

East Valley Special Education Local Plan Area (EVSELPA)
Community Advisory Committee (CAC)
September 21, 2026, Meeting, 9:30-11:30 am
Held via Zoom

- I. Welcome & Introductions
- II. Getting to Know One Another
- III. Norms for Meeting
- IV. What is a CAC?
 - Serve in an advisory role to the SELPA administration
 - 2026-2027 EV SELPA CAC Officers
- V. Review Minutes of April 21, 2025 Meeting
- VI. What is a SELPA?
- VII. The East Valley SELPA
 - East Valley SELPA Special Education Student Count October 2025
 - Cultural Beliefs of the East Valley SELPA
 - The Services of the East Valley SELPA
 - 2025-2026 East Valley SELPA Events
 - East Valley 2026-2027 SELPA Brochure
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- VIII. EV SELPA Professional Learning 2026-2027
 - Parent Education
- IX. EV SELPA 2026-2027 Parent Events
 - Family Resource Fair – October 16, 2026
 - Parent Trainings: October 20, December 1, February 9, April 6
- X. California Department of Education Webinar Series 2026-2027
 - Strengthening Partnerships for Students with Disabilities
- XI. East Valley SELPA CAC Meeting Dates 2025-2026
 - November 16, 2026 – Virtual or in-person?
 - February 22, 2027
 - April 19, 2027

**East Valley Special Education Local Plan Area (EVSELPA)
Community Advisory Committee (CAC)
April 20, 2026, Meeting Minutes**

COMMUNITY MEMBERS PRESENT:

Cynthia Phelps	Colton Joint Unified School District
Breanna Jueden-Pytel	Redlands Unified School District
Arrissia Owen	Redlands Unified School District
Aaron Perez	Redlands Unified School District
Rebekah Acosta	Redlands Unified School District
Carreen Garcia	Redlands Unified School District
Abigail Holtzleiter	Colton Joint Unified School District
Amanda Ward	Yucaipa-Calimesa Joint Unified School District

OTHERS PRESENT:

Jennifer Brooksby	East Valley SELPA
Courtney Beatty	East Valley SELPA
Vera Diaz	East Valley SELPA
Dr Rick Homutoff	East Valley SELPA
Carina Quan	Rialto Unified School District

1.0 Welcome & Introductions

Chief Administrative Officer, Jennifer Brooksby, of the East Valley SELPA Office, 670 E. Carnegie Drive, San Bernardino, California, called the virtual meeting to order at 9:30 a.m. and shared the agenda on the screen. She welcomed everyone, explained how to turn on Spanish translation, and introduced herself. She asked attendees to introduce themselves and what district they are with. Attendees introduced themselves.

2.0 Review CAC Meeting Norms

Ms. Brooksby reviewed the meeting norms.

3.0 Review/Approve CAC Minutes – February 23, 2026

Ms. Brooksby shared the minutes from the February 23, 2026, East Valley SELPA CAC meeting. Cindy Phelps made a motion to approve the minutes. Arrissia Owen seconded the motion. There was no discussion. The motion passed unanimously by consensus.

4.0 State SELPA [Celebrating Diversity & Strengths](#)

Ms. Brooksby shared a resource from the State SELPA Association. She shared it onscreen and reviewed the information and resources. She shared about CAPTAIN (California Autism Professional Training and Information Network) and PENT (Positive Environments, Network of Trainers). Ms. Beatty, a CAPTAIN cadre member, shared about CAPTAIN trainings and coaching of evidence-based practices. Ms. Brooksby shared a video about the differences in the brain and autism. She shared it is a good resource to share with students and other children.

5.0 Review Highlights of EV SELPA Career Day

Ms. Brooksby shared about Career Day. Ms. Diaz shared photos from the day and explained who was in attendance, the exhibitors, and the information shared during each workshop such as what different jobs are available and what each job entails, as well as a workshop on financial literacy. Ms. Diaz shared this date was for Mild Moderate Juniors and Seniors and Exploration Day in May is for Extensive Support Needs students and adult transition students. Ms. Phelps shared that her daughter was in attendance and she loved it. She asked for clarification on who is part of this program. Ms. Brooksby answered and clarified who is eligible. Ms. Holtzleiter asked about a diploma for Extensive Support Needs. Dr. Homutoff explained the Alternate Pathway that is only recognized in California. He explained the difference between a diploma, certificate of completion, and Alternate Pathway to diploma and that transition planning now begins earlier.

6.0 Conduct Review of EV SELPA 2025-2026 Annual Service Plan

Ms. Brooksby shared the Annual Service Plan onscreen. She shared this Plan explains each service with the name and description of the service. Ms. Brooksby shared a spreadsheet showing each school in each member district that includes any student with a service, as well as the various services. Ms. Acosta asked if service codes were the same throughout the state. Ms. Brooksby answered yes. Ms. Holtzleiter asked how to learn the service codes. Ms. Brooksby shared that looking at this spreadsheet on the SELPA website is the easiest to read and navigate. Dr. Homutoff shared the link to the Local Plan in the meeting chat.

7.0 Conduct Review of EV SELPA 2025-2026 Annual Budget Plan

Ms. Brooksby shared the Annual Budget Plan onscreen. It can also be found on the East Valley SELPA website after June 30. Last year's Plan is available on the website currently.

8.0 Discuss Parent Rights & Procedural Safeguards Changes for 2026-27

Dr. Homutoff shared the revised Parent Rights on the screen and explained the reasons for the changes. The document can be found on the East Valley SELPA website.

9.0 Propose Parent Events/In-Services for 2026-2027

Ms. Brooksby shared that the next Parent Resource Fair will be on October 16, 2026 and who will be in attendance as far as resources. She shared the flyer onscreen. Ms. Brooksby asked for ideas for parent trainings for the next school year. Ideas shared include the following: how to interpret test scores and types of tests in a psychoeducational report, what are the legal components to be included in a psychoeducational report, bathroom training, self-injurious behavior strategies and the function, child development (ages and typical skills at each age), and inclusion and Universal Design for Learning (UDL). Ms. Beatty asked what time and format is best. Parents shared virtual, recorded, and/or night times are helpful.

10.0 Select EV SELPA CAC Officers for 2026-2028

Ms. Brooksby shared about each role and responsibilities and opened the floor for nominations. Ms. Jueden-Pytel nominated herself to remain Chairperson. Arrissia seconded the motion. Full consensus. Arrissia nominated herself to remain Vice Chairperson. Ms. Phelps seconded the motion. Full consensus. Ms. Beatty volunteered to continue as secretary. Ms. Jueden-Pytel seconded the motion. Full consensus. Roles will continue through April 2028.

11.0 Review/Approve Proposed CAC Meeting Dates for 2026-2027

- September 21, 2026
- November 16, 2026
- February 22, 2027
- April 19, 2027

Full consensus on dates. Parents requested that the meeting for September 21, 2026 be virtual. Ms. Brooksby let everyone know they can share this committee and invite other parents to join.

12.0 Adjournment

The virtual meeting adjourned at 11:23 a.m.