ 28,887.17	Pass	\$ 1,094,653.88	Fail	\$ 2,167.63	Fail	505	Pass
		\$ -			\$ -		\$ -		\$ -		
2015-2016	Expenditures (Compliance) SEMA - SACS2016ALL	\$ 16,189,819.81	Pass	\$ 32,186.52	Pass	\$ 900,577.69	Fail	\$ 1,790.41	Fail	503	Pass
		\$ -			\$ -		\$ -		\$ -		
2016-2017	Expenditures (Compliance) SEMA - SACS2017ALL	\$ 16,348,724.47	Pass	\$ 34,490.98	Pass	\$ 777,572.21	Fail	\$ 1,640.45	Fail	474	Pass
		\$ -			\$ -		\$ -		\$ -		
2017-2018	Expenditures (Compliance) SEMA - SACS2018ALL	\$ 16,934,744.68	Pass	\$ 37,970.28	Pass	\$ 820,508.10	Fail	\$ 1,839.70	Fail	446	Pass
		\$ -			\$ -		\$ -		\$ -		
2018-2019	Expenditures (Compliance) SEMA - SACS2018ALL	\$ 19,031,930.92	Pass	\$ 40,493.47	Pass	\$ 1,034,847.70	Fail	\$ 2,201.80	Fail	470	Pass
		\$ -			\$ -		\$ -		\$ -		
	Expenditures (Eligibility No PCRA)	\$ 17,996,128.39	Comparison Year	\$ 38,289.63	Comparison Year	\$ 1,034,847.70	Comparison Year	\$ 2,201.80	Comparison Year	470	
	SEMB - SACS2019ALL	\$ -		\$ -							
	(Expenditures less PCRA for Comparison Year)	\$ 17,996,128.39	2018-2019	\$ 38,289.63	2018-2019	\$ 1,034,847.70	2013-2014	\$ 2,201.80	2013-2014		
2019-2020	Budget (Eligibility) SEMB - SACS2018ALL	\$ 18,141,897.63	Pass	\$ 38,599.78	Pass	\$ 1,189,362.55	Pass	\$ 2,530.56	Pass	470	Pass
					\$ -				\$ -		

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**EAST VALLEY SELPA
COLTON JUSD - LEA
Excess Cost Calculation
Fiscal Year 2018-19**

The excess cost calculation determines excess costs of the provision of special education services; maintenance of effort (MOE) demonstrates the LEA has not supplanted local funds with IDEA funds to pay excess costs.

Except as otherwise provided, funds provided to an LEA under Part B of the Individuals with Disabilities Education Act (Act) may only be used to pay the excess costs of providing special education and related services to children with disabilities. Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the 2018-19 school year for an elementary school or secondary school student, as may be appropriate. Per 34 Code of Federal Regulations (CFR) Section 300.202(b)(2)(i), an LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of children with disabilities, before using Part B funds.

Section 602(8) of the Act and CFR Section 300.16 require the LEA to compute the minimum average amount for the education of children with disabilities in its elementary schools and for children with disabilities in its secondary schools. Calculations must be made separately for elementary and secondary schools in an LEA. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary and secondary schools.

The example below shows how to compute the minimum average amount an LEA must spend for the education of each of its elementary and secondary school children with disabilities under section 602(3) of the Act before it may use funds under Part B of the Act.

There are no federal rules on how to break out elementary from high school expenditures for children with disabilities for a unified district. It has been suggested that LEAs can use a variety of approaches. One approach is to split elementary from high school expenditures for children with disabilities based on certificated full time equivalent (FTE) personnel. To do this, the LEA should count the number of certificated FTE in elementary and the number of certificated FTE personnel in secondary and pro-rate expenditures proportionately. If the FTE personnel serves in a LEA-wide capacity, pro-rate them in a reasonable manner. LEA should maintain documentation to support the method chosen for this local definition.

For the year ending June 30, 2019, LEAs must submit the Excess Cost Calculation Excel Workbook to their Special Education Local Plan Area (SELPA) with the signature of the Special Education Director and the Chief Business Officer, or their designees, on or before September 18, 2019. SELPAs must submit reports electronically to the California Department of Education prior to November 15, 2019. The email for submission of electronic copies of the Excess Cost Calculation Excel Workbook is spedfiscalprogrpts@cde.ca.gov. Also, the CDE requests the SELPA name be in the subject line of the email.

ALL DATA IS FOR FY 2017-18 EXCEPT ITEMS 18 and 21 WHICH ARE 2018-19

TOTAL EXPENDITURES	Local Definition	
	% ELEMENTARY	% SECONDARY
	48.28%	51.71%

Enter certificated staff FTE %s

Section a. First, the LEA must determine the total expenditures for elementary and secondary students *only* from all OPERATING funds—local, State, and Federal (including Part B)—in 2017-18. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 1	State and Local Expenditures - FD 01-09, 13, 61, 62; RS 0000-2999 and 6000-9999 Objects 1000-7999	\$ 256,248,436	\$ 123,742,370	\$ 132,506,066
Item 2	Federal Expenditures - FD 01-09, 13, 61, 62; RS 3000-5999 (excluding preschool Resources 3315, 3345 & coordinated early intervening services Resources 3312, 3318 & state portion of Resource 3385 IDEA Early Intervention Grants) Objects 1000-7999	\$ 21,023,433	\$ 10,152,216	\$ 10,871,217
Item 3	Total Expenditures	\$ 277,271,869	\$ 133,894,586	\$ 143,377,283

Section b. Next, the LEA must subtract from the total expenditures calculated in section a. above all amounts spent in 2017-18 for the following resources (these are considered supplemental expenditures). Actual expenditures only. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 4	Total Expenditures	\$ 277,271,869	\$ 133,894,586	\$ 143,377,283
Item 5	IDEA, Part B allocation - RS 3310, 3311, 3327, 3386 Objects 1000-7999	\$ 5,850,800	\$ 2,825,351	\$ 3,025,449
Item 6	ESEA, Title I, Part A allocation - RS 3010, 3177, 3185 Objects 1000-7999	\$ 7,708,413	\$ 3,722,876	\$ 3,986,537
Item 7	ESEA, Title III, Parts A & B allocation - RS 4201-4204 Objects 1000-7999	\$ 563,268	\$ 266,489	\$ 306,779
Item 8	State & local funds spent for children with disabilities - Report Goal 500x (excluding 5710 & 5730 preschool and infants) and for Resources listed above in item 1 (Objects 1000-7999)	\$ 27,516,341	\$ 13,287,641	\$ 14,228,700

- Item 9 State & local funds spent for ESEA, Title I, Part A & Title III, Parts A & B - Report Object 8980 state and local general fund contributions from unrestricted revenues for the above programs (Items 6-7). If none, enter "0".
- Item 10 Total Expenditures less supplemental expenditures

\$		\$		\$	-
\$	235,602,047	\$	113,772,228	\$	121,829,819

Section c. Next, deduct capital outlay and debt service for resources not listed in section b. above. (FUNDS 01-09, 13, 61-62 ONLY)

- Item 11 Total Expenditures less supplemental expenditures
- Item 12 Capital Outlay and Debt - OBJ 6000, &/or OBJ 7438, &/or OBJ 7439, &/or FUNCTION 8500
- Item 13 Total Expenditures less Capital Outlay & Debt

\$	235,602,047	\$	113,772,228	\$	121,829,819
\$	6,575,736	\$	3,175,423	\$	3,400,313
\$	229,026,311	\$	110,596,806	\$	118,429,505

Section d. Next, the LEA must determine the average annual expenditure per student by dividing the average number of students enrolled in the school of the agency during 2017-18 (including children with disabilities) into the amount computed under the above paragraph. The amount obtained through this computation is the minimum amount the LEA must spend (on the average) for the education of each of its children with disabilities "before" Part B funds may be used.

- Item 14 Total amount for average calculation
- Item 15 Number of students enrolled in 2017-18 school year - CBEDS, ALL students (General Ed and Special Ed)
- Item 16 Average annual expenditure per student

\$	229,026,311	\$	110,596,806	\$	118,429,505
	22,561		15,645		6,716
\$	10,151	\$	6,980	\$	17,634

Section e. Next, to determine the total minimum amount of funds the LEA must spend for the education of its children with disabilities in the LEA (not including capital outlay and debt service), the LEA must multiply the number of children with disabilities in the LEA during 2018-19 times the average annual per student expenditure obtained in section d. above. Funds under Part B of the Act can only be used for excess costs over and above this minimum.

NOTE: Item 17 below requires the LEA to calculate the amount of time each student is actually in special education classes. CASEMIS data specifies the percentage of time each student is in General Education. Use this information for each special ed student to get a FTE on each. See attached worksheet for calculation instructions.

- Item 17 Average annual expenditure per student
- (2018/19 DATA) Item 18 Number of full-time special ed student equivalents (FTE of time spent in special education classes; *excluding 5710 & 5730, preschool and infants*)
- Item 19 TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)

\$	10,151	\$	6,980	\$	17,634
	733.84		354.37		379.47
\$	7,449,522	\$	2,473,483	\$	6,691,526

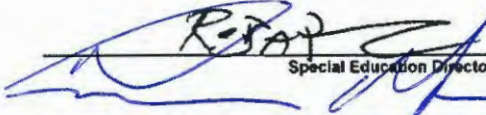
Section f. Finally, determine how much was spent in 2018-19 on LEA children with disabilities and verify this amount is equal to or exceeds the amount calculated in section e. above (FUNDS 01-09, 13, 61-62 ONLY)


- Item 20 TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)
- (2018/19 DATA) Item 21* 2018-19 expenditures - State & Local Funds Spent for Children With Disabilities - RS 0000-2999; 6000-9999 Objects 1000-7999 and Goal 5XXX (*excluding 5710 & 5730, preschool and infants*)
- Item 22** Amount LEA spent on children with disabilities in excess of requirement*

\$	7,449,522	\$	2,473,483	\$	6,691,526
\$	27,516,341	\$	13,287,641	\$	14,228,700
\$	20,066,819	\$	10,814,158	\$	7,537,174

* Note: Item 21 is NOT the same as item 8 above. Item 21 is the 2018-19 expenditure amount. Item 8 is the 2017-18 expenditure amount. It does not include SACS supplemental form Program Cost Report Schedule of Allocation Factors (PCRAF). Information from the PCRAF is not included in this worksheet.

** Note: Item 22 should be positive. If it is negative, then the LEA has not met the excess cost requirement and may not use any of their federal IDEA Part B funds.


Special Education Director


Chief Business Officer

**EAST VALLEY SELPA
Redlands USD LEA
Excess Cost Calculation
Fiscal Year 2018-19**

The excess cost calculation determines excess costs of the provision of special education services; maintenance of effort (MOE) demonstrates the LEA has not supplanted local funds with IDEA funds to pay excess costs.

Except as otherwise provided, funds provided to an LEA under Part B of the Individuals with Disabilities Education Act (Act) may only be used to pay the excess costs of providing special education and related services to children with disabilities. Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the **2018-19 school year** for an elementary school or secondary school student, as may be appropriate. Per 34 Code of Federal Regulations (CFR) Section 300.202(b)(2)(i), an LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of children with disabilities, before using Part B funds.

Section 602(8) of the Act and CFR Section 300.16 require the LEA to compute the minimum average amount for the education of children with disabilities in its elementary schools and for children with disabilities in its secondary schools. Calculations must be made separately for elementary and secondary schools in an LEA. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary and secondary schools.

The example below shows how to compute the minimum average amount an LEA must spend for the education of each of its elementary and secondary school children with disabilities under section 602(3) of the Act before it may use funds under Part B of the Act.

There are no federal rules on how to break out elementary from high school expenditures for children with disabilities for a unified district. It has been suggested that LEAs can use a variety of approaches. One approach is to split elementary from high school expenditures for children with disabilities based on certificated full time equivalent (FTE) personnel. To do this, the LEA should count the number of certificated FTE in elementary and the number of certificated FTE personnel in secondary and pro-rate expenditures proportionately. If the FTE personnel serves in a LEA-wide capacity, pro-rate them in a reasonable manner. LEA should maintain documentation to support the method chosen for this local definition.

For the year ending June 30, 2019, LEAs must submit the Excess Cost Calculation Excel Workbook to their Special Education Local Plan Area (SELPA) with the signature of the Special Education Director and the Chief Business Officer, or their designees, on or before September 16, 2019. SELPAs must submit reports electronically to the California Department of Education prior to November 15, 2019. The email for submission of electronic copies of the Excess Cost Calculation Excel Workbook is spedfiscalprogrpts@cde.ca.gov. Also, the CDE requests the SELPA name be in the subject line of the email.

ALL DATA IS FOR FY 2017-18 EXCEPT ITEMS 18 and 21 WHICH ARE 2018-19

	Local Definition	
	TOTAL EXPENDITURES	% ELEMENTARY % SECONDARY
Enter certificated staff FTE %s		57.00% 43.00%

Section a. First, the LEA must determine the total expenditures for elementary and secondary students **only** from all OPERATING funds—local, State, and Federal (including Part B)—in **2017-18**. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 1	State and Local Expenditures - FD 01-09, 13, 61, 62; RS 0000-2999 and 6000-9999 Objects 1000-7999	\$ 207,681,297	\$ 118,378,339	\$ 89,302,958
Item 2	Federal Expenditures - FD 01-09, 13, 61, 62; RS 3000-5999 (excluding preschool Resources 3315, 3345 & coordinated early intervening services Resources 3312, 3318 & state portion of Resource 3385 IDEA Early Intervention Grants) Objects 1000-7999	\$ 18,820,426	\$ 10,727,643	\$ 8,092,783
Item 3	Total Expenditures	\$ 226,501,723	\$ 129,105,982	\$ 97,395,741

Section b. Next, the LEA must subtract from the total expenditures calculated in section a. above all amounts spent in **2017-18** for the following resources (these are considered supplemental expenditures). Actual expenditures only. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 4	Total Expenditures	\$ 226,501,723	\$ 129,105,982	\$ 97,395,741
Item 5	IDEA, Part B allocation - RS 3310, 3311, 3327, 3386 Objects 1000-7999	\$ 4,005,191	\$ 2,282,959	\$ 1,722,232
Item 6	ESEA, Title 1, Part A allocation - RS 3010, 3177, 3185 Objects 1000-7999	\$ 4,234,419	\$ 2,413,619	\$ 1,820,800
Item 7	ESEA, Title III, Parts A & B allocation - RS 4201-4204 Objects 1000-7999	\$ 176,280	\$ 100,480	\$ 75,801
Item 8	State & local funds spent for children with disabilities - Report Goal 5xxx (excluding 5710 & 5730 preschool and infants) and for Resources listed above in item 1 (Objects 1000-7999)	\$ 22,478,443	\$ 12,812,712	\$ 9,665,730
Item 9	State & local funds spent for ESEA, Title I, Part A & Title III, Parts A & B - Report Object 8980 state and local general fund contributions from unrestricted revenues for the above programs (Items 6-7). If none, enter "0".	\$ -	\$ -	\$ -
Item 10	Total Expenditures less supplemental expenditures	\$ 195,607,390	\$ 111,496,212	\$ 84,111,178

Section c. Next, deduct capital outlay and debt service for resources not listed in section b. above. (FUNDS 01-09, 13, 61-62 ONLY)

Item 11	Total Expenditures less supplemental expenditures	\$ 195,607,390	\$ 111,496,212	\$ 84,111,178
Item 12	Capital Outlay and Debt - OBJ 6xxx, &/or OBJ 7438, &/or OBJ 7439, &/or FUNCTION 8500	\$ 736,538	\$ 419,827	\$ 316,711
Item 13	Total Expenditures less Capital Outlay & Debt	\$ 194,870,852	\$ 111,076,386	\$ 83,794,466

Section d. Next, the LEA must determine the average annual expenditure per student by dividing the average number of students enrolled in the school of the agency during **2017-18** (including children with disabilities) into the amount computed under the above paragraph. The amount obtained through this computation is the minimum amount the LEA must spend (on the average) for the education of each of its children with disabilities "before" Part B funds may be used.

Item 14	Total amount for average calculation	\$ 194,870,852	\$ 111,076,386	\$ 83,794,466
Item 15	Number of students enrolled in 2017-18 school year - CBEDS, ALL students (General Ed and Special Ed)	21,261	14,084	7,177
Item 16	Average annual expenditure per student	\$ 9,166	\$ 7,887	\$ 11,675

Section e. Next, to determine the total minimum amount of funds the LEA must spend for the education of its children with disabilities in the LEA (not including capital outlay and debt service), the LEA must multiply the number of children with disabilities in the LEA during **2018-19** times the average annual per student expenditure obtained in section d. above. Funds under Part B of the Act can only be used for excess costs over and above this minimum.

NOTE: Item 17 below requires the LEA to calculate the amount of time each student is actually in special education classes. CASEMIS data specifies the percentage of time each student is in General Education. Use this information for each special ed student to get a FTE on each. See attached worksheet for calculation instructions.


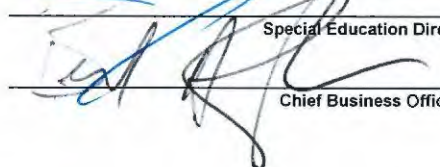
Item 17	Average annual expenditure per student	\$ 9,166	\$ 7,887	\$ 11,675
(2018/19 DATA) Item 18	Number of full-time special ed student equivalents (FTE of time spent in special education classes; <i>(excluding 5710 & 5730, preschool and infants)</i>)	954.23	543.91	410.32
Item 19	TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)	\$ 8,746,137	\$ 4,289,668	\$ 4,790,644

Section f. Finally, determine how much was spent in **2018-19** on LEA children with disabilities and verify this amount is equal to or exceeds the amount calculated in section e. above (FUNDS 01-09, 13, 61-62 ONLY)

Item 20	TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)	\$ 8,746,137	\$ 4,289,668	\$ 4,790,644
(2018/19 DATA) Item 21*	2018-19 expenditures - State & Local Funds Spent for Children With Disabilities - RS 0000-2999; 6000-9999 Objects 1000-7999 and Goal 5XXX <i>(excluding 5710 & 5730, preschool and infants)</i>	\$ 25,695,792	\$ 14,646,601	\$ 11,049,191
Item 22**	Amount LEA spent on children with disabilities in excess of requirement*	\$ 16,949,655	\$ 10,356,934	\$ 6,258,546

* Note: Item 21 is NOT the same as Item 8 above. Item 21 is the 2018-19 expenditure amount. Item 8 is the 2017-18 expenditure amount. It does not include SACS supplemental form Program Cost Report Schedule of Allocation Factors (PCRAF). Information from the PCRAF is not included in this worksheet.

** Note: Item 22 should be positive. If it is negative, then the LEA has not met the excess cost requirement and may not use any of their federal IDEA Part B funds.


 Special Education Director

 Chief Business Officer

EAST VALLEY SELPA
RIALTO USD LEA
Excess Cost Calculation
Fiscal Year 2018-19

The excess cost calculation determines excess costs of the provision of special education services; maintenance of effort (MOE) demonstrates the LEA has not supplanted local funds with IDEA funds to pay excess costs.

Except as otherwise provided, funds provided to an LEA under Part B of the Individuals with Disabilities Education Act (Act) may only be used to pay the excess costs of providing special education and related services to children with disabilities. Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the **2018-19 school year** for an elementary school or secondary school student, as may be appropriate. Per 34 Code of Federal Regulations (CFR) Section 300.202(b)(2)(i), an LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of children with disabilities, before using Part B funds.

Section 602(8) of the Act and CFR Section 300.16 require the LEA to compute the minimum average amount for the education of children with disabilities in its elementary schools and for children with disabilities in its secondary schools. Calculations must be made separately for elementary and secondary schools in an LEA. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary and secondary schools.

The example below shows how to compute the minimum average amount an LEA must spend for the education of each of its elementary and secondary school children with disabilities under section 602(3) of the Act before it may use funds under Part B of the Act.

There are no federal rules on how to break out elementary from high school expenditures for children with disabilities for a unified district. It has been suggested that LEAs can use a variety of approaches. One approach is to split elementary from high school expenditures for children with disabilities based on certificated full time equivalent (FTE) personnel. To do this, the LEA should count the number of certificated FTE in elementary and the number of certificated FTE personnel in secondary and pro-rate expenditures proportionately. If the FTE personnel serves in a LEA-wide capacity, pro-rate them in a reasonable manner. LEA should maintain documentation to support the method chosen for this local definition.

For the year ending June 30, 2019, LEAs must submit the Excess Cost Calculation Excel Workbook to their Special Education Local Plan Area (SELPA) with the signature of the Special Education Director and the Chief Business Officer, or their designees, on or before September 16, 2019. SELPAs must submit reports electronically to the California Department of Education prior to November 15, 2019. The email for submission of electronic copies of the Excess Cost Calculation Excel Workbook is spedfiscalprogrpts@cde.ca.gov. Also, the CDE requests the SELPA name be in the subject line of the email.

ALL DATA IS FOR FY 2017-18 EXCEPT ITEMS 18 AND 21 WHICH ARE 2018-19

	TOTAL EXPENDITURES	Local Definition	
		% ELEMENTARY	% SECONDARY
Enter certificated staff FTE %s		67.93%	32.07%

Section a. First, the LEA must determine the total expenditures for elementary and secondary students **only** from all OPERATING funds—local, State, and Federal (including Part B)—in **2017-18**. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 1	State and Local Expenditures - FD 01-09, 13, 61, 62; RS 0000-2999 and 6000-9999 Objects 1000-7999	\$ 288,379,965	\$ 195,896,510	\$ 92,483,455
Item 2	Federal Expenditures - FD 01-09, 13, 61, 62; RS 3000-5999 (excluding preschool Resources 3315, 3345 & coordinated early intervening services Resources 3312, 3318 & state portion of Resource 3385 IDEA Early Intervention Grants) Objects 1000-7999	\$ 33,651,464	\$ 22,995,300	\$ 10,856,165
Item 3	Total Expenditures	\$ 322,231,429	\$ 218,891,810	\$ 103,339,619

Section b. Next, the LEA must subtract from the total expenditures calculated in section a. above all amounts spent in **2017-18** for the following resources (these are considered supplemental expenditures). Actual expenditures only. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 4	Total Expenditures	\$ 322,231,429	\$ 218,891,810	\$ 103,339,619
Item 5	IDEA, Part B allocation - RS 3310, 3311, 3327, 3386 Objects 1000-7999	\$ 4,348,928	\$ 2,954,227	\$ 1,394,701
Item 6	ESEA, Title I, Part A allocation - RS 3010, 3177, 3185 Objects 1000-7999	\$ 9,420,903	\$ 6,399,619	\$ 3,021,284
Item 7	ESEA, Title III, Parts A & B allocation - RS 4201-4204 Objects 1000-7999	\$ 942,916	\$ 640,523	\$ 302,393
Item 8	State & local funds spent for children with disabilities - Report Goal 5xxx (excluding 5710 & 5730 preschool and infants) and for Resources listed above in item 1 (Objects 1000-7999)	\$ 41,726,804	\$ 28,345,018	\$ 13,381,786
Item 9	State & local funds spent for ESEA, Title I, Part A & Title III, Parts A & B - Report Object 8980 state and local general fund contributions from unrestricted revenues for the above programs (Items 6-7). If none, enter "0".	\$ -	\$ -	\$ -
Item 10	Total Expenditures less supplemental expenditures	\$ 265,791,878	\$ 180,552,423	\$ 85,239,455

Section c. Next, deduct capital outlay and debt service for resources not listed in section b. above. (FUNDS 01-09, 13, 61-62 ONLY)

Item 11	Total Expenditures less supplemental expenditures	\$ 265,791,878	\$ 180,552,423	\$ 85,239,455
Item 12	Capital Outlay and Debt - OBJ 6xxx, &/or OBJ 7438, &/or OBJ 7439, &/or FUNCTION 8500	\$ 16,550,668	\$ 11,242,869	\$ 5,307,799
Item 13	Total Expenditures less Capital Outlay & Debt	\$ 249,241,210	\$ 169,309,554	\$ 79,931,656

Section d. Next, the LEA must determine the average annual expenditure per student by dividing the average number of students enrolled in the school of the agency during **2017-18** (including children with disabilities) into the amount computed under the above paragraph. The amount obtained through this computation is the minimum amount the LEA must spend (on the average) for the education of each of its children with disabilities "before" Part B funds may be used.

Item 14	Total amount for average calculation	\$	249,241,210	\$	169,309,554	\$	79,931,656
Item 15	Number of students enrolled in 2017-18 school year - CBEDS, ALL students (General Ed and Special Ed)		25,480		17,602		7,878
Item 16	Average annual expenditure per student	\$	9,782	\$	9,619	\$	10,146

Section e. Next, to determine the total minimum amount of funds the LEA must spend for the education of its children with disabilities in the LEA (not including capital outlay and debt service), the LEA must multiply the number of children with disabilities in the LEA during **2018-19** times the average annual per student expenditure obtained in section d. above. Funds under Part B of the Act can only be used for excess costs over and above this minimum.

NOTE: Item 17 below requires the LEA to calculate the amount of time each student is actually in special education classes. CASEMIS data specifies the percentage of time each student is in General Education. Use this information for each special ed student to get a FTE on each. See attached worksheet for calculation instructions.


Item 17	Average annual expenditure per student	\$	9,782	\$	9,619	\$	10,146
(2018-19 DATA) Item 18	Number of full-time special ed student equivalents (FTE of time spent in special education classes; <i>excluding 5710 & 5730, preschool and infants</i>)		857.36		582.40		274.96
Item 19	TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)	\$	8,386,556	\$	5,602,015	\$	2,789,748


Section f. Finally, determine how much was spent in **2018-19** on LEA children with disabilities and verify this amount is equal to or exceeds the amount calculated in section e. above (FUNDS 01-09, 13, 61-62 ONLY)

Item 20	TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)	\$	8,386,556	\$	5,602,015	\$	2,789,748
(2018-19 DATA) Item 21*	2018-19 expenditures - State & Local Funds Spent for Children With Disabilities - RS 0000-2999; 6000-9999 Objects 1000-7999 and Goal 5XXX (<i>excluding 5710 & 5730, preschool and infants</i>)	\$	44,219,766	\$	30,038,487	\$	14,181,279
Item 22**	Amount LEA spent on children with disabilities in excess of requirement*	\$	35,833,210	\$	24,436,472	\$	11,391,531

* Note: Item 21 is **NOT** the same as Item 8 above. Item 21 is the 2018-19 expenditure amount. Item 8 is the 2017-18 expenditure amount. It does not include SACS supplemental form Program Cost Report Schedule of Allocation Factors (PCRAF). Information from the PCRAF is not included in this worksheet.

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 Special Education Director


 Chief Business Officer

**EAST VALLEY SELPA
RIM OF THE WORLD LEA
Excess Cost Calculation
Fiscal Year 2018-19**

The excess cost calculation determines excess costs of the provision of special education services; maintenance of effort (MOE) demonstrates the LEA has not supplanted local funds with IDEA funds to pay excess costs.

Except as otherwise provided, funds provided to an LEA under Part B of the Individuals with Disabilities Education Act (Act) may only be used to pay the excess costs of providing special education and related services to children with disabilities. Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the 2018-19 school year for an elementary school or secondary school student, as may be appropriate. Per 34 Code of Federal Regulations (CFR) Section 300.202(b)(2)(i), an LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of children with disabilities, before using Part B funds.

Section 602(6) of the Act and CFR Section 300.16 require the LEA to compute the minimum average amount for the education of children with disabilities in its elementary schools and for children with disabilities in its secondary schools. Calculations must be made separately for elementary and secondary schools in an LEA. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary and secondary schools.

The example below shows how to compute the minimum average amount an LEA must spend for the education of each of its elementary and secondary school children with disabilities under section 602(3) of the Act before it may use funds under Part B of the Act.

There are no federal rules on how to break out elementary from high school expenditures for children with disabilities for a unified district. It has been suggested that LEAs can use a variety of approaches. One approach is to split elementary from high school expenditures for children with disabilities based on certificated full time equivalent (FTE) personnel. To do this, the LEA should count the number of certificated FTE in elementary and the number of certificated FTE personnel in secondary and pro-rate expenditures proportionately. If the FTE personnel serves in a LEA-wide capacity, pro-rate them in a reasonable manner. LEA should maintain documentation to support the method chosen for this local definition.

For the year ending June 30, 2019, LEAs must submit the Excess Cost Calculation Excel Workbook to their Special Education Local Plan Area (SELPA) with the signature of the Special Education Director and the Chief Business Officer, or their designees, on or before September 18, 2019. SELPAs must submit reports electronically to the California Department of Education prior to November 15, 2019. The email for submission of electronic copies of the Excess Cost Calculation Excel Workbook is spedfiscalreports@cde.ca.gov. Also, the CDE requests the SELPA name be in the subject line of the email.

ALL DATA IS FOR FY 2017-18 EXCEPT ITEMS 18 and 21 WHICH ARE 2018-19

Enter certificated staff FTE %s

Local Definition		
TOTAL EXPENDITURES	% ELEMENTARY	% SECONDARY
	72.00%	28.00%

Section a. First, the LEA must determine the total expenditures for elementary and secondary students *only* from all OPERATING funds—local, State, and Federal (including Part B)—in 2017-18. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 1	State and Local Expenditures - FD 01-09, 13, 61, 62; RS 0000-2999 and 6000-9999 Objects 1000-7999	\$ 34,303,733	\$ 24,698,668	\$ 9,605,045
Item 2	Federal Expenditures - FD 01-09, 13, 61, 62; RS 3000-5999 (excluding preschool Resources 3315, 3345 & coordinated early intervening services Resources 3312, 3318 & state portion of Resource 3385 IDEA Early Intervention Grants) Objects 1000-7999	\$ 2,891,347	\$ 2,081,770	\$ 809,577
Item 3	Total Expenditures	\$ 37,195,081	\$ 26,780,458	\$ 10,414,623

Section b. Next, the LEA must subtract from the total expenditures calculated in section a. above all amounts spent in 2017-18 for the following resources (these are considered supplemental expenditures). Actual expenditures only. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 4	Total Expenditures	\$ 37,195,081	\$ 26,780,458	\$ 10,414,623
Item 5	IDEA, Part B allocation - RS 3310, 3311, 3327, 3386 Objects 1000-7999	\$ 630,595	\$ 454,028	\$ 176,567
Item 6	ESEA, Title I, Part A allocation - RS 3010, 3177, 3185 Objects 1000-7999	\$ 594,224	\$ 427,841	\$ 166,383
Item 7	ESEA, Title III, Parts A & B allocation - RS 4201-4204 Objects 1000-7999	\$ 44,201	\$ 31,824	\$ 12,378
Item 8	State & local funds spent for children with disabilities - Report Goal 5xxx (excluding 5710 & 5730 preschool and infants) and for Resources listed above in item 1 (Objects 1000-7999)	\$ 5,182,912	\$ 3,731,896	\$ 1,451,215
Item 9	State & local funds spent for ESEA, Title I, Part A & Title III, Parts A & B - Report Object 8980 state and local general fund contributions from unrestricted revenues for the above programs (Items 6-7). If none, enter "0".		\$ -	\$ -
Item 10	Total Expenditures less supplemental expenditures	\$ 30,743,149	\$ 22,135,068	\$ 8,608,082

Section c. Next, deduct capital outlay and debt service for resources not listed in section b. above. (FUNDS 01-09, 13, 61-62 ONLY)

Item 11	Total Expenditures less supplemental expenditures	\$ 30,743,149	\$ 22,135,068	\$ 8,608,082
Item 12	Capital Outlay and Debt - OBJ 6xxx, &/or OBJ 7438, &/or OBJ 7439, &/or FUNCTION 8500	\$ 129,118	\$ 92,964	\$ 36,152

Item 13 Total Expenditures less Capital Outlay & Debt

\$ 30,614,033	\$ 22,042,104	\$ 8,571,929
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Section d. Next, the LEA must determine the average annual expenditure per student by dividing the average number of students enrolled in the school of the agency during 2017-18 (including children with disabilities) into the amount computed under the above paragraph. The amount obtained through this computation is the minimum amount the LEA must spend (on the average) for the education of each of its children with disabilities "before" Part B funds may be used.

Item 14 Total amount for average calculation

\$ 30,614,033	\$ 22,042,104	\$ 8,571,929
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Item 15 Number of students enrolled in 2017-18 school year - CBEDS, ALL students (General Ed and Special Ed)

3,346	2,314	1,034
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Item 16 Average annual expenditure per student

\$ 9,144	\$ 9,526	\$ 8,290
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Section e. Next, to determine the total minimum amount of funds the LEA must spend for the education of its children with disabilities in the LEA (not including capital outlay and debt service), the LEA must multiply the number of children with disabilities in the LEA during 2018-19 times the average annual per student expenditure obtained in section d. above. Funds under Part B of the Act can only be used for excess costs over and above this minimum.

NOTE: Item 17 below requires the LEA to calculate the amount of time each student is actually in special education classes. CASEMIS data specifies the percentage of time each student is in General Education. Use this information for each special ed student to get a FTE on each. See attached worksheet for calculation instructions.

Item 17 Average annual expenditure per student

\$ 9,144	\$ 9,526	\$ 8,290
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Item 18 Number of full-time special ed student equivalents (FTE of time spent in special education classes; (excluding 5710 & 5730, preschool and infants))

121.96	67.81	34.15
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Item 19 TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)

\$ 1,115,199	\$ 836,449	\$ 283,096
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Section f. Finally, determine how much was spent in 2018-19 on LEA children with disabilities and verify this amount is equal to or exceeds the amount calculated in section e. above (FUNDS 01-09 13, 61-62 ONLY)

Item 20 TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)

\$ 1,115,199	\$ 836,449	\$ 283,096
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Item 21* 2018-19 expenditures - State & Local Funds Spent for Children With Disabilities - RS 0000-2999, 6000-9999 Objects 1000-7999 and Goal 5XXX (excluding 5710 & 5730, preschool and infants)

\$ 5,200,987	\$ 3,744,063	\$ 1,456,024
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Item 22** Amount LEA spent on children with disabilities in excess of requirement*

\$ 4,084,887	\$ 2,907,613	\$ 1,172,928
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* Note: Item 21 is NOT the same as Item 8 above. Item 21 is the 2018-19 expenditure amount. Item 8 is the 2017-18 expenditure amount. It does not include SACS supplemental form Program Cost Report Schedule of Allocation Factors (PCRAF). Information from the PCRAF is not included in this worksheet.

** Note: Item 22 should be positive. If it is negative, then the LEA has not met the excess cost requirement and may not use any of their federal IDEA Part B funds.

Special Education Director

Chief Business Officer

**EAST VALLEY SELPA
YUCAIPA-CALIMESA - LEA
Excess Cost Calculation
Fiscal Year 2018-19**

The excess cost calculation determines excess costs of the provision of special education services; maintenance of effort (MOE) demonstrates the LEA has not supplanted local funds with IDEA funds to pay excess costs.

Except as otherwise provided, funds provided to an LEA under Part B of the Individuals with Disabilities Education Act (Act) may only be used to pay the excess costs of providing special education and related services to children with disabilities. Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the 2016-19 school year for an elementary school or secondary school student, as may be appropriate. Per 34 Code of Federal Regulations (CFR) Section 300.202(b)(2)(i), an LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of children with disabilities, before using Part B funds.

Section 602(b) of the Act and CFR Section 300.16 require the LEA to compute the minimum average amount for the education of children with disabilities in its elementary schools and for children with disabilities in its secondary schools. Calculations must be made separately for elementary and secondary schools in an LEA. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary and secondary schools.

The example below shows how to compute the minimum average amount an LEA must spend for the education of each of its elementary and secondary school children with disabilities under section 602(3) of the Act before it may use funds under Part B of the Act.

There are no federal rules on how to break out elementary from high school expenditures for children with disabilities for a unified district. It has been suggested that LEAs can use a variety of approaches. One approach is to split elementary from high school expenditures for children with disabilities based on certificated full time equivalent (FTE) personnel. To do this, the LEA should count the number of certificated FTE in elementary and the number of certificated FTE personnel in secondary and pro-rate expenditures proportionately. If the FTE personnel serves in a LEA-wide capacity, pro-rate them in a reasonable manner. LEA should maintain documentation to support the method chosen for this local definition.

For the year ending June 30, 2019, LEAs must submit the Excess Cost Calculation Excel Workbook to their Special Education Local Plan Area (SELPA) with the signature of the Special Education Director and the Chief Business Officer, or their designees, on or before September 16, 2019. SELPAs must submit reports electronically to the California Department of Education prior to November 15, 2019. The email for submission of electronic copies of the Excess Cost Calculation Excel Workbook is spedfiscalprogrpts@cde.ca.gov. Also, the CDE requests the SELPA name be in the subject line of the email.

ALL DATA IS FOR FY 2017-18 EXCEPT ITEMS 18 and 21 WHICH ARE 2018-19

Local Definition

TOTAL EXPENDITURES	% ELEMENTARY	% SECONDARY
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Enter certificated staff FTE %s

63.00%	37.00%
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Section a. First, the LEA must determine the total expenditures for elementary and secondary students *only* from all OPERATING funds—local, State, and Federal (including Part B)—in 2017-18. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 1	State and Local Expenditures - FD 01-09, 13, 61, 62; RS 0000-2999 and 6000-9999 Objects 1000-7999	\$ 93,482,790	\$ 58,894,158	\$ 34,588,632
Item 2	Federal Expenditures - FD 01-09, 13, 61, 62; RS 3000-5999 (excluding preschool Resources 3315, 3345 & coordinated early intervening services Resources 3312, 3318 & state portion of Resource 3385 IDEA Early Intervention Grants) Objects 1000-7999	\$ 7,783,695	\$ 4,910,028	\$ 2,883,667
Item 3	Total Expenditures	\$ 101,276,485	\$ 63,804,186	\$ 37,472,299

Section b. Next, the LEA must subtract from the total expenditures calculated in section a, above all amounts spent in 2017-18 for the following resources (these are considered supplemental expenditures). Actual expenditures only. (Use FUNDS 01-09, 13, and 61-62 ONLY)

Item 4	Total Expenditures	\$ 101,276,485	\$ 63,804,186	\$ 37,472,299
Item 5	IDEA, Part B allocation - RS 3310, 3311, 3327, 3386 Objects 1000-7999	\$ 1,667,267	\$ 1,050,378	\$ 616,889
Item 6	ESEA, Title I, Part A allocation - RS 3010, 3177, 3185 Objects 1000-7999	\$ 2,372,117	\$ 1,494,434	\$ 877,683
Item 7	ESEA, Title III, Parts A & B allocation - RS 4201-4204 Objects 1000-7999	\$ 63,494	\$ 40,001	\$ 23,493
Item 8	State & local funds spent for children with disabilities - Report Goal 5xxx (excluding 5710 & 5730 preschool and infants) and for Resources listed above in Item 1 (Objects 1000-7999)	\$ 13,397,767	\$ 8,440,593	\$ 4,957,174
Item 9	State & local funds spent for ESEA, Title I Part A & Title III Parts A & B - Report Object 8980 state and local general fund contributions from unrestricted revenues for the above programs (Items 6-7). If none enter "0".	\$ -	\$ -	\$ -
Item 10	Total Expenditures less supplemental expenditures	\$ 83,775,840	\$ 52,778,779	\$ 30,997,061

Section c. Next, deduct capital outlay and debt service for resources not listed in section b. above (FUNDS 01-09, 13, 61-62 ONLY)

Item 11	Total Expenditures less supplemental expenditures	\$ 83,775,840	\$ 52,778,779	\$ 30,997,061
Item 12	Capital Outlay and Debt - OBJ 6xxx, &/or OBJ 7438, &/or OBJ 7439, &/or FUNCTION 8500	\$ 2,673,301	\$ 1,884,180	\$ 989,121
Item 13	Total Expenditures less Capital Outlay & Debt	\$ 81,102,539	\$ 51,094,600	\$ 30,007,939

Section d. Next, the LEA must determine the average annual expenditure per student by dividing the average number of students enrolled in the school of the agency during 2017-18 (including children with disabilities) into the amount computed under the above paragraph. The amount obtained through this computation is the minimum amount the LEA must spend (on the average) for the education of each of its children with disabilities "before" Part B funds may be used

Item 14	Total amount for average calculation	\$ 81,102,539	\$ 51,094,600	\$ 30,007,939
Item 15	Number of students enrolled in 2017-18 school year - CBEDS, ALL students (General Ed and Special Ed)	10,063	7,032	3,031
Item 16	Average annual expenditure per student	\$ 8,059	\$ 7,266	\$ 9,900

Section e. Next, to determine the total minimum amount of funds the LEA must spend for the education of its children with disabilities in the LEA (not including capital outlay and debt service), the LEA must multiply the number of children with disabilities in the LEA during 2018-19 times the average annual per student expenditure obtained in section d. above. Funds under Part B of the Act can only be used for excess costs over and above this minimum.

NOTE Item 17 below requires the LEA to calculate the amount of time each student is actually in special education classes. CASEMIS data specifies the percentage of time each student is in General Education. Use this information for each special ed student to get a FTE on each. See attached worksheet for calculation instructions.


Item 17	Average annual expenditure per student	\$ 8,059	\$ 7,266	\$ 9,900
(2018/19 DATA) Item 18	Number of full-time special ed student equivalents (FTE of time spent in special education classes, <i>(excluding 5710 & 5730, preschool and infants)</i>)	356.41	224.54	131.87
Item 19	TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)	\$ 2,872,479	\$ 1,631,498	\$ 1,305,575

Section f. Finally, determine how much was spent in 2018-19 on LEA children with disabilities and verify this amount is equal to or exceeds the amount calculated in section e. above (FUNDS 01-09, 13, 61-62 ONLY)

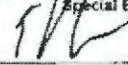
Item 20	TOTAL MINIMUM AMOUNT THAT MUST BE SPENT BEFORE USING PART B FUNDS (Excess Cost)	\$ 2,872,479	\$ 1,631,498	\$ 1,305,575
(2018/19 DATA) Item 21*	2018-19 expenditures - State & Local Funds Spent for Children With Disabilities - RS 0000-2999; 6000-9999 Objects 1000-7999 and Goal 5XXX <i>(excluding 5710 & 5730, preschool and infants)</i>	\$ 14,717,964	\$ 9,272,317	\$ 5,445,647
Item 22**	Amount LEA spent on children with disabilities in excess of requirement*	\$ 11,845,485	\$ 7,640,819	\$ 4,140,072

* Note Item 21 is NOT the same as Item 8 above. Item 21 is the 2018-19 expenditure amount. Item 8 is the 2017-18 expenditure amount. It does not include SACS supplemental form Program Cost Report Schedule of Allocation Factors (PCRAF). Information from the PCRAF is not included in this worksheet.

** Note: Item 22 should be positive. If it is negative, then the LEA has not met the excess cost requirement and may not use any of their federal IDEA Part B funds.



 Special Education Director



 Chief Business Officer

4.2 TPP Financial Reporting and Requirements

Transition Partnership Program (TPP) –

Case Services and Cooperative Program Agreement with the Department of Rehabilitation to provide services to students with disabilities in comprehensive and continuation high schools located within EV SELPA member districts that will lead to successful employment outcomes.

Monthly Invoices submitted by EV SELPA to DOR:

1. Certified Expenditure Summary – costs of cooperative agency staff salaries and benefits for providing direct services to eligible individuals
2. Service Budget Invoice - used by the contractor to request reimbursement from Department of Rehabilitation (DOR) for allowable costs incurred providing contract services to DOR applicants/consumers

Federal and State funds are time limited; therefore, invoices (service and certified match) must be submitted by EV SELPA to DOR as soon as possible, but no later than 60 days after the service month.

Participating districts ~

- ❖ Payroll department must complete salary verification at the beginning of each fiscal year and monthly payroll reports (salary and benefits), for all personnel claiming and providing direct services and submit to EV SELPA
- ❖ All Contract staff shall prepare and maintain personnel activity reports (PARS) and must be provided to EV SELPA TPP project assistant at the end of each month
- ❖ Fiscal staff must submit claims for reimbursement for transportation provided to TPP students and substitutes for teachers and para-educators for attending program training as soon as possible

EV SELPA ~

❖ Completes Certified Expenditure summary (CES)

- report the actual cost of the contract staff certified expenditure contribution for the CES month, (salary and benefits)
- Certified expenditures may only be for actual time spent providing the service
- The CES for the time period covered by the Service Invoice must be received before the Service Invoice can be approved and processed for payment.

STATE OF CALIFORNIA Certified Expenditure Summary Rev. July 08				DEPARTMENT OF REHABILITATION	
Contractor Name and Address: 1		Contract Number: 2		3	
Reporting Period: 4		Federal ID #: 5		Pages of Pages 6	
Line No.	Line Item Budgeted position title or Description	Employee Name (Personnel Only)	Annual Amount Budgeted	Certified Expenditures Reported	Year to Date
Personnel					
1					
2	7	8	9	10	11
3					
4					
5					
6					
7					
8					
Personnel Subtotals:			12 0.00	12 0.00	12 0.00
Total Certified Expenditures			12 0.00	12 0.00	12 0.00
I certify under penalty of perjury that the above services and expenditures were provided during this period in conformity with the Contract, Contract Handbook, and applicable State and Federal regulations. These are not legally mandated services and are not services that the Cooperative Agency otherwise provides. No portion of the expenditures comes from Federal Funds.					
Authorized Contractor Signature 13		Date	Dr Contract Administrator Approval 14		Date

❖ Completes Service Invoice (SI)

- Salary and benefits of EV SELPA TPP staff
- Operating expenses to run the program as approved in the agreement

STATE OF CALIFORNIA SERVICE INVOICE				SERVICE				DEPARTMENT OF REHABILITATION Rev July 08	
Contractor Name and Address:				Contract Number:					
1				2		3			
INVOICE				Reporting Period:		Federal ID #		Pages Of Pages	
				4		5		6	
Line No.	Line Item Budgeted position title or Description	Employee Name (Personnel Only)	Annual Amount Budgeted	Period Amount Claimed	Year to Date Total	Balance Remaining			
Personnel									
1						0.00			
2	7	8	9	10	11	12 0.00			
3						0.00			
4						0.00			
5						0.00			
6						0.00			
7						0.00			
8						0.00			
Personnel Subtotals:			13 0.00	13 0.00	13 0.00	13 0.00			
Operating Expenses									
10						0.00			
11						0.00			
12						0.00			
Operating Expenses Subtotals:			13 0.00	13 0.00	13 0.00	13 0.00			
Actual Indirect cost/Administrative Overhead:				13 \$ 0.00	\$0.00				
Total Service			13 0.00	13 0.00	13 \$0.00	13 0.00			
<i>I certify under penalty of perjury that all claims made on this request for payment are submitted in conformity with the Contract, Contract Handbook, and applicable State and Federal regulations, resulted from provision of services provided under the terms of this contract, and my organization will not be paid for any portion of this claim from any other source.</i>									
Authorized Contractor Signature		Date	DR Contract Administrator Approval			Date			
14			15						

4.3 Sp Ed Early Intervention Equalization One-time Dollars

**2019-20 SPECIAL EDUCATION
EARLY INTERVENTION PRESCHOOL
*EQUALIZATION ONE-TIME GRANT**

DISTRICT/LEA	**PRESCHOOL SWD COUNT	ESTIMATED FUNDING \$9,010 per SWD
COLTON JUSD	159	\$1,432,590.00
REDLANDS USD	131	\$1,180,310.00
RIALTO USD	169	\$1,522,690.00
RIM OF THE WORLD USD	27	\$243,270.00
YUCAIPA JUSD	74	\$666,740.00

*Estimated as of 10/4/19

** December 2018 pupil counts of children 3, 4, and 5 years old (excluding kindergarten and transitional kindergarten)

4.4 EV SELPA Fiscal Reporting Calendar 2019 – 2020 Review

2019/20 EAST VALLEY SELPA FISCAL REPORTING CALENDAR

JULY 2019

- 7/2/19** - SELPA to submit Annual NPS ADA to districts, due to CDE July 8
- 7/17/19** - Districts to provide signed Grant Expenditure Report #3 (Apr 1 – Jun 30 PY) expenditure reports to SELPA
- 7/18/19** - Districts to provide SELPA June PARs and PYR for TPP
- 7/18/19** - SELPA to provide Q4 NPS Reimbursement Transfer for invoices received-to-date to districts
- 7/18/19** - SELPA to present Fiscal Reporting Calendar to Steering/Finance
- 7/18/19** - SELPA to present Final SBCSS Fee-for-Service and Regional Services Costs at Steering/Finance
- 7/18/19** - SELPA to provide June Certs and Schedule REX at Steering/Finance
- 7/31/19** - SELPA finalize closing of FY 18/19
- 7/31/19** - SELPA to submit May and June TPP Service and Certified Invoices to DOR
- 7/31/19** - SELPA to prepare and finalize P-2 June certifications for PY (18/19, 17/18, 16/17) AB602 Funding Allocation

AUGUST 2019

- 8/19/19** - Districts to provide SELPA August PARs and PYR for TPP

SEPTEMBER 2019

- 9/12/19** - SBCSS to present PY (18/19) fee-for-service year-end actuals and return of funds (if appropriate) at Steering/Finance
- 9/12/19** - EV SELPA to present PY (18/19) OT Regional program Proportionate Share return of funds
- 9/12/19** - SELPA to present PY (18/19) adjusted 4th Quarter NPS reimbursement transfers for invoices at Steering/Finance
- 9/12/19** - SELPA to present PY (18/19) EV SELPA Budgets ending fund balances to Steering/Finance
- 9/12/19** - SELPA to present preliminary MOE at Steering/Finance
- 9/20/19** - Districts to submit to SELPA Excess Cost Calculation
- 9/20/19** - Districts to provide SELPA August PARs and PYR for TPP
- 9/30/19** - SELPA to submit July TPP Service and Certified Invoices to DOR

OCTOBER 2019

- 10/10/19** - SELPA to present SEMA, SEMB, SYT, Excess Cost Reports at Steering/Finance
- 10/15/19** - SELPA to begin working on 1st Interim budget updates
- 10/15/19** - SELPA to submit PY (18/19) Annual Infant Funding Report to SBCSS
- 10/15/19** - Districts to provide Grant Expenditure Report 4 (July 1 – September 30 CY) to SELPA if applicable
- 10/15/19** - Districts provide SELPA with CY (19/20) P-1 ADA estimates & changes to PY ADA by Oct 15 for First Interim reporting
- 10/15/19** - Districts to provide SELPA September PARs and PYR for TPP
- 10/31/19** - SELPA/SBCSS to submit CY (19/20) Part C Early Start Application to CDE
- 10/31/19** - SELPA submit Medi-CAL CRCS Report to Medi-Cal Billing Technologies
- 10/31/19** - SELPA to submit Aug. TPP Service and Certified Invoices to DOR

NOVEMBER 2019

- 11/7/19** - SELPA to present CY (19/20) 1st Interim EV SELPA Budgets at Steering/Finance
- 11/7/19** - SELPA to present CY (19/20) 1st Quarter NPS reimbursement transfer for invoices at Steering/Finance
- 11/15/19** - SELPA to submit Maintenance of Effort SEMA 18/19 Unaudited Actuals vs. 17/18 Actuals to CDE
- 11/15/19** - SELPA to submit Maintenance of Effort SEMB 18/19 Unaudited Actuals vs. 19/20 Budget to CDE
- 11/15/19** - SELPA to submit Excess Cost Calculation(s) to CDE
- 11/15/19** - SELPA to submit Maintenance of Effort Subsequent Year Tracking Worksheets to CDE
- 11/15/19** - SELPA to submit Table 8 due to CDE
- 11/15/19** - Districts to provide Oct PARs and PYR for TPP to SELPA
- 11/30/19** - SELPA to submit Medi-Cal Program Annual report
- 11/30/19** - SELPA to submit September TPP Service and Certified Invoices to DOR

DECEMBER 2019

- 12/15/19** - Districts to provide November PARs and PYR for TPP to SELPA
- 12/21/19** - SELPA to provide CY (19/20) December 1 Count for SBCSS Fee-for-service Students
- 12/30/19** - SELPA to submit October TPP Service and Certified Invoices to DOR

JANUARY 2020

- 1/3/20** - SELPA to provide NPS P-1 ADA to Districts
- 1/15/20** - Districts to verify Dec 1 count for SBCSS FSS
- 1/15/20** - SELPA to submit to SBCSS Infant Funding Report for P-1, to CDE January 31
- 1/15/20** - Districts to provide Grant Expenditure Report # 1 (Jul 1 – Dec 31) to SELPA for CY (19/20)
- 1/31/20** - SELPA to submit November TPP Service and Certified Invoices to DOR
- 1/31/20** - Districts to provide December PARs and PYR for TPP to SELPA

FEBRUARY 2020

- 2/7/20** - SELPA to present CY (19/20) 2nd Quarter NPS reimbursement transfer for invoices paid thru December at Steering/Finance and provide year-end projections
- 2/15/20** - Districts to provide January PARs and PYR for TPP to SELPA
- 2/15/20** - Districts to provide SELPA with CY 18/19 P-2 estimates
- 2/28/20** - SELPA to provide Budget Development documents for FY 19/20 to SBCSS Internal Business Services
- 2/28/20** - SELPA to submit December TPP Service and Certified Invoices to DOR
- TBD** - SELPA to prepare February certifications for CY (19/20) and PY (18/19, 17/18) AB602 Funding Allocation

MARCH 2020

- 3/12/20** - SBCSS to submit CY (19/20) Fee-for-Service 2nd Interim update including revised FFS Rates (if applicable) at Steering/Finance
- 3/12/20** - SELPA to present CY (19/20) Regional services Proportionate Share Costs as of 2nd Interim related to OT & MH at Steering/Finance
- 3/15/20** - Districts to provide February PARs and PYR for TPP to SELPA
- 3/31/19** - SELPA to submit January TPP Service and Certified Invoices to DOR
- TBD** - SELPA to present PY (18/19, 17/18) AB602 allocations based on February Certifications by e-mail to districts
- TBD** - SELPA to present the CY (19/20) AB602 Certifications based on P-1 State Funding Exhibit, projected P-2 ADA, and December 1 service counts by e-mail to districts

APRIL 2020

- 4/15/20** - Districts to provide Grant Expenditure Report #2 (Jan 1 – Mar 31) to SELPA for CY (19/20)
- 4/15/20** - Districts to provide March PARs and PYR for TPP to SELPA
- 4/16/20** - SELPA to send districts Low Incidence Inventory Report for review
- 4/16/20** - SBCSS to present proposed FFS rates for FY 19/20 at Steering/Finance
- 4/16/20** - SELPA to provide P-2 NPS ADA to districts
- 4/24/20** - SELPA to submit P-2 Infant Funding Report to SBCSS, due to CDE May 1
- 4/30/20** - SELPA to submit February TPP Service and Certified Invoices to DOR
- 4/30/20** - Districts to complete and submit Personnel Data Report via CDE online portal and send copy electronically to SELPA
- TBD** - SELPA to prepare EV SELPA 20/21 budgets to present to Board Budget Ad Hoc
- TBD** - Districts to complete Low Incidence purchases for FY 19/20

MAY 2020

- 5/14/20** - Districts to provide April PARs and PYR for TPP to SELPA
- 5/14/20** - SBCSS to present final proposed FFS rates for FY 20/21 for Steering/Finance recommendation for Board approval
- 5/14/20** - SELPA to present 3rd Quarter NPS reimbursement transfer for invoices paid at Steering/Finance
- 5/14/20** - SELPA to present FY (20/21) Preliminary EV SELPA Operating Budgets at Steering/Finance
- 5/14/20** - SELPA to present 20/21 Annual Budget and Service Plans at Steering/Finance
- 5/14/20** - SELPA to present CY 19/20 projections for NPS, Due Process, CCS at Steering/Finance
- 5/15/20** - Districts to return reviewed Low Incidence Inventory Report to SELPA and all Low Incidence reimbursement requests for CY 19/20
- 5/29/20** - SELPA to submit March TPP Service and Certified Invoices to DOR

JUNE 2020

- 6/15/20** - Districts to provide May PARs and PYR for TPP to SELPA
- 6/30/20** - SELPA to submit April TPP Service and Certified Invoices to DOR
- TBD** - SELPA to finalize AB602 CDE Certifications for CY (19/20) and PY (18/19 & 17/18)

4.5 Regional Program Transfer Request



October 1, 2019

TO: Members of the EV SELPA Board of Directors

FROM: Randy Elphic, Assistant Superintendent
Student Services Branch

SUBJECT: Rialto USD Regional Program Transfer Request
Potential Impact

On June 25, 2019, Rialto USD notified the EV SELPA and the San Bernardino County Superintendent of Schools of their intention to transfer approximately 40-50 students in SDC MS programs by the following grade level(s):

1. Two elementary school classes
2. One middle school class
3. One high school class

The EV SELPA Regional Programs & Program Transfer Policy and Procedures require the current service provider (SBCSS) address the potential impact. This impact statement is based on the reduction of five specialized academic instruction (SAI) classrooms and associated related services (speech, adapted physical education, specialized health).

- I. Fiscal Impact (see attached documents with details)
 - a. Simulation Utilizing 2019-2020 Budget in Today's Costs
 - i. Net Reduction in Budget - \$1,411,659
 - ii. Net Reduction in SAI Students - 50
 - iii. Net Increase in SAI Fee-For-Service - \$3,095
 - iv. Net Increase in Low Incidence Fee-For-Service - \$168
- II. Programmatic Impact
 - a. Moving & consolidating the delivery of SAI services
 - b. Scheduling the delivery of related services
 - c. Grouping students homogenously by assessed need
 - d. Shifting administrative functions
 - e. Transportation routes and increased time in transit for students
 - f. Need specific information form RUSD regarding which students and which classrooms they are identifying for program transfer
 - g. Need for 50+ IEP amendment meetings Spring 2020 requiring SBCSS staff be away from students and classrooms and SBCSS administrators to schedule and attend all IEPs in coordination with RUSD
 - h. Concern about continuing referrals and types of referrals to SBCSS programs by Rialto USD

- III. Facilities Impact
 - a. Lack of clarity around type(s) of classrooms for transfer
 - b. Equipment required in classrooms
 - c. Ownership of classrooms (see attached documents with details)
 - d. Transfer of classroom ownership

- IV. Personnel Impact
 - a. Timelines & deadlines
 - b. Contract and association concerns
 - c. Reduction in staff
 - d. Transfer of staff
 - e. Availability of related services staff
 - f. Informing current staff - right to apply and retain seniority RUSD

Current Service Provider: San Bernardino County Superintendent of Schools (SBCSS)

Requesting District: Rialto Unified School District

Type of Request: Transfer 50 students from SBCSS SAI classes back to district

Fiscal Impact Simulation Utilizing 2019-20 Budget

*Possible Reduction of (5) SAI Classrooms and associated related services

- Reduce 5 classroom teachers
- Reduce 10 classroom paraeducators
- Reduce 1 Speech Language Pathologist
- Reduce 1 Adapted Physical Education Teacher

2019-20 Fee-For-Service Budget	\$ 12,693,816.00
Simulated Fee-For-Service Budget with Personnel Reductions	\$ 11,282,157.00
Net Reduction	\$ (1,411,659.00)

2019-20 SAI Projected Fee-For Service Count	210
Simulated SAI Reduced Fee-For-Service Count	160
Net Reduction in SAI students	-50

2019-20 SAI Proposed Fee-For-Service Rate	\$ 38,856.00	2019-20 Low Incidence Proposed Fee-For-Service Rate	\$ 8,271.00
Simulated SAI Recalculated Fee-For-Service Rate	\$ 41,951.00	Simulated Low Incidence Recalculated Fee-For-Service Rate	\$ 8,439.00
Net Increase in SAI Fee-For-Service	\$ 3,095.00	Net Increase in Low Incidence Fee-For-Service	\$ 168.00

**Reduction in number of classrooms is an estimate and final determination will not be made until SBCSS has a list of students returning to the district.*



San Bernardino County
Superintendent of Schools

Transforming lives through education

Ted Alejandro
County Superintendent

Memo

September 24, 2019

TO: Patty Metheny, Ed.D., East Valley SELPA Administrator

FROM: Scott Wyatt, Ed.D., East Valley Student Services Area Director

SUBJECT: Rialto USD Regional Program Transfer
Potential Classroom Student Impact 2020-2021

A. Proposed Classrooms for Closure in 2020-2021

SBCSS Class	Number of Students				
	Colton	Redlands	Rialto	Rim	Yucaipa
Dollahan Elementary Classroom #1 (Rialto)	2	0	8	0	0
Dollahan Elementary Classroom #2 (Rialto)	5	0	2	0	0
Jehue Middle School (Rialto)	5	0	5	0	0
Eisenhower High School Classroom #1 (Rialto)	4	1	6	0	0
Rialto High School Classroom #1 (Rialto)	3	0	9	0	0
Total Table 1	19	1	30	0	0

B. Proposed Classrooms to Remain Open in 2020-2021

SBCSS Class	Number of Students				
	Colton	Redlands	Rialto	Rim	Yucaipa
Bemis Elementary (Rialto)	3	0	5	1	0
Dollahan Elementary Classroom #3 (Rialto)	4	0	9	0	0
Henry Elementary School (Rialto)	3	0	6	0	0
Eisenhower High School Classroom #2 (Rialto)	3	0	8	0	0
Rialto High School Classroom #2 (Rialto)	2	1	6	0	1
Highland Grove Elementary School (Redlands)	3	1	0	0	SBCUSD 2
Judson Brown Elementary School (Redlands)	4	2	6	0	0
Moore Middle School (Redlands)	7	0	1	0	2
Barbara Phelps High School Classroom #1 (Redlands)	1	1	6	0	0

Barbara Phelps High School Classroom ED #1 (Redlands)	6	0	5	0	3
Barbara Phelps High School Classroom ED #2 (Redlands)	5	0	4	1	0
Redlands East Valley High School Classroom #1 (Redlands)	5	0	2	0	5
Redlands East Valley High School Classroom #2 (Redlands)	2	2	4	0	3
Smith Elementary Classroom #1 (Colton)	7	0	7	0	0
Smith Elementary Classroom #2 (Colton)	5	0	3	0	0
Total Table 2	60	7	72	2	14

C. Total Number of EV SELPA Students Served by SBCSS October 2019

SBCSS Class	Number of Students				
	Colton	Redlands	Rialto	Rim	Yucaipa
Total	79	8	102	2	14

2019/2020 Classroom Use

	SBCSS Owned			Dist. Owned	Agreement	Term
	SBCSS Occupied	Dist Occupied	Unoccupied	SBCSS Occupied		
East Valley						
Colton						
Slover Mountain HS (formerly Bloomington)	1				19/20-0295	7/1/19 - 6/30/20
Colton HS	1				19/20-0295	7/1/19 - 6/30/20
Joe Baca Middle				1	19/20-0294	7/1/19 - 6/30/20
Smith	4	1			19/20-0293	7/1/19 - 6/30/20
Mary B. Lewis	1				19/20-0295	7/1/19 - 6/30/20
	7			1		
Redlands						
Bryn Mawr	1	1			19/20-0299	7/1/19 - 6/30/20
Moore	3				19/20-0299	7/1/19 - 6/30/20
REV	2	1			19/20-0299	7/1/19 - 6/30/20
Highland Grove	2				19/20-0299	7/1/19 - 6/30/20
Kimberly • 1 classrm used by EVSELPA	1	1	2		19/20-0299	7/1/19 - 6/30/20
Judson & Brown	2				19/20-0299	7/1/19 - 6/30/20
Judson & Brown MTU	3				19/20-0299	7/1/19 - 6/30/20
	14					
* hold Rm 30 for East Valley SELPA's use						Student Services SELPA
Rialto						
Bemis	2	4			19/20-0301	7/1/19 - 6/30/20
Henry	1	1			19/20-0301	7/1/19 - 6/30/20
Dollahan	4				19/20-0301	7/1/19 - 6/30/20
Jehue Middle				1	19/20-0302	7/1/19 - 6/30/20
Eisenhower HS	2				19/20-0301	7/1/19 - 6/30/20
Rialto HS	2				19/20-0302	7/1/19 - 6/30/20
Kolb Middle		3			19/20-0300	7/1/19 - 6/30/20
	11			1		
Rim of the World USD						
Lake Gregory ES						
Yucaipa-Calimesa						
Dunlap		3			19/20-0296	7/1/19 - 6/30/20
Yucaipa HS		2			19/20-0297	7/1/19 - 6/30/20
Mesa View - is not occupied			2		19/20-0297	7/1/19-6/30/20

PROGRAM ISSUES

4.6 CALPADS – API Data Submission Process

**Steering Committee Meeting
October 10, 2019
Agenda Item 4.6 – CALPADS – API Data Submission**

CALPADS & API Update

CALPADS PowerPoint Presentation - Patty

CALPADS SELPA View - Lisa

FMS Support – Anne-Marie

- Doug is reviewing district error reports and creating “batch” fixes whenever possible
- Designation of Multiple Disabilities
 - MD must be a primary and cannot be a secondary disability (CALPADS)
 - FMS checked our files and found no historic instances and revised one open file
- Duplicate Services
 - CALPADS doesn’t accept two “identical” services:
 - Service
 - Provider
 - Location
 - One service is being reported (combining multiple services into one) for “identical” services when frequency is also the same.

CASEMIS to CALPADS Update

SELPA Meeting October 4, 2019

Martha Friedrich, CSIS

Paula Mishima, CDE – EDMD (CALPADS)

- Training Opportunities
- Timelines
- Account Roles
- File sequence
- IVRs
- Approval Workflow
- Working Together

CSIS Training

Learning Management System



- Self paced learning
- Training transcripts
- Training materials for local staff
- Repository Job Aids/Tool
- CALPADS LEA Admins may register at csis.fcmat.org (CALPADS > Learning > LMS)

Training Software Platform



- Breakout rooms
- Interactive webinar features

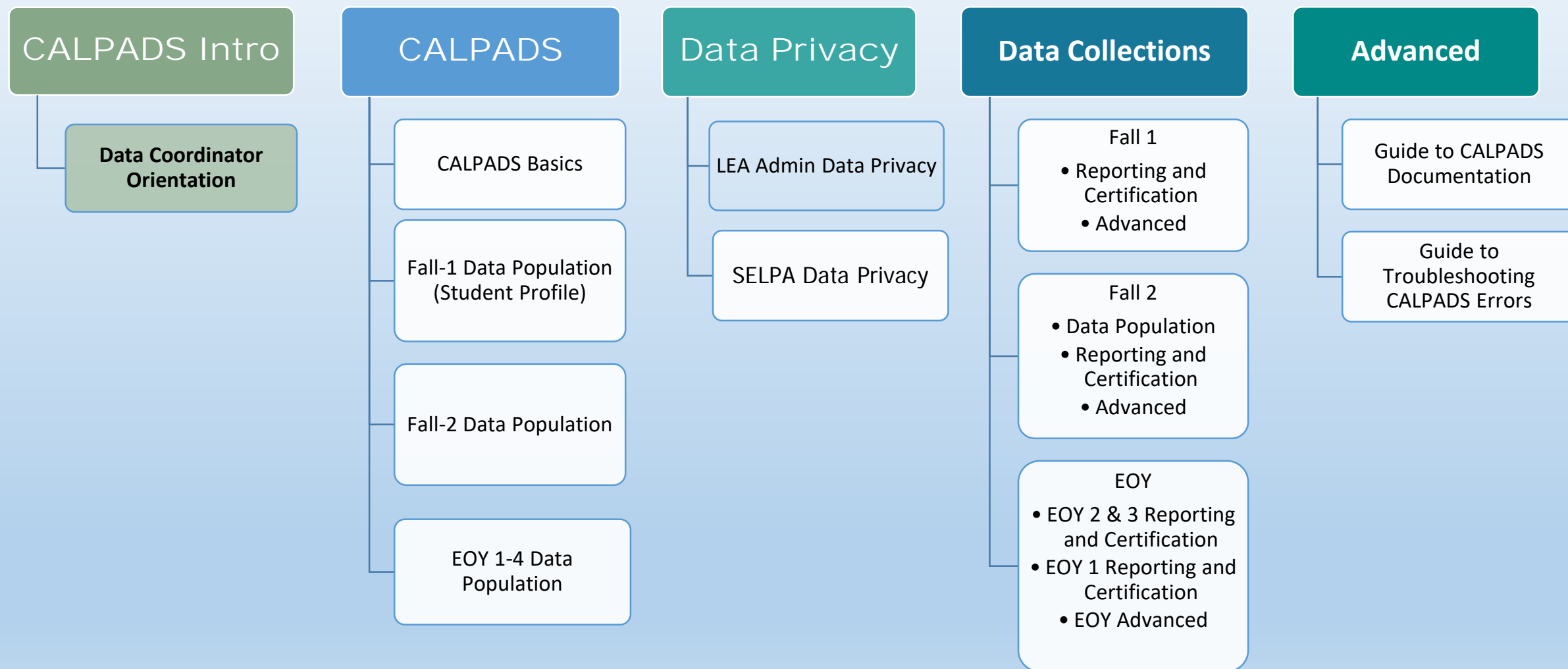
CSIS CALPADS Training Channel



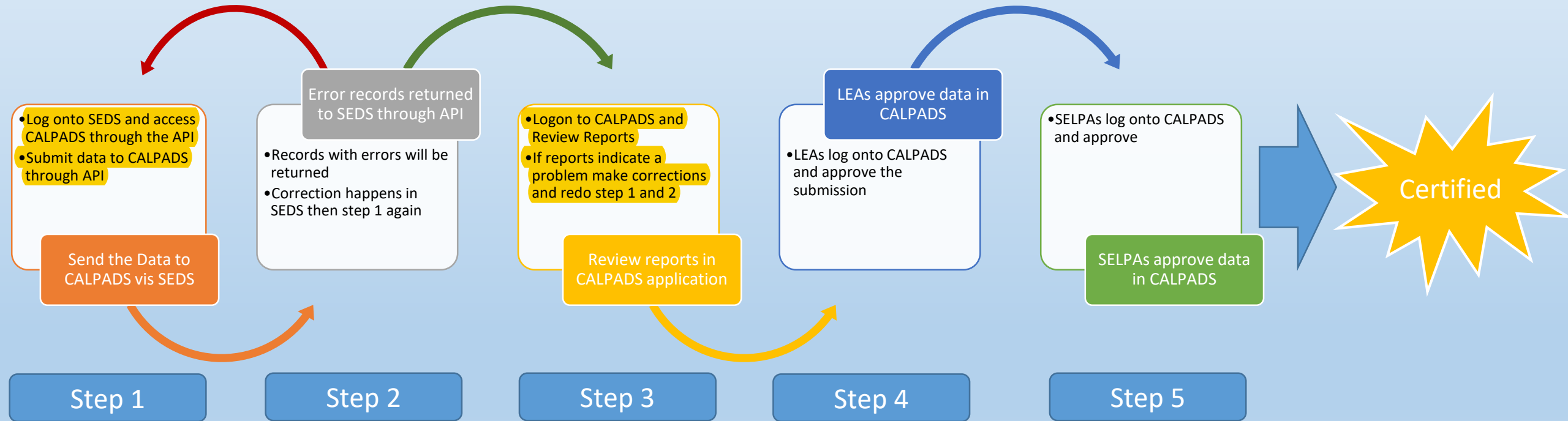
- <https://tinyurl.com/y68gla2z>



Training Sequence



What will the new process look like?



Fall 1 Key Dates



SELPA Roles



Minimum User Roles Needed for Fall
1

- **SELPA**

- Accounts created by the CDE after application is approved
- SELPA Reports
- SELPA Approval

Extra

- Student Search
- SENR (View)
- SINF (View)
- SPED* (Edit/View)

*SPED role includes viewing data submitted in the SPED and SSRV files. Only SELPAS that are submitting data for all their LEAs will receive an Edit role

The LEA Administrators will need to add LEA level roles

The screenshot displays the 'User Profile' window with a close button (X) in the top right corner. In the top right of the main content area, there is a green link labeled 'Edit Associations'. The form contains several fields: 'Org Type' is a dropdown menu currently showing 'SELPA'; 'Org/LEA/SELPA' is a text field showing 'Antelope Valley - 1911'; 'Schools' is an empty text field. Below these is the 'AVAILABLE ROLES' section, which is highlighted with an orange border. It lists the following roles: 'PSTS for SPED Students Edit', 'PSTS for SPED Students View', 'SDIS View', 'SELPA Administrator', 'SINF View', 'SPED View', 'SPRG View', 'STSE for SPED Students Edit', and 'STSE for SPED Students View'. To the right of this list are navigation arrows: a single right arrow (>), a double right arrow (>>), a single left arrow (<), and a double left arrow (<<). The 'ASSIGNED ROLES' section on the right contains a list of roles already assigned: 'SELPA Approval', 'SELPA Reports', 'SENR View', 'SPED Edit', and 'Student Search'. At the bottom of the form is the 'Autopost SENR' dropdown menu, which is currently empty. At the very bottom of the window are two buttons: 'Save and Add More' (green) and 'Save and Close Window' (blue).

LEA Roles



Minimum User Roles Needed for Fall
1

- **LEA Level**

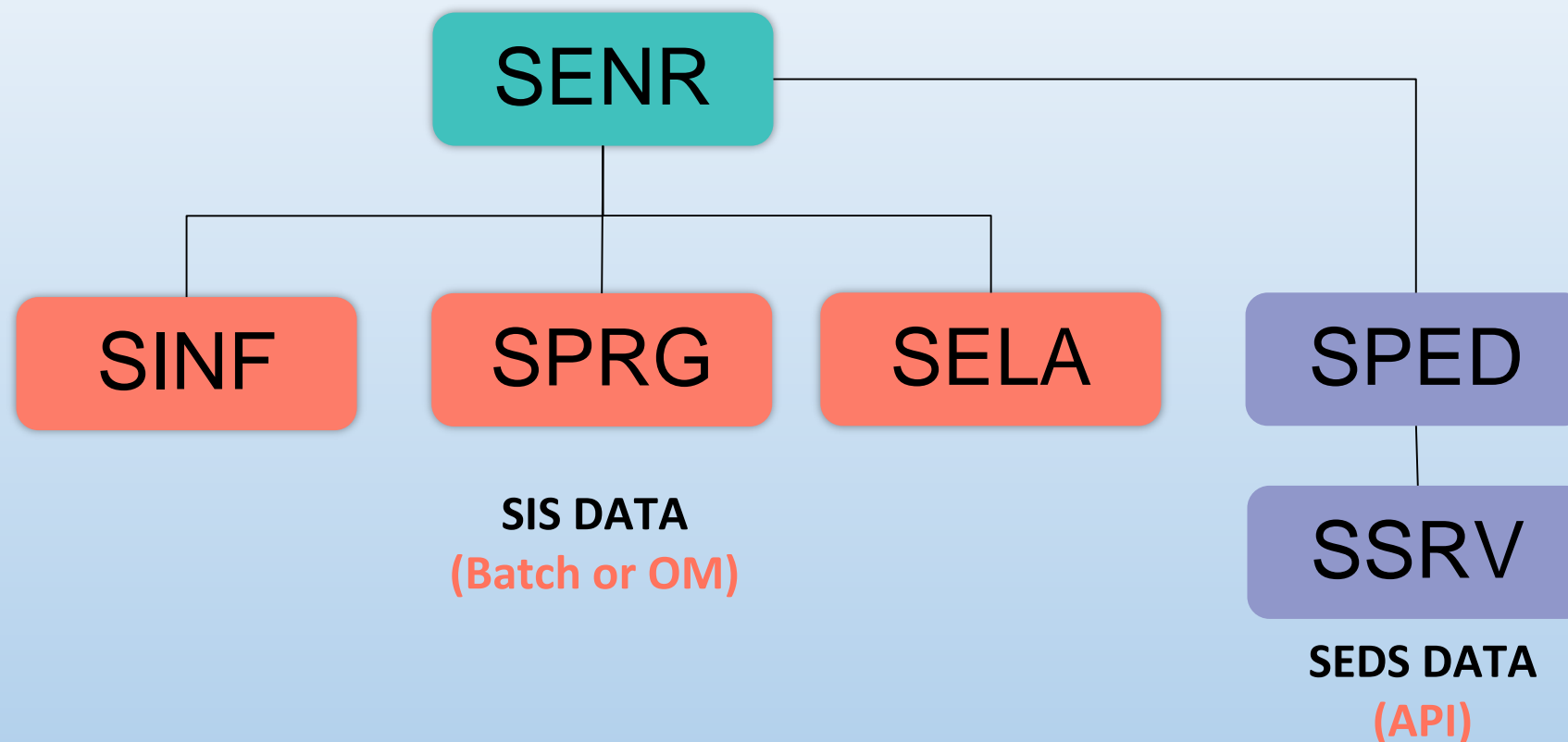
- Student Search
- SENR (View)
- SINR (View)
- SPED (Edit/View)
- Fall 1 Reports

The LEA Administrator will need
to add LEA level roles

The screenshot shows the 'User Profile' window with a close button (X) in the top right. A green 'Edit Associations' link is in the top right corner. The 'Org Type' dropdown is set to 'LEA' and is highlighted with a purple box. Below it, 'Org/LEA/SELPA' is set to 'Sonoma County Office of Education - 4910496'. The 'Schools' section is empty. The 'AVAILABLE ROLES' list includes: Anomaly Contact, Assessments, County, CRSE Edit, CRSE View, Data Collection Certifier, Direct Certification, EOY1 Reports, and EOY2 Reports. The 'ASSIGNED ROLES' list, highlighted with a red box, includes: SENR View, SPED Edit, and Student Search. The 'Autopost SENR' dropdown is at the bottom. At the bottom right are two buttons: 'Save and Add More' (green) and 'Save and Close Window' (blue). A large blue arrow points from the text box on the left towards the 'ASSIGNED ROLES' section.



Submission Order



Recommended
submission order

1. SENR
2. SINF
3. SPRG
4. SELA
5. SPED
6. SSRV

The student data profile must be completed prior to reviewing reports
(All records types posted)

TIPS

- SELPA should NOT assume the LEA is submitting SPED and SSRV files to CALPADS - coordinate
- For SEDS – SSRV files will not be submitted until ALL rejected records are addressed. Some records may need to be flagged “do not report”
- Snapshot reports 16.1, 16.2, 16.5 available now – may not be accurate
- Provide Error Number and Job ID when asking for support

Discrepancy Extract

SPED-Record Type Code	SPED-Transaction Type Code	SPED-Local Record ID	SPED-Reporting LEA	SPED-Academic Year ID	SPED-SSID	SPED-Local Special Education Student ID	SPED-Reporting SELPA	SPED-District of Special Education Accountability	SPED-Special Education Meeting Type	SPED-Special Education Meeting Date	SPED-Meeting or Amendment Identifier	SPED-Education Plan Type Code	SPED-Education Plan Amendment Date	SPED-Special Education Program Exit Date	SINF Effective Start Date	SINF Effective End Date
SPED-D		12345	1234567	2019-2020	1234567890	554466	1230	1234567	10	20190810	1	100			20190601	
SPED-D		12355	1234567	2019-2021	1112223334	445566	1230	1234567	20	20190915	2	100			20190615	
SPED-D		12222	1234567	2019-2022	9988776655	221155	1230	1234567	10	20190815	3	150			20190624	

SPED-School of Attendance	SENR - School of Attendance	SPED-School of Attendance NPS	SENR-School Attendance NPS	SPED-Local Student ID	SENR-Local Student ID	SPED-Student Legal First Name	SINF - Student Legal First Name	SPED-Student Legal Last Name	SINF-Student Legal Last Name	SPED-Student Birth Date	SINF-Student Birth Date
1122334	5555555										
		123334	11111111								

SPED-Student Gender Code	SINF-Student Gender Code	SPED-Student Hispanic Ethnicity Indicator	SINF-Student Hispanic Ethnicity Indicator	Student Ethnicity Missing Indicator	SINF-Student Ethnicity Missing Indicator	SPED-Student Race 1 Code	SINF-Student Race 1 Code	SPED-Student Race 2 Code	SINF-Student Race 2 Code	SPED-Student Race 3 Code	SINF-Student Race 3 Code	SPED-Student Race 4 Code	SINF-Student Race 4 Code	SPED-Student Race 5 Code	SINF-Student Race 5 Code	SPED-Student Race Missing Indicator	SINF-Student Race Missing Indicator
F	M																
		N	Y														

Input Validation Rule (IVR) Changes

- Disable SPED0400 - Invalid Student Age for Education Plan Type Code 150 (IFSP) duplicate of SPED0386
- Rename SPED0399 - Missing Infant Regional Center Services Eligibility Indicator and
- Modify SPED0438 Education Plan Amendment Date Mismatch-Fatal (added 2 more fields for comparison)
- Modify SPED0378-SPED0385 - Postsecondary IVRs, Student Age Trigger Logic to Less Than 13 years
- Modify SPED IVR severity to W (from F):
 - SPED0425, Meeting Delay Code Should Not be Populated
 - SPED0428, Missing Meeting Delay Code for Annual Evaluation
 - SPED0429, Missing Meeting Delay Code for Subsequent Triennial Evaluation
 - SPED0430, Missing Meeting Delay Code for First Triennial Evaluation
 - SPED0436, Invalid Annual Education or Service Plan Meeting Type
 - SPED0437, Invalid Triennial Evaluation Type



Review and Verify Reports

Establish Report Review Process

Data stewards should
review reports

Have reviewers sign off to
verify they have reviewed

Evaluate Certification Aggregate Reports

- 1.1 Enrollment – Primary Status by Subgroup
- 1.6 Graduates and Dropouts by Subgroup
- 1.9 Completers and Dropouts – Count
- 1.17 FRPM/English Learner/Foster Youth – Count
- 2.1 Title III Eligible Immigrants – Count
- 2.8 English Language Acquisition Status – Count by Primary Language
- 2.9 English Language Acquisition Status – Census Comparison
- 2.12 English Language Acquisition Status – Els Reclassified RFEP
- 16.1 Student with Disabilities – Education Plan by Primary Disability
- 16.2 Student with Disabilities – Count by Federal Setting
- 16.5 Student with Disabilities – Student Services by Primary Disability

LEA Approval Process Review



LEA Submission
Process



Resolution of
certification errors



Snapshot report
review



LEA **approves**
certification reports



Automatic
notification sent to
SELPA

Certification Details

The screenshot shows the CALPADS Certification Details - LEA page. The left navigation menu has 'Certification Status' selected, with 'LEA Approval' and 'SELPA Approval' sub-items. The main content area displays 'Certification Details - LEA' for 'ABC Unified-1964212'. It shows a 'Required SELPA Approval' table with one entry (SELPA Code 1921, Not Approved). Below this are 'Certification Validations' (Errors and Warnings) and 'Certification Reports' (Aggregate and Additional Supporting Reports). At the bottom is a 'Snapshot History' table.

Certification Details - LEA

Reporting LEA: ABC Unified-1964212
Snapshot Code: Fall1
Snapshot Create Date: 6/28/2019 11:11:30 AM
Certification Status: Uncertified

Last Reviewer: [blank]
Last Review Date/Time: 1/1/0001 12:00:00 AM
Total Errors: 60
Total Warnings: 56

Revision Status: REVISED UNCERTIFIED

Required SELPA Approval

SELPA Code	SELPA Name	SELPA Approval Status
1921	ABC Unified - 1921	Not Approved

Certification Validations

Errors and Warnings

- Certification Fatal Summary
- Certification Warning Summary

Certification Reports

Aggregate Reports

- 1.17 FRPM/EL/Foster Youth - Count
- 2.1 Title III Eligible Immigrants - Count
- 2.8 English Language Acquisition Status - Count by Primary Language (Fall)
- 2.9 English Language Acquisition Status - Census Comparison
- 2.12 English Language Acquisition Status - ELs Reclassified REEP
- 16.1 Students with Disabilities - Education Plan By Primary Disability Count
- 16.2 Students with Disabilities - Count by Federal Setting
- 16.5 Students with Disabilities - Student Services by Primary Disability

Additional Supporting Reports

- 1.0a - Expected Schools Information Report
- 1.2 Enrollment - Primary Status Student List
- 1.3 Enrollment - By Primary Status Disaggregated
- 1.4 Enrollment - State View
- 1.5 Enrollment - By Status Disaggregated
- 1.7 Graduates by Subgroup - Student List
- 1.8 Dropouts by Subgroup - Student List
- 1.10 Completers and Dropouts - Student List

Snapshot History

Activity Date	Snapshot Create Date	Revision ID	Revision Status	Certification Status	User	Total Records	Total Errors
06/27/2019 12:43:22 PM	06/27/2019 12:42:22 PM	1625923	Revised Uncertified	Uncertified	CALPADS System	20540	20606
06/21/2019 11:43:08 AM	06/21/2019 11:42:05 AM	1625818	Revised Uncertified	Uncertified	CALPADS System	20540	30
06/18/2019 10:52:21 AM	06/18/2019 10:09:20 AM	1624168	Revised Uncertified	Uncertified	CALPADS System	20540	30
06/17/2019 08:03:30 PM	06/17/2019 06:59:47 PM	1623317	Revised Uncertified	Uncertified	CALPADS System	20540	30
06/28/2019 11:14:56 AM	06/28/2019 11:11:30 AM	1625955	Revised Uncertified	Uncertified	CALPADS System	20540	60

Select LEA approval in left navigation

Review Certification Validations

Indication of SELPA approval

Scroll down to see new SWD reports

Approval - SELPA

Home Certification Status SELPA Approval

Certification Details - SELPA

SELPA* Academic Year* Submission*

TEST SELPA 1 - 9991 2019-2020 Fall 1 - Annual Enrollment Update/English Learner (EL)/Title III Eligible Immigrants

Search

CDS	LEA	Revision Status	SELPA Approval Status	Submission Status	Available Action
9995102	TEST Alameda County Office of Education	Revised Uncertified	Not Approved	Not Certified	
9995152	TEST Berkeley Unified	LEA Approved	Not Approved	Not Certified	Approve
9995169	TEST Butte Valley Unified	Revised Uncertified	Not Approved	Not Certified	
9995159	TEST Dublin Unified	LEA Approved	Not Approved	Not Certified	Approve
9995108	TEST Oakland Unified	LEA Approved	Not Approved	Not Certified	Approve
9995164	TEST Pleasanton Unified	Revised Uncertified	Not Approved	Not Certified	

Approve Selected

Reports

- 16.1 Students with Disabilities - Education Plan By Primary Disability Count
- 16.2 Students with Disabilities - Count by Federal Setting
- 16.5 Students with Disabilities - Student Services by Primary Disability

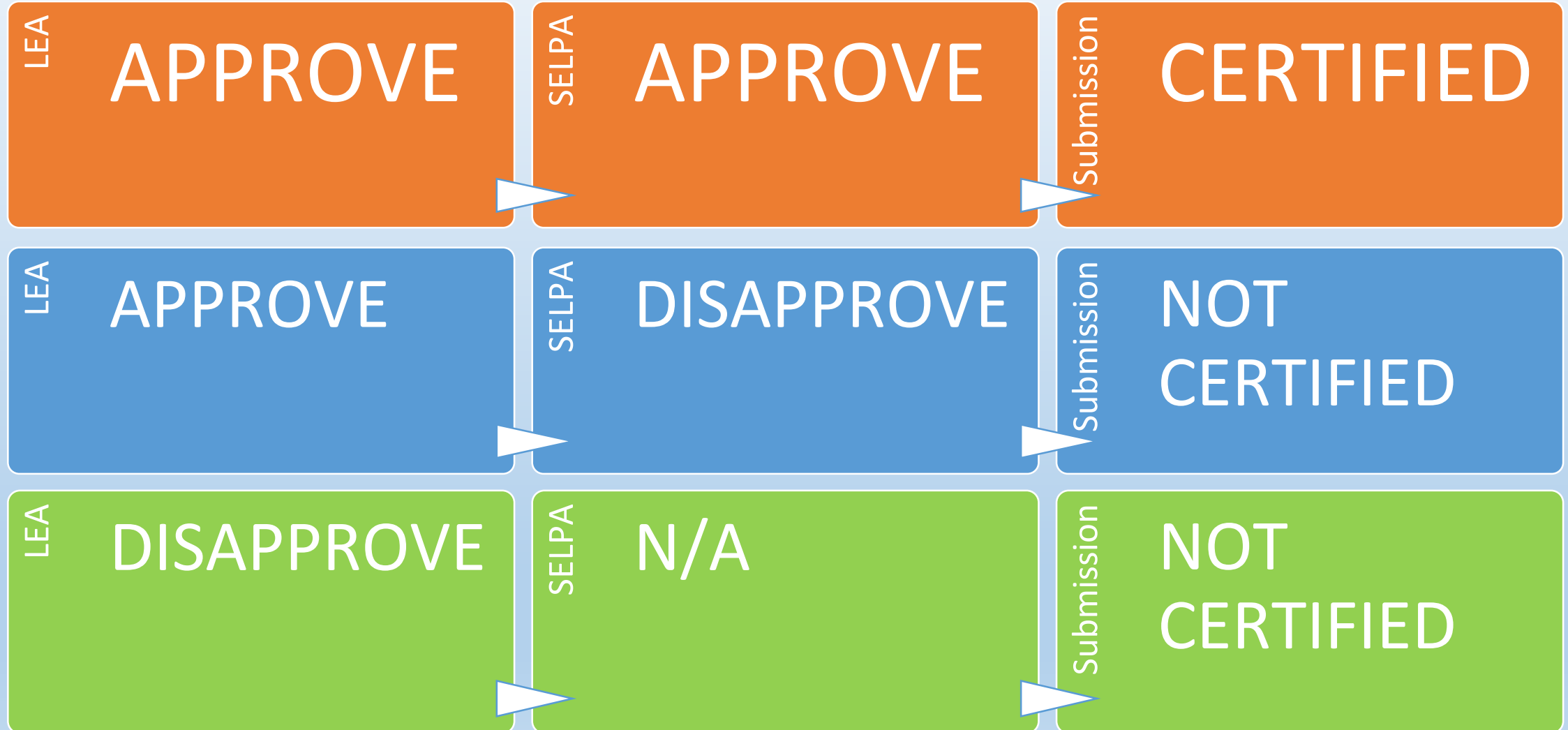
SELPA approval button for individual LEAs

Multi approval select

SELPA approval for selections

SELPA reports

Quick Recap...

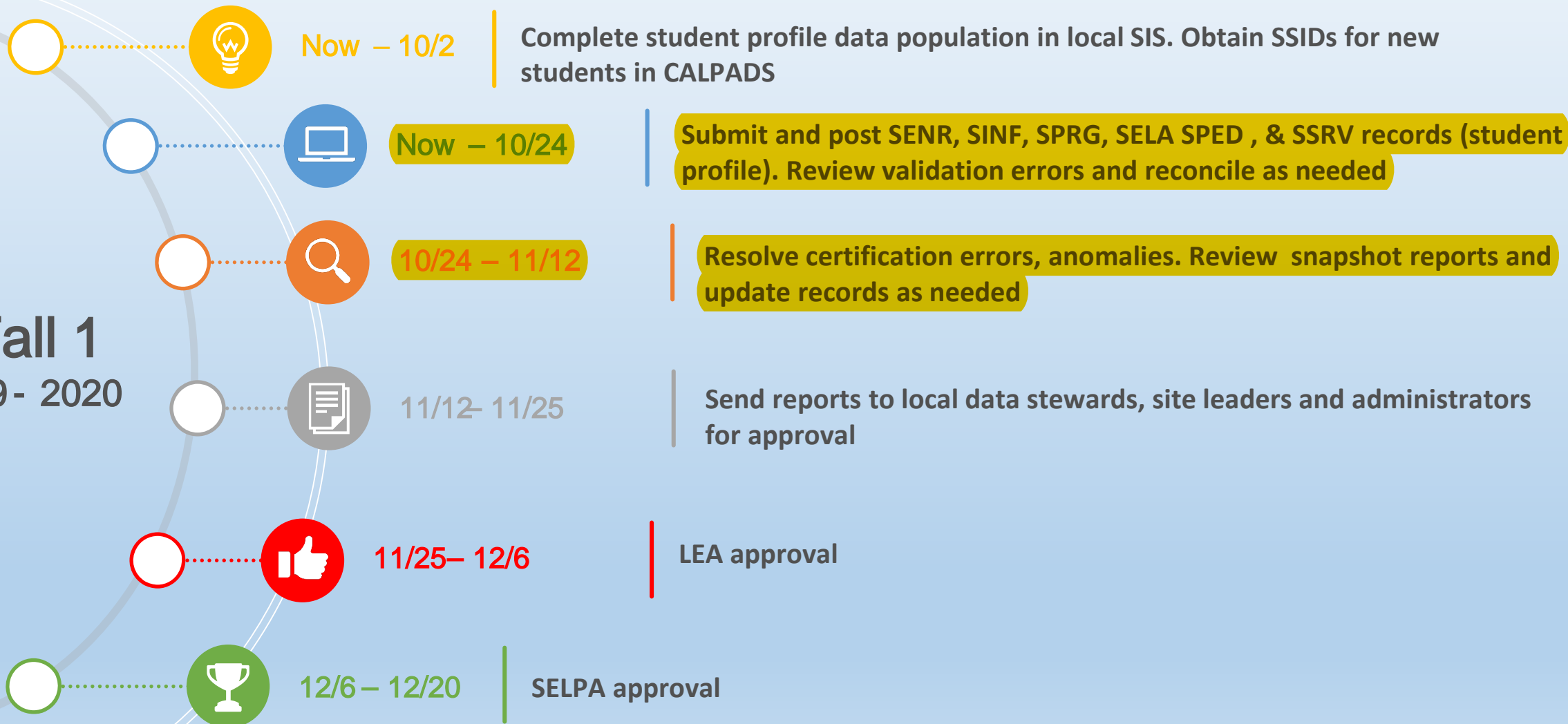




Suggested Milestones

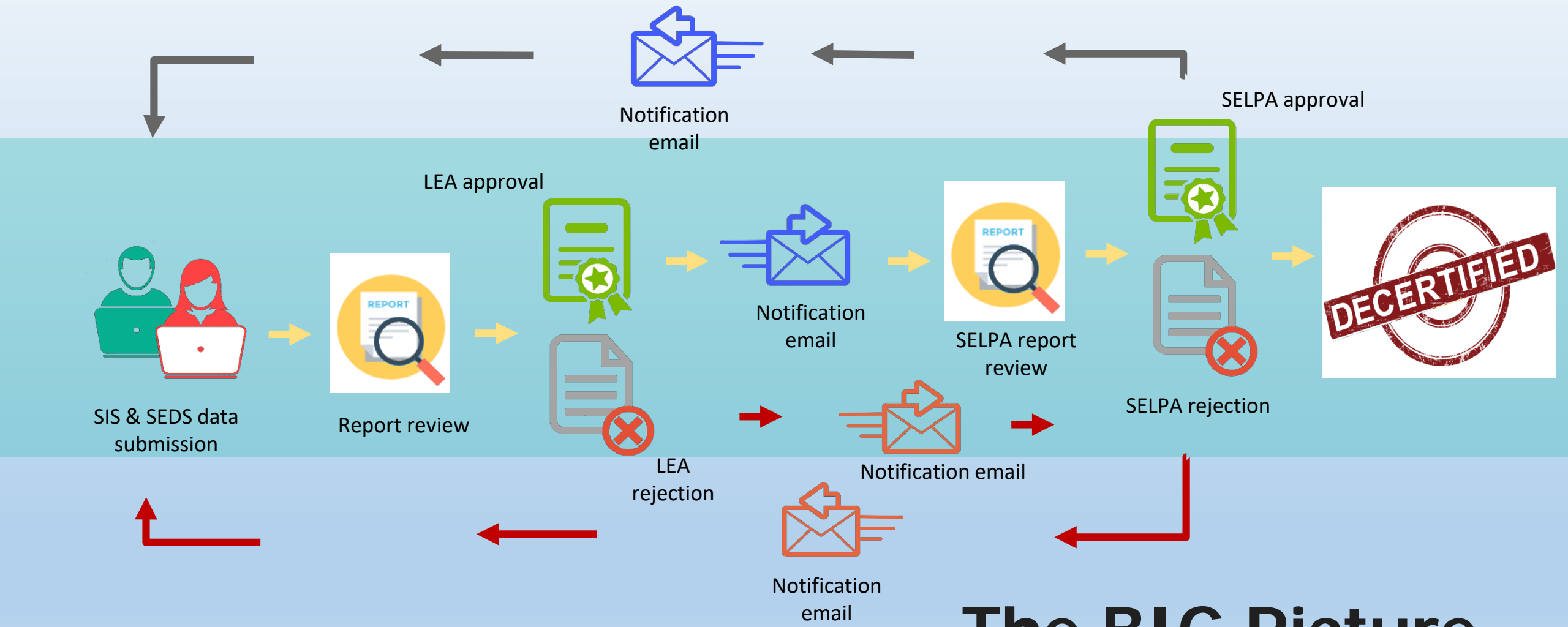
Fall 1 Timeline

Fall 1
2019 - 2020





Certification Process



The BIG Picture

Resources

Here are some important resources related to CALPADS reporting.



<https://www.cde.ca.gov/ds/sp/cl/>



<https://csis.fcmat.org/resources>



<https://documentation.calpads.org/Support/References>



<https://www.youtube.com/channel/UCA9oRTiyVECCzOxpmJheZw>

Resources

- Error List
- User Manual
- Data Guide
- Enrollment and Procedures Manual
- CALPADS FAQs

CALPADS Documentation

Knowledge of documentation is crucial to reporting success

- User Manual
- CALPADS Code Sets
- File Specifications Form
- Error List
- Data Guide
- Valid Code Combinations

The screenshot displays the CALPADS System Documentation page. On the left is a sidebar menu with options: Online Maintenance, Upload / View Submissions, Certification Status, Reports, Extracts, Admin, and Help. The 'Help' menu is expanded, showing 'System Documentation', 'Error List', and 'User Manual'. The main content area is titled 'CALPADS System Documentation' and includes a search bar, navigation tabs, and a list of documentation links. The footer contains a 'DOCUMENTATION' section with links to Data Guide, SSID Enrollment, Error List, CALPADS FAQ, Current Known Issues, and Valid Code Combos.

Help Menu:

- System Documentation
- Error List
- User Manual

System Documentation Links:

- [CALPADS Code Sets v10.1](#) (XLSX; Dated 01-Dec-2018)
- [CALPADS File Specifications v10.3](#) (DOCX; Dated 10-June-2019)
- [CALPADS Extract Specifications v10.0](#) (DOCX; Dated 01-Jul-2018)
- [CALPADS Valid Code Combinations v10.2](#) (XLSX; Dated 13-May-2019)

Footer Navigation:

- DATA GUIDE
- SSID ENROLLMENT
- ERROR LIST
- CALPADS FAQ
- CURRENT KNOWN ISSUES
- VALID CODE COMBOS



Support

You can get help through these channels.



Web

<http://www2.cde.ca.gov/calpadshelp/default.aspx>

(include Job ID and Error #)



Email

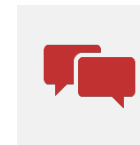
calpads-support@cde.ca.gov

(include Job ID and Error #)



Phone

916-325-9210



Listserv

<https://csis.fcmat.org/ListServ>



How To Prepare the Organization

RACI Matrix Template, Best Practices



Preparing the Organization

- Build shared ownership and collaboration around data governance
- Improve data quality for teachers, school leaders and central office in service to students, and
- Create processes proactively to ensure accuracy of data

Preparing the Organization

- Establish a data governance structure to facilitate overall management of data availability, usability, integrity, quality and security:
 - Roles and responsibilities
 - Policies and process
 - Decision-making authority
- Establish a Data Team
- Build processes to support a positive data culture
- Communicate regularly for high accountability across organization



Be Proactive



- **Establish a Data Reporting Calendar**
 - Identify dates for specific activities, including time for populating data, reviewing reports and submitting corrections
 - Identify responsible parties and backups in case of emergencies – plan for contingencies
- **Review certification reports early in the cycle**
 - Develop or review sign-off procedures prior to the certification deadline
- **Hold post-submission reviews**
 - Analyze problems and make adjustments
 - Incorporate into training and processes

Thank You

👤 Martha Friedrich

👤 Lisa Hayes



🌐 <https://csis.fcmat.org/>

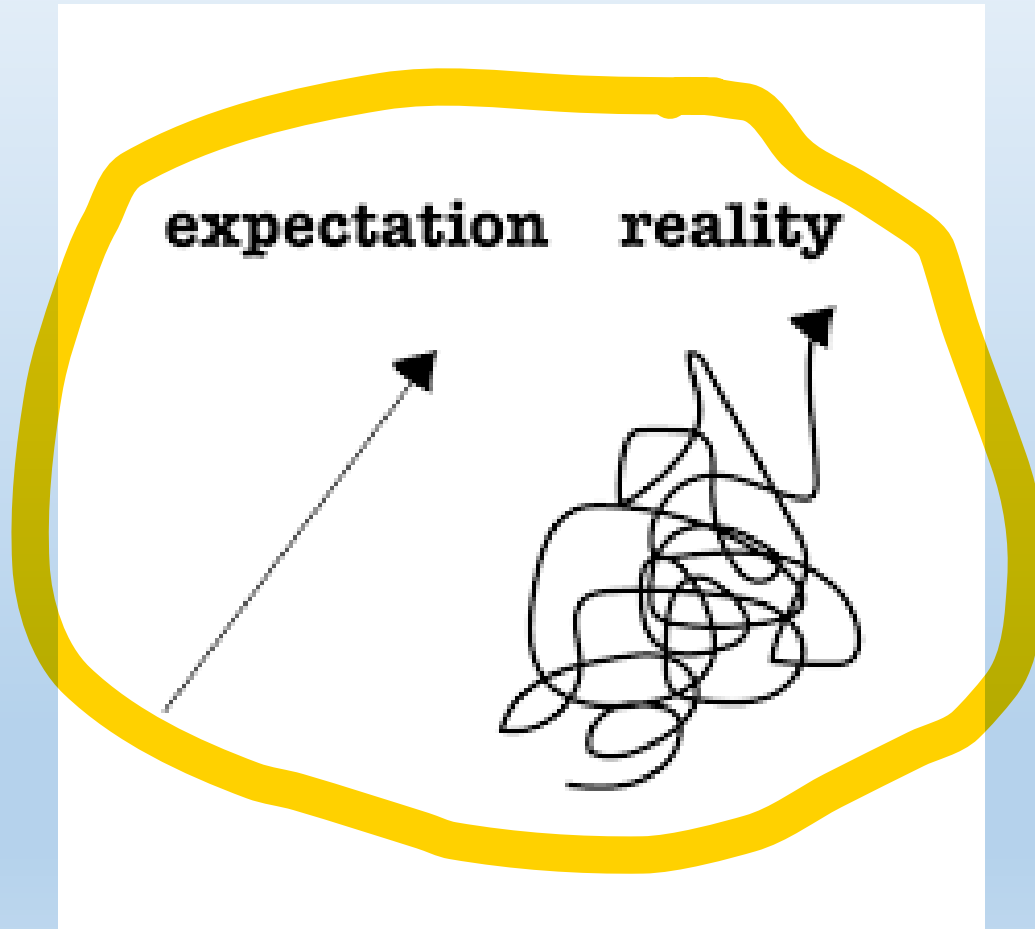
CALPADS Information Meeting

October 8, 2019

This presentation may be downloaded from:

<https://csis.fcmat.org/resources>

What to Expect this Reporting Cycle



New for 2019-20

Fall 1

- **Students with Disabilities**
 - Security Roles
 - New Student Containers (SPED, SSRV)
 - Additional Validations
 - Reports
 - Certification Workflow Changes
 - TOMS

Fall 2

- Reporting Language Instruction Programs
- Fall 2 and Assignment Monitoring
- Submission of Postsecondary Transition Status Data

End-of-Year

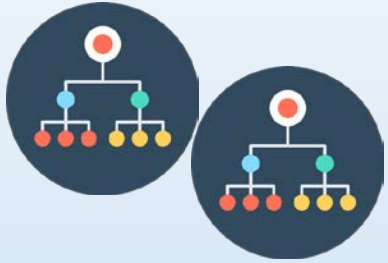
- Discipline File Restructuring
- Carnegie Unit in EOY 1



2019-20 Fall 1

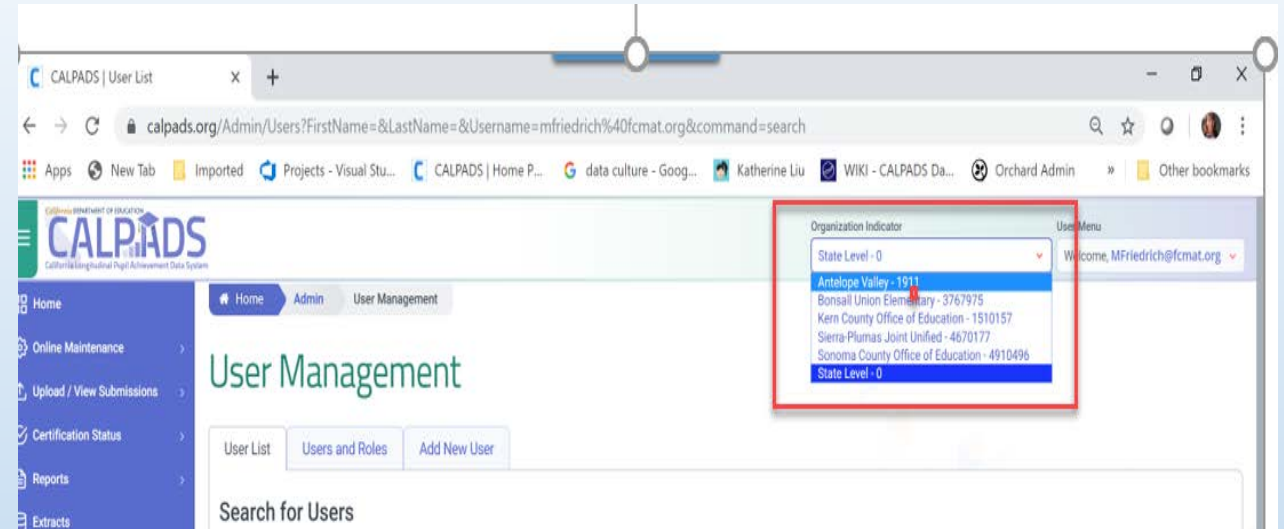
- Students with Disabilities
 - Security Roles
 - New Student Containers (SPED, SSRV)
 - Additional Validations
 - Reports
 - Certification Workflow Changes
 - TOMS

ORG Types



- State Level
- SELPA Level
- LEA Level

The LEA Administrator responsible for LEA level roles



Results

Below are the results from the query.

Edit Role	Org Type	Org Name	School	Roles	Account Status	Delete User
Edit	STATE	State Level - 0		EXPAND/COLLAPSE ROLES 58	Active	Delete
Edit	LEA	Kern County Office of Education - 1510157		EXPAND/COLLAPSE ROLES 39	Active	Delete
Edit	LEA	Sierra-Plumas Joint Unified - 4670177		EXPAND/COLLAPSE ROLES 36	Active	Delete
Edit	LEA	Bonsall Union Elementary - 3767975		EXPAND/COLLAPSE ROLES 38	Active	Delete
Edit	LEA	Sonoma County Office of Education - 4910496		EXPAND/COLLAPSE ROLES 3	Active	Delete
Edit	SELPA	Antelope Valley - 1911		EXPAND/COLLAPSE ROLES 5	Active	Delete

1 - 6 of 6 items

SELPA Roles



Minimum User Roles Needed for Fall 1

- **SELPA**

- Accounts created by the CDE after application is approved
- Minimum Roles
 - SELPA Reports
 - SELPA Approval

Extra

- Student Search
- SENR (View)
- SINF (View)
- SPED* (Edit/View)

*SPED role includes viewing data submitted in the SPED and SSRV files. Only SELPAs that are submitting data for all their LEAs will receive an Edit role at SELPA Level

The LEA Administrators will need to add LEA level roles

The screenshot displays the 'User Profile' window with a close button (X) in the top right corner. In the top right of the main content area, there is a link labeled 'Edit Associations'. Below this, the form includes several fields: 'Org Type' with a dropdown menu currently showing 'SELPA'; 'Org/LEA/SELPA' with a text field containing 'Antelope Valley - 1911'; and 'Schools' with an empty text field. The central part of the interface is divided into two columns: 'AVAILABLE ROLES' on the left and 'ASSIGNED ROLES' on the right. The 'AVAILABLE ROLES' list includes: 'PSTS for SPED Students Edit', 'PSTS for SPED Students View', 'SDIS View', 'SELPA Administrator', 'SINF View', 'SPED View', 'SPRG View', 'STSE for SPED Students Edit', and 'STSE for SPED Students View'. The 'ASSIGNED ROLES' list includes: 'SELPA Approval', 'SELPA Reports', 'SENR View', 'SPED Edit', and 'Student Search'. Between these two lists are four arrow buttons: a single right arrow (>), a double right arrow (>>), a single left arrow (<), and a double left arrow (<<). At the bottom of the form is an 'Autopost SENR' dropdown menu. At the very bottom of the window are two buttons: 'Save and Add More' and 'Save and Close Window'. A blue arrow points from the yellow text box to the 'AVAILABLE ROLES' list.

LEA Roles



Alternative Roles for SELPA

- **LEA Level**

- Student Search
- SENR (View)
- SINP (View)
- SPRG (View)
- SELA (View)
- SPED (Edit/View)
- Fall 1 Reports

The LEA Administrator will need to add LEA level roles

The screenshot displays the 'User Profile' window with a dark header and a close button. A purple box highlights the 'Org Type' dropdown menu, which is currently set to 'LEA'. Below this, the 'Org/LEA/SELPA' section shows 'Sonoma County Office of Education - 4910496'. The 'Schools' section is empty. The 'AVAILABLE ROLES' list includes: Anomaly Contact, Assessments, County, CRSE Edit, CRSE View, Data Collection Certifier, Direct Certification, EOY1 Reports, and EOY2 Reports. A red box highlights the 'ASSIGNED ROLES' list, which contains: SENR View, SPED Edit, and Student Search. At the bottom, there is an 'Autopost SENR' dropdown menu and two buttons: 'Save and Add More' and 'Save and Close Window'. A blue arrow points from the text box on the left towards the 'AVAILABLE ROLES' section.

SPED Roles Comparison



SPED EDIT Role

- API upload (SPED & SSRV)
- View Submission
- SPED and SSRV ODS Extract
- Discrepancy Extract



SPED VIEW Role

- Student Detail SPED Container
(Read Only)
- Student Detail SSRV Container
(Read Only)

Org Level Type Access



SELPA Level - all LEAs in SELPA

- SPED Edit
- SPED View
- Student Search
- SENR View
- SELPA Reports –
SN 16.1, 16.2, 16.5



LEA Level – one LEA

- SPED Edit
- SPED View
- Student Search
- SENR View
- Fall 1 Reports -
SN 16.1, 16.2, **16.3**, 16.5, **16.6**

Student Container Details UI

Home

Online Maintenance

Upload / View Submissions

Certification Status

Reports

Extracts

Admin

Help

Quick Search

Student (SSID)

ex.1234567890

Staff (SEID)

ex.1234567890

Search by entering a valid 10-digit code into either the SSID or SEID field above then clicking the arrow button to submit the query.

Home

Online Maintenance

Student Search

Student Details

Student Detail

Selected Student

Jones, Jimbo

Birth Date

03/04/2002

School of Attendance

CSIS Training Berkeley High - 9998156

Local ID

11

Language

SSID

1309500988

Grade Level

12

Gender

F

Enrollment Start Date

08/01/2018

Student Enrollment

Demographics

Address

Student English Language Acquisition

Student Program

Student Course Section

Student Career Technical Education

Student Absence Summary

Student Discipline

Student Offense

Student Assessment

Student Special Education

Student Special Education Services

Student Container Details UI

The SPED and SSRV Containers and modals are all **READ-ONLY**.

SPED

Student Special Education													
	Reporting LEA	Reporting SELPA	District of Special Education Accountability	Special Education Referral Date	Initial Eval Parental Consent Date	Special Education Initial Entry Start Date	Special Education Meeting or Amendment Identifier	Special Education Meeting Type Code	Special Education Meeting Date	Education Plan Amendment Date	Education Plan Type Code	Disability Code 1	Special Education Program Exit Date
Open	Natomas Unified - 3475283	Sacramento County - 3401	Natomas Unified - 3475283	02/01/2017	03/30/2018	05/25/2017	11957601931...	Part B Initial Evaluation - 10	10/01/2019		Individualized Education Program (IEP) - 100	Autism (AUT) - 320	
1 10 items per page 1 - 1 of 1 items													

SSRV

Student Special Education Services

	Reporting LEA	School of Attendance	AY	Reporting SELPA	District of Special Education Accountability	Special Education Meeting or Amendment Identifier	Special Education Service Code	Special Education Service Provider Code	Special Education Service Location Code	Service Frequency Code	Service Duration	Local Special Education Student ID
<div>Open</div>	Natomas Unified - 3475283	Leroy Greene Academy - 0126060		Sacramento County - 3401		119576019310...	Day Treatment Services - 540	California Department of Social Services (DSS) - 320	Continuation school - 610	Daily - 10	60	1002310

1

10 items per page

1 - 1 of 1 items

Validation Rule Changes

- Disable SPED0400 - Invalid Student Age for Education Plan Type Code 150 (IFSP) duplicate of SPED0386
- Rename SPED0399 - Missing Infant Regional Center Services Eligibility Indicator
- Modify SPED0438 – Education Plan Amendment Date Mismatch-Fatal to add 2 more fields for comparison and requires new SPED record at new LEA (duplicate of previous LEA record)
- Modify SPED0378-SPED0385 - Postsecondary IVRs, Student Age Trigger Logic to Less Than 13 years
- Modify SPED IVR severity to Warning (from Fatal):
 - SPED0425, Meeting Delay Code Should Not be Populated
 - SPED0428, Missing Meeting Delay Code for Annual Evaluation
 - SPED0429, Missing Meeting Delay Code for Subsequent Triennial Evaluation
 - SPED0430, Missing Meeting Delay Code for First Triennial Evaluation
 - SPED0436, Invalid Annual Education or Service Plan Meeting Type
 - SPED0437, Invalid Triennial Evaluation Type
- Disable CERT143 – Missing SENR record for a student with a SPED record – This CERT will trigger for LEAs when the student fails to show up at another LEA.
- Reduce severity of CERT 132 from a fatal to a warning - Missing SPED record for Enrolled Student at Reporting LEA. Keeping as a warning will give the LEAs a heads up the student has a SPED record at another LEA.

Review and Verify Reports



Evaluate Certification Aggregate Reports

- 1.1 Enrollment – Primary Status by Subgroup
- 1.6 Graduates and Dropouts by Subgroup
- 1.9 Completers and Dropouts – Count
- 1.17 FRPM/English Learner/Foster Youth – Count
- 2.1 Title III Eligible Immigrants – Count
- 2.8 English Language Acquisition Status – Count by Primary Language
- 2.9 English Language Acquisition Status – Census Comparison
- 2.12 English Language Acquisition Status – ELs Reclassified RFEP
- 16.1 Student with Disabilities – Education Plan by Primary Disability
- 16.2 Student with Disabilities – Count by Federal Setting
- 16.5 Student with Disabilities – Student Services by Primary Disability

SELPA Reports

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Accountability Reports

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SELPA Reports

SELPA Reports

[As of 10 PM 7/25/2019]

Fall 1

16.1	Students with Disabilities - Education Plan By Primary Disability Count	
16.2	Students with Disabilities - Count by Federal Setting	
16.5	Students with Disabilities - Student Services by Primary Disability	

SELPA can access reports from the reports menu or on the Certification Details screen

Reviewing and Approving Data



Certification Process Summary





DISTRICT ACCESS USERS COLLABORATIVE MEETINGS

Facilitated by:

Lisa Horsley, Program Technician (MIS)
Dr. Patty Metheny, EVSELPA Administrator

District Access (DA) users and district representatives are invited to learn more about the latest CALPADS information, including updates and/or changes to District Access. Attendees are encouraged to bring questions, ideas, and suggestions to share with the group.

Intended Audience:

District Access Users and District Special Education Administrators

DATE	TIME	REGISTER ONLINE
Thursday, August 29, 2019	2:00 p.m. - 3:30 p.m.	https://sbcss.k12oms.org/46-167350
Thursday, October 24, 2019	2:00 p.m. - 3:30 p.m.	https://sbcss.k12oms.org/46-167351
Thursday, January 23, 2020	2:00 p.m. - 3:30 p.m.	https://sbcss.k12oms.org/46-167352
Thursday, April 16, 2020	2:00 p.m. - 3:30 p.m.	https://sbcss.k12oms.org/46-167353

(Dates subject to change)

Register Online or call East Valley SELPA at (909) 252-4502



Location:

Dorothy Inghram Learning Center, 670 E. Carnegie Drive, San Bernardino, 92408

4.7 PIR Plan Implementation Activity

4.8 Foster Youth FAQ



California Foster Youth Education Task Force

California Foster Youth Education Law Fact Sheets



Fact Sheet Number One – Educational Rights and School Stability

Fact Sheet Number Two – Educational Decision-Making for Foster Youth

Fact Sheet Number Three – Early Care and Education

Fact Sheet Number Four – Special Education

Fact Sheet Number Five – School Discipline

Fact Sheet Number Six – Foster Youth Graduation Exemption Requirements

Fact Sheet Number Seven – Transition Services to Support College and Career

The California Foster Youth Education Task Force is a coalition of organizations dedicated to improving educational outcomes for foster youth. For more information, visit the website at <http://www.cfyetf.org>.

This fact sheet is current as of June 2019. To report any errors, please e-mail us at cfyetf@gmail.com.

The California Foster Youth Education Task Force thanks the individuals listed below for their time and effort in writing and revising this publication:

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Sixth edition (June 2017)

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CFYETF Member Organizations List

- Alameda County Office of Education, Foster Youth Services Coordinating Program
- All Saints Church Foster Care Project
- Alliance for Children's Rights
- Amador CASA
- Arroyo Seco School District
- Association of California School Administrators
- Calaveras County Office of Education
- California Alliance of Child and Family Services
- California Association of Supervisors of Child Welfare and Attendance
- California CASA
- California Community Colleges Chancellor's Office
- California Department of Education (CDE)
 - Improvement and Accountability Division
 - Special Education Division
- California Department of Social Services (CDSS), Children and Family Services Division, Child and Youth Permanency Branch
- California Foster Care Ombudsperson
- California Youth Connection
- Casey Family Programs
- Child and Family Policy Institute of California
- Child Care Law Center
- Children Now
- Children's Law Center of California
- Choice Educational Services
- Chula Vista Elementary School District
- Contra Costa County Office of Education
- Corona-Norco Unified School District
- County of San Bernardino, Children & Family Services
- County Welfare Directors Association (CWDA)
- CSU Fullerton, Guardian Scholars Program
- Cypress College, Guardian Scholars Program
- Dominguez High School
- Disability Rights Education & Defense Fund (DREDF)
- East Bay Children's Law Offices
- Elk Grove Unified School District, Foster Youth Services
- Empowerment Congress, Education Subcommittee on Achievement Gap & Foster Youth
- Eureka City Schools
- Fighting Back Santa Maria Valley
- FKCE Saddleback College
- Foster Horizons, Inc.
- Foundation for California Community Colleges
- Fresno County Superintendent of Schools, Foster Youth Services Coordinating Program
- Fresno Unified School District
- Give Something Back
- Glenn County Health and Human Services Agency
- GRACE
- Grossmont Union High School District
- Hathaway-Sycamores
- Healing Pathways Clinic
- Humboldt County Office of Education, Foster Youth Services Coordinating Program
- i.e. communications, LLC
- John Burton Advocates for Youth
- Judicial Council of California
- Jurupa Unified School District
- Just in Time for Foster Youth
- Kings County Office of Education, Foster Youth Services Coordinating Program
- Law Office of Miho Murai
- Legal Advocates for Children & Youth, a program of the Law Foundation of Silicon Valley
- Lincoln Families
- Lodi Unified School District
- Los Angeles Area Chamber of Commerce
- Los Angeles County Department of Children and Family Services
- Los Angeles County Office of Child Protection, Education Coordinating Council
- Los Angeles County Office of Education, Foster Youth Services Coordinating Program
- Los Angeles County Probation Department
- M & I Educational Consulting Network
- Mental Health Advocacy Services, Inc.
- Merced County Office of Education
- Merced County Office of Education, Foster Youth Services Coordinating Program
- Modoc County Office of Education
- Moreno Valley College
- Murrieta Valley Unified School District
- MW Management
- National Center for Youth Law
- New Alternatives - Transitional Youth Housing San Diego
- Orange County Department of Education, Foster Youth Services Coordinating Program
- Orange Unified School District
- Pacific Charters
- Palm Springs Unified School District
- Paramount Unified School District
- Placer County Office of Education, Foster Youth Services Coordinating Program
- Public Counsel
- River Delta Unified School District
- Riverside County Office of Education, Foster Youth Services Coordinating Program
- Roseville City School District
- Roseville Joint Union High School District, Homeless and Foster Youth Services Coordinating Program
- Sacramento County Department of Health and Human Services
- Sacramento County Office of Education, Foster Youth Services Coordinating Program
- Sacramento State University, Guardian Scholars Program
- San Bernardino City Unified School District
- San Bernardino County Board of Education
- San Bernardino County Human Services
- San Bernardino County Superintendent of Schools, Foster Youth Services Coordinating Program
- San Diego County Office of Education
- San Diego County Office of Education, Foster Youth Services Coordinating Program
- San Diego Youth Services
- San Francisco CASA
- San Luis Obispo County Office of Education, Foster Youth Services Coordinating Program
- San Mateo County
- San Mateo County SELPA
- Santa Cruz County Office of Education Foster Youth Services/FosterEd
- Scholarship Prep Public Schools
- Seneca Family of Agencies
- Shasta County Office of Education, Foster Youth Services Coordinating Program
- Solano County Office of Education, Foster and Homeless Youth Services
- Solano County Office of Education, Youth Development Services
- Sonoma County Office of Education, Foster & Homeless Youth Education Services
- Starfish Alliance
- The Academy Project
- The Brightest Star, Inc.
- The Red Shoe Project, Inc.
- Trinity County Office of Education, Foster Youth Services Coordinating Program
- Tulare County Office of Education, Foster Youth Services Coordinating Program
- Twin Rivers Unified School District
- University of La Verne, Kern County Campus
- Vista Unified School District
- West Valley College
- WestEd
- Whittier Union High School District
- Williams Unified School District
- Yolo County CASA
- Yolo County SELPA
- Youth Engagement Project (YEP)

Citations and Abbreviations Key

Abbreviations included in citations and referenced throughout the fact sheets:

AB	Assembly Bill (California)	GC	California Government Code
CCR	California Code of Regulations	SB	Senate Bill (California)
CFR	Code of Federal Regulations	USC	United States Code
CRC	California Rules of Court	WIC	California Welfare & Institutions Code
EC	California Education Code		

Where to access the resources cited throughout the fact sheets:

California Codes: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>

California Code of Regulations: <http://ccr.oal.ca.gov/>

California Department of Social Services All County Letters:

<http://www.cdss.ca.gov/inforesources/Letters-Regulations/Letters-and->

[Notices/All-County-Letters](#)

California Rules of Court: <http://www.courts.ca.gov/rules.htm>

Code of Federal Regulations: <http://www.ecfr.gov>

United States Code: <http://www.law.cornell.edu/uscode/text>

Guide to Frequently Used Terms

- **Best Interest Determination (BID):** A foster youth's Educational Rights Holder (ERH) determines whether it is in the youth's best interest to remain in their school of origin. Foster youth have the right to remain in their school of origin if it is in their best interest; school of origin is the default. *EC 48850(a)(1)*.
- **Foster Child or Youth:** A child or youth who has been removed from their home pursuant to WIC 309 (temporary custody), is the subject of a petition filed under WIC 300 (dependent-victim of abuse or neglect) or WIC 602 (juvenile who has violated the law), or has been removed from their home and is the subject of a petition under WIC section 300 or 602. *EC 48853.5(a)*.

For purposes of the Local Control Funding Formula (LCFF), *EC 42238.01(b)* defines "foster youth" as any of the following:

 - A child or youth who is the subject of a petition filed under Welfare and Institutions Code (WIC) Section 300 (meaning a court has taken jurisdiction over a child and declared the child to be a dependent of the court due to the presence or risk of abuse or neglect). This includes both children who are living at home (i.e., with their biological parents) while a dependent of the court as well as children who the court has ordered to be removed into the care, custody and control of a social worker for placement outside the home.
 - A child or youth who is the subject of a petition filed under WIC Section 602 (meaning a court has taken jurisdiction over a child and declared the child to be a ward of the court due to the child's alleged violation of certain criminal laws) and has been ordered by a court to be removed from home pursuant to WIC Section 727 and placed into foster care as defined by WIC Section 727.4(d) (e.g., placed into a foster home or short-term residential therapeutic program).
 - A youth between ages 18 and 21 who is enrolled in high school, is a non-minor dependent under the placement responsibility of child welfare, probation, or a tribal organization participating in an agreement pursuant to WIC Section 10553.1, and is participating in a transitional independent living case plan.
- **Free Appropriate Public Education (FAPE):** All Local Educational Agencies (LEAs) are responsible for ensuring that each child with disabilities is served appropriately, at no expense to the parent. *34 CFR 300.17, 300.101, 300.2*.
- **Educational Rights Holder (ERH):** The parent or guardian or other person holding the right to make educational decisions for a foster youth; may be appointed by the court. *WIC 361, 726*. See *CRC 5.650(e)-(f)* for a list of rights and responsibilities. If the court is unable to locate a responsible adult for the child and the child either has been referred to a Local Educational Agency (LEA) for special education or has an Individualized Education Program (IEP), the court must refer the child to the LEA for appointment of a "surrogate parent." *WIC 361(a)(4), 726(c)(1); GC 7579.5-7579.6; CRC 5.650(a)(2)(A)(i), (d); see also WIC 319(j)(3), (5)*.
- **Individualized Educational Program (IEP):** The right of a child with a disability to an educational program designed to meet their individual needs and based on adequate assessment is assured. At or before age 16, this includes the development of an Individual Transition Plan (ITP) to provide for transition into the world of work. *EC 56032, 56043(g)(1)*.
- **Least Restrictive Environment (LRE):** Each child is assured of their right to be educated with non-disabled peers to the maximum extent appropriate to the needs of the disabled child. *34 CFR 300.114*.
- **Local Educational Agency (LEA):** A school district, a county office of education, a nonprofit charter school participating as a member of a special education local plan area, or a special education local plan area. *EC 56026.3*.
- **School of Origin:** A foster child's "school of origin" is (1) the school in which the child was last enrolled, (2) the school the child attended when permanently housed (i.e., prior to removal from the home), or (3) any other school the child attended within the immediately preceding 15 months to which the child feels connected. *EC 48853.5(g)*. For additional considerations, see the Educational Rights and School Stability fact sheet.
- **Special Education Local Plan Area (SELPA):** An organization of one or more LEAs into an overarching body to disburse and utilize special education funding to meet the needs of children attending schools that are members of the SELPA—including, but not limited to, staff training and specialized programs. *EC 56195.1*.

Educational Rights and School Stability



California Foster Youth Education Task Force

Seventh Edition, June 2019

INTRODUCTION

It is the intent of the Legislature to ensure that students in foster care have a meaningful opportunity to meet the challenging academic achievement standards to which all students in the state are held. Educators, social workers, probation officers, caretakers, advocates, and juvenile courts must work together to serve the educational needs of students in foster care. *EC 48850.*

GUIDING PRINCIPLES

Students in foster care must have access to the same academic resources, services, and extracurricular and enrichment activities that are available to all students. All educational and school placement decisions are made by the Educational Rights Holder in consultation with other parties, must be based on the child's best interests and must consider, among other factors, educational stability and the least restrictive educational setting necessary to achieve academic progress. *EC 48850(a)(1), 48853(h); WIC 361(a)(6), 726(c)(2).*

Educational matters must be considered at every court hearing. Social workers and probation officers have many education-related reporting requirements. *See CRC 5.651(c) and 5.668(c) for a list of requirements.* Without parental consent or a court order, representatives of the state and local child welfare agencies that are responsible for a child's care and protection may access the child's school records and may disclose the records and information in them to other authorized individuals and entities that are engaged in addressing the child's educational needs so long as the information is directly related to the assistance provided by that individual or entity. *20 USC 1232g(b)(1)(L); EC 49076(a)(1)(N).*

Foster parents and relative caregivers, regardless of whether they hold educational rights for a foster youth, have the right to access the foster youth's current or most recent records of grades, transcripts, attendance records, online school portals, IEPs, and 504 plans. *EC 49069.3(a).*



FOSTER YOUTH SERVICES COORDINATING PROGRAMS

Foster Youth Services Coordinating (FYSC) Programs is a program of the California Department of Education (CDE) administered by county offices of education. The program helps to improve children's educational performance and personal achievement. FYSC Programs have the flexibility to design services to meet a wide range of needs of foster youth. Commencing with the 2015-16 fiscal year, under AB 854, the FYSC Programs coordinate and ensure that local educational agencies within its jurisdiction are providing services to foster youth students pursuant to a foster youth services coordinating plan with the purpose of ensuring positive educational outcomes.

FYSC Programs provide support services to foster children who suffer the traumatic effects of displacement from family and schools and multiple placements in foster care. FYSC Programs have the ability and authority to ensure that health and school records are obtained to establish appropriate placements and coordinate instruction, counseling, tutoring, mentoring, vocational training, emancipation services, training for independent living, and other related services. FYSC Programs increase the stability of placements for foster children and youth. These services are designed to improve the children's educational performance and personal achievement, directly benefiting them as well as providing long-range cost savings to the state.

See <http://www.cde.ca.gov/ls/pf/fy/> for a list of counties with FYSC Programs.

SCHOOL STABILITY

Students in foster care may attend programs operated by the local educational agency (LEA) of the licensed children's institution or foster family home in which the foster youth is placed, or the foster child may continue in their school of origin for the duration of the jurisdiction of the court unless one of the following applies: (1) The student has an individualized education program (IEP) requiring placement in a nonpublic, nonsectarian school or agency, or in another LEA; or (2) The parent or guardian or other person holding the right to make educational decisions (Educational Rights Holder or ERH) for the student determines that it is in the best interest of the student to be placed in another educational program, in which case the ERH shall provide a written statement that the ERH has made that determination. *EC 48853(a), 48853.5(f).*

Before placing a child in a juvenile court school, community school, or other alternative school setting, the educational rights holder must consider placement in the regular public school. *EC 48853(c).*



• School of Origin

A foster child's "school of origin" is (1) the school in which the child was last enrolled, (2) the school the child attended when permanently housed (i.e., prior to removal from the home), or (3) any other school the child attended within the immediately preceding 15 months to which the child feels connected. *EC 48853.5(g).* If a foster child's residence changes, the LEA must let the child remain in their school of origin for as long as the court has jurisdiction over the child's placement. *EC 48853.5(f).*

Educational Rights and School Stability (continued)

If the court's jurisdiction ends during an academic year and the child is in kindergarten or grades 1 through 8, inclusive, the right to remain in the school of origin lasts through the end of that academic year. If the court's jurisdiction ends while the child is in high school, the right to remain in the school of origin lasts through graduation. *EC 48853.5(f)(2)-(3).*

When transitioning between grade levels, the child has the right to continue in their school district of origin in the same attendance area, or if transitioning to a middle or high school, and the school designated for matriculation is another school district, to the school designated for matriculation in that school district. *EC 48853.5(f)(4).*

A foster child who remains in their school of origin satisfies the residency requirements for attendance in that school district. *EC 48204(a)(2).* LEAs and placing agencies must work together to develop a plan that ensures that foster children attend the school of origin as the default, and that the child should remain in the school of origin following a change of placement unless the ERH, in consultation with the other parties in court and the school districts, determines it is in their best interest to change schools. *20 USC 6311(g).*

• Transportation

If the child remains in their school of origin, transportation may be needed between the child's foster care placement and school. A school district is not required to but may, at its own discretion, provide transportation services. *EC 48853.5(f)(5).*

Under the Every Student Succeeds Act (ESSA) of 2015, LEAs must collaborate with child welfare to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of their time in foster care. The transportation procedures must (1) ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 675(4)(A) of title 42; and (2) ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation

to the school of origin under certain conditions. *20 USC 6312(c).*

The LEAs and placing agencies are encouraged to collaborate to ensure maximum use of available federal moneys, explore public-private partnerships, and access any other funding sources to promote the well-being of foster children through educational stability. *EC 48853.5(f)(10).*

In many cases, the caregiver may be able to provide transportation, in which case the placing agency can reimburse them for reasonable costs. *42 USC 675(4)(A).* The California Department of Social Services' All County Letter No. 11-51 explains how to calculate the reimbursement.

For foster youth with an individualized education program (IEP) and for whom their IEP team has determined that transportation is a necessary related service for the youth to benefit from their IEP, the LEA must provide transportation as part of its responsibility to provide a free appropriate public education (FAPE), with consideration of location, placement, and the needs of the youth. *EC 56040; EC 41850(b)(5).*

• Role of the Placing Agency

In making out-of-home placement decisions, the placing agency must promote educational stability by considering a placement's proximity to the child's school of origin and attendance area, the number of previous school transfers, and the school matriculation schedule, among other factors. *WIC 16501.1(d).* The child's case

plan must include specific information about their educational stability and assurances that the placing agency has taken steps to ensure such stability. *WIC 16010(a), 16501.1(d), (e) and (g).*

Within one court day of deciding to change a child's placement to a location that could result in a school change, the social worker or probation officer must notify the court, the child's attorney, and the child's educational rights holder or surrogate parent (hereinafter collectively referred to as "educational rights holder"). *CRC 5.651(e)(1)(A).* If a child who is changing schools has an individualized education program (IEP), the social worker or probation officer must give written notice of the impending change to the current LEA and the receiving Special Education Local Plan Area (SELPA) at least 10 days in advance. *CRC 5.651(e)(1)(B).*

If the child's attorney or Educational Rights Holder requests a hearing on the proposed change, the social worker or probation officer must provide a report on the proposed change including whether a dispute exists, how the proposed change serves the best interest of the child, and the responses of all interested parties within two court days after the hearing is set, and the hearing must be held within five court days. Pending the hearing, the child has a right to remain in their current school. *CRC 5.651(e)(2)-(4).*

LEAs and placing agencies must work together to ensure foster children attend the school of origin as the default following a change of placement unless the Educational Rights



Educational Rights and School Stability (continued)

Holder, in consultation with the other parties in court and the school districts, determines it is in their best interest to change schools. *20 USC 6312(c)(5)(B)* and *EC 48853.5(f)*.

• Role of the Court

At any hearing that follows a decision to change a foster child's initial placement or any subsequent change of placement that could lead to a removal from the school of origin, the court must determine whether the placing agency made the appropriate notifications, including:

- The social worker notified the court, the child's attorney and the educational rights holder, no more than one court day after making the placement decision, of the proposed placement decision. *CRC 5.651(e)(1)(A)*.
- If the child had a disability and an active individualized education program before removal, the social worker, at least 10 days before the change of placement, notified in writing the local educational agency that provided a special education program for the child before removal and the receiving Special Education Local Plan Area (SELPA). *CRC 5.651(e)(1)(B)*.

The child's attorney must discuss any proposed placement change that could result in a school change with the child and the child's educational rights holder, as appropriate, and may request a hearing on the proposed change. *CRC 5.651(e)(2)(A)*. The educational rights holder also may request a hearing. Any such hearing request must be made no later than two court days after the attorney or educational rights holder received notice of the proposed change. *CRC 5.651(e)(2)*.

If there is a hearing request, the social worker or probation officer must provide a report on the proposed change including whether a dispute exists, how the proposed change serves the best interest of the child, and the responses of all interested parties within two court days after the hearing is set, and the hearing must be held within five court days. Pending the hearing, the child has a right to remain in their current school. *CRC 5.651(e)(2)-(4)*. The court must consider whether it is in the child's best interest to change schools and may make orders related to this issue, including joining parties such as the LEA to ensure transportation is appropriately and timely provided. *CRC 5.651(f)*.

• Role of the LEA

"Local Educational Agency" (LEA) has different definitions throughout the Education Code but, for purposes of these fact sheets, generally means a school district, a county office of education, a charter school participating as a member of a Special Education Local Plan Area (SELPA), or a SELPA. *EC 48859(c)* and *56026.3*. SELPAs are consortia of educational agencies formed to serve the special education needs of children attending schools that are members of the SELPA.

Each local educational agency shall designate a staff person as the educational liaison for foster children. *EC 48853.5(c)*. The educational liaison is responsible for the following: (1) ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of foster children; and (2) assist foster children when transferring from one school to another school or from one school district to another school district to ensure proper transfer of credits, records, and grades. *EC 48853.5(c)*.

If the local child welfare agency appoints a "Point of Contact" (POC), then the LEA must also appoint a POC to facilitate communication. *20 USC 6312(c)*. This could potentially be the same person as the educational liaison.

The role of the educational liaison is advisory with respect to placement decisions and determination of the school of origin. *EC 48853.5(e)*. The educational liaison, in consultation with, and with the agreement of, the foster child and the foster child's ERH, may recommend, in accordance with the foster child's best interest, that the foster child's right to attend the school of origin be waived and the foster child be enrolled in a public school in the attendance area in which the foster child resides if the educational liaison first provides the foster child and the foster child's ERH with a written explanation stating the basis for the recommendation and how the recommendation serves the foster child's best interests. *EC 48853.5(f)(6)-(7)*.

If a dispute arises regarding the request of a foster child to remain in the school of origin, the foster child has the right to remain in the school of origin pending resolution of the dispute. The dispute shall be resolved in accordance with the existing dispute resolution process, such as a uniform complaint, available to a student served by the local educational agency. *EC 48853.5(f)(9)*.

To facilitate communication between school districts and foster children's attorneys, the attorneys (or their law firm or organization) should provide their contact information at least once a year to the educational liaisons of each local educational agency (LEA) serving their clients in the county of court jurisdiction. In addition, a foster child's caregiver or educational rights holder may provide the attorney's contact information to the LEA. *WIC 317(e)(4)*.

For more information about Educational Rights Holders (ERH), see the Educational Decision-Making for Foster Youth Fact Sheet.

LOCAL PUBLIC SCHOOL

Foster youth have the right to be educated in the least restrictive educational setting, which often means their local comprehensive school. Foster youth cannot be forced to attend a continuation school or other alternative education setting, even if they are credit deficient or have poor grades or behavior problems. A youth's Educational Rights Holder can decide that is in the youth's best interest and choose to place them there. *EC 48850(a)(1)*, *48853(h)*; *WIC 726(c)(2)*. (For exceptions to this rule, see the School Discipline Fact Sheet.)

• Immediate Enrollment

If the educational rights holder, foster child, and educational liaison agree that it is in the best interest of the foster child to transfer to a school other than the school of origin, the foster child shall immediately be enrolled in the new school. *EC 48853.5(f)(8)(A)*.

A student shall not be denied enrollment or readmission to a public school solely on the basis that the student has had contact with the juvenile justice system, including but not limited to arrest, adjudication by a juvenile court, supervision by a probation officer, detention in a juvenile facility, or enrollment in a juvenile court school. *EC 48645.5(b)*.

• Fees or Items Owed

The new school shall immediately enroll the foster child even if the foster child has outstanding fees, fines, textbooks, or other items or moneys due to the school last attended or is unable to produce clothing or records normally required for enrollment, such

Educational Rights and School Stability (continued)

as previous academic records, medical records, including but not limited to records or other proof of immunization history, proof of residency, other documentation, or school uniforms. *EC 48853.5(f)(8)(B)*.

A student shall not owe or be billed for a debt owed to a school or district. If a student owes debt to a school or district, the school or district shall not take negative action against a student, such as withholding grades, transcripts, or a diploma. This provision applies to foster youth even if they have willfully damaged or refused to return property. *EC 49014*.

• Timely Transfer of Records

Within two business days after the foster child's request for enrollment, the educational liaison for the new school shall contact the school last attended by the foster child to obtain all academic and other records. *EC 48853.5(f)(8)(C)*. Within two business days after receiving a transfer request from a county placing agency or notification of enrollment from the new local educational agency, the current LEA shall transfer the student out of school and deliver the educational information and records of the student to the next educational placement. *EC 49069.5(d)*. The last school attended by the foster child shall provide all required records to the new school regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended. *EC 48853.5(f)(8)(C)*. This applies to foster youth even if they have willfully damaged or refused to return property. *EC 49014(g)*.

As part of the transfer process, the current LEA shall compile the complete educational record of the student, including a determination of seat time, full or partial credits earned, current classes and grades, immunization and other records, and, if applicable, a copy of the foster child's 504 plan or individualized education program. *EC 49069.5(e)*. The current LEA shall ensure that, if the foster child is absent from school due to a change of placement, the grades and credits of the student will be calculated as of the date the student left school and no lowering of grades will occur as a result of the absence of the student under these circumstances. *EC 49069.5(g)*.

Grade and Credit Protections

LEAs (including charter schools) must accept coursework satisfactorily completed by a foster child while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency, even if the child did not complete the entire course; must issue full or partial credit for the coursework satisfactorily completed; and must not require the child to retake a course already satisfactorily completed in one of these settings. Any credits accepted must be applied to the same or equivalent coursework. If partial credit has been awarded in a particular course, the child must be enrolled in the same or equivalent course at their new school, so that they may continue and complete the entire course; the child must not be required to retake the portion of the course already completed unless the LEA, in consultation with the educational rights holder, finds that the child is reasonably able to complete that portion without causing a delay in meeting the other requirements for their graduation from high school. Notwithstanding the above, a foster child may not be prevented from retaking a course they need to meet the admission requirements for California State University or the University of California. *EC 51225.2*.

A child's grades may not be lowered due to absences caused by a change in placement, verified court appearance, or related court-ordered activity. *EC 49069.5(h)*.



SPORTS AND ACTIVITIES

Students in foster care must have access to the same extracurricular activities and interscholastic sports that are available to all students. If a court or child welfare agency changes a child's residence, the child immediately is deemed to meet all residency requirements for participation in interscholastic sports and other extracurricular activities. *EC 48850(a)*.

UNIFORM COMPLAINT

If a right under Education Code Section 48853.5 is denied, anyone (including a youth, educational rights holder, social worker/probation officer, caregiver, or legal representative) may file a written complaint with the school district or charter school under the Uniform Complaint Procedures Act. *EC 48853.5(i)(1)*; *5 CCR 4630*. When a complaint is filed, the district must investigate and provide a written response, including a proposed resolution, within 60 days. *5 CCR 4631*.

If the person who filed the complaint is not satisfied, they may then file a complaint with the California Department of Education (CDE). The CDE will then have 60 days to investigate and provide a written response. *EC 48853.5(i)(2)*.

If a school district finds merit in a complaint or the State Superintendent finds merit in an appeal, the school district shall provide a remedy to the affected student. *EC 48853.5(i)(3)*.

Educational Decision-Making for Foster Youth



California Foster Youth Education Task Force

Seventh Edition, June 2019

INTRODUCTION

Parents generally have the right to make educational and developmental services decisions for their children unless their child is in a legal guardianship, their child has been freed for adoption (parental rights have been terminated), or the juvenile court has limited their educational rights.

WIC 319(j), 361, 726(a)-(c), 358.1(e); GC 7579.5; EC 56055; 34 CFR 300.30; CRC 5.649.

WHY DOES THIS MATTER?

When it is unclear who has the right to make educational decisions for a child, these important decisions often are not made in a timely manner, if at all. For example:

- **Special Education Evaluation**

Local educational agencies (LEAs) generally cannot start evaluating a student for disabilities that make them eligible for special education until the adult who holds educational rights signs a proposed assessment plan. *20 USC 1414(a); EC 56506.*

- **Individualized Education Program (IEP)**

A student's IEP cannot be implemented without the approval and signature of the adult who holds educational rights. *20 USC 1414(a); 34 CFR 300.300; EC 56346.*

- **School Placement**

The best interest determination cannot be made for a child without the educational rights holder. A child's educational rights holder may determine it is in the child's best interest to attend an educational program other than one operated by the local educational agency. *EC 48853(a)(3).*



COURT'S CONSIDERATIONS

Educational matters, including who has the authority to make educational decisions for a foster child and whether someone else should be appointed to hold educational rights, must be considered at every court hearing for every child, including for children ages 0-5. *CRC 5.649 and 5.651(b).* The social worker or probation officer must include information in every court report about educational decision-making, including who holds the child's educational rights. *See CRC 5.651(c) for a list of the information required to be included in these court reports.*

APPOINTING EDUCATIONAL DECISION-MAKERS

- **Court-Appointed Decision-Makers**

A juvenile court can limit the right of a parent or guardian to make educational decisions for a child if it is necessary to protect the child. Any limitations must be specified in a court order. *WIC 319(j), 361(a), 726(a)-(b); CRC 5.649.* **Court form JV-535** is used for this purpose, as well as to document other findings and orders about educational decision-making. *CRC 5.649-5.650; see also court form JV-535(A) (optional attachment containing additional education-related information, findings, and orders).*

At the same time a court limits a parent or guardian's educational decision-making rights, it must appoint a "responsible adult" to make educational decisions for the child. *WIC 319(j), 361(a), 366(a)(1)(C), 726(b)-(c); see also CRC 5.650, 5.534(f).* The California Rules of Court refer to this person as an "Educational Rights Holder" (ERH). *CRC 5.502(13); see also CRC 5.649-5.651.* The appointment must be made regardless of whether the child has been identified as needing special education or other services. Before appointing someone who is not known to the child, the court must determine whether there is an adult who is known to the child who is available and willing to serve as the child's ERH. *WIC 319(j)(2), 361(a)(4), 726(c)(1); CRC 5.650(c)(1).*

The educational rights holder has all of the educational decision-making rights normally held by a parent or guardian. *See CRC 5.650(e)-(f) for a list of rights and responsibilities.* The ERH is entitled to receive notice of and

participate in court and related proceedings concerning educational matters and may use court form JV-537 to explain the child's educational needs to the court. *CRC 5.650(j).* Educational decision-making rights can be temporarily limited prior to the disposition stage of a court case and as early as the initial detention hearing if the child's parent or guardian is unavailable, unable, or unwilling to make educational decisions (and other conditions are met). A temporary limitation expires at the end of the disposition hearing or when the petition is dismissed, but the court may later renew the limitation, if appropriate. *WIC 319(j); CRC 5.649(b), 5.650(g)(1)(A).*

At any time, anyone with an interest in the child may ask the court to limit or transfer educational decision-making rights by submitting court forms JV-180 and JV-535 to the court. *See WIC 388, 778.* Moreover, the child's attorney, social worker, or probation officer can request a hearing for appointment of a new educational decision-maker using court form JV-539. *CRC 5.650(d)(4), (g)(2).*

A legal guardian appointed by a juvenile or probate courts has the right to make educational decisions unless the court specifically orders otherwise. *CRC 5.650(e)(2); 34 CFR 300.30(a)(3), (b)(2); EC 56028(a)(3).*



- **LEA-Appointed Decision-Makers**

If the court is unable to locate a responsible adult for the child and the child either has been referred to the LEA for special education or has an IEP, the court must refer the child to the LEA for appointment of a "surrogate parent." *WIC 361(a)(4), 726(c)(1); GC 7579.5-7579.6; CRC 5.650(a)(2)(A)(i), (d); see also WIC 319(j)(3), (5).* The LEA must make reasonable efforts to appoint a surrogate parent within 30 days. *GC 7579.5(a).* It must select a relative caretaker, foster parent, or court-appointed special advocate (CASA) if one is willing and able to serve. *GC 7579.5(b).*

Educational Decision-Making for Foster Youth (continued)

When a surrogate parent is appointed, resigns, or a local educational agency terminates the appointment, replaces, or appoints another surrogate parent, it must use court form JV-536 to tell the court, the child's attorney, and the child's social worker or probation officer about appointments and changes. *CRC 5.650(d)*.

A surrogate parent may represent an individual with exceptional needs in matters relating to identification, assessment, instructional planning and development, educational placement, reviewing and revising the IEP, and in other matters relating to the provision of a free appropriate public education to the individual. *EC 56050(b)*. Notwithstanding any other provision of law, this representation shall include the provision of written consent to the individualized education program including nonemergency medical services, mental health treatment services, and occupational or physical therapy services. *EC 56050(b)*.

• Court as Educational Decision-Maker

If educational decision-making rights have been limited and none of the above options apply, the court itself may make educational decisions for a dependent child with the input of any interested person. *WIC 319(j)(3), 361(a)(4); CRC 5.650(a)(2)*. Please refer to the section below regarding who cannot be appointed as an Educational Decision-Maker.

FOSTER PARENTS

If the juvenile court has limited the right of the parent or guardian to make educational decisions on behalf of a youth aged 16 or older and the youth has been placed in a planned permanent living arrangement (described in *WIC 16501(i)(2)*), Education Code section 56055 authorizes a foster parent to exercise parental rights for the duration of the parent/foster child relationship in matters relating to identification, assessment, instructional planning and development, educational placement, IEP development, and all other matters relating to the provision of a free appropriate public education for the foster child. Section 56055 authorizes the foster parent to consent in writing to the IEP, including nonemergency medical services, mental health treatment services, and occupational or physical therapy. It is encouraged that court form JV-535 be used in these cases to ensure coordination of services and case planning.

WHO CANNOT BE EDUCATIONAL DECISION-MAKER

• Court-Appointed Decision-Makers

A person who has a conflict of interest cannot be appointed to make educational decisions. A conflict can arise from "any interests that might restrict or bias" the person's ability to make educational decisions, including but not limited to the receipt of compensation or attorney's fees for the provision of services pursuant to these sections of the law. A foster parent is not deemed to have a conflict of interest solely because they receive compensation. *WIC 361(a)(2), 726(c); see also CRC 5.650(c)(2)*. Moreover, under federal special education law, when the court appoints an educational decision-maker for a foster child with a disability, it may not appoint an employee of the California Department of Education, the LEA, or any other agency that is involved in the education or care of the child. *20 USC 1415(b)(2)(A); 34 CFR 300.519(d)(2)*. Therefore, the social worker, probation officer, or group home staff serving the student may not be appointed.

• Surrogate Parents

As above, a person who has a conflict of interest cannot be appointed to make educational decisions. A surrogate parent may not be employed by the California Department of Education, the LEA, or any other agency involved in the education or care of the child. *20 USC 1415(b)(2)(A); 34 CFR 300.519(d)(2); GC 7579.5(i)-(j)*.

RESPONSIBILITIES OF EDUCATIONAL DECISION-MAKERS

In addition to the responsibilities listed above specific to court- or LEA-appointed educational decision-makers, both types are required to meet with the child for whom they are making educational decisions, investigate the child's needs and whether they are being met, and, for each court review hearing, provide information and recommendations concerning the child's educational needs either in person or by submitting them in advance to the court or social worker. *WIC 361(a)(6), 726(c)(2); CRC 5.650(f)(2)-(4)*.



LENGTH OF COURT APPOINTMENTS

With the exception of temporary appointments prior to the disposition stage of a court case (see above), an appointment to make educational decisions lasts until one of the following occurs:

- The youth reaches 18 years of age, at which time the youth holds their own educational rights (e.g., see *EC 49061(a), 56041.5*), unless the youth chooses not to make their own educational decisions or has been deemed by the court to be incompetent to do so.
- Another adult is appointed to make educational decisions.
- The right of the parent or guardian to make educational decisions is fully restored.
- A successor guardian or conservator is appointed.
- The youth is 16 years of age or older and is placed in a planned permanent living arrangement, at which time the foster parent, relative caretaker, or nonrelative extended family member has the right to make educational decisions, so long as the parents' or guardian's educational decision-making rights previously were limited and the current caregiver is not specifically prohibited by court order from making the child's educational decisions.

WIC 361(a)(1), 726(b); CRC 5.650(g); see also EC 56055, CRC 5.534(f)(2), 5.650(a)(1), (b), (e)(1).

If an appointed educational rights holder resigns from the appointment, the ERH must tell the court and the child's attorney and may use the court form JV-537 to do so. *CRC 5.650(g)(2)*.

Educational Decision-Making for Foster Youth (continued)



DEVELOPMENTAL SERVICES DECISION-MAKERS

Much—but not all—of the information in this fact sheet about court-appointed educational decision-makers for foster children also applies to the process for appointing an adult to make decisions about services for children and for non-minor dependents with developmental disabilities, as established by SB 368 (2011).

See WIC 319(j), 361(a), 726(b)-(c); CRC 5.502(13), 5.534(f), 5.649-5.651.

Developmental disabilities include intellectual disability, cerebral palsy, epilepsy, autism, and other disabling conditions found to be closely related to intellectual disability. *WIC 4512(a).*

See WIC 4512(b) for a definition and list of common services for people with developmental disabilities. Such services often are provided by or through the California Department of Developmental Services and its regional center system.

See: <http://www.dds.ca.gov/RC/Home.cfm> for more information.

Early Care and Education



California Foster Youth Education Task Force

Seventh Edition, June 2019

EARLY CARE AND EDUCATION PROGRAMS AND SERVICES

Early education is recognized as a key to children's later education success and a stabilizing force for families. In California, Early Care and Education (ECE) is provided by a patchwork of public, private non-profit, and private for-profit ECE service providers. The majority of public subsidized child care and development services are administered by the California Department of Education's Early Learning and Support Division through contracts with public and private agencies and the Department of Developmental Services Early Start Program.

Eligibility for subsidized services is based primarily on a family's income and need for care, with more specific individual criteria for certain programs. Children at risk of abuse and neglect or children receiving protective services through the county welfare department remain a top priority for receiving services. Under *EC 8263(b)*, the first priority for federal and state subsidized child development services are given to neglected or abused children who are recipients of child protective services or children who are at risk of being neglected or abused, upon written referral from a legal, medical, or social services agency. *EC 8263(b)*; 5 CCR 18106.

Consequently, many programs streamline enrollment for children receiving child welfare services by waiving income requirements and making them automatically eligible. Families seeking subsidized child care and development services need to contact agencies of their choice directly to request information about the agency's individual program and, if applicable, to be placed on their waiting list. Families may contact a Child Care Resource and Referral Agency for assistance finding child care at <http://www.cde.ca.gov/sp/cd/re/rragencylist.asp> or <http://www.rrnetwork.org>.

Early Education Options May Include the Following:

- **Early Head Start and Head Start**

Early Head Start and Head Start are federally funded programs promoting school readiness

by enhancing social and cognitive development. Early Head Start provides family-centered services that facilitate child development, support parental roles, and promote self-sufficiency for children from birth to age 3. It also serves pregnant women with low incomes. Head Start provides part-day preschool programs for children ages 3 to 4, as well as educational, social, health, and other services, with a particular focus on early reading and math skills. Children in foster care are automatically eligible and have a priority for admission in both programs. To receive funding, all new Head Start programs must have a plan to meet the needs of children in foster care, including transportation. *42 USC 9831, 9840a. 45 CFR 1302.20-1302.24, 1305.2.*



- **State Preschool Programs**

State preschool programs offer both part-day and full-day services that provide a core class curriculum that is developmentally, culturally, and linguistically appropriate for the children served. The program also provides meals and snacks to children, parent education, referrals to health and social services for families, and staff development opportunities to employees. The program is administered through local educational agencies, colleges, community-action agencies, and private nonprofit agencies.

- **Alternative Payment Programs**

Alternative payment programs (APPs), funded

with state and federal funds, offer an array of child care arrangements for parents, such as in-home care, family child care, and center-based care. The APP helps families arrange child care services and makes payment for those services directly to the child care provider selected by the family. The APP is intended to increase parental choice and accommodate the individual needs of the family.

- **Emergency Child Care Bridge Program for Foster Children and Parenting Foster Youth (Bridge Program)**

Adopted in 2017, the Bridge Program helps foster families and parenting foster youth access high-quality child care for foster children by providing (1) an emergency, time-limited voucher to help them pay for child care for up to 6 months, with an extension to 12 months, as needed; (2) child care navigation support, with navigators helping them to immediately access child care and then working continuously with them to transition or stabilize the children in long-term, high-quality child care; and (3) training for the child care workforce in trauma-responsive best practices to better meet the unique needs of abused and neglected children. *EC 8212(a)(5); WIC 11461.6.*

EARLY INTERVENTION SERVICES ACT – PART C OF IDEA

To be eligible for federal funding for early intervention programs under the Individuals with Disabilities Education Act (IDEA, reauthorized under the Individuals with Disabilities Education Improvement Act of 2004), states must ensure that appropriate early intervention services are available to all infants and toddlers with developmental delays or at risk of developing such delays who are in foster care or in the custody of a child welfare agency. *34 CFR 303.1, et. seq.*

In addition, states receiving funding under *CAPTA: Child Abuse and Prevention Treatment Act* must establish procedures to refer every child under the age of 3 who has been involved in a substantiated case of abuse or neglect to early intervention services funded under Part C of the IDEA. *42 USC 5106a.*

Early Care and Education (continued)

California's Early Start Program

The California Early Intervention Services Act was California's response to federal legislation requiring early intervention services. It created the Early Start Program designed to ensure that infants and toddlers with developmental delays or at risk of developing such delays and their families are provided with early intervention services in a coordinated, family-centered system that is available statewide through the state's 21 regional centers. Regional centers are non-profit organizations that contract with the Department of Developmental Services to provide services under Part C of the IDEA. *GC 95000 et seq.*

Early Start Eligibility

The Early Start program serves children under the age of 3 years old. To be eligible for services, the regional center must conduct a developmental evaluation to determine eligibility in five developmental domains including cognition, physical/motor, communication, social/emotional, and adaptive behavior, and conduct comprehensive multidisciplinary assessments to determine the need for services (e.g., speech and language assessment, occupational therapy assessment, physical therapy assessment). The evaluation and assessment(s) are also used to establish baselines from which to draft "outcomes" (i.e., goals) in an eligible child's Individualized Family Service Plan (IFSP). Children can be eligible for services under the following categories (*GC 95014, 95020*):

Category 1: Developmental Delay

Children qualify for Early Start if they have a developmental delay in one or more of the following five areas: cognitive development; physical and motor development, including vision and hearing; communication development; social/emotional development; or adaptive development. A developmental delay is defined as "a significant difference between the expected level of development for their age and their current level of functioning," and must be determined by a qualified evaluator. A difference between expected and actual levels of development is significant if the child is delayed by 33% in one or more developmental areas. *GC 95014(a)(1).*



Category 2: Established Risk

Children may be eligible for Early Start services if they have a condition diagnosed by a qualified individual that has a high probability of resulting in developmental delay. *GC 95014(a)(2).*

Category 3: High Risk

Children are also eligible for Early Start services if they are at high risk of having substantial developmental disabilities due to biomedical risk factors, such as significant prematurity or prenatal substance exposure. *GC 95014(a)(3).*

Responsibility for Services

Infants and toddlers who have only hearing, vision, or severe orthopedic impairments (or a combination of these) are served by local school districts through coordination with the Special Education Local Plan Area (SELPA). All other children qualifying for Early Start will receive services through one of California's regional centers. All children and families receiving Early Start services will be assigned a service coordinator approved by the Department of Developmental Services to coordinate the services provided. *GC 95014(b) and 17 CCR 52120.*

Early Start Referrals

After receiving a referral to Early Start, the regional center has 45 days to complete an evaluation and assessments, hold a meeting to determine eligibility, and develop an Individualized Family Service Plan (IFSP). *GC 95020; 17 CCR 52086.*

The Individualized Family Service Plan

The family, service coordinator, and service providers must meet at least every six months, or more often if necessary, to determine whether the child is making progress and whether any changes need to be made to the IFSP. An IFSP should include:

1. A statement of the infant's or toddler's present levels of physical development including vision, hearing, and health status, cognitive development, communication development, social and emotional development, and adaptive developments;
2. A statement of the family's concerns, priorities, and resources related to meeting the special developmental needs of the child;
3. A statement of the major outcomes expected to be achieved for the infant or toddler and family;
4. The details of the services to be provided—who will provide them, where, how often, etc.;
5. The services to be provided including the duration, location, and frequency of services to be provided (e.g., 1 hour per week of speech and language therapy provided in home), and the agency responsible for providing the identified services;
6. The name of the child and family's service coordinator;
7. The steps that will be taken to ensure the child and family receive appropriate services once the child reaches the age of 3; and
8. The projected dates for the initiation of services provided and the anticipated duration of those services. *GC 95020(d).*

Early Care and Education (continued)

Transition Requirements

A plan for a smooth and effective transition between early education services and the services the child will receive after their third birthday must be developed for all children receiving early intervention services, including developing and implementing an Individualized Education Program (IEP) if the child is eligible for special education. *34 CFR 303.209.*

Due Process Procedures

If a child's educational rights holder (ERH) disagrees with the services offered by the IFSP, or if the local educational agency or regional center refuses to evaluate or offer services to a child, the ERH can file for a due process hearing with the Office of Administrative Hearings. OAH Complaints should be filed at: Office of Administrative Hearings, Attention: Early Start Intervention Section, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833; phone (800) 515-2229, fax (916) 376-6318.

If anyone believes that the agency responsible for providing services written in the child's IFSP is not meeting its obligations, they can file a complaint with the Department of Developmental Services. DDS Complaints should be filed at: Department of Developmental Services Office of Human Rights, Attention: Early Start Complaint Unit, 1600 Ninth Street, Room 240, M.S. 2-15, Sacramento, CA 95814.

All complaints and due process hearing requests should include:

1. The name, address, and phone number of the person filing the complaint;
2. A statement that the regional center or a service provider receiving funds under Part C of the Individuals with Disabilities Education Act has violated a state or federal law or regulation regarding early intervention services;
3. A statement of facts upon which the violation is based;
4. The party responsible; and
5. A description of the voluntary steps taken to resolve the complaint (if any).

Once the Department receives a complaint, it has 60 days to investigate and issue a written decision. *17 CCR 52170-52171.*

An administrative law judge will hear both sides and make a decision within 30 days of the complaint being filed. *17 CCR 52174.*

Regional Center Transfers

When a foster child changes home placements, their social worker must immediately send a Notice of Relocation to the child's sending regional center (the regional center where the child received services before they changed homes). The Notice of Relocation must include the child's name, date of birth, new address, caregiver and ERH names and contact information, and court of jurisdiction.

Upon receiving a Notice of Relocation, the sending regional center must immediately send to the receiving regional center (the regional center that will serve the child in their new home) a Notice of Transfer and all records needed to provide services for the child in the new placement, including assessments. The Notice of Transfer must include the same information as the Notice of Relocation, plus a copy of the current IFSP and the contact information of the child's social worker.

The sending regional center is responsible for funding services for the child in their new placement until the receiving regional center has effectively assumed responsibility over the case. Throughout the entire transfer process, services must be provided to the child with no breaks or delays. To aid in this, the receiving regional center must provide information about available service providers to the sending regional center within 14 days of receiving the Notice of Transfer.

A receiving regional center has effectively assumed responsibility when all the following occurs: (1) a new service coordinator has been assigned to the child's case; (2) the IFSP from the sending regional center is adopted or, if changes to the sending regional center's IFSP are necessary to meet the child's needs or services are not available in the new location, a new or revised IFSP has been developed within 30 days of the Notice of Transfer; and (3) the child is receiving the services and supports in the adopted, new, or revised IFSP.

If the child has been found eligible for Early Intervention by the sending regional center but does not yet have an IFSP, the receiving regional center must also consider the child eligible and must develop an initial IFSP within 30 days of the Notice of Transfer.

If all services in the child's IFSP have not started in their new location within 30 days of the Notice of Transfer, the sending regional center must report in writing to the court, social worker, and the child's ERH, regardless of which regional center is at fault. The report must state what services are being provided to the child and the steps being undertaken to secure any services identified in the child's IFSP but not yet provided. The sending regional center must continue reporting at 30-day intervals until all services in the child's IFSP have started. *17 CCR 52111; WIC 4643.5; Department of Developmental Services, Inter-Regional Center Transfer Guidelines, Dec. 8, 1998.*

PRESCHOOL SERVICES FOR CHILDREN WITH DISABILITIES

All school districts are required to provide special education services for children with disabilities between the ages of 3 and 5 years old. *EC 56001(b) and 56440(c).* These services are documented in an Individualized Education Program.

Eligibility

To be eligible for preschool special education services under IDEA Part B, a child must meet one of the 13 special education eligibility criteria. Additionally, the child must also need specially designed instruction and services, and must have needs that cannot be met by modifying a regular environment in the home or school (or both) without ongoing monitoring or support.

A child is not eligible for special education and services if the child does not otherwise meet the eligibility criteria and their educational needs are primarily due to:

1. Unfamiliarity with the English language;
2. Temporary physical disabilities;
3. Social maladjustment; or
4. Environmental, cultural, or economic factors.

EC 56441.11(b)-(c).

Transition Services

Prior to transitioning a child receiving preschool special education services to grade

Early Care and Education (continued)

school (kindergarten or first grade), an appropriate reassessment of the child must be conducted by the school district to determine if the child is still in need of special education services. *EC 56445(a)*.

For more special education information, please refer to the Special Education Fact Sheet.



Special Education



California Foster Youth Education Task Force

Seventh Edition, June 2019

INTRODUCTION

Children in foster care have the same rights as all other students in regards to special education. Individuals with exceptional needs have a right to a free appropriate public education (FAPE) in the least restrictive environment (LRE).

WHAT IS SPECIAL EDUCATION?

Special education is specially designed instruction and related services to meet the unique educational needs of children with disabilities. *EC 56031*. Special education includes instruction conducted in the classroom, in the home, in hospitals and institutions, and other settings, and instruction in physical education. *EC 56031(a)*. Special education also includes related services, such as the following:

- Speech-language pathology services
- Audiological services
- Orientation and mobility services
- Adapted physical education
- Physical and occupational therapy
- Vision services
- Specialized driver training instruction
- Counseling and guidance services, including rehabilitation
- Psychological services
- Parent counseling and training
- Health and nursing services
- Social worker services
- Specifically designed vocational education and career development
- Recreation services
- Specialized services for low-incidence disabilities
- Interpreting services

EC 56363.

The school district in which a student resides is generally the local educational agency (LEA) responsible for providing special education services, unless a child's Educational Rights Holder (ERH) determines they will remain in their school of origin, in which case the district of origin is responsible for providing special education services. *EC 48200; 56026.3*. Other LEAs responsible for providing special education may include:

- The Special Education Local Plan Area

(SELPA) that serves the geographic area where the foster youth has been placed in a licensed children's institution or foster family home. *EC 56156.4*.

- The county office of education if the area is not served by a SELPA. *EC 56156.4*.
- Charter school. *EC 47641*.
- When a foster youth continues to attend their school of origin but is placed in a licensed children's institution or foster family home located in another school district, the school of origin is responsible for the daily provision of services, but the school district in which the foster youth currently resides has responsibility for the provision of FAPE.
- When a foster youth remains *enrolled* in their school of origin but is *attending* a nonpublic school (NPS) pursuant to their IEP, and their placement is located outside of the district of the school of origin, the NPS is responsible for the daily provision of services, and the school district of residence has responsibility for the provision of FAPE. The student will return to the school of origin, however, when a less restrictive environment becomes appropriate.

FEDERAL AND CALIFORNIA LAW

Individuals with Disabilities Education Act (IDEA):

The Individuals with Disabilities Education Act (IDEA, reauthorized under the Individuals with Disabilities Education Improvement Act of 2004) is the primary federal program that authorizes state and local aid for special education and related services for children with disabilities. *20 USC 1400 et seq*. The IDEA ensures that all children with disabilities have access to a free appropriate public education (FAPE) that emphasizes special education and related services designed to meet each student's unique needs. IDEA's corresponding federal regulations are found at *34 CFR Part 300*.

California Law: California special education statutes, including the Education Code, Government Code, and Welfare and Institutions Code are aligned with the IDEA. *EC 56000*.

PARENT/EDUCATIONAL RIGHTS HOLDER

Parent: For purposes of special education, a "parent" means any of the following:

- A biological or adoptive parent of a child
- A foster parent if the authority of the biological or adoptive parents to make educational decisions on the child's behalf specifically has been limited by a court order, and the youth is 16 years of age or older and is placed in a planned permanent living arrangement
- A guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with *WIC 361* and *726*
- A surrogate parent who has been appointed pursuant to *GC 7579.5* or *7579.6*
- A specific person(s) identified by a judicial decree or order identified to make educational decisions on behalf of the child (also called an Educational Rights Holder or ERH). *EC 56028*.

See Fact Sheet on Educational Decision-Making for Foster Youth for more information.

IDENTIFICATION AND ASSESSMENT

Child Find: LEAs have a duty to actively and systematically identify, locate, and assess individuals with exceptional needs who may be entitled to special education services. *20 USC 1412(a)(3); EC 56301(a)-(c), 34 CFR 300.111*.

Assessment

Referral for an assessment for special education starts the process. A referral may be made by anyone, including an individual's parent or guardian, teacher or other service provider, social worker/probation officer, or foster parent, consistent with the limitations contained in federal law. *EC 56029*.

Special Education (continued)



When a verbal referral is made, staff of the LEA shall offer assistance to the individual making a verbal request to ensure the request will be received in writing. *5 CCR 3021*. All referrals to school staff shall be written and include (1) a brief reason for the referral and (2) documentation of the resources of the regular education program that have been considered, modified, and when appropriate, the results of intervention. This documentation shall not delay the timelines for completing the assessment plan or assessment. *5 CCR 3021*.

In response to the request for an assessment, the LEA may provide: (1) a written refusal to assess or (2) an assessment plan. *EC 56321 and 56500.4*. If an assessment is to be conducted, the parent/ERH shall be given an assessment plan within 15 calendar days of the referral for assessment, not counting days between the student's regular school sessions or terms or days of school vacation in excess of 5 schooldays from the date of receipt of the referral, unless the parent agrees in writing to an extension. *EC 56321*. If the child demonstrates any evidence that they have a disability (e.g., mental health diagnosis or failing grades), an LEA likely cannot refuse to conduct the assessment because they will meet the legal standard of a "suspected disability," which is the low threshold required to qualify for an assessment. Generally, a child cannot be assessed without written consent of a parent/ERH. Exceptions may apply if:

- A child is a ward of the court (in limited circumstances) *20 USC 1414(a)(1)(D)*; or
- The district prevails at a due process hearing. *EC 56321, 56381(f), 56506*.

The parent/ERH has 15 calendar days to provide written consent to the proposed assessment. *EC 56321(c), 56043(b)*.

The initial Individualized Education Program (IEP) team meeting to determine eligibility must be held within 60 calendar days (not school days) of receipt of written consent to assessment, not including summer vacation or school breaks of more than 5 days. *EC 56344(a), 56043(c)*.

When a child with a disability transfers from one district to another in the same academic year, the districts must work together to complete the assessments within the 60-day timeline, unless the ERH agrees in writing to give them more time. *20 USC 1414(b)(3)(D); EC 56320(i)*.

A parent/ERH has the right to obtain, at public expense, an independent educational evaluation (IEE) of the child from qualified specialists if the parent disagrees with the assessment conducted by the school district. *EC 56329(b)*.

Eligibility for Special Education Services

Two conditions must be met:

1. The child has an impairment adversely affecting educational performance that requires special education.
2. The impairment fits into one of the qualifying categories of disabilities:
 - Intellectual Disabilities;
 - Hearing Impairment;
 - Deafness;
 - Speech or Language Impairment;
 - Visual Impairment (including blindness);
 - Deaf-Blind;
 - Emotional Disturbance;
 - Orthopedic Impairment;
 - Autism;
 - Traumatic Brain Injury;
 - Other Health Impairment;
 - Specific Learning Disability; or
 - Multiple Disabilities.

20 USC 1401(3); EC 56026.

A complete reevaluation, followed by a triennial IEP meeting, must be conducted every three years, or more frequently upon request. *20 USC 1414(a)(2)(B), EC 56381 and 56043(k)*.

Age: Students may be eligible for special education from birth to age 22. Regional centers are required to provide special education/early intervention services from birth to age 3 (see Early Care and Education Fact Sheet). School districts are required to provide special education services for eligible students ages 3 to 22, or when the student receives their diploma, whichever comes first. Generally a student must be found eligible for special education prior to their 19th birthday. *EC 56026*.

THE IEP MEETING

Individualized Education Program (IEP)

An IEP is a written document for each individual with exceptional needs that describes the student's present levels of performance, learning goals, school placement, and services. *EC 56032, 56345, and CFR 300.320*. The IEP is developed, reviewed, and revised by the "IEP team" during "IEP meetings." The IEP document is a contract that guarantees what services a student is required to receive.

When the student reaches age 16, the IEP shall address postsecondary goals and transition services. *EC 56341.5(e), 56043(g)(1), 56345.1*.

As appropriate and necessary, the school district must provide opportunities to involve students with disabilities in nonacademic and extracurricular activities, including athletics, recreational, special interest groups/clubs, and employment. *EC 56345.2*.

Who Attends? The IEP Team consists of one or both parents/ERH, at least one regular education teacher of the student, at least one special education teacher of the student, a school district representative who is designated to grant or refuse any request made by the ERH, an individual who can interpret the assessment, other individuals with expertise or knowledge about the student's needs invited at the discretion of the LEA or ERH (e.g., social worker), and when appropriate, the student. *20 USC 1414(d)(1)(b); 34 CFR 300.321; EC 56341*.

Special Education (continued)

What's an IEP Meeting? At the IEP meeting, a student's eligibility for special education services under IDEA is determined. If a student is found eligible, then an IEP document and plan is developed. The written IEP includes measurable goals and objectives, modifications and accommodations, individualized related services, and behavioral plans, where necessary. *20 USC 1414(d); EC 56345; 5 CCR 3040(b).*

The LEA shall schedule the IEP meeting at a mutually agreed-upon time and place for district participants and the parent/ERH. *EC 56341.5(c).* If the parent/ERH cannot attend the IEP meeting, with their consent the school district shall accommodate the parent/ERH's participation with other methods, such as a conference telephone call. *EC 56341.5(g).*

A parent/ERH has the right to audio or electronically record an IEP meeting with 24-hour notice to the district. *EC 56321.5, 56341.1(g).* A deaf or non-English-speaking parent/ERH has a right to request an interpreter to ensure that they understand the IEP team discussion. *EC 56341.5(i).*

To Agree or Disagree? If the parent/ERH needs time to think over or disagrees with part of an IEP plan, they do not have to sign the document at the IEP meeting. Parents have the right to withhold consent to the IEP document in part or in its entirety. Any part of the IEP document to which the parent/ERH does not consent cannot be implemented, and may become the basis for a due process fair hearing or other dispute resolution option (e.g., LAUSD offers an Informal Dispute Resolution process). Any part of the IEP that is agreed to should be clearly written on the document. The child's ERH must sign the IEP document before any services can begin. *20 USC 1415; EC 56346.*

Timelines

A student's IEP must be reviewed at least once annually, or more frequently upon request by the ERH or school. *20 USC 1414(d)(4); EC 56341.1, 56343, 56043.* If a parent requests an IEP meeting outside of the annual review, the school district has 30 days to hold the IEP meeting. *EC 56343.5.*

When a student who has an IEP is transferred from district to district within the state, the new school district shall provide "comparable" services to the old IEP for the initial 30 days of enrollment. At that time, the district shall adopt the previous IEP or must present a new

offer of FAPE for the parent/ERH's consent. *EC 56325.*

PLACEMENT AND SERVICES

Least Restrictive Environment

FAPE must be provided in the Least Restrictive Environment (LRE). Children with disabilities are to receive an education to the maximum extent appropriate with non-disabled peers and are not to be removed from regular classes unless, even with supplemental aids and services, education in regular classes cannot be achieved satisfactorily. *20 USC 1412(a)(5)(A); EC 56031, 56040.1.*

In California, to determine whether a placement represents the LRE for a particular student, the Ninth Circuit Court of Appeals stated a four-factor balancing test, in which the court considers: (1) the educational benefits of placement full-time in a regular class; (2) the non-academic benefits of such placement; (3) the effect the student has on the teacher and children in the regular class; and (4) the costs of mainstreaming the student. *Sacramento City Unified Sch. Dist., Bd. of Educ. v. Rachel H. by & Through Holland, 14 F.3d 1398, 1404 (9th Cir. Cal. Jan. 24, 1994).*

Continuum of Options

The spectrum of placement options moves from least restrictive to most restrictive:

- Least restrictive placements include full inclusion and mainstreaming with specifically designed instruction and/or related support.
- More restrictive placements may include a specialized setting and related supports.
- Most restrictive placements may include a non-public day program, residential placement, a home hospital program, or services provided in a one-on-one structure.

Nonpublic Schools

A nonpublic school (NPS) is a private, nonsectarian school that enrolls individuals with exceptional needs pursuant to an Individualized Education Program (IEP). The school must be certified by the Department of Education and meet certain standards set by the Superintendent and Board of Education. *EC 56034.* All nonpublic schools must prepare a

School Accountability Report Card (SARC) in the same manner as public schools and include all the same data. *EC 56366(a)(9).* A list of nonpublic schools can be found on the California Department of Education's website at <https://www.cde.ca.gov/sp/se/ds/>.



Assembly Bill 1858 was passed in 2004 to address the quality of education provided by nonpublic schools. It raised educational standards and improved the Department of Education's oversight of the schools. Non-public schools are held to the same standards as public schools, including teacher credentials and access to standards-based curriculum, extracurricular activities, and support services. *EC 56366.10.* They are also held to a high accountability standard through regular reports and visits. *EC 56366, 56366.1.*

A student shall not be placed in a NPS unless the severity of the disability is such that education in a regular class with accommodations and modifications cannot be achieved satisfactorily. *EC 56040.1.* The student in foster care must have an IEP which requires such placement as the LRE and the student's ERH must agree to this placement prior to placement in an NPS. *EC 56342.1, 56320.*

When a student is placed in a licensed children's institution (LCI) or Short-Term Residential Therapeutic Program (STRTP) with an on-grounds NPS, the student may attend the on-grounds school only if the IEP team has determined that there is no appropriate public program in the community, the on-grounds program is appropriate and can implement the student's IEP, and the ERH has consented to the placement through the IEP process. *2 CCR 60510(c)(2).*

At least annually, the LEA must consider whether or not the needs of the student continue to be best met at the NPS and whether changes to the IEP are necessary, including whether the student may be transitioned to a public school setting. *EC 56366(a)(2)(B)(ii).*

Special Education (continued)

An LCI or STRTP cannot require that a student be identified as an individual with exceptional needs or have an IEP as a condition of residential placement or admission. *EC 56155.7.*

If the student does have an IEP, the LCI cannot require attendance at an NPS owned or operated by an agency associated with the institution. Those services may only be provided if the LEA determines that appropriate public alternative educational programs are not available and the student's ERH agrees to NPS placement in the IEP process. An LCI or STRTP cannot refer a student to or place a student in a NPS. *EC 56366.9.*

An LCI or NPS may not require as a condition of placement that educational authority for a student be designated to that institution, school, or agency, allowing it to represent the interests of the child for educational and related services. An LCI cannot hold educational rights for a youth because it would represent a conflict of interest. *EC 48854.*

School-Based Mental Health Services (SBMH)

IDEA requires that schools provide the services necessary for a child to access and benefit from their education. School-based mental health services are provided to those students whose social and emotional functioning interferes with progress towards individual goals. In such cases, the IEP team may address the social and emotionally based needs by providing:

- Assessment of mental health needs, including interpretation of assessments and integration of information in service planning;
- Consultation with IEP team providers, student, family, and other staff to develop an appropriate program to serve the youth;
- Positive behavior intervention, including appropriate behavioral support;
- Assessment for and administration and management of medications; and
- Specialized placements such as Day Treatment, Nonpublic or Residential placement.

This list is not exhaustive. *34 CFR 300.34(a), (c)(2), (c)(8), (c)(10), (c)(14), 300.104; EC 56363(a), (b)(9), (b)(10), (b)(11), (b)(13).*



Counseling services are provided by qualified social workers, psychologists, school counselors, or other qualified personnel and may include therapeutic counseling when a student requires it. *34 CFR 300.34(c)(2).*

Some schools call these services other names like "educationally related mental health services." Regardless of what a district calls SBMH, they should understand what is being asked for if requesting SBMH services for youth.

Functional Behavioral Assessment (FBA)

A functional behavioral assessment (FBA) is an assessment of a student's maladaptive behavior. The assessment may include extensive observation of the student and an in-depth analysis of the student's environment and past history. The goal is to determine what triggers the maladaptive behavior, what enables the behavior, and to learn how to best redirect, adapt, or change the behavior through the use of positive intervention strategies. Prior to conducting a functional behavioral assessment, the school district must obtain consent from the person who holds educational rights. *EC 56327; 34 CFR 300.324.*

Basic Concepts

Who Conducts the Functional Behavioral Assessment? Functional behavioral assessments should be conducted by trained and knowledgeable staff. *EC 56320(b), 56525.*

What Is a Behavioral Intervention Plan (BIP)?

A behavioral intervention plan (BIP) is a plan that may be developed when the behavior of a student with a disability impedes their learning, or the learning of others, and the student's Individualized Education Program (IEP) team then considers the use of positive behavioral supports and other strategies consistent with 20 USC 1414(d) to address the student's behavior. *EC 56520 et seq.*

What Interventions Are Appropriate?

Interventions are to be positive in nature. Behavioral interventions do not include procedures that cause pain or trauma. Behavioral interventions respect the individual's human dignity and personal privacy. Such interventions shall ensure the individual's physical freedom, social interaction, and individual choice. *EC 56520.*

FBA and BIP Procedures

When Must the School District Conduct a FBA and Develop a Behavioral Intervention Plan?

The school district must conduct a FBA and develop a BIP when one of the following occurs:

- When the IEP team determines a behavior that violates a code of student conduct (i.e., school rule) is a manifestation of the child's disability pursuant to *20 USC 1415(k)(1)(E) & (F).*
- When a student is removed from their current placement as a result of (a) weapon possession; (b) illegal drug possession/use; or (c) infliction of serious bodily injury, regardless of whether the behavior was a manifestation of the child's disability, so that the behavior does not recur. *20 USC 1415(k)(1)(D)(ii), 34 CFR 300.530.*
- When the student is removed from their placement for more than 10 consecutive school days (i.e., suspension or expulsion), whether or not the behavior is determined to be related to their disability. *20 USC 1415(k)(1)(D)(ii).*

If the IEP team determines a behavior that violates a code of student conduct is a manifestation of the child's disability and that the child already has a BIP, the IEP team must review the BIP and modify it, as necessary, to address the behavior. *20 USC 1415(k)(1)(F).*

Special Education (continued)

What Happens if There Is a Behavioral Emergency?

Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs or others that cannot be immediately prevented by a less restrictive response. The intervention shall not be used as a substitute for the systemic BIP that is designed to address the target behavior. *EC 56521.1.*

Emergency interventions may not include (1) locked seclusion (unless it is in a facility otherwise licensed or permitted by state law to use a locked room); (2) employment of a device, material, or object that simultaneously immobilizes all four extremities (except that prone containment may be used as an emergency intervention by staff trained in such procedures); or (3) force that exceeds that which is necessary under the circumstances. *EC 56521.1.*

Whenever an emergency intervention is used, the school district must (1) notify the parent (and residential care provider, if appropriate) within one day; (2) immediately forward a Behavioral Emergency Report to the student's file and designated administrator; (3) schedule an IEP meeting within two days for any student without a current behavioral intervention plan to determine the necessity for a functional behavioral assessment and an interim behavioral intervention plan; and (4) schedule an IEP meeting to consider BIP modification, if the student already has a BIP and the incident involves a previously unseen behavior or the previously designed plan is ineffective. *EC 56521.1.*

PROCEDURAL RIGHTS / DISAGREEMENTS WITH SCHOOLS

Compliance Complaint

A parent/ERH may file a compliance complaint with the California Department of Education when the parent/ERH feels that the school district has violated its duty under a student's IEP or special education laws. Anyone may file a compliance complaint (the individual does not have to hold educational rights for the child). *20 USC 1415(b)(6); 300.507(a); 5 CCR 4650; 5 CCR 4600; EC 56500.2.*

Alternative Dispute Resolution (ADR) is an informal method of settling disagreements that may arise in an IEP meeting or with the special

education process in many districts. ADR provides specific options to support open communication, promote understanding, and reach agreements that support the student and strengthen relationships. ADR is designed to meet the interests of the parties involved that results in a mutually agreeable outcome, rather than a decision made solely by a third party, hearing officer, or judge.

Due Process

A parent/ERH may file for a due process hearing if they are in disagreement with the school district regarding:

- Implementation of the child's IEP;
- The student's eligibility for special education;
- Assessments of the student;
- Educational placement of the student; or
- Changes made to the child's IEP without the parent/ERH's approval.

The parent/ERH may file a written complaint with the Office of Administrative Hearings (OAH), Special Education Unit. After a complaint is filed, the school district has 10 days to provide a written response. *EC 56502.*

Stay Put Provision

If the parent/ERH files for a due process hearing, the student must generally remain in their current placement with services listed in the last agreed upon IEP until the disagreement is resolved. This is known as "stay put." *20 USC 1415(j); 34 CFR 300.518; EC 56505(d).*

Resolution Session

Within 15 days of the request for due process, the school district must hold a resolution session between the parent/ERH and a district representative who has authority to bind the school district to a resolution unless both parties agree to waive the resolution session. The school district cannot bring an attorney to the resolution session unless the parent/ERH brings an attorney. If the session leads to resolution, the parties sign a binding agreement that can be voided within three days of signing. If the parties do not reach a resolution, the next step is mediation. *EC 56501.5.*

Mediation

After filing for due process, the parent/ERH has the option to mediate the dispute with the

school district. During the time of this mediation process, the student is generally entitled to remain in their current school placement. An attorney may represent any of the parties at the mediation. Mediation is voluntary. If the parent/ERH proceeds to a mediation with the district, OAH will provide a neutral mediator. All discussions are confidential. If no agreement is reached, the parties proceed to hearing. *20 USC 1415e; 34 CFR 300.506, EC 56501(b)(1)-(2); EC 56503.*

Due Process Hearing

At least five days prior to the hearing, the parent/ERH and the school district must provide OAH and each other with copies of the following:

- All documents expected to be introduced at the hearing; and
- A list of all witnesses and their general area of testimony that the parties intend to present at hearing. *EC 56505(e).*

The due process hearing should be conducted at a time and place reasonably convenient to the parent/ERH and the student. *EC 56505(b).*

An impartial hearing officer from OAH should conduct the hearing. *20 USC 1415(f)(3); 34 CFR 300.511(c); EC 56505(c).*

At the hearing, both parties have the right to make opening and closing statements; present evidence and confront, cross-examine, and compel the attendance of witnesses; have a written or electronic verbatim record of the hearing; and receive a written or electronic decision from the hearing officer. *EC 56505.*

Examples of Due Process Remedies

- *Compensatory education:* an equitable remedy to make up for education lost due to the school district's violation of FAPE.
- *Tuition reimbursement:* parents/ERHs who remove their children to private school may be entitled to reimbursement if they prevail at a due process hearing.
- Further evaluations or independent educational evaluations (IEEs).
- Additional services or an increase in existing services.

Special Education (continued)

- Changes in placement.
- Attorneys' fees. *20 USC 1415(i)(3)*.

OTHER RELEVANT LAWS AND POLICIES

Student Study Team (SST): An SST is a function of general education, not special education, and is governed by school district policy rather than federal or state law. Schools cannot require parents to have an SST prior to an IEP or referral for special education assessment. Students struggling in school may be referred to an SST. An SST can be the first step towards determining whether a student needs special education services but cannot be required. Once an assessment request is made, the school district must respond in writing within 15 calendar days. *EC 56321*.

Section 504 of the Rehabilitation Act of 1973 provides services to students who have a physical or mental impairment that substantially impairs a major life activity, including learning. *34 CFR 104.3(j)*. Examples of qualifying disabilities are asthma, allergies, diabetes, ADD, and ADHD. If the student qualifies, the school district must prepare a plan that outlines special services, accommodations, and modifications that will be implemented to assist the student. Students who qualify under IDEA generally qualify for protections under 504, but there are some students who *only* qualify for 504.



SIMILARITIES AND DIFFERENCES BETWEEN 504 AND IDEA:

Generally, Section 504 covers a broader group of students than IDEA. Both a 504 Plan and an IEP under IDEA require school districts to provide students with disabilities with FAPE, however there are fewer procedural safeguards under Section 504 plans. While an IEP under IDEA is governed by an extensive body of state and federal laws and regulations, each school district will have its own Section 504 policy.

School Discipline



California Foster Youth Education Task Force

Seventh Edition, June 2019

INTRODUCTION

Suspensions and expulsions are two types of school discipline. Both are governed by *EC 48900-48927*. A suspension is a short-term removal from school. *EC 48925(d)*. An expulsion is a longer-term removal from an entire school district. *EC 48925(b)*.

In order to lawfully suspend or expel a student, the student's school district must prove that the student committed an act that is both prohibited by the education code and related to school activities or school attendance. *EC 48900(s)*.

School Attendance Review Boards

EC 48320 enhances the enforcement of compulsory education laws and diverts students with school attendance or behavior problems from the juvenile justice system until all available resources have been exhausted. *EC Section 48321* provides several organizational structures for School Attendance Review Boards (SARBs) at the local and county level to create a safety net for students with persistent attendance or behavior problems. Although the goal of SARBs is to keep students in school and provide them with a meaningful educational experience, SARBs do have the power, when necessary, to refer students and their parents or guardians to court. <http://www.cde.ca.gov/ls/ai/sb/>.

Prohibited Acts

The descriptions of prohibited acts appear in *EC 48900*, *48900.2-48900.4*, and *48900.7*. For example, prohibited acts include but are not limited to possession of a weapon, possession of drugs or alcohol, and fighting. Students can be suspended or expelled for many acts, but they should *not* be suspended or expelled for being truant, tardy, or absent from school activities. *EC 48900(w)*.

Connection to School

The act must be related to school activities or school attendance in any school district. "Related" includes but is not limited to acts committed on school grounds, while going to or coming from school, during the lunch period (on or off campus), and during or while going to or coming from a school-sponsored activity. *EC 48900(s)*.



ALTERNATIVES TO DISCIPLINE

While school districts have long had discretion to use alternatives to suspension and expulsion, the California legislature, through *AB 1729* (2012), recognized the considerable damage done by the overuse of suspension and expulsion, including lower academic achievement, lower graduation rates, worse overall school climates, and disproportionate impact on certain vulnerable student populations; emphasized the need for effective interventions for problematic student behavior; and clarified the wide scope of discretion school officials have to use school discipline practices other than suspension and expulsion.

Alternatives to suspension and expulsion should be age-appropriate and "designed to address and correct the student's specific misbehavior." *EC 48900(v)*. Other means of correcting inappropriate student behavior can include meetings, case management, counseling, assessments, positive behavior supports, community service, and a variety of programs, such as those that address pro-social behavior, anger management, or restorative justice. See *EC 48900.5(b)* for a full list of recognized alternatives to traditional school discipline.

For most offenses, alternatives are required to have been tried *and* found not to have corrected a student's misbehavior *before* the student can be suspended. *EC 48900.5(a)*.

SUSPENSIONS

Suspension Procedures

A suspension must be preceded by an informal

conference unless an "emergency situation" exists. At the conference, the student must be informed of the reason for the disciplinary action and the evidence against them, and be given a chance to present their version and evidence in their defense. *EC 48911(b)-(c)*. An "emergency situation" means a school administrator has determined that there is "a clear and present danger to the life, safety, or health of students or school personnel." In this situation, the student may be suspended without a pre-suspension conference but must be notified of the right to return to school for a conference to be held within two school days. If the student is unable to attend a conference within two school days, the conference must be held as soon as the student is able to return. *EC 48911(c)*.

At the time of a suspension, the school must make a reasonable effort to contact the student's educational rights holder (see the Educational Decision-Making for Foster Youth Fact Sheet) by phone or in person. *EC 48911(d)*. In addition, the educational rights holder must be given written notice of the suspension (*EC 48911(d)*) and may request a meeting with school officials to discuss the cause and duration of the suspension, the applicable school policies, and other pertinent matters. *EC 48914*.

Although a school can request that an educational rights holder attend a conference to discuss the student's behavior, the school is prohibited from penalizing the student (including by delaying reinstatement in school) for the educational rights holder's failure to attend. *EC 48911(f)*.

Limits on Suspensions

Schools generally are required to try other means of correcting a student's behavior before imposing a suspension. However, a student can be suspended for a first offense if a school administrator determines that the student's presence at school "causes a danger to persons." *EC 48900.5(a)*. Since January 2013, it is no longer lawful for a student to be suspended for a first offense on the grounds that the student's presence at school "causes a danger to property or threatens to disrupt the instructional process." *AB 1729* (2012).

School Discipline (continued)

A student can also be suspended for a first offense for certain prohibited acts, such as:

- Caused or threatened physical injury to another person, or willfully used force or violence upon another person except in self-defense;
- Possessed, sold, or otherwise furnished a firearm, knife, explosive or other dangerous object;
- Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of a controlled substance;
- Unlawfully offered, arranged, or negotiated to sell a controlled substance; or
- Committed or attempted to commit robbery or extortion.

EC 48900.5(a), 48900(a)-(e).

If a suspension is imposed, it should not, with few exceptions, exceed 5 consecutive school days or 20 days per school year. *EC 48911(a).*

Exceptions

A student may be suspended up to 30 total days in a school year if they are enrolled in or transfer to another school for disciplinary reasons. *EC 48903.*

A student who has been recommended for expulsion may be suspended through the time the school board makes its decision on the expulsion. Prior to extending the suspension, the school must hold a meeting to which the student and their educational rights holder have been invited and must determine that the student's presence at school or in an alternative school placement "would cause a danger to persons or property or a threat of disrupting the instructional process." If the student is a foster or probation child, the school district also must invite the child's attorney and an appropriate representative of the county placing agency to this meeting. Any decision to extend a suspension in this way must be in writing. *EC 48911(g).*

School Work Missed During Suspension

A student may be required to complete assignments and tests missed during the suspension. *EC 48913.* School work should be requested from the school for the student to

complete while out of school on suspension.

Supervised Suspension Classroom

Some suspensions may be served in a supervised suspension classroom rather than off school grounds. The classroom or school must promote completion of school work and tests the student misses during the suspension and make appropriate counseling services available. The school must notify the student's educational rights holder at the time it assigns the student to the suspension classroom. The notice must be in writing if the student will be in the suspension classroom for longer than one class period. *EC 48911.1.* In most cases, supervised suspension, like out-of-school suspension, should be used only when other means of correction fail to bring about proper conduct. *EC 48900.5(a).*



EXPULSIONS

Discretion Not to Expel

For most acts that violate the education code, school officials have discretion to not recommend expulsion, and the governing board has discretion to not expel. They can decide that expulsion would be inappropriate under the circumstances. *EC 48915(a)-(b), (e).* School officials should determine whether they are recommending expulsion "as quickly as possible" so that a student does not lose instructional time. *EC 48915(a)(2).*

Mandatory Expulsions

The law requires expulsion for a small category of acts. Those acts are firearm offenses (but not possession of an imitation firearm), brandishing a knife at another person, selling controlled substances, committing or attempting to commit sexual assault or battery, and possessing an explosive. *EC 48915(c)-(d).*

Expulsion Procedures

A student who is recommended for expulsion has due process rights. They include:

- The right to a hearing held within 30 school days of the date a school official determined the student committed the act, unless the student makes a written request to postpone the hearing. The student has a right to at least one 30-day postponement and can ask for more. *EC 48918(a).*
- The right to receive written notice of the hearing at least 10 calendar days before the hearing. The notice must include the date and place of the hearing, a statement of the specific facts and charges that are the basis for the expulsion recommendation, a copy of the district's disciplinary rules, and a list of the student's and educational rights holder's rights. *EC 48918(b).* If the student is a foster or probation student and the decision to recommend expulsion is a discretionary act, the school district also must provide the hearing notice to the student's attorney and an appropriate representative of the county placing agency at least 10 calendar days before the date of the hearing. *EC 48918.1(a)(1).*
- For mandatory expulsion recommendations involving foster and probation students, the school district may—but is not required to—provide this notice to the student's attorney and county placing agency representative at least 10 calendar days before the date of the hearing. *EC 48918.1(a)(2).*
- The right to bring a lawyer or other advocate to the hearing. *EC 48918(b)(5).*
- The right to receive copies of the documents that will be used at the hearing, to question all witnesses and evidence at the hearing, and to bring their own witnesses and evidence to the hearing. *EC 48918(b)(5).*
- The right to ask the governing board to subpoena witnesses. *EC 48918(i).*
- The right to receive the governing board's written decision on the expulsion recommendation within 10 school days of the hearing or, in some situations, within 40 school days of the beginning of the

School Discipline (continued)

suspension for the incident in question. *EC 48918(a), (j).*

- If expelled, (1) the right to receive notice of the right to appeal, and (2) the right to be educated while expelled. *EC 48918(j).*

Necessary Findings

Generally, in order to expel a student, a governing board must do the following things:

- Ensure that the student's due process rights, including timelines and procedures, were not violated.
- Find that the student committed a prohibited act that was related to school activities or school attendance.
- Except in the case of mandatory expulsions, find one or both of the following:
 - Other means of correction are not feasible or repeatedly have failed to bring about proper conduct.
 - Due to the nature of the act, the student's presence causes a continuing danger to the physical safety of the student or others.

EC 48915(a)-(e), 48918.

Appeals

If a governing board orders expulsion, the student has up to 30 days from the date of the expulsion decision to appeal to the county board of education. *EC 48919.* There are limited grounds for appeal (e.g., whether the hearing was fair, whether relevant evidence could not be produced or was excluded improperly) and many rules that must be followed in the appeals process. *EC 48919-23.* There are no other administrative appeals above the county board of education level. *EC 48924.* Any further appeal must be pursued in court.

Education During Expulsion

The school district must ensure that an educational program is provided to an expelled student for the entire period of the expulsion. *EC 48916.1, 48915(f).* The written expulsion decision must specify the alternative educational placement. *EC 48918(j)(2).*

Rehabilitation Plan

At the time of expulsion, the governing board also must recommend a rehabilitation plan, which will be considered when the student applies for readmission to the district. The plan may include recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, and other rehabilitative programs. *EC 48916(b).*

For expulsions related to controlled substances or alcohol, the school board may require, with parental/ERH consent, enrollment in a drug rehabilitation program. *EC 48916.5.*



Readmission After Expulsion

An expulsion order remains in effect until the school district orders readmission. The date when a student must be considered for readmission to the district must be set by the governing board at the time of the expulsion decision. The date must be *no later than*:

- For mandatory expulsions, one year from the date of the expulsion.
- For non-mandatory expulsions, the last day of the semester following the semester in which the expulsion occurred.
- For non-mandatory expulsions during summer sessions or intersessions of year-round programs, the last day of the semester following the summer session or intersession in which the expulsion occurred.

The governing board may set a date earlier than these maximum time periods. *EC 48916(a).*

A student should follow the district's rules and procedures for requesting readmission, which should be provided at the time of the expulsion decision. After the process is completed, the governing board must readmit the student

unless it finds that the student either failed to complete the rehabilitation plan or "continues to pose a danger to campus safety or to other pupils or employees of the school district." *EC 48916(c).*

If readmission is denied, the governing board must provide written notice of the reason(s) for the denial and offer the student an educational program. *EC 48916(d)-(e).*

Enrollment in Another District

A student may apply for enrollment in another school district during the period of expulsion. An expelled student must disclose the ongoing expulsion at the time of enrollment. Certain procedures must be followed, including a hearing to determine whether the student poses a danger to students or staff of the new district. Enrollment is not guaranteed, and any enrollment that is permitted may be limited to certain types of educational programs or dependent on specified conditions. *EC 48915.1-.2.*

Suspended Expulsions

A governing board can decide to expel a student, but suspend enforcement of the expulsion order. A "suspended expulsion" is an actual expulsion that puts a student on probationary status and allows them to enroll in an educational program deemed appropriate by the school board to rehabilitate the student. *EC 48917(a), (c).* If the student violates any behavioral rules during the probationary period, the school board can revoke the suspension and expel the student under the terms of the original expulsion order. *EC 48917(d).*

If the student satisfactorily completes the rehabilitation program, they must be reinstated in a district school, and the governing board may order the expulsion records to be expunged. *EC 48917(e).*

A governing board's decision to suspend enforcement of an expulsion order does not affect the timeline for appealing the expulsion to the county board of education. If a student wishes to appeal the expulsion, they must do so within 30 days of the expulsion decision regardless of whether the expulsion order is suspended; otherwise, they lose the right to appeal. *EC 48917(f).*

School Discipline (continued)

INVOLUNTARY TRANSFERS

In some situations, a student may be transferred against the wishes of their educational rights holder to the school district's continuation school or community day school for reasons that may or may not be related to school discipline. Specific procedures for and rights related to involuntary transfers must appear in the school district's written policies. *EC 48432.5, 48662.*

Involuntary Transfer to Continuation Schools

A school district may transfer a student who is at least 16 years old to its continuation school for certain prohibited acts or for habitual truancy or attendance problems. Prior to the transfer, the student and their educational rights holder are entitled to written notice and a hearing to discuss the reason(s) for the proposed transfer and to present and question relevant evidence and witnesses. None of the people involved in the final involuntary transfer decision shall be staff of the school where the student is enrolled. A student should not be transferred involuntarily unless other means have been tried and have failed to improve the student's conduct or unless the student committed a prohibited act and their "presence causes a danger to persons or property or threatens to disrupt the instructional process." A final transfer decision must be in writing and may be subject to periodic review. A transfer generally should not extend past the semester following the semester in which the act(s) leading directly to the transfer occurred. *EC 48432.5.*

Voluntary Transfers to Continuation Schools

Different laws, policies, and procedures apply to voluntary, as opposed to involuntary, transfers to continuation schools, including the requirement that the decision to voluntarily transfer a student must be in their best educational interest as determined by their educational rights holder and that voluntary transfers not be used as an alternative to expulsion unless alternative means of correction have been attempted pursuant to *EC 48900.5* and *48432.3.*

Transfer to Community Day Schools

A school district may transfer a student to its community day school if the student has been

expelled, has been referred for probation under the California Welfare & Institutions Code, or has been referred to the community day school by a school attendance review board or other district-level referral process. *EC 48662.*

SCHOOL DISCIPLINE NOTICES FOR FOSTER CHILDREN

The school discipline-related notices and invitations that a school district provides to a foster or probation child's attorney and an appropriate representative of the county placing agency (see the Special Education Fact Sheet) may be provided by the district's educational liaison for foster children, if so designated by the district's superintendent. *EC 48853.5(d).* If so designated, the educational liaison shall provide notifications of the following:

- Pending expulsion proceedings if the decision to recommend expulsion is a discretionary act;
- Pending proceedings to extend a suspension until an expulsion decision is rendered if the decision to recommend expulsion is a discretionary act; and
- If the foster child is an individual with exceptional needs, pending manifestation determinations if the school district has proposed a change of placement due to an act for which the decision to recommend expulsion is at the discretion of the principal or the district superintendent. *EC 48853.5(d).*

To facilitate communication between school districts and foster children's attorneys, the attorneys (or their law firm or organization) must provide their contact information at least once a year to the educational liaisons of each local educational agency (LEA) serving their clients in the county of court jurisdiction.

In addition, a foster child's caregiver or educational rights holder may provide the attorney's contact information to the LEA. *WIC 317(e)(4).*

DISCIPLINE RECORDS

A student's educational rights holder has a right to add to the student's school record a written statement or response to any disciplinary action that appears in the student's

file. *EC 49072.*

STUDENTS WITH DISABILITIES

Protections in the IDEA apply to students who have been found eligible for special education and to students for whom the school is deemed to have knowledge that the child might have a disability (i.e., students who have not yet been found eligible but the school had knowledge of a disability, including students who have been referred for initial evaluation). *34 CFR 300.534.* If a request for a special education evaluation is made before the disciplinary period, the assessment must be completed, an IEP held, and a manifestation determination IEP held before further discipline can be instituted. If a request for a special education evaluation is made during the disciplinary period, it must be conducted in an expedited manner. *20 USC 1415(k)(5)(D)(ii); 34 CFR 300.534(d)(2).* Students who do not fall into these categories may be disciplined as students without disabilities. *20 USC 1415(k)(5)(D); 34 CFR 300.534(d).*



NOTICE OF DISCIPLINARY ACTION

A student's educational rights holder is entitled to be notified of an LEA's decision to take disciplinary action and of their procedural rights on the same day the decision is made. *20 USC 1415(k)(1)(H); 34 CFR 300.530(h).*

School Discipline (continued)

10-DAY THRESHOLD

A student with a disability who violates a code of student conduct may be removed from their current educational placement to an appropriate “interim alternative educational setting,” other setting, or may be suspended for up to 10 school days, so long as similar disciplinary measures are taken against students without disabilities. *20 USC 1415(k)(1)(B); 34 CFR 300.530(b).*

School personnel can consider any unique circumstances on a case-by-case basis when determining whether to change the placement of a student with a disability who violates a code of student conduct. *20 USC 1415(k)(1)(A); 34 CFR 300.530(a).*

A “change of placement” of more than 10 school days could result from an extended suspension of more than 10 consecutive school days, pending an expulsion hearing; a pattern of suspensions or removals of more than 10 school days in a school year, based on similar behavior; or placement in an “interim alternative educational setting” (see below); or an expulsion. *See 34 CFR 300.536.*

If an LEA wants to change the placement of a student with a disability for more than 10 school days because of a violation of a code of student conduct, it must convene an IEP meeting to make a “manifestation determination.” The meeting must be held within 10 school days of the LEA’s decision to seek the change in placement. *20 USC 1415(k)(1)(E); 34 CFR 300.530(e).* If the student is a foster or probation child (as defined in EC 48853.5) and the change of placement would result from a discretionary (as opposed to mandatory) expulsion recommendation, the LEA must invite the student’s attorney and an appropriate representative of the county placing agency to participate in the meeting. *EC 48915.5(d).*

After a student with a disability has been removed from their placement for more than 10 school days in the same school year, they are entitled to a free appropriate public education (FAPE) during any subsequent days of removal. *34 CFR 300.530(b)(2).*

INTERIM ALTERNATIVE EDUCATIONAL SETTING (IAES)

A school may move a student with a disability to an IAES for no more than 45 school days,

regardless of whether the conduct was a manifestation of the student’s disability, if the student, in connection with a school activity, has a weapon; knowingly has, uses, sells, or solicits the sale of a controlled substance; or inflicts serious bodily injury upon another person. Serious bodily injury has been interpreted in case law to require a very serious injury including maiming. Injuries that do not require hospitalization are often found to not meet this standard. *20 USC 1415(k)(1)(G); 34 CFR 300.530(g); see 20 USC 1415(k)(7) (defining these violations); 34 CFR 300.530(i).*



MANIFESTATION DETERMINATION

At the manifestation determination meeting, the IEP team must consider all relevant information to determine whether the conduct in question (1) was caused by, or had a direct and substantial relationship to, the student’s disability or (2) was the direct result of the LEA’s failure to implement the student’s IEP. If the answer to either item is “yes,” the conduct is considered to be a manifestation of the student’s disability. *20 USC 1415(k)(1)(E); 34 CFR 300.530(e).*

Finding of Manifestation

If the IEP team finds that the student’s behavior was a manifestation of their disability:

- A functional behavioral assessment (FBA) must be conducted, if one has not already been done. (See the Special Education Fact Sheet.)
- A behavioral intervention plan (BIP) must be developed and implemented or, if one already exists, reviewed and modified to address the behavior.
- The student must be returned to the placement from which they were removed, unless the IEP team agrees to a

change of placement as part of the BIP or the student was moved to an “interim alternative educational setting.” *20 USC 1415(k)(1)(F); 34 CFR 300.530(f).*

If the IEP team finds that the student’s conduct was the direct result of the LEA’s failure to implement the IEP, the LEA must take immediate steps to remedy the deficiencies. *34 CFR 300.530(e)(3).*

Finding of No Manifestation

If the IEP team finds that the student’s behavior was not a manifestation of their disability:

- The school may discipline the student in the same manner and for the same duration as it would a student without disabilities.
- The student must continue to receive FAPE, enabling the student to participate in the general education curriculum and progress toward their IEP goals.
- The student must receive, as appropriate, an FBA and Behavior Intervention Services (BIS) and modifications that are designed to address the behavior violation so that it does not recur. *20 USC 1415(k)(1)(C)-(D); 34 CFR 300.530(c)-(d).*

IEP Team Disagreements

Any disagreement related to the manifestation determination or placement may be resolved through an expedited due process, which must be held within 20 school days of a request. The hearing officer can return the student to the placement from which they were removed or temporarily place the student in an appropriate “interim alternative educational setting” (IAES). Pending the hearing decision, a student who was placed in an IAES must remain in that setting unless the placement expires (no more than 45 school days) or the IEP team agrees otherwise. *20 USC 1415(k)(3)-(4); 34 CFR 300.532-300.533.* The setting must be determined by the IEP team. *20 USC 1415(k)(2); 34 CFR 300.531.*

Students in these settings have the same rights to FAPE, an FBA, and BIS as students for whom no manifestation was found. *20 USC 1415(k)(1)(D); 34 CFR 300.530(d).*

School Discipline (continued)



REFERRAL TO LAW ENFORCEMENT

An LEA that reports a crime committed by a student with a disability must ensure that copies of the student's special education records are transmitted to the law enforcement authorities to whom the crime is reported. *20 USC 1415(k)(6)(B); 34 CFR 300.535(b).*

Foster Youth Graduation Exemption Requirements



California Foster Youth Education Task Force

Seventh Edition, June 2019

INTRODUCTION

The key to improving outcomes for youth in foster care and former juvenile court school pupils is identifying the specific roadblocks to their educational success and working to remove them.

California sets minimum high school graduation requirements. However, school districts may require students to complete additional coursework above minimum state requirements to graduate from high school. Foster youth who transfer high schools may be required to complete different and/or additional local graduation requirements in their new school district. Often, they cannot complete these requirements within four years of high school. Assembly Bills 167 (2009) and 216 (2013), codified in *EC 51225.1*, exempt students in foster care from local graduation requirements under certain conditions.



EXEMPTION FROM LOCAL GRADUATION REQUIREMENTS

Notwithstanding any other law, a school district (and now charter schools) shall exempt a student in foster care or a former juvenile court school pupil who transfers between schools at any time after the completion of the student's second year of high school from all coursework and other requirements adopted

by the governing board of the school district that are in addition to the statewide course requirements specified in *EC 51225.3*, unless the school district makes a finding that the student is reasonably able to complete the school district's graduation requirements in time to graduate from high school by the end of the student's fourth year of high school. *EC 51225.1*.

A student must satisfy each of the following eligibility requirements to graduate under the exemption:

1. The youth must be a student in foster care or a former juvenile court school pupil. It does not matter where they live. The youth can either be removed from their home pursuant to WIC Section 309 or subject to a petition filed under WIC Sections 300 or 602. *EC 51225.2*.
2. The youth must have transferred schools after their second year of high school.

To determine whether a youth is in the third or fourth year of high school, the school district may use either the number of credits earned to the date of transfer or the total length of enrollment in high school, whichever will make the youth eligible for the exemption. *EC 51225.1(c)*.

Note: Schools, youth, educational rights holders, social workers, and probation officers cannot request or require a school transfer for the sole purpose of making a youth eligible for AB 167/216 exemption from graduation requirements. *EC 51225.1(k)-(l)*.

3. The youth must complete all California graduation requirements.

California requires students to complete all of the following one-year courses, unless otherwise specified, in order to receive a diploma of graduation from high school, *EC 51225.3(a)*:

- Three courses in English.
- Two courses in Mathematics, including one year of Algebra I unless previously completed. *EC 51224.5*.
- Two courses in Science, including

Biological and Physical Sciences.

- Three courses in Social Studies, including United States History; World History; a one-semester course in American Government and Civics; and a one-semester course in Economics.
- One course in Visual/Performing Arts, Foreign Language or Career Technical Education. American Sign Language qualifies as a foreign language.
- Two courses in Physical Education, unless exempted.

4. The district must find that the youth is not reasonably able to complete the additional local graduation requirements within four years of high school.

If the school district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school, then the youth must complete these additional requirements in order to graduate. *EC 51225.1*.

If the foster youth is exempted from local graduation requirements and completes the statewide coursework requirements before the end of their fourth year of high school and that student would otherwise be entitled to remain in attendance at the school, a school or school district shall not require or request that the student graduate before the end of their fourth year of high school. *EC 51225.1(e)*.

If the foster youth is exempted from local graduation requirements, the school district shall notify the student and the ERH how any of the requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities through the California Community Colleges. *EC 51225.1(f)*.

Foster Youth Graduation Exemption Requirements (continued)

A foster youth who is eligible for the exemption and would otherwise be entitled to remain in attendance at the school shall not be required to accept the exemption or be denied enrollment in, or the ability to complete, courses for which they are otherwise eligible, including courses necessary to attend an institution of higher education (*EC 51225.2(e)*), regardless of whether those courses are required for statewide graduation requirements. A youth's educational rights holder determines whether utilizing the graduation exemption is in the youth's best interest.

FIFTH YEAR OF HIGH SCHOOL

If the school district determines that the student in foster care is reasonably able to complete the school district's graduation requirements within the student's fifth year of high school, the school district shall do all of the following:

- Inform the student of their option to remain in school for a fifth year to complete the school district's graduation requirements.
- Inform the student, and the person holding the educational rights, about how remaining in school for a fifth year to complete the school district's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.
- Provide information about transfer opportunities available through the California Community Colleges.
- Permit the student to stay in school for a fifth year to complete the school district's graduation requirements upon agreement with the educational rights holder or the student, if the student is 18 years of age or older. *EC 51225.1(b)*.

REASONABLENESS

Determinations as to whether a student is reasonably able to complete a district's additional requirements should be made on an individual basis. The following are key factors that should be considered: (1) the youth's academic abilities (e.g., state testing results, grades); (2) courses completed and credits earned; (3) nature and extent of additional district requirements; (4) number of semesters

remaining before the youth completes four years of high school; and (5) whether the youth can complete additional district requirements without taking courses before/after the regular school day.

In making this determination, the district and the district's foster youth liaison should consult with the youth's caregiver, the youth's educational rights holder, the youth's social worker or probation officer, and anyone else familiar with the youth and their educational history.

Note: If a youth is not initially eligible for the graduation exemption when they first transfer, they have a right to ask for re-consideration of their eligibility at any later time. If the youth satisfies the eligibility criteria, the school district must find the youth eligible if an exemption is requested by the student and the student qualifies for the exemption. *EC 51225.1(h)*.

NOTICE REQUIREMENTS

Within 30 calendar days of the date the student in foster care or a former juvenile court school pupil who may qualify for the exemption from local graduation requirements transfers into a school, the school district shall notify the student, the educational rights holder, and the student's social worker and/or probation officer of the availability of the exemption and whether the student qualifies for an exemption.

Assembly Bill 1166 (2015) added that if the school district fails to provide timely notice, the student shall be eligible for the exemption from local graduation requirements once notified, even if that notification occurs after the termination of the court's jurisdiction over the student, if the student otherwise qualifies for the exemption. *EC 51225.1(d)*.

DURATION OF ELIGIBILITY

Once a youth is found eligible for an exemption from local graduation requirements, their right to graduate by completing minimum state course requirements may not be revoked, regardless of whether the youth's foster care or probation case closes or they later change schools again. *EC 51225.1(i)-(j)*.

UNIFORM COMPLAINT

If a right under this law is denied, anyone

(including a youth, educational rights holder, social worker/probation officer, caregiver, legal representative) may file a written complaint with the school district or charter school under the Uniform Complaint Procedures. When a complaint is filed, the district must investigate and provide a written response, including a proposed resolution, within 60 days. *EC 51225.1(m)(1)*.

If the person who filed the complaint is not satisfied, they may file a complaint with the California Department of Education (CDE). The CDE will then have 60 days to investigate and provide a written response. *EC 51225.1(m)(2)*.

If a school district finds merit in a complaint or the State Superintendent finds merit in an appeal, the school district shall provide a remedy to the affected student. *EC 51225.1(m)(3)*.

JUVENILE COURT SCHOOLS AND THE GRADUATION EXEMPTION

If a student completes the graduation requirements of their school district of residence while attending a juvenile court school, the student shall be issued a diploma from the school they last attended before detention or the county superintendent may issue the diploma. *EC 48645.5(a)*.

When a student attending a juvenile court school becomes entitled to a diploma pursuant to *EC 48645.5(d)*, the county office of education shall notify the student, their educational rights holder, and their social worker or probation officer of all of the following:

- The student's right to a diploma;
- How taking coursework and other graduation requirements adopted by the county office of education or continuing education upon release will affect the student's ability to gain admission to a postsecondary education institution;
- Information about transfer opportunities available through the California Community Colleges; and
- The student's or their educational rights holder's option to defer or decline the issuance of a diploma for meeting state graduation requirements so that a student may take additional coursework

Foster Youth Graduation Exemption Requirements (continued)

at the juvenile court school or, once released, at a school operated by a local educational agency.

The county office of education must advise the student and their educational rights holder, when deciding whether to elect to decline the issuance of a diploma for meeting state graduation requirements, to consider whether the student is highly likely to enroll in a school operated by a local educational agency or charter school, to benefit from continued instruction, and to graduate from high school. *EC 48645.7.*

Upon release from the juvenile institution, the district in which the student enrolls will assess if they meet the requirements for an exemption from local graduation requirements per *EC 51225.1.*



Transition Services to Support College and Career



California Foster Youth Education Task Force

Seventh Edition, June 2019

INTRODUCTION

As youth in foster care transition into adulthood, there are a variety of supports in place to ensure that they can complete their high school education and successfully transition to college and career.

Under the federal Fostering Connections to Success and Increasing Adoptions Act of 2008 and California's Assembly Bill 12, foster youth may remain eligible for Aid to Families with Dependent Children-Foster Care (AFDC-FC) payments and other benefits until age 21 under certain conditions. *WIC 11403.*

Youth who do not qualify for extended foster care benefits under AB 12 but are attending high school, a vocational program or a GED program full-time, and are reasonably expected to complete the program or receive a high school equivalency certificate before their 19th birthday, may retain their AFDC-FC, Kin-GAP, or CalWORKs foster care payments until they graduate or reach their 19th birthday. *WIC 11253, 11403.01, 11405.*

For more information, see:
www.ibaforyouth.org/ca-fostering-connections.

Enrollment in High School (Until Age 18)

Youth are subject to compulsory full-time education until age 18 unless they are exempt. *EC 48200.* Youth over age 18 may enroll for additional years in alternative education programs until a diploma is awarded.

Enrollment in Adult Education Programs

A student may be able to enroll in an adult education program, subject to the district's availability. Adult education programs offer free to low-cost classes for adults 18 and older. Students can get a high school diploma or general education diploma (GED), take career technical education classes, learn English and learn about U.S. citizenship. *EC 52500.1.*

Students with Special Needs

Youth are entitled to special education services under California law until age 22. *EC 56041.* See *Special Education Fact Sheet*. Additionally, college campuses have disabled student support programs that can offer a range of accommodations. Information about programs for disabled students at California Community Colleges can be found at <http://extranet.cccco.edu/Divisions/StudentServices/DSPS.aspx>

HIGHER EDUCATION

Campus Support Programs

There are a wide range of academic support programs for former foster youth attending college in California. Programs such as Guardian Scholars and Next Up-Cooperating Agencies Foster Youth Educational Support (CAFYES) are comprehensive programs that support former foster youth in their efforts to gain a university, community college, or vocational education. Campus support programs vary and students may receive: financial aid, housing, academic and personal advisement, and employment services. All community colleges have a designated Foster Youth Success Initiative Liaison. The best way to find out about a specific campus support program is to contact the program coordinator.

See: <http://www.cacollegepathways.org/find-campus-support-programs/find-campus-support-programs-for-foster-youth>

California Promise Grant

The California Promise Grant (formerly known as the Board of Governors Fee Waiver (BOG)) is funded by the State of California for California residents to waive the full amount of enrollment fees for eligible students at community colleges, including foster youth. While most students are subject to loss of the fee waiver if they do not make Satisfactory Academic Progress, foster youth are exempt

from this provision. *5 CCR 58621.*

Chafee Grant (Education and Training Voucher-ETV)

Current or former foster youth who have not reached their 26th birthday and have financial needs may qualify for up to \$5,000 a year for career and technical training or college. Funds may be used to pay costs associated with being in school, including tuition and fees and non-tuition expenses such as books, housing, food, childcare, and transportation. The student must have had an open dependency/foster care case between ages 16 and 18, and the California Department of Social Services will verify eligibility status. Information is available at <http://www.chafee.csac.ca.gov>.

Financial Aid

When filling out the Free Application for Federal Student Aid (FAFSA), students currently or formerly in foster care should indicate they are/were a dependent/ward of the court or were in foster care after age 13, or were in a legal guardianship in order to qualify as an independent student. Independent students are not required to report parental income on the FAFSA. Payments received as part of extended foster care do not need to be reported as income on the FAFSA. *US Department of Education, Dear Colleague Letter GEN-13-18*, available at <https://ifap.ed.gov/dpccletters/GEN1318.html>.

In order to qualify for maximum financial aid, students must submit the FAFSA by March 2. Those who miss this deadline should submit the FAFSA as soon as possible.

Students who indicate foster youth status on the FAFSA will have their status as a foster youth automatically verified by their college. *EC 69516.*

<http://www.cacollegepathways.org/financial-aid/>

Transition Services to Support College and Career (continued)



CalGrant Eligibility

Foster youth who were in foster care at any point after age 13 qualify for extended eligibility for the CalGrant program.

1. Instead of having to apply within one year after high school graduation, foster youth are able to apply for an entitlement Cal Grant if they meet other eligibility criteria and have not reached their 26th birthday as of July 1 of the award year.
2. Foster youth can receive a CalGrant for up to 8 years.
3. Foster youth attending community college can submit a FAFSA late (through September 2) and maintain eligibility for an entitlement CalGrant. *EC 69433.6, 69435.3.*

Priority Registration

Foster youth attending a public college or university who were in foster care after the age of 16 and are under age 26 are entitled to priority registration for classes. In order to access priority registration at community colleges, students must first complete an

orientation, assessment, and educational plan. Students should contact the admissions and records office or foster youth contact to ensure access. *EC 66025.9.*

Priority Housing

Foster youth can receive priority access to on-campus housing at most public colleges and universities in California. In addition, universities that have student housing open during school breaks are required to give first priority to current and former foster youth and are required to allow foster youth to remain in housing that is available during academic breaks at no extra charge. *EC 76010; 90001.5; 92660.*

FOSTER YOUTH VERIFICATION

Current and former foster youth may be required to provide written verification of foster care status in order to qualify for certain benefits. Youth who are unable to obtain verification from their county can request verification from the Foster Care Ombudsperson's office by calling 1-877-846-1602.

TRANSITIONAL SERVICES AND SUPPORTS

State law specifies that before terminating dependency jurisdiction, the state must assist youth in foster care with applying for admission to college, a vocational training program, or other educational institution and obtaining financial aid, where appropriate. If the youth has not received this assistance along with other important documents, and is not prepared to exit the system, the court may retain jurisdiction so long as it takes the department to comply with assisting the youth. *WIC 391.*

Effective 2018, foster care social workers are required to document in the case plan of any youth aged 16 or older who will support the youth with applications for financial aid and college. *WIC 16501.1.*

INDEPENDENT LIVING SERVICES

Youth may be eligible for Independent Living Program (ILP) services through various county agencies depending on their status. These ILP services may include: life skills training, transitional housing, assistance with transportation, and scholarships. Youth who

are in foster care age 16 and older are required to have a Transitional Independent Living Plan that is updated every six months. *WIC 16501.1.*

If the youth qualifies for special education services, they should have an Individualized Transition Plan starting at age 16. *20 USC 1414; EC 56341.5.* If they are transition age youth (16-25 years), they may also be eligible for services through the Department of Mental Health under the full service partnership, funded by the Mental Health Services Act. Public Counsel has prepared a comprehensive manual, ABCs of Transition and the Independent Living Program, available at <http://www.publiccounsel.org/publications?id=0042>.

In addition, California Department of Social Services (CDSS) has a website at <http://www.cdss.ca.gov/inforesources/Foster-Care/Independent-Living-Program>.

4.9 EV SELPA ADR Cadre Update

4.10 EV SELPA Due Process Update

4.11 EV SELPA IEP Forms Work Group Update

**Steering Committee Meeting
October 10, 2019
Agenda Item 4.11 - IEP Forms Revisions**

IEP Forms Workgroup Update

WebIEP – Bridge – WebDA

- What is the function of the Bridge?

WebDA Reports

- Survey of existing familiarity with the reports function to identify the need for training in utilizing the WebDA reports and customizing functions

WebIEP Program Updates

- Services Correction – Intensive Individual Services (CALPADS code 340)
 - Service Form - Intensive Individual Services
 - Data Summary – Intensive Individ (instead of 1:1 Aide)
 - Amendment – Intensive Individ (instead of 1:1 Aide)
- LEA Medi-Cal Authorization
 - Need to run reports to identify which parents provided authorization?
- Form 7 – Comments & PWN
 - Create separate screens in WebIEP
 - Would allow two users to be in the form at the same time without “over-saving” each other

Steering Committee Review

- Amendment – Draft
- IEP at a Glance - Components

Up Next

- EV-12 – Report of Progress on Goals
- Individual Service Plan (ISP)
 - Incorporate CALPADS Annual fields so ISP can be “stand-alone”

East Valley Special Education Local Plan Area
**INDIVIDUALIZED EDUCATION PROGRAM
 AMENDMENT**

Student Name _____ Birthdate _____ Amendment Date _____

<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Current Annual</div> <div style="border-bottom: 1px solid black;">Next Annual</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Current Triennial</div> <div style="border-bottom: 1px solid black;">Next Triennial</div>	Meeting Type: Amendment to IEP dated: Additional Meeting Type(s):				
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">DOR/DSEA</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">District of Attendance</td> </tr> <tr> <td style="border-bottom: 1px solid black; text-align: center;">Home School</td> <td style="border-bottom: 1px solid black; text-align: center;">School of Attendance</td> </tr> </table>	DOR/DSEA	District of Attendance	Home School	School of Attendance
DOR/DSEA	District of Attendance					
Home School	School of Attendance					

Purpose of Meeting:

COMMENTS

ACTIONS/OUTCOMES

- ☐ Continue implementing the most recent IEP as written (no changes)
- ☐ Continue implementing the most recent IEP with amendments to the Forms checked below:
 - ☐ IEP Data Summary (Form 1)
 - ☐ Present Levels of Academic Achievement and Functional Performance (Form 2)
 - ☐ Transition Services (Form 3)
 - ☐ Goals and Objectives (Form 4)
 - ☐ LRE & FAPE (Form 5)
 - ☐ Transportation (Form 5)
 - ☐ Services (Form 5)
 - ☐ Extended School Year (ESY) (Form 5)
 - ☐ Statewide Assessment (Form 6)
 - ☐ Behavior Intervention Plan (BIP) (Form EV-76)
 - ☐ Manifestation Determination (Form EV-82)
 - ☐ Pre-Expulsion (EV-80)
 - ☐ Other:

East Valley Special Education Local Plan Area
**INDIVIDUALIZED EDUCATION PROGRAM
AMENDMENT**

STUDENT'S LEGAL NAME _____

BIRTHDATE _____

**PRIOR WRITTEN NOTICE
34 CFR §300.503**

Provided to parent(s) prior to district initiation or refusal regarding change of identification, evaluation, educational placement, or provision of free appropriate public education.

The following shall serve as your Prior Written Notice (PWN) to:

- ☐ Propose to initiate or change and/or ☐ Refuse to initiate or change the:
- ☐ Identification
 - ☐ Evaluation
 - ☐ Educational Placement
 - ☐ Provision of a free appropriate public education (FAPE) to your child

Description of the action proposed or refused by the district:

Reason for the action proposed or refused by the district:

Description of evaluation procedures, tests, records, or reports used in deciding to propose or refuse this action:

Description of other options considered and reasons for rejecting them:

Other factors relevant to the proposal or refusal:

Parents/Guardians have protections under state and federal procedural safeguard provisions. Please refer to your NOTICE OF PROCEDURAL SAFEGUARDS AND PARENTS' RIGHTS for an explanation of these rights. If you would like further information about your rights or the proposed action, please contact:

Name of district contact

Position

Phone

Email

East Valley Special Education Local Plan Area
**INDIVIDUALIZED EDUCATION PROGRAM
 AMENDMENT**

STUDENT'S LEGAL NAME _____

BIRTHDATE _____

SIGNATURES OF MEETING PARTICIPANTS
 (attended & participated in the development/review of this IEP)

	Date		Date
Parent/Guardian		Parent/Guardian	
	Date		Date
Administrator/Designee		Special Education Teacher	
	Date		Date
Student		General Education Teacher	
	Date		Date
Additional Participant/Title		Additional Participant/Title	
	Date		Date
Additional Participant/Title		Additional Participant/Title	
	Date		Date
Additional Participant/Title		Additional Participant/Title	
	Date		Date
Additional Participant/Title		Additional Participant/Title	
	Date		Date
Additional Participant/Title		Additional Participant/Title	
	Date		Date
Additional Participant/Title		Additional Participant/Title	
	Date		Date

List Dates and Methods Used to Contact/Notify Parent(s)/Guardian(s) of the IEP Meeting:					
Date	Method	Date	Method	Date	Method
Date	Method	Date	Method	Date	Method

East Valley Special Education Local Plan Area
**INDIVIDUALIZED EDUCATION PROGRAM
AMENDMENT**

STUDENT'S LEGAL NAME _____

BIRTHDATE _____

CONSENT

Initial Where initialed, my signature below indicates that:

_____ I **consent** to all parts of this Amendment to the Individualized Education Program (IEP).

_____ I **consent** to this Amendment to the Individualized Education Program (IEP) (all components of the Amended IEP will be implemented) **with the exception of:**

_____ I **do not consent** to this Amendment to the Individualized Education Program (IEP) because:

Signature: _____

☐ Parent

☐ Guardian

☐ Surrogate

☐ Adult Student

_____ Date

Signature: _____

☐ Parent

☐ Guardian

☐ Surrogate

_____ Date

VERIFICATION

Parent/Guardian/Adult Student has received a copy of:

- ☐ Procedural Safeguards
- ☐ Individualized Education Plan (IEP)
- ☐ Assessment report(s) when applicable

Interpretation/Translation:

- ☐ Oral/Signed Interpretation of the meeting was provided
- ☐ Oral/Signed Interpretation of the meeting was offered and declined by parent
- ☐ Parent/Guardian/Adult Student requested written translation of the IEP Language: _____

IEP-at-a-Glance Form

SECTIONS

Header

- Form Name – IEP-at-a-Glance
- Printed on: ____ (date)
- CONFIDENTIAL – For Staff Use Only

Demographics/IEP Info

- Student Name
- Disabilities (Primary and Secondary)
- IEP Dates (current and next annual and triennial)
- Case Carrier

Behavior

- Behavior Impedes the learning of self or others – Yes/No boxes
 - If yes: text from “positive behavior strategies, interventions and supports needed to address this behavior:
- Behavior Intervention Plan (BIP) included in IEP - Yes/No boxes

Supplementary Aids and Services

- Program Accommodations
- Program Modifications
- Other Supports

Services

- Service grid like Form 1
- Working with FMS to determine if the blank rows can be eliminated when unused

Statewide Assessment (Form 6)

- Include the identified Designated Supports and Accommodations for each assessment
- Will work with FMS to identify how to only include the relevant components

Goals

- Include goals (not objectives) and responsible person
 - Similar to how the goals are printed on Form 2 and EV-12

Transition

- Transition goals are included in Goals

4.12 EV SELPA Community Advisory Committee



East Valley SELPA Community Advisory Committee



DISTRICT:	
------------------	--

CAC Member Name:	
Mailing Address:	
Email Address:	
Phone Number:	
Board Approval Date:	

CAC Member Name:	
Mailing Address:	
Email Address:	
Phone Number:	
Board Approval Date	

Submitted by:	Date:
----------------------	--------------

2019/2020
East Valley Special Education Local Plan Area

CAC Meeting Schedule

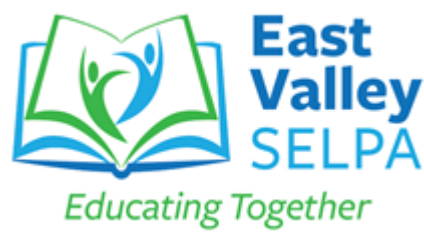
All meetings will held at the Dorothy Inghram Learning Center
Home of the East Valley SELPA
beginning at 9:30 a.m. & ending at 11:00 a.m.

SEPTEMBER 23, 2019

NOVEMBER 18, 2019

FEBRUARY 24, 2020

APRIL 20, 2020



4.13 SBCSS East Valley Operations

4.14 Hot Topics

5.0 OTHER

5.1 EV SELPA Professional Development October – November 2019



DISTRICT ACCESS (DA) USERS COLLABORATIVE MEETINGS

Facilitated by:

Lisa Horsley, Program Technician (MIS)
Dr. Patty Metheny, EVSELPA Administrator

District Access (DA) users and district representatives are invited to learn more about the latest CALPADS information, including updates and/or changes to District Access. Attendees are encouraged to bring questions, ideas, and suggestions to share with the group.

Intended Audience:

District Access Users and District Special Education Administrators

Register Online or call East Valley SELPA 909.252.4502

DATE	TIME	REGISTER ONLINE
Thursday, August 29, 2019	2:00 pm - 3:30 pm	https://sbcss.k12oms.org/46-167350
Thursday, October 24, 2019	2:00 pm - 3:30 pm	https://sbcss.k12oms.org/46-167351
Thursday, January 23, 2020	2:00 pm - 3:30 pm	https://sbcss.k12oms.org/46-167352
Thursday, April 16, 2020	2:00 pm - 3:30 pm	https://sbcss.k12oms.org/46-167353

(Dates subject to change)

Location:

Dorothy Inghram Learning Center
Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino, CA 92408



(Prerequisite: IEP Goal Development & Progress Monitoring 2-Day Workshop)

Presented by:
Courtney Beatty, M.A., BCBA, and Shannon Vogt, M.A.,
East Valley SELPA Program Specialists

IEP Goal Review is for audience members wanting more support and guidance in developing goals, selecting a data sheet, collecting data and analyzing data to determine whether goals and objectives have been achieved or not.

- This is a 1-Day review workshop
- Only 6 participants per workshop
- Small group instruction (3:1)
- Participants and Presenters will calendar follow up meetings

*** Participants are required to bring:
computer, drafted goals, data sheets and all work materials necessary**

Register Online or Call East Valley SELPA 909.252.4502

Tuesday, September 17, 2019	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168861
Tuesday, October 15, 2019	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168862
Tuesday, November 19, 2019	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168863
Tuesday, January 21, 2020	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168864
Tuesday, February 18, 2020	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168865
Monday, April 13, 2020	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168866
Monday, May 11, 2020	8:30 am - 3:30 pm	https://sbcss.k12oms.org/46-168867

Location:
Dorothy Inghram Learning Center, Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino, CA 92408

PROFESSIONAL CRISIS MANAGEMENT (PCM)

PRACTITIONER TRAINING

8:30 am - 4:30 pm

Cost: \$40.00

DOROTHY INGRAM LEARNING CENTER

HOME OF THE EAST VALLEY SELPA

670 E. CARNEGIE DRIVE, SAN BERNARDINO, CA 92408

DATES

REGISTER ONLINE

JULY 29 & 30, 2019	https://sbcss.k12oms.org/46-168999
SEPTEMBER 4 & 5, 2019	https://sbcss.k12oms.org/46-169000
OCTOBER 1 & 2, 2019	https://sbcss.k12oms.org/46-169001
NOVEMBER 12 & 13, 2019	https://sbcss.k12oms.org/46-169003
JANUARY 16 & 17, 2020	https://sbcss.k12oms.org/46-169004
February 7 & 11, 2020	https://sbcss.k12oms.org/46-169006
April 7 & 8, 2020	https://sbcss.k12oms.org/46-169007
May 12 & 13, 2020	https://sbcss.k12oms.org/46-169008

PRACTITIONER

PCM is a certification preparation course taught by certified PCM Instructors. Participants are trained in prevention and diffusion of dangerous behaviors. Practitioner level requirements are to attend the entire 2-day training (no exceptions will be made), complete an application for certification, complete the performance checklist with a required number of repetitions for each procedure, score 80% or better on the written exam (including passing all “critical items”), and pass all items on the practical examination. Certifications are good for 1 year to use all nonphysical interventions, personal safety and transportation procedures. Wear comfortable clothing and closed-toe shoes with socks.

PROFESSIONAL CRISIS MANAGEMENT (PCM)

RE-TRAINING SESSIONS

9:00 am - 12:00 noon

Cost: \$25.00

DOROTHY INGRAM LEARNING CENTER

Home of the East Valley SELPA

670 E. CARNEGIE DRIVE, SAN BERNARDINO, CA 92408

DAY & DATE	REGISTER ONLINE
FRIDAY, AUGUST 30, 2019	https://sbcss.k12oms.org/46-169039
FRIDAY, SEPTEMBER 27, 2019	https://sbcss.k12oms.org/46-169042
THURSDAY, OCTOBER 24, 2019	https://sbcss.k12oms.org/46-169044
THURSDAY, NOVEMBER 14, 2019	https://sbcss.k12oms.org/46-169045
THURSDAY, JANUARY 30, 2020	https://sbcss.k12oms.org/46-169046
THURSDAY, FEBRUARY 20, 2020	https://sbcss.k12oms.org/46-169047
FRIDAY, MARCH 13, 2020	https://sbcss.k12oms.org/46-169048
WEDNESDAY, APRIL 29, 2020	https://sbcss.k12oms.org/46-169049
THURSDAY, MAY 21, 2020	https://sbcss.k12oms.org/46-169050

RETRAINABLE

This means that the participant did not pass the PCM course this time (either missed at least one critical item or scored between 60% and 79% on the written test or did not pass the practical exam), but may go through a short re-training and re-take the test or tests that were not passed. This applies to both types of training: initial and re-certification. Re-testing must take place on or before the expiration date given by PCMA. Any participant may re-test more than once if needed, as long as it is before the expiration date.

PROFESSIONAL CRISIS MANAGEMENT (PCM)

PRACTITIONER 2(P) TRAINING

8:30 am - 4:30 pm

Cost: \$40.00

DOROTHY INGRAM LEARNING CENTER

HOME OF THE EAST VALLEY SELPA

670 E. CARNEGIE DRIVE, SAN BERNARDINO, CA 92408

DATES

REGISTER ONLINE

JULY 31, AUGUST 1 & 2, 2019	https://sbcss.k12oms.org/46-169011
AUGUST 28, 29, & 30, 2019 <i>*8:00 am - 4:00 pm*</i>	https://sbcss.k12oms.org/46-169269
SEPTEMBER 4, 5, & 6, 2019	https://sbcss.k12oms.org/46-169014
OCTOBER 1, 2, & 3, 2019	https://sbcss.k12oms.org/46-169019
NOVEMBER 20, 21, & 22, 2019	https://sbcss.k12oms.org/46-169031
JANUARY 22, 23, & 24, 2020	https://sbcss.k12oms.org/46-169032
FEBRUARY 7, 11, & 12, 2020	https://sbcss.k12oms.org/46-169035
APRIL 7, 8, & 9, 2020	https://sbcss.k12oms.org/46-169036
MAY 6, 7, & 8, 2020	https://sbcss.k12oms.org/46-169038

PRACTITIONER 2(P)

PCM is a certification preparation course taught by certified PCM Instructors. Participants are trained in prevention and diffusion of dangerous behaviors. Practitioner level requirements are to attend the entire 3-day training, complete an application for certification, complete the performance checklist with a required number of repetitions for each procedure, score 80% or better on the written exam (including passing all “critical items”), and pass all items on the practical examination. Certifications are good for 1 year to use all nonphysical interventions, personal safety, transportation procedures, vertical & prone immobilization. Wear comfortable clothing and closed-toe shoes with socks.

Quarterly Adult Transition Program (ATP) Network Meetings

8:30 am – 1:30 pm

September 26, 2019

November 21, 2019

February 6, 2020

April 30, 2020

The purpose of these meetings is to provide a venue where teachers and support staff from school district *Adult Transition Programs* can come together and exchange information about best practices within their programs, go on scheduled off-site tours, listen to invited guest speakers from adult service agencies that share about their programs and adult services available to the young adults when they age-out of the school district *Adult Transition Programs*. Lunch break is taken between 11:15 am—12:30 pm.

Register Online:

<https://sbcss.k12oms.org/46-168703>

Or call East Valley SELPA 909.252.4502

Location:

Dorothy Inghram Learning Center, 670 E. Carnegie Dr., San Bernardino, CA 92408

Quarterly East Valley Transition Advisory Committee (EVTAC)

Local Partnership Agreement (LPA) Meetings

1:30 – 3:30 pm

September 26, 2019

November 21, 2019

February 6, 2020

April 30, 2020

The quarterly EVTAC LPA Meetings are scheduled to follow the quarterly ATP Network Meetings. The purpose of these meetings is to bring together the partnering LEAs and Community Agencies to discuss the best practices for promoting a smooth transition between service agencies for young adult clients moving from school district *Transition Program* services into the community and seeking support for work readiness preparation, job training, employment, and independent living skills achievement. The focus of the 2019-2020 meetings will be to work on the organization's mission statement objectives and invite additional community partnering agencies into the organization.

The primary Partners include the *East Valley Special Education Local Plan Area (EVSELPA)*, the *EVSELPA Transition Partnership Project (TPP)*, and the *EVSELPA* five school Districts: *Colton Joint Unified, Redlands Unified, Rialto Unified, Rim of the World Unified, Yucaipa-Calimesa Joint Unified* and these school districts' respective *WorkAbility1 Programs, Fontana School District and its TPP and WorkAbility1 Programs, the Colton-Redlands-Yucaipa Regional Occupational Program (CRY-ROP) WorkAbility1 Program, Inland Regional Center (IRC), the Department of Vocational Rehabilitation (DOR), and the Workforce Development Department (WDD)*.

Register Online:

<https://sbcss.k12oms.org/46-168766>

Or call East Valley SELPA 909.252.4502

THE ABCs OF PRESCHOOL ASSESSMENT

Sponsored by
Regional Coordinating Council and the East Valley SELPA

- Presenters:** Amy L. Taylor, Ed.S., NCSP, School Psychologist
Heather DeFelice, M.S., CCC-SLP, Speech-Language Pathologist
Diagnostic Center South, California Department of Education
- Date:** Thursday, October 24, 2019
- Time:** 8:00 am - 8:30 am—Registration/Coffee
8:30 am - 2:30 pm—Workshop
- Place:** Dorothy Inghram Learning Center
Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino, CA 92408
- Cost:** \$15.00 - Includes Lunch
- Registration:** Online @ <https://sbcss.k12oms.org/46-171106>
- Questions:** Contact Tami Goldstein, 909.252.4502, tami.goldstein@sbcss.net

Content: This training will explore the laws and regulations around special education transition from Part C (Early Intervention) to Part B (Preschool Special Education: the foundation upon which special education and related services rest). The focus of this training will explore the selection and use of appropriate assessment measures designed to assess a preschool child's development including cognition, language, motor, and play for both the initial assessment and the transition to kindergarten. Participants will critically examine the continuum of services and optimum preschool environments. Preschool special education teams will have the opportunity to discuss challenging cases to improve the transdisciplinary assessment process. Topics of cases will explore cultural considerations when assessing young children, how to determine delay versus disorder, and medical issues that may impact a child's development.

Intended Audience: School psychologists, speech-language pathologists, occupational therapists, and early childhood special education teachers. Ideally, entire preschool assessment teams would attend together.

Outcomes: Participants will:

1. Become familiar with developmental assessment methods for preschool students.
2. Understand the laws pertaining to the assessment of preschool students.
3. Understand language and play-based supports for engagement and social skills.



AAC in the Classroom: Empowering ALL Students to Communicate

Presented by:

Susanne Ferguson, Ed.S.,
CCC-SLP, BCBA, EV SELPA Autism
Program Specialist

Courtney Beatty, M.A., BCBA,
EV SELPA Program Specialist

Monday and Tuesday
October 21 & 22, 2019
8:30 am - 3:00 pm

Register Online:
[https://sbcss.k12oms.org/
46-171887](https://sbcss.k12oms.org/46-171887)

Tuesday and Wednesday
April 21 & 22, 2020
8:30 am - 3:00 pm

Register Online:
[http://sbcss.k12oms.org/
46-171888](http://sbcss.k12oms.org/46-171888)

Location:

Dorothy Inghram Learning
Center,
Home of the East Valley SELPA,
670 E. Carnegie Drive,
San Bernardino, CA 92408

Audience:

Teachers, support staff, special-
ists, and SLPs in all educational
settings who desire a beginning
level workshop in AAC

Are you a teacher or other school staff who work with students whose primary mode of communication is non-oral? Would you like to learn strategies to enable students' communication and participation within the classroom through Augmentative and Alternative Communication (AAC)? If yes, this workshop is for you. Participants will participate in a fast-paced 2-day training with hands-on activities and walk away with materials and strategies to use immediately with students.

You will get a brief introduction to the basics of language development, communication purposes, the guiding principles of AAC and its different forms. We will cover the link between behavior and communication, the connection between AAC and literacy, and how 2 types of vocabularies can support communication. Participants will gain a basic understanding of how to identify the most effective communication mode for a student. Effective communication partner strategies and how to teach and model AAC will be demonstrated and practiced. A significant component of this training will focus on physically engineering the classroom to make communication available to everyone everywhere. Moreover, participants will learn about the selection of vocabulary for communication activities as well as how to integrate and plan communication opportunities throughout the day to support students' participation in the curriculum. Strategies for team collaboration around AAC, including working with parents, will be included. In addition, participants will learn about measurable AAC goals and data collection.

This class is a beginning level workshop. It does not cover programming of various AAC devices and systems. Rather, the aim of this training is to empower staff to use various AAC interventions and supports to provide communication opportunities for students throughout the day.

GOT BEHAVIOR?

OCTOBER 28 - 30, 2019
8:30 am - 3:00 pm

Register Online:
<https://sbcss.k12oms.org/46-168584>



JANUARY 28 - 30, 2020
8:30 am - 3:00 pm

Register Online:
<https://sbcss.k12oms.org/46-168585>

WE'VE GOT SOLUTIONS!

Presented By:

Mary Anne Klenske, M.A., EVSELPA Program Specialist
Susanne Ferguson, EdS, CCC-SLP, BCBA, EVSELPA Autism Program Specialist
Jo-Ann Vargas, OTR/L, EVSELPA Lead Occupational Therapist

This 3-Day training focuses on using a hands-on, positive, pro-active approach to behavior management in the classroom to assist teachers with students of varying skill levels and behavior challenges. Behavior principles such as the use of reinforcement, creating behavioral momentum, and understanding how the student's behavior is functionally related to the classroom environment will be discussed.

Classroom strategies relating to these concepts will be covered and modeled, which include:

- Whole class contingency systems
- Precision requests for standardized compliance in classrooms
- Positive reductive techniques
- Reinforcement as a motivator for student learning
- Antecedent strategies (setting the stage for positive behavior!)
- Essential components of a positive class wide behavioral system
- Data Collection procedures/methods that inform student interventions
- Visual supports for behavior management
- Strategies for handling escalating behavior
- Sensory strategies to improve learning & behavior

Intended Audience: Behavior Specialists, Program Specialists, Classroom Support Staff, Special Education Teachers, and General Education Teachers (All Grade Levels)

Register Online or Call East Valley SELPA 909.252.4502

Location:

**Dorothy Inghram Learning Center, Home of the East Valley SELPA,
670 E. Carnegie Drive, San Bernardino, CA 92408**



DISTRICT ACCESS (DA) USERS COLLABORATIVE MEETINGS

Facilitated by:

Lisa Horsley, Program Technician (MIS)
Dr. Patty Metheny, EVSELPA Administrator

District Access (DA) users and district representatives are invited to learn more about the latest CALPADS information, including updates and/or changes to District Access. Attendees are encouraged to bring questions, ideas, and suggestions to share with the group.

Intended Audience:

District Access Users and District Special Education Administrators

Register Online or call East Valley SELPA 909.252.4502

DATE	TIME	REGISTER ONLINE
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Thursday, January 23, 2020	2:00 pm - 3:30 pm	https://sbcss.k12oms.org/46-167352
Thursday, April 16, 2020	2:00 pm - 3:30 pm	https://sbcss.k12oms.org/46-167353

(Dates subject to change)

Location:

Dorothy Inghram Learning Center
Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino, CA 92408

ESSENTIAL COMPONENTS FOR PRACTICAL AND EFFECTIVE MTSS AND RTI IMPLEMENTATION



IN COLLABORATION WITH
THE EAST VALLEY SPECIAL EDUCATION LOCAL PLANNING AREA (SELPA)



OCTOBER 17TH AND 18TH, 2019
THE DOROTHY INGHAM LEARNING CENTER
SAN BERNARDINO, CALIFORNIA



GENERAL INFORMATION

CALENDAR OF SESSIONS

THURSDAY

8:30-8:45	WELCOME: Differentiating MTSS from RTI Conference Overview
8:45-10:15	KEYNOTE 1 Big Ideas in Successful MTSS Implementation
8:45-10:15	KEYNOTE 2 Law and MTSS Implementation
10:30-12:00	KEYNOTE 1 (REPEAT) Big Ideas in Successful MTSS Implementation
10:30-12:00	KEYNOTE 2 (REPEAT) Law and MTSS Implementation
12:45-2:15	DAY 1 AFTERNOON PART 1 BREAKOUT CHOICES
	Assessments, Data-Based Decision Making and How to Avoid Fooling Yourself
	Positive Behavior Support as an MTSS Foundation
	Current Thorny Child Find and Eligibility Issues Under the IDEA and Section 504
	Secondary MTSS That Makes Sense
2:30-4:00	DAY 1 AFTERNOON PART 2 BREAKOUT CHOICES
	Got Good Culture? School Climate, Infrastructure, and Mind Frames
	Proactively Designed Basic Skills Screening and Progress Monitoring
	Effective Universal Instruction: An Action-Oriented Approach to Improving Tier 1
	Improving Secondary School and Classroom Behavior Support

FRIDAY

8:30-10:00	KEYNOTE 1 Teach Like Kevin Bacon: What Research-Based Instruction Looks Like!
	KEYNOTE 2 TEAM Unity in MTSS: Balancing the I-Me-We
10:15-11:45	KEYNOTE 1 (REPEAT) Teach Like Kevin Bacon: What Research-Based Instruction Looks Like!
	KEYNOTE SESSION 2 (REPEAT) TEAM Unity in MTSS: Balancing the I-Me-We
12:45-2:15	DAY 2 AFTERNOON PART 1 BREAKOUT CHOICES
	Research-Based K-5 Literacy Practices
	Decreasing Aggressive Behaviors: Interventions to 'Build a Better Man' in America's Schools
	Blame Free Implementation Fidelity: Fixing the Weak Link in MTSS
	Professional Development: The Secret Sauce
2:30-4:00	DAY 2 AFTERNOON PART 2 BREAKOUT CHOICES
	Research-Based 6-12 Literacy Practices
	Enhancing Your MTSS Implementation Plan
	Enhancing TEAM Unity and Student Outcomes
	Professional Development: The Secret Sauce

Conference Description

Data-Based Conferences is collaborating with East Valley Special Education Local Planning Area (SELPA) to bring state-of-the-art, research-based and practical strategies to promote and improve your MTSS and RTI implementation. We have partnered with state departments of education and universities in Illinois, Ohio, Washington, Tennessee, Nebraska, Oklahoma, and Indiana and are now coming to California.

Through a combination of whole group keynotes and smaller group break outs that participants choose to attend, our nationally recognized presenters offer a range of professional development experiences for schools that are very experienced with MTSS/RTI to those just getting started. Among the key topics will be the following:

BIG IDEAS AND PRACTICES ESSENTIAL FOR K-12 MTSS IMPLEMENTATION SUCCESS

Too many schools are confused about MTSS and RTI, seeing them as identical names for the same hoop jumping practices to "get students into special education." Learn key distinguishing features and practices vital to success from Drs. Mark R. Shinn and W. Alan Coulter.

LAW AND LORE

Legal compliance is often cited as a barrier to MTSS implementation, whether in providing more intensive general education intervention, special education eligibility, 504 plans, behavior supports, and special education practices. Learn about relevant California and national law and regulation from our nation's leading special education law authority, Dr. Perry Zirkel.

RESEARCH-BASED AND EXPLICIT READING INSTRUCTION

There is consensus in the research communities about "what works" to ensure students become successful readers, but there remains a large gap in practice. Learn about effective reading instruction across tiers and interventions from Dr. Nancy Marchand-Martella.

MTSS IN DIVERSE COMMUNITIES FROM TEAMS TO INTERVENTIONS FOR AT RISK MALES OF COLOR

In too many MTSS professional development activities, the importance of socio-economic, cultural, and linguistic diversity gets left behind or left out. In particular, preventive efforts to reduce risk for males of color are neglected. We believe that these topics need explicit attention. Learn about issues of diversity, including teams and teaming, and interventions for high risk males from Drs. Alecia Moutrey and Ramel Smith.

Our other nationally recognized experts will bring professional development on MTSS practices that are scientifically sound, AND PRACTICAL to support your implementation efforts, including:

- Behavior support strategies to improve school climate
- Simple and scientifically sound basic skills screening for early intervention and to determine when disability may be suspected
- Progress monitoring across Tiers and programs
- Secondary MTSS
- Supporting high quality and high fidelity implementation.

Join us by going to dbconferences.com and the Pull Down Menu entitled Purchasing Conference Attendance to Register and make Payment Arrangements. For more detailed information, go to the CALIFORNIA MTSS conference page.

Attendance is limited and we expect to fill all available spaces within 45 days of initial announcement.

Register and Make Payment Arrangements at dbconferences.com



CONFERENCE LOCATION

Dorothy Inghram Learning Center
670 East Carnegie Drive
San Bernardino, CA 92408

The Dorothy Inghram Learning Center is located just 20 minutes east of the Ontario International Airport and centrally located in the Inland Empire of Southern California with easy access to mountain, desert and beach communities.

Directions can be found at this link:

<http://x.co/EBSELPA>

Parking is Free and Access is Convenient

ACCOMMODATIONS

A list of potential hotels will be developed as the conference date approaches and will be posted on the conference website.

FOR MORE INFORMATION:

dbconferences.com

or contact

mark@dbconferences.com

[847.275.7200](tel:847.275.7200)

COST & REGISTRATION

2-Day Registration

\$350 on or before SEPTEMBER 15TH
\$400 after SEPTEMBER 15TH
\$125 for FULL-TIME graduate students

1-Day Registration

\$250 on or before SEPTEMBER 15TH
\$300 after SEPTEMBER 15TH

REGISTRATION and PAYMENT

1. Go to dbconferences.com and Select the CALIFORNIA MTSS 2-day or 1-day "product."
2. Complete the required information, including payment arrangements. Credit cards are preferred, but payment by a Purchase Order/ Invoice process is accepted.

Registration includes continental-style breakfast and lunch on both days.

- Opportunities to Earn Continuing Professional Development Credit (CPD)
- NASP NCSP CPD Credit for School Psychologists

Payment accepted through credit card, PayPal, or purchase order.

Conference fees are refundable less \$75 if cancelled 30 days prior to conference. No refunds after that point.

Registration is a COMMITMENT to Pay Unless the Cancellation Policy is followed.

For more information, go to dbconferences.com

CONFERENCE SESSIONS

Thursday Schedule

7:45	Registration/Refreshments
8:30-12:00	Keynotes
12:00-12:45	Box Lunch
12:45-2:15	Breakout Session I
2:30-4:00	Breakout Session II

WELCOME SESSION

8:30-8:45

Differentiating MTSS from RTI and Conference Overview

Alan Coulter and Mark R. Shinn

Implementation success of any innovation is based on common vocabulary and understanding.

KEYNOTE 1A

8:45-10:15

Big Ideas in Successful MTSS Implementation

Alan Coulter and Mark R. Shinn

Early efforts for the education innovation that became MTSS began in the late 1970s and many lessons have been learned along the way that contribute to successful implementation. This keynote highlights "big ideas" and essential understandings that are critical to ensure MTSS is research-based AND practical.

KEYNOTE 1B

8:45-10:15

Law and MTSS Implementation

Perry Zirkel

This session addresses the federal and state law provisions specific to MTSS and RTI, with due differentiation between (a) mandatory and permissive legal provisions; (b) legal provisions and agency "guidance," and (c) legal requirements and professional best practices. The session synthesizes applicable case law, identifying those issues that are (a) clearly settled, (b) currently

a matter of controversy, and (c) to a surprisingly predominant extent, left for school districts to decide.

KEYNOTE 2A

10:30-12:00

Big Ideas in Successful MTSS Implementation

Alan Coulter and Mark R. Shinn

Repeat of Keynote 1A

KEYNOTE 2B

10:30-12:00

Law and MTSS Implementation

Perry Zirkel

Repeat of Keynote 1B

LUNCH PROVIDED 12:00-12:45

Please visit with our sponsors and attend some of the targeted lunch demonstrations.

AFTERNOON BREAKOUT SESSIONS I

12:45-2:15

Assessment, Data-Based Decision-Making, and How to Avoid Fooling Yourself

Kim Gibbons and Alan Coulter

The easiest person to fool is yourself and that applies to installing MTSS. This session will introduce a process for participants to self-assess their practices in the areas of assessment, data-based decision-making, practical implementation science, and common cognitive biases in MTSS. Tools will be shared on common implementation errors and ways to prevent them from happening. In addition, tips for streamlining assessments will be shared along with team protocols for decision-making.

Current Thorny Child Find and Eligibility Issues Under the IDEA and Section 504

Perry Zirkel

This session digs deeper on legal issues that are currently a matter of controversy, with a focus on child find and eligibility under the IDEA and Section 504. These issues include (a) the blurry boundary between

CONFERENCE SESSIONS

general and special education; (b) the interaction between RTI and child find or eligibility; (c) the under- and over-identification of Section 504 students; and (d) alleged new disabilities, including complex trauma, lead exposure, and electromagnetic hypersensitivity syndrome.

Positive Behavior Support as an MTSS Foundation

Jessica Sprick

It is established that a positive school and classroom climate is conducive to student achievement and positive social-emotional development. Some schools think their current practices are "good enough," but any school implementing MTSS behavior support is striving to continually upgrade universal practices to improve school safety, climate, and discipline.

Secondary MTSS That Makes Sense

Mark R. Shinn

MTSS/RTI often doesn't make sense to secondary teachers. This session describes how secondary MTSS is different—from prevention for core content area instruction to screening and progress-monitoring practices—with attention to differentiating and intervening with students who need *Treatment* versus content area instruction and/or behavioral *Support*.

AFTERNOON BREAKOUT SESSIONS II 2:30-4:00

Got Good Culture?: School Climate, Infrastructure, and Mind Frames

Alan Coulter

While much focus has been placed on assessments and interventions when implementing an MTSS framework, without leaders who build a positive school culture and climate and work to install mind frames for student success, implementation will likely not produce the desired outcomes. MTSS will fail without effective organizational culture. This session identifies the essentials of how leaders can build an infrastructure to support MTSS including 10 mind frames linked to positive student outcomes. A self-assessment tool will be provided for participants to identify strengths and opportunities.

Proactively Designed Basic Skills Screening and Progress Monitoring

Mark R. Shinn

Considerable advances have been made in MTSS screening and progress monitoring that reduces decision-making time and the amount of testing for students and teachers while increasing intervention. This session presents these advances to improve K-12 screening and progress monitoring and expand data use.

Effective Universal Instruction: An Action-Oriented Approach to Improving Tier 1

Kim Gibbons

Today's educators are expected to help every student grow academically. That starts with effective core instruction. However, many schools have found themselves trying to intervene their way to improvement by providing students at risk with Tier 2 or 3 intervention alone. See an action plan that answers 5 questions:

1. Is universal instruction effective?
 2. What must be addressed to ensure it "works."
 3. How can universal instruction needs be addressed?
 4. How can the universal instruction effectiveness and efficiency be monitored over time? and
 5. Are universal instruction improvements effective?
- Tools and resources will be shared to guide the work.

Positive Behavior Support as an MTSS Foundation

Jessica Sprick

It is established that a positive school and classroom climate is conducive to student achievement and positive social-emotional development. Some schools think their current practices are "good enough," but any school implementing MTSS behavior support is striving to continually upgrade universal practices to improve school safety, climate, and discipline.

For more information, go to dbconferences.com

CONFERENCE SESSIONS

Friday Schedule

7:45 Refreshments
8:30–12:00 Keynotes
12:00–12:45 Box Lunch
12:30–2:15 Breakout Session I
2:30–4:00 Breakout Session II

KEYNOTE 1A

8:30-10:00

Teach Like Kevin Bacon: What Research-Based Instruction Looks Like

Nancy Marchand-Martella

The one single feature of instruction that improves reading achievement is increasing instructional explicitness. Unfortunately, explicit, more intentional instruction is often treated as a second-class citizen in practice and teacher education programs. Would Kevin Bacon's instructional practices in Footloose be considered "second class?"

KEYNOTE 1B

8:30-10:00

MTSS TEAM Unity: Balancing the I-Me-We

Alisia Moutry and Ramel Smith

This keynote focuses on effective teaming structures that emphasize equity, advocacy, and mindfulness that improve the quality of MTSS implementation. The act of balancing self and others within MTSS will be discussed, showing how these concepts increase the probability of improved results. Participants will gain access to resources that guide and support successful implementation of TEAM unity in the MTSS in schools and districts.

KEYNOTE 2A

10:15-11:45

Teach Like Kevin Bacon: What Research-Based Instruction Looks Like

Nancy Marchand-Martella

Repeat of Keynote 1A

KEYNOTE 2B

10:15-11:45

MTSS TEAM Unity: Balancing the I-Me-We

Alisia Moutry and Ramel Smith

Repeat of Keynote 1B

TIME FOR OUR SPONSORS

11:45-12:00

Please give our sponsors your undivided attention to hear how their products/services can support your MTSS implementation.

LUNCH PROVIDED 12:00-12:45

Please visit with our sponsors and socialize with other attendees

AFTERNOON BREAKOUT SESSION I

12:45-2:15

K-5 Research-Based Literacy Practices

Nancy Marchand-Martella

For more than 40 years, we have known that the more explicit the instruction, the more effective it will be, especially for struggling readers. This session focuses on elementary (K-5) literacy strategies with a focus on explicit learning-to-read and reading-to-learn strategies along with effective reading programs for those needing more intensive interventions.

Register and Make Payment Arrangements at dbconferences.com

CONFERENCE SESSIONS

Decreasing Aggressive Behaviors: Interventions to 'Build a Better Man' in America's Schools

Alisia Moutry and Ramel Smith

Many schools and communities are experiencing an alarming increase in criminal and disrespectful behavior. This session focuses on teaching a middle and high school social skills curriculum, *Building a Better Man*, for adolescent male students of color students that revolves around the Masculine Developmental Hierarchy (MDH). Designed around the three "I's" of *Intrapersonal*, *Interpersonal Skills* and *Involvement*, participants will learn how the MDH curriculum increases prosocial student behavior.

Blame Free Implementation Fidelity: Fixing the Weak Link in MTSS

W. Alan Coulter and Kim Gibbons

The weak link in MTSS implementation is intervention implementation fidelity. When low fidelity is observed, the typical cause is labeled "teacher resistance." This rationale begins a contentious consultation relationship and fidelity measurement is ignored. This session flips the fidelity mindset with 3 tools to enhance consultee relationships and improve implementation fidelity. Participants will learn a protocol and evidence-based steps to use in real-world settings.

Professional Development: The Secret Sauce to MTSS Implementation

Dale Webster

Too often schools proceed in the MTSS implementation overestimating the background knowledge and skills required for success. This session highlights the components of on site professional development and coaching as well on on line training opportunities.

AFTERNOON BREAKOUT SESSION II 2:15-3:45

Secondary Research-Based Literacy Practices

Nancy Marchand-Martella

This session focuses on secondary (6-12) literacy strategies with a focus on explicit learning-to-read and reading-to-learn strategies along with effective reading programs for those needing more intensive interventions.

Professional Development: The Secret Sauce to MTSS Implementation

Dale Webster

Too often schools proceed in the MTSS implementation overestimated the background knowledge and skills required for success. This session highlights the components of on site professional development and coaching as well on on line training opportunities.

Strategic Doing: Enhancing Your MTSS Implementation Plan

W. Alan Coulter and Kim Gibbons

This session is intended to enable attendees to use some of the information gained at the conference to improve the quality of their MTSS implementation.

Strategic Doing: Enhancing TEAM Unity and Focus on Student Outcomes

Alisia Moutry and Ramel Smith

Without an effective team, MTSS will not happen. This session focuses on essential teaming skills including roles and communication routines to implement MTSS. Properly operating school, district, and state teams increase successful implementation and sustainability of MTSS. Strategies for effective teaming will be described that results in relentless nurturing of a vision of equity and excellence. Effective teaming Structures will be described and illustrated with examples as the key to successful and sustainable MTSS.

For more information, go to dbcconferences.com

PRESENTERS



Kimberly Gibbons, Ph.D.

Director, Center for Applied Research and Educational Improvement at the University of Minnesota. Previously, she was executive director of the St. Croix River Education District, which has received national recognition for its pioneering use of RTI since 1979. She has been a director of special education, staff development coordinator, and school psychologist, and coauthored three books on RTI and has supported practical implementation of MTSS with fidelity in multiple districts in multiple states.



Alisia M. Moutry, Ph.D.

President/CEO, 4AM Consulting, LLC and Regional Director for SWIFT (University of Kansas-School-Wide Integrated Framework for Transformation Center). She trains teams implementing MTSS in California. Her interests focus on RTI/MTSS and cross-cultural practices and authored *All Children are Special: RTI for African American Students in Special Education Practices: Personal Narratives of African American Scholars, Educators, and Related Professionals*.



Nancy Marchand-Martella, Ph.D., BCBA-D

Dean, College of Education at Purdue University. Dr. Marchand-Martella has more than 30 years of experience and research on evidence-based reading and instructional practices with more than 180 professional publications. She is an author of *Multiple Meaning Vocabulary*, *Lesson Connections*, and *Core Lesson Connections for Reading Mastery Signature Edition*, and *Read to Achieve*, an adolescent literacy program. She is also coauthor of *SRA FLEX Literacy*.



W. Alan Coulter, Ph.D.

Dr. Coulter has supported MTSS implementation in school districts around the country and served as a court-appointed monitor for school improvements in high needs school districts. Dr. Coulter served on the President's Commission on Excellence in Special Education in 2001-02 and was director of the National Center for Special Education Accountability Monitoring and the National Data Accountability Center.



Mark R. Shinn, Ph.D.

Dr. Shinn has provided staff development to schools and state departments of education in 44 states and recently was involved Tennessee's Middle and High School RTI2 plans. He has published more than 100 book chapters and journal articles on academic screening, SLD identification practices, and progress monitoring and 3 editions of a research-based PreK-12 academic and behavior interventions book for NASP.



Ramel LaMont Smith, Ph.D., LP

Licensed psychologist in Wisconsin and Milwaukee Bucks, a professional NBA team, team psychologist. He is co-author of *Building A Better Man: A Blueprint for Decreasing Violence and Increasing Prosocial Behavior in Men* (Routledge Press). His research interests are cross-cultural competence, community relationship (including schools), and effective service delivery to prevent violence.



Perry A. Zirkel, Ph.D., J.D., LL.M.

Professor emeritus of education and law at Lehigh University. He has a Ph.D. in Educational Administration and a J.D. from the University of Connecticut, and a Master of Laws degree from Yale University. He has written more than 1,500 publications on various aspects of school law, with an emphasis on legal issues in special education. He is the author of CEC monograph *The Legal Meaning of Specific Learning Disability*; the two-volume reference *Section 504, the ADA and the Schools*, now in its third edition; and various updating articles on both SLD case law identification and RTI legal developments.



Dale Webster, Ph.D.

Dale Webster is Chief Academic Officer for CORE, which provides professional development and technical assistance services to schools and districts across the country. Dale earned his Ph.D. in education at the University of California, Irvine, where his research focused on vocabulary development for English learners. Dale has served on the California Curriculum Commission, an advisory body to the California State Board of Education on curriculum frameworks and textbook adoptions and leads the Educational Services division for CORE's educational consulting and management staff.



Jessica Sprick, M.S.

Ms. Sprick, M.S. is an educational consultant and author for *Safe and Civil Schools*, Ancora Publishing, and *ASCD*. A former special education teacher for students with behavioral disorders and dean of students, she works to help schools establish effective continuums of behavioral and attendance support that ensure every student receives the services they need to thrive. She is an author of *The School Leader's Guide to Tackling Attendance Challenges*, *Foundations* (2nd ed.), *Interventions* (3rd ed.), *Functional Behavior Assessment of Bullying*, and *Functional Behavior Assessment of Absenteeism & Truancy*. Ms. Sprick is currently completing her Ph.D. at Michigan State University in Educational Psychology and Educational Technology.

For More Information, Go to dbconferences.com



MTSS Can Improve the Academic Outcomes for All Students...

When Processes, Instruction and Interventions All Align

While there is no one 'right' way to implement MTSS, there is a proven process for developing systems that will ensure successful implementation and lasting change. CORE's **Designing and Implementing MTSS Institute** assists school leadership teams to implement MTSS as a coordinated PreK-12 system of academic and behavior support.

Over three days, you'll focus on the academics within MTSS. CORE MTSS math and reading experts will teach your team the knowledge and skills to achieve successful implementation and ensure lasting change.

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Grades K-5



Math Instruction
Grades 6-12



Intensive Instruction
Grades K-8

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Lost in Translation: Cross-Cultural Dispute Resolution in Special Education

Presented by:
Jason A. Harper
Mediator & Conflict Resolution Specialist

Thursday
NOVEMBER 14, 2019
8:30 am - 3:00 pm

In education, we encounter a wide range of people with different cultures and norms. Even the most skilled and experienced professional will face new challenges in cross-cultural communication. Based on the different dimensions of culture, you will encounter behaviors that can present a barrier to effective communication and dispute resolution. In this training, participants will learn about the concept of culture, the different styles of communication, and give you tips to mitigate those barriers in the joint search of the best solution for the student.

Learning Outcomes:

1. Identify and analyze various dimensions of culture including, but not limited to: communication styles, behaviors, values, and worldviews.
2. Evaluate how cultural factors affect the negotiation process.
3. Discuss the concept of implicit bias and how it can affect our communication strategies.
4. Develop a strategy to address cultural factors affecting the dispute resolution process.

Registration Fee:
\$60.00

Register Online:
<https://sbcss.k12oms.org/46-169282>
Or call East Valley SELPA 909.252.4502

Location:
Dorothy Inghram Learning Center
Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino CA 92408

School Psychologist Workshop



Trauma Informed Care and Practices

Presented by:

Jessica M. Lascano, M.A., LEP, NCSP, School Psychologist

Monday

November 18, 2019

8:30 am - 3:00 pm

This training will help school psychologists to explore how trauma influences children and their interactions with the world, in particular within the school setting. Participants will be exposed to the NASP PREPaRE model, and the ACES study. In addition participants will learn about how to consider trauma when assessing students for special education eligibility, as well as special considerations for disciplinary procedures. Participants will leave with several resources, checklists, and tools to help them to consider trauma and its effects when working with students.

Register Online:

<https://sbcss.k12oms.org/46-171306>

Or call East Valley SELPA 909.252.4502

Location:

Dorothy Inghram Learning Center

Home of the East Valley SELPA

670 E. Carnegie Drive, San Bernardino, CA 92408

Free Parent Workshop



INTRO TO AUGMENTATIVE AND ALTERNATIVE COMMUNICATION (AAC) FOR PARENTS

MONDAY
NOVEMBER 18, 2019
6:30 pm – 8:30 pm

Facilitated by:
Courtney Beatty, M.A., BCBA, EVSELPA Program Specialist
Susanne Ferguson, Ed.S., CCC-SLP, BCBA, EVSELPA Autism Program Specialist

Is your child struggling with oral communication? Would you like to know more about how low and high tech Augmentative and Alternative Communication (AAC) can improve the ability to communicate more effectively? If YES, this workshop is for you! You will understand what AAC is and how its various forms may benefit children's communicative, social, and behavioral functioning. Additionally, this workshop will provide an over view of effective IEP accommodations, modifications, and goals that may improve communication for children with complex communication needs.

Intended audience:
Parents and guardians of children who struggle with oral communication

Register Online:

<https://sbcss.k12oms.org/46-168769>

Or call East Valley SELPA at 909.252.4502

Location:
Dorothy Inghram Learning Center,
Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino, CA 92408

Refreshments will be provided

Walk-in's Welcome



**INTRODUCCIÓN A
COMUNICACIÓN AUMENTADORA Y ALTERNATIVA (AAC)
PARA PADRES**

**LUNES
18 DE NOVIEMBRE DE 2019
6:30 pm – 8:30 pm**

Facilitado por:

**Courtney Beatty, M.A., BCBA, EVSELPA Especialista del Programa
Susanne Ferguson, Ed.S., CCC-SLP, BCBA, EVSELPA Especialista del Programa de Autismo**

¿Está su hijo luchando su hijo con la comunicación oral? ¿Le gustaría saber más acerca de cómo la Comunicación Aumentativa y Alternativa (AAC) de baja y alta tecnología puede mejorar la capacidad de comunicarse de manera más efectiva? Si Sí, ¡este taller es para usted! Comprenderá que es AAC y cómo sus diversas formas pueden beneficiar el funcionamiento comunicativo, social y conductual de los niños. Además, este taller proporcionará una visión general de las adaptaciones, modificaciones y objetivos efectivos del IEP que pueden mejorar la comunicación para niños con necesidades complejas de comunicación.

Audiencia prevista:

Padres y tutores de niños que luchan con la comunicación oral

Regístrese En Línea:

<https://sbcss.k12oms.org/46-168769>

O llame a East Valley SELPA al 909.252.4502

Lugar:

**Dorothy Inghram Learning Center,
Home of the East Valley SELPA
670 E. Carnegie Drive, San Bernardino, CA 92408**