

East Valley Special Education Local Plan Area (EVSELPA)

Community Advisory Committee (CAC)

November 16, 2020 (via Zoom)

<https://zoom.us/j/92104663997?pwd=OFdSTFY0TDY0Ym1NQWZoVFNQYXJSdz09&from=addon>

- I. Welcome & Introductions
- II. Review CAC Minutes – September 21, 2020
- III. New EV SELPA Grants
 - Supporting Inclusive Practices (SIP)
 - a. Kristin Brooks, Ed.D., Executive Director SIP
 - Alternative Dispute Resolution (ADR) COVID-19
 - a. Mr. David Dowling, Mediator & EV SELPA Consultant
- IV. California Autism Professional Training and Information Network (CAPTAIN) Parent Resources
- V. East Valley SELPA CAC Meeting Dates 2020-2021
 - Next Meeting February 22, 2021

**EV SELPA CAC
Meeting Norms**

- 1. Listen actively to one another**
- 2. Work together - positively sharing our stories and resources**
- 3. Keep phones on vibrate**
- 4. Use commonly understood language – limit use of acronyms**
- 5. Be solution focused.**

Additional virtual norms

- 6. Stay on mute unless speaking**
- 7. Comment through the chat function.**

East Valley SELPA
COMMUNITY ADVISORY COMMITTEE MEETING MINUTES
September 21, 2020

REPRESENTATIVES PRESENT:

Paula Bailey	Rialto Unified School District, Vice Chairperson
Katie Castruita	Redlands Unified School District, Chairperson
Raymond Esputo	Yucaipa-Calimesa Joint Unified School District
Karla Kellems	Rim of the World

OTHERS PRESENT:

Susanne Ferguson	East Valley SELPA, Secretary
Anne-Marie Foley	East Valley SELPA
Dr. Rick Homutoff	East Valley SELPA
Mary Anne Klenske	East Valley SELPA
Colleen Meland	East Valley SELPA
Dr. Patty Metheny	East Valley SELPA

1.0 Call to Order

Administrator, Dr. Patty Metheny, of the East Valley SELPA Office, 670 E. Carnegie Drive, San Bernardino, California, called the virtual meeting to order at 9:30 a.m. and shared the agenda on the screen.

2.0 Welcome & Introductions

Dr. Metheny welcomed everyone.

3.0 Getting to Know One Another

Everyone introduced themselves and spoke about their children and/or the functions they serve within the EVSELPA.

4.0 Norms for Meeting

Dr. Metheny reviewed the meeting norms. They include: 1. Listen actively to one another, 2. Work together - positively sharing our stories and resources, 3. Keep phones on vibrate, 4. Use commonly understood language – limit use of acronyms, and 5. Be solution focused. Additional virtual norms included staying on mute unless speaking and commenting through the chat function. Ms. Castruita approved the norms. No one else had comments. The CAC agreed to the norms as a group.

5.0 What is a SELPA?(East Valley 2020-2021 Brochure)

Dr. Metheny covered the history of special education and the formation and rationale for the formation of Special Education Local Plan Areas (SELPAs) throughout the state. There are 135 SELPAs today. Every SELPA is organized differently. Most are multi-district SELPAs, like the EV SELPA. A little less than a third are large enough to be single-district SELPAs.

Dr. Metheny spoke in detail about each EVSELPA member district with respect to its size and enrollment of special education students. Based on the October 2019 certified California Longitudinal Pupil Achievement Data System (CALPADS) count, there were 10, 210 special education students within the six member entities of the EVSELPA. Redlands USD, Colton Joint USD, and Rialto USD have taken turns having the most special education students over the years. Rialto USD currently has the highest enrollment of special education students. Yucaipa-Calimesa Joint USD is a mid-sized district that has experienced growth in the number of students with disabilities. San Bernardino County Superintendent of Schools (SBCSS) serves students in juvenile hall, alternative settings, as well as students in specialized programs. The mission of EVSELPA is to ensure the provision of high-quality special education in all member entities. Although the EVSELPA provides some direct services, the main function is oversight to ensure consistent special education within all the districts in its geographical boundary.

Dr. Metheny screen shared the EVSELPA Information Guide and spoke in detail about the governance structure, including the Board of Directors. She outlined the administration of the EVSELPA and its divisions (regional services, behavioral health, fiscal services, support services, program specialists, itinerant staff, and Transition Partnership Project). Dr. Metheny will provide CAC members with the PowerPoint and EV SELPA Information Guide. She asked if CAC members had any questions. They did not.

6.0 What is a CAC?(Serve in an advisory role to the SELPA administrator)

Dr. Metheny spoke about the history and formation of Community Advisory Committees (CACs). They were established in 1980. Parents of children with special needs must be engaged and act in advisory roles to the SELPA. Dr. Metheny expressed appreciation for the guidance provided by the CAC. Parents are approved by their school board and serve for 2-year terms. Dr. Metheny updated the CAC on the status of the Local Plan. EV SELPA is one of only two dozen SELPAs with a plan in place. She thanked the CAC for all their hard work on the plan and encouraged members to continue to promote community awareness of special education. Moreover, she invited CAC members to reach out if they needed support with community outreach activities. Finally, Dr. Metheny confirmed the members who hold executive positions within the CAC. They include Chairperson Katie Castruita (Redlands USD), Vice Chairperson Paula Bailey (Rialto USD), and Secretary Susanne Ferguson (EV SELPA).

7.0 Review of Minutes – May 11, 2020 Meeting

Dr. Metheny reviewed the minutes from the previous CAC meeting on May 11, 2020. No one had questions or comments. Ms. Castruita approved the minutes and Ms. Meland seconded the motion.

8.0 EVSELPA Virtual Parent Trainings & Resources 2020-21

Dr. Metheny spoke about the virtual parent trainings which are ready for viewing on-demand. She complimented the Program Specialist Team for developing them and the CAC for expressing the need for their development. Each webinar has an accompanying slide presentation which has been transcribed. Moreover, the slides have been translated into Spanish. A voice-over into Spanish is currently under way. Ms. Foley, EVSELPA Program

Manager, demonstrated how to navigate to the SharePoint site where the webinars are temporarily located, until they are moved to the new website. There are currently six webinars which can be accessed through the following link:

SharePoint link: https://sbcssk12caus.sharepoint.com/:f:/t/EVSELPA/Eo03Rvueb-REg6hgl0_KhN4Bzia1Sop_L-8F1tgLjil-nQ?e=xp89sq

Titles:

- a) Applied Behavior Analysis (ABA) – One of the Most Effective Approaches to Improve Behavior
- b) IEP Basics Training for Parents
- c) Intro to Augmentative & Alternative Communication (AAC) for Parents & Caregivers
- d) Strategies for Parents During Distance Learning
- e) Supporting Skill Development for Life Beyond High School
- f) Dealing with Challenging Behavior During Distance Learning

Program Specialists Mary-Anne Klenske, Susanne Ferguson, and Colleen Meland provided an overview of the specific trainings they had developed.

9.0 New EV SELPA Website – “For Parents” Public Page

Dr. Metheny screen shared the new EVSELPA website and navigated to the Home Page. She pointed out where the Local Plan, governance information, and professional development information would be located, including all the parent training webinars. A link to Web IEP was added. Data on the total number of students in districts and the EV SELPA combined total are also added. There is a link to each district on the website. In addition, there is a Google map, so EVSELPA can be located quickly. The site will also have links to the EVSELPA Twitter and Facebook accounts. Dr. Metheny asked parents for input on possible content for the Parent Page. The CAC discussed adding links to the Department of Rehabilitation (DOR), Inland Regional Center (IRC), Department of Behavioral Health, Rolling Start, Footsteps to Brilliance, the Autism Assessment Center, California Department of Education (CDE), and the Inland Empire Health Plan (IEHP). Ms. Kellems suggested the addition of a list of useful apps for distance learning. Dr. Metheny asked her to provide a list of free apps. The EVSELPA plans to launch the new website in October.

EVSELPA Program Specialist, Colleen Meland, informed the CAC about the virtual Parent Information Night, scheduled for October 29 from 4-6 p.m.. This informative event is hosted by EVSELPA in conjunction with the WorkAbility1 Programs and the EVTAC LPA Membership. A Save the Date flyer was screen shared. Parents and caregivers will have the opportunity to listen to and interact with speakers from organizations that provide services in the areas of secondary education, job training, job placement, independent living, and legal and financial options available for students after high school. There will be separate sessions for parents and caregivers of diploma bound and non-diploma bound students. The flyer will go out soon. Dr. Metheny will send out the zoom link.

10.0 East Valley SELPA CAC Meeting Dates 2020-2021

The next CAC meeting is scheduled for November 16, 2020, in the Dorothy Inghram Learning Center (DILC), 670 E. Carnegie Drive, San Bernardino, CA. 9240. If current pandemic conditions continue, the meeting will be held virtually, and members will be provided with that information in advance. All meetings will begin at 9:30 a.m. and end at 11:00 a.m. The remaining meetings dates for the current school year were reviewed. In addition to November 16, 2020, the CAC will meet on February 22, 2021, and April 19, 2021. Ms. Kellems expressed appreciation for all the resources that have been developed and/or shared. Likewise, Ms. Bailey thanked the EVSELPA for the development of the parent trainings. Dr. Metheny applauded the parents of the CAC for partnering with teachers during Distance Learning and encouraged them to reach out for support from the EVSELPA when needed. Ms. Bailey complimented Rialto USD, Redlands USD, and Colton USD for working with her to clarify the preschool assessment process for unidentified children. Dr. Metheny thanked her for being a collaborative partner in this process. In closing, final comments were invited. No one had any.

11.0 Adjournment

Meeting adjourned at 10:45 a.m.