

East Valley SELPA

Board of Directors

Meeting Agenda



May 19, 2021

EAST VALLEY SPECIAL EDUCATION LOCAL PLAN AREA
BOARD OF DIRECTORS

AGENDA

Wednesday, May 19, 2021
2:00 P.M.

Meeting to be held:
Virtually via Zoom

NOTE: Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board of Directors meeting, should contact Patty Metheny in writing at the address identified above. Notification 48 hours prior to the meeting will enable the East Valley SELPA to make reasonable arrangements to ensure accessibility to this meeting.

- | | |
|---|---|
| <u>1. Open Session – Call to Order</u> | <u>OPEN SESSION</u> |
| <u>2. Roll Call and Establishment of Quorum</u> | <u>ESTABLISHMENT
OF QUORUM</u> |
| <u>3. Approval of Agenda</u> | <u>APPROVAL OF
AGENDA</u> |
| <u>4. Community Comments</u> | <u>COMMUNITY
COMMENTS</u> |
| <u>5. Recognition Items</u> | <u>RECOGNITION
ITEM</u> |
| <div style="margin-left: 40px;">a. Recognize the Members of the EV SELPA Fiscal Allocation Plan Committee</div> <div style="margin-left: 40px;">b. Recognize a Retiring Member of the East Valley Staff</div> <div style="margin-left: 40px;">c. Recognize a Departing Member of the East Valley SELPA Steering Committee</div> | |
| <u>6. Approval of Minutes</u> | <u>APPROVAL OF
MINUTES</u> |
| <div style="margin-left: 40px;">a. Approve February 24, 2021 EV SELPA Board of Directors Meeting Minutes</div> | |

7. Discussion Items

- a. EV SELPA Special Education Pupil Count Data Trends
 - i. 2016-2017 – 2020-2021 EV SELPA Special Education Pupil Counts
- b. EV SELPA Due Process Report to-date 2020-2021

8. Action Items

- a. Approve 2021-2022 Local Plan Section D - Annual Budget Plan
 - a. Conduct Public Hearing to Adopt EVSELPA Annual Service Plan
Hearing Opened _____ Hearing Closed _____
- b. Approve 2021-2022 Local Plan Section E - Annual Service Plan
 - a. Conduct Public Hearing to Adopt EVSELPA Annual Budget Plan
Hearing Opened _____ Hearing Closed _____
- c. Approve 2021-2022 EVSELPA Operations Budget
- d. Approve 2021-2022 SBCSS Fee-for-Service Rates
- e. Annual Organizational Meeting
 - i. Adopt a Meeting Schedule for 2021-2022
 - ii. Elect by Majority Vote a Vice-Chairperson
 - iii. Provide the EVSELPA, in writing, the names of each Board Member's Alternate Voting Member for 2021-2022
 - iv. Receive from each Board Member verbal affirmation of their District's continued participation in the East Valley SELPA
- f. Cancel June 16, 2021 EV SELPA Board of Directors Meeting

9. Closed Session

CLOSED SESSION

- a. Employee Reclassification

10. Other

OTHER

- a. 2021-2022 EV SELPA Board of Directors Meeting Schedule

11. Adjournment

ADJOURNMENT

RECOGNITION ITEM

East Valley SELPA Fiscal Allocation Plan Committee

Administrator Metheny will recognize members of the East Valley Fiscal Allocation Plan Committee for their contributions to revising the EV SELPA Fiscal Allocation Plan. Those being recognized include Nicole Albiso (Rialto USD), Jennifer Alvarado (SBCSS), Elizabeth Coronel (EV SELPA), Grace Granados (SBCSS), Jason Hill (Redlands USD), Fernanda Naves-Arias (Redlands USD), Linda Reswain (Colton JUSD), Andrea Tennyson (EV SELPA), and Scott Whyte (Rim of the World USD)

RECOGNITION ITEM

Retiring Member of the East Valley SELPA Staff

Administrator Metheny will recognize Suzy Linett, Occupational Therapist, for her contributions to the SELPA.

RECOGNITION ITEM

Departing Member of the East Valley SELPA Steering Committee

Administrator Metheny will recognize Jim Stolze, Executive Director of Students Services for the Yucaipa-Calimesa Joint Unified School District, for his contributions to the SELPA.

APPROVAL OF MINUTES

East Valley SELPA Board of Directors Meeting February 24, 2021

Administrator Metheny is requesting approval from the Board of the East Valley SELPA for the minutes of the February 24, 2021 Board of Directors Meeting.

**EAST VALLEY SELPA BOARD OF DIRECTORS
MEETING MINUTES
February 24, 2021**

BOARD MEMBERS PRESENT:

Ted Alejandre, Chairperson
Frank Miranda, Ed.D.
Mauricio Arellano
Dr. Cuauhtémoc Avila
Michelle Murphy
Cali Binks
Myrlene Pierre

San Bernardino County Supt. of Schools
Colton Joint Unified
Redlands Unified
Rialto Unified
Rim of the World Unified
Yucaipa-Calimesa Joint Unified
SBCSS Student Services Division

ADMINISTRATION PRESENT:

Dr. Patty Metheny
Dr. Rick Homutoff

East Valley SELPA
East Valley SELPA

ALTERNATE MEMBERS PRESENT:

Brandon Dade

Colton Joint Unified

OTHERS PRESENT:

David Dowling
Jessica Lascano
Jennifer Brooksby
Chloe Pearson

Consultant to the East Valley SELPA
Consultant to the East Valley SELPA
Consultant to the East Valley SELPA
East Valley SELPA

1.0 CALL TO ORDER

Chairperson Alejandre called the meeting to order at 2:00 p.m. via Zoom.

2.0 ROLL CALL AND ESTABLISHMENT OF QUORUM

Quorum was established.

3.0 APPROVAL OF AGENDA

A motion to approve the agenda was made by Member Avila and seconded by Member Arellano. The motion carried unanimously.

4.0 COMMUNITY COMMENTS

There were no public comments.

5.0 APPROVAL OF MINUTES

A motion to approve the November 18, 2020 Meeting Minutes was made by Member Murphy and seconded by Member Avila. The motion carried.

6.0 DISCUSSION ITEMS

a. EV SELPA ADR COVID-19 Team Presentation

Administrator Metheny introduced the EV SELPA ADR COVID-19 Team members including Consultant David Dowling, Consultant Jennifer Lascano, Consultant Jennifer Brooksby and Student Worker Chloe Pearson. The team presented on the implementation to-date of the grant funded plan.

The work of the team has three facets – prevention, handling disagreements, and managing conflict. Prevention includes developing a positive presence in social media. Ms. Pearson presented the social media platforms created for this purpose. Handling disagreements includes providing trainings for parents, members of the EV SELPA Community Advisory Committee, and district parent groups such as family engagement teams. Managing conflict involves having members of the current EV SELPA ADR Cadre and professional mediators such as Mr. Dowling assist with resolving conflicts.

Finally, Administrator Metheny explained the data reporting requirements of the grant and how the data will be collected from district staff. Chairperson Alejandro praised Administrator Metheny for bringing and implementing ADR practices in the region. He noted a remarkable change since Administrator Metheny began her tenure as administrator of the East Valley SELPA. Member Miranda praised the work done via social media and offered his district's assistance connecting with families and the community outreach team in his district.

7.0 ACTION ITEMS:

a. Reschedule EV SELPA Board of Directors Annual Organizational Meeting to May 19, 2021

Administrator Metheny requested approval to reschedule the Annual Organizational Meeting from March 24, 2021 to May 19, 2021. The EV SELPA Board of Directors March meeting is traditionally known as the Annual Organizational Meeting. Motion to reschedule the Annual Organizational Meeting to May 19, 2021 was made by Member Binks and seconded by Member Arellano. The motion carried.

b. Cancel March 24, 2021 EV SELPA Board of Directors Meeting

Administrator Metheny requested approval to cancel the March 24, 2021 EV SELPA Board of Directors Meeting. Motion to cancel the March 24, 2021 Board

of Directors Meeting was made by Member Avila and seconded by Member Miranda. The motion carried.

c. Identify EV SELPA Board of Directors FY 2021-2022 Budget Ad Hoc Committee Members

Administrator Metheny requested two volunteers to serve on the East Valley SELPA Budget Ad Hoc Committee for the FY 2021-2022. Member Miranda volunteered to serve and nominated Member Binks who agreed. The SELPA will work with the Ad Hoc Committee members to find a mutually agreed upon day/time to meet for this purpose.

8.0 OTHER: The next meeting will be on May 19, 2021.

9.0 ADJOURNMENT: The regular meeting was adjourned at 2:30 p.m.

Submitted by:
Rosalva Contreras
EVSELPA Administrative Assistant

DISCUSSION ITEM

EV SELPA Special Education Pupil Count Data Trends

Administrator Metheny will provide an overview of the Special Education Pupil Count Data from FY 2016-2017 to date and discuss the current trends in the East Valley SELPA.



MULTI-YEAR PUPIL COUNT

By District of Residence

District Name	Dec 2016 Pupil Count	Dec 2017 Pupil Count	Dec 2018 Pupil Count	CERTIFIED October 2019 Pupil Count	CERTIFIED October 2020 Pupil Count	<i>CHANGE from previous FY +/-</i>
COLTON JUSD	2,669	2,769	2,746	2,667	2,615	(52)
REDLANDS USD	2,789	2,712	2,796	2,725	2,801	76
RIALTO USD	3,015	2,992	2,988	2,827	2,857	30
RIM / WORLD	424	405	399	395	406	11
YUCAIPA JUSD	1,166	1,318	1,343	1,277	1,343	66
SBCSS EAST VALLEY OPS	474	446	470	322	350	28
Grand Total	10,537	10,642	10,742	10,213	10,372	159

DISCUSSION ITEM

EV SELPA Due Process Report to-date 2020-2021

All member districts contribute to the due process legal insurance fund. This fund covers the cost of due process activities. Program Manager Homutoff will review 2020-2021 activities. Consultant Tennyson will review the costs for 2020-2021. Administrator Metheny will discuss the current trends and moving forward.



EAST VALLEY
SELPA

Educating Together

2020-2021 Due Process Update

East Valley SELPA Board of Directors

Presented by Rick Homutoff, Ed.D.

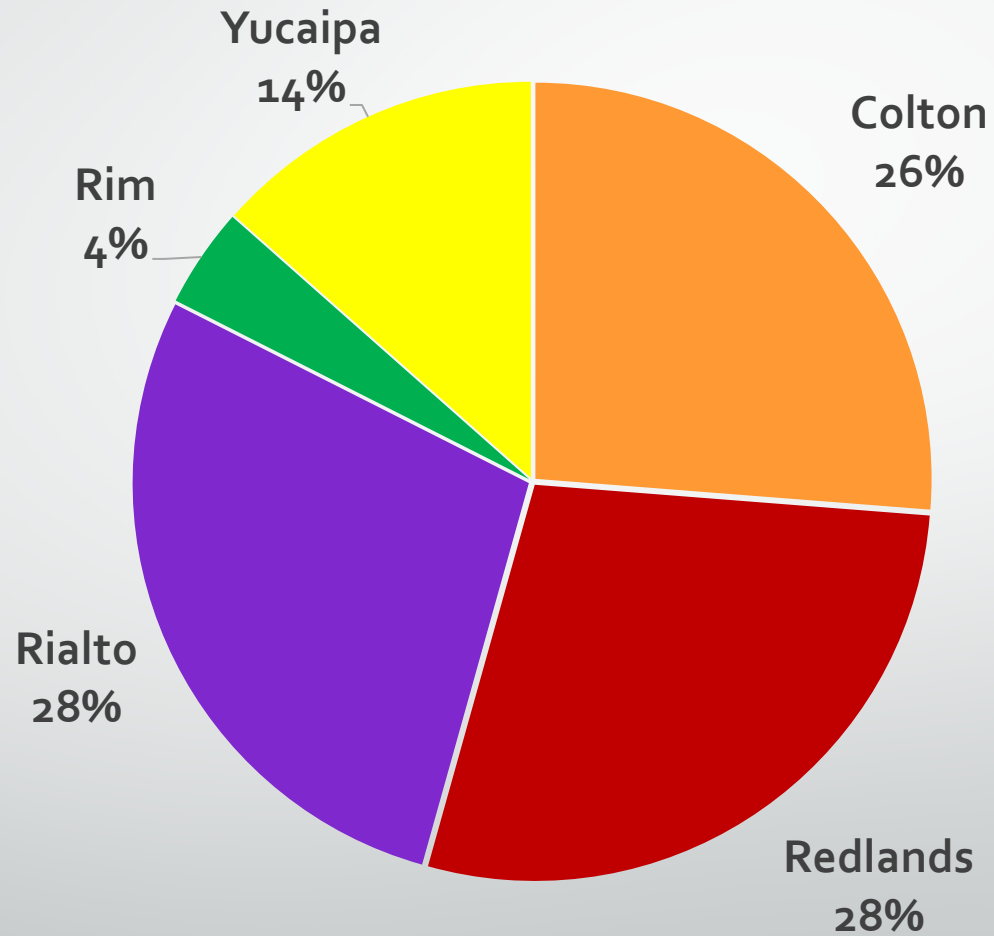
Program Manager

May 19, 2021

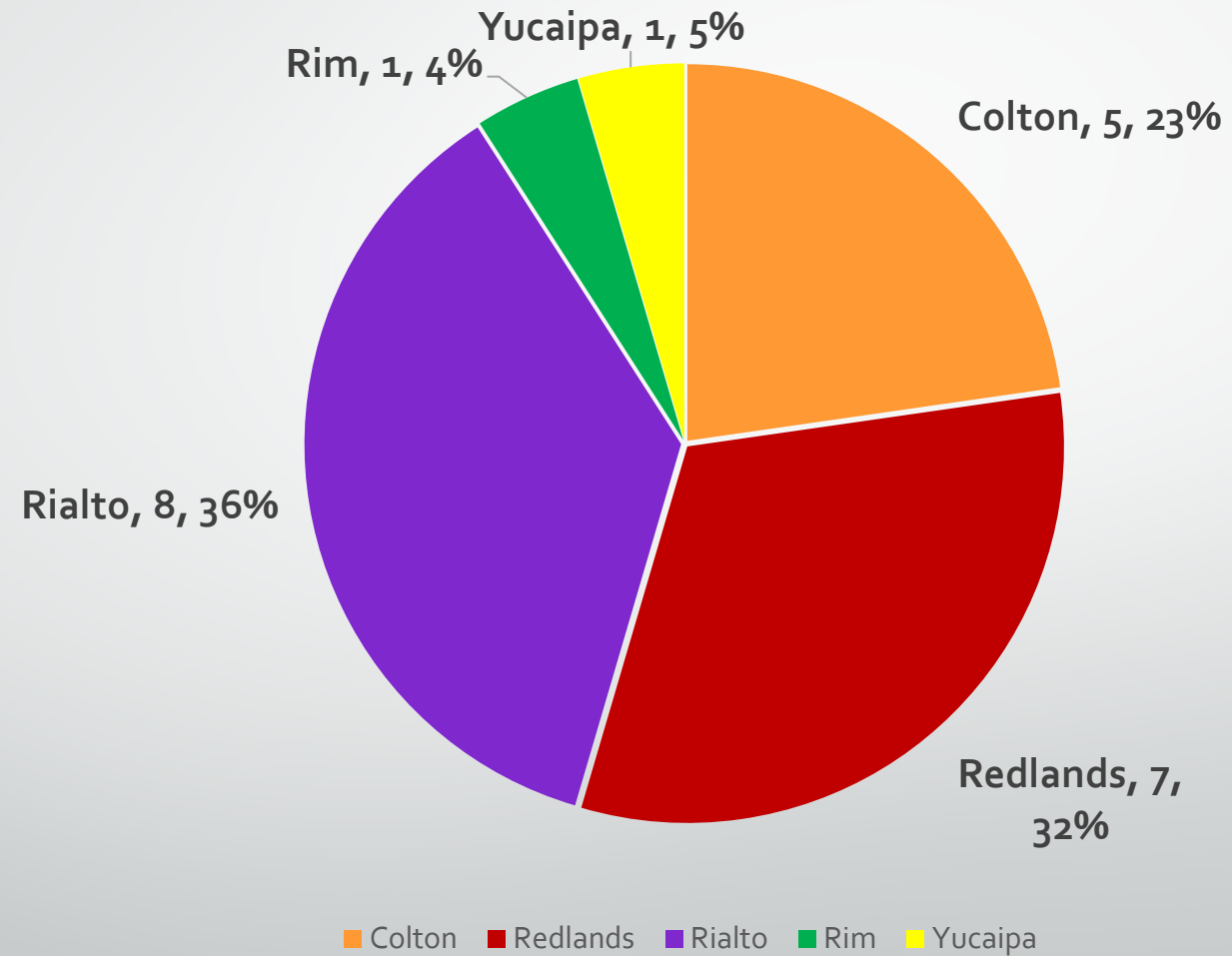
2020-2021 Due Process Cases

- 22 cases filed, to-date. In comparison, 2018-2019, 45 cases were filed and in 2019-2020, 31 cases were filed.
- Three of the 22 cases were filed by students with 2 or more filings in the past 5 years. This trend continues to go down from previous years.
- To-date, zero hearings have been held. However, there are at least two active cases that have a strong chance of going to hearing.
 - Currently in negotiations, but so far agreements have not been reached

October 2020 Student Counts



EV SELPA 20/21 Filings



EV SELPA Filings by Month



2020-2021 Due Process Case Trends

- Overall, due process cases are down, and data show most costs were lower as a result of this and the initial Covid-19 lull.
- One exception is parent attorney fees. Data show the parent attorney fees have gone up during this time. The average cost for parent attorney fees is \$6,500, which is about \$1,000 more than previous years.
- During distance learning, a number of settlement agreements have been amended to provide additional time for parents to access compensatory education services.
- Concern is that once schools reopen fully, filings will substantially increase.

Fiscal Impacts

- 2020-2021 settlement trends evidence lower costs:
 - Far fewer requests for Independent Educational Evaluations (IEEs)
 - Far fewer parent reimbursements paid at both the district and SELPA levels.
 - This may be due to parents' inability to access agencies during closures.
- But statewide, due process hearing costs have increased:
 - Hearings are taking longer, and costs associated with virtual hearings are higher.

2020-2021 Due Process Cases in California

- In reviewing decisions since school closures, the following is noted:
 - Trend for administrative law judges (ALJ's) to order compensatory education to students where the districts did not make a concerted effort to provide services to students during the closures.
 - No waiver or easing of IDEA obligations for special education students, so all cases that have been filed have at least one issue in the case that relates to FAPE obligations during distance learning.
 - Some of the due process hearing requests rely solely on issues related to the school closures.

Compensatory Education

- Waiting for CDE guidance.
- Attorneys advising against the use of the term 'compensatory education' as it implies the district failed to provide FAPE. The global pandemic resulted in the inability of districts to provide FAPE, not a failure on the district's part.



FY 2020-21

DUE PROCESS REPORT

	A	B	C	D	E	F
	OBJECT CODE	DESCRIPTION	2019/20		2020/21	
			FINAL BUDGET	ACTUAL/ FINAL EXPENDITURES	2nd INTERIM BUDGET	ACTUAL EXPENDITURES thru 5/11/21
1						
2	1000 & 2000	SALARIES TO DATE	\$ 218,298.00	219,462.79	229,261.00	173,897.26
3	3000	BENEFITS TO DATE	\$ 72,064.00	72,499.86	73,847.00	57,683.78
4	4000	MATERIALS & SUPPLIES	\$ 1,100.00	1,951.10	5,014.00	4,701.32
5	5000	TRAVEL/COPIES/DATA /PY FALLOUT/OTHER	\$ 12,428.00	9,210.19	9,659.00	8,801.48
6		LRP/ SPECIAL ED CONNECTION	\$ 36,610.00	36,610.00	36,712.00	36,711.37
7	5803	COLTON - PARENT REIMBURSEMENT	\$ 55,500.00	(307.00)	25,000.00	-
8	5803	REDLANDS - PARENT REIMBURSEMENT		7,822.92		-
9	5803	RIALTO - PARENT REIMBURSEMENT		2,735.00		-
10	5803	RIM - PARENT REIMBURSEMENT		-		-
11	5803	YUCAIPA - PARENT REIMBURSEMENT		-		-
12	5820	PARENT - ATTORNEY FEES	\$ 764,000.00	197,153.85	545,000.00	102,825.00
13	5820	SELPA/DISTRICT - ATTORNEY FEES		362,510.98		109,425.00
14	5810	IEE - PSYCH/OTHER EVAL	\$ 140,000.00	23,635.00	75,000.00	21,150.00
15	5810	COMP ED - BEHAVIORAL AIDE/THERAPY/TUTORING		-		-
16		TOTAL	\$ 1,300,000.00	\$ 933,284.69	\$ 999,493.00	\$ 515,195.21
17	Total Parent Attorney Fees		\$ 764,000.00	197,153.85	545,000.00	102,825.00
18	Total SELPA Attorney Fees			362,510.98		109,425.00
19	Total Attorneys Fees		\$ 764,000.00	559,664.83	545,000.00	212,250.00

ACTION ITEM

Approve 2021-2022 Local Plan Section D - Annual Budget Plan

Conduct Public Hearing to Adopt EV SELPA Annual Budget Plan

Hearing Open _____ Hearing Closed _____

ANNUAL BUDGET PLAN

Each SELPA is required to develop and adopt an Annual Budget Plan according to the governance and policymaking established in the Local Plan. The Annual Budget Plan identifies expected expenditures for funds received, administrative costs of the plan, special education services to pupil with severe disabilities and low-incidence disabilities, special education services to pupils with non-severe disabilities, supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments, regionalized operations and services and direct instructional support by program specialist, and the use of property taxes allocated to the SELPA.

PUBLIC HEARING TO ADOPT THE ANNUAL SERVICE PLAN

Notice of the SELPA-level public hearing was posted in each school district more than 15 days prior to the public hearing.

RECOMMENDATION

It is recommended that the Board conduct the public hearing and approve the Annual Budget Plan for 2021-2022.

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

Section D: Annual Budget Plan

SELPA

Fiscal Year

D. Budget Plan

Each special education local plan area (SELPA) must have a responsible local agency or an administrative unit (RLA/AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date:

The Budget Plan was adopted at a SELPA public hearing on (date):

Projected special education budget funding, revenues, and expenditures by local educational agencies (LEAs) are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA), as well as those who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services. Enter the following information:

RLA/AU Name

Number of LEAs

SELPA Mission Statement—(this field is optional)

The EAST VALLEY SELPA is a vibrant, dynamic, regional, collaborative special education local planning area whose purpose is to support local school districts as they provide for the needs of special education students. The mission of the East Valley (EV) Special Education Local Plan Area is to ensure the provision of quality education that recognizes, respects and meets the individual needs of a diverse student population. In support of this commitment we will provide a well-trained staff dedicated to:

- Working in partnership with schools, families and the community
- Helping all students become successful members of society
- Encouraging learning as an unlimited life-long process

The EV SELPA is responsible for ensuring every eligible child receives appropriate services.

SELPA Beliefs—(this field is optional)

We believe:

All people have the right to learn, grow, and change.

All people have the right to be treated with dignity and respect.

Integrity and honesty are fundamental to the quality of life.

Children are our future.

Each of us can make a positive difference.

Parent, guardian, and care-giver involvement is a valuable asset.

Section D: Annual Budget Plan

SELPA **EAST VALLEY CONSORTIUM**

Fiscal Year **2021-22**

In the power of collaboration.

SELPA Support Provided to LEAs

The East Valley SELPA is a multi-district SELPA which serves five LEAs. A complete description of the SELPA Governance and Services is included in Template B of the Local Plan. The SELPA Services section describes how the East Valley SELPA provides services in each of the following areas:

1. Staff Development activities and parent education
2. Program Specialist services
3. Direct mental health, occupational therapy and physical therapy services
4. Fiscal requirements
5. Student data accountings
6. Legal and technical assistance
7. Awareness and dissemination of current best practices
8. Creating forums for problem solving

Section D: Annual Budget Plan

SELPA Fiscal Year **Table 1: Special Education Revenue by Source**

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	<input type="text" value="\$45,988,796"/>	64.56%
AB 602 Property Taxes	<input type="text" value="\$3,341,968"/>	4.69%
Federal IDEA Part B	<input type="text" value="\$15,858,797"/>	22.26%
Federal IDEA Part C	<input type="text" value="\$72,181"/>	0.10%
State Infant/Toddler	<input type="text" value="\$39,535"/>	0.06%
Preschool	<input type="text" value="\$0"/>	0.00%
State Mental Health	<input type="text" value="\$5,029,128"/>	7.06%
Federal Mental Health	<input type="text" value="\$899,550"/>	1.26%
Other <input type="text"/>	<input type="text"/>	0.00%
Other <input type="text"/>	<input type="text"/>	0.00%
Total Revenue	\$71,229,955	100.00%

Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

Section D: Annual Budget Plan

SELPA EAST VALLEY CONSORTIUM

Fiscal Year 2021-22

Table 2: Total Budget by Object Codes

Object Code	Amount	Percentage of Total Funding
Object Code 1000—Certificated Salaries	61,428,210	38.88%
Object Code 2000—Classified Salaries	27,992,027	17.72%
Object Code 3000—Employee Benefits	42,416,510	26.85%
Object Code 4000—Supplies	\$1,682,591	1.06%
Object Code 5000—Services and Operations	20,182,426	12.77%
Object Code 6000—Capital Outlay	\$107,584	0.07%
Object Code 7000—Other Outgo and Financing*	\$4,190,926	2.65%
Total Expenditures	158,000,274	100.00%

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

*Include a description of the expenditures identified under object code 7000:

State Special Schools; Indirect Costs

SELPA EAST VALLEY CONSORTIUM

Fiscal Year 2021-22

Table 3: Federal, State, and Local Revenue Summary

Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	54,399,427	34.43%
Federal Revenue	16,830,528	10.65%
Local Contribution	86,770,319	54.92%
Total Revenue From All Sources	158,000,274	100.00%

Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

Special Education Local Plan Area Funding Distribution

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

In East Valley SELPA, AB 602 funds which include State apportionment, County Property Taxes, COLA, Growth and Decline are distributed based on ADA. Out-of-Home are distributed based on bed counts and rates provided by the State. Low Incidence funds are allocated to the SELPA based on the prior year's unduplicated CALPADS count of students whose primary or secondary disability in grades K – 12 is one of the low incidence disabilities. SELPA oversees the purchase of Low incidence equipment and materials for the member districts. The operating costs for regionalized services are taken off the top.

Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

IDEA revenues are distributed to LEAs, as follows:
 IDEA 3310 (3-22) - split based on prior year pupil count K-12
 IDEA 3311 (Private School) - based on proportionate share funding formula, prior year pupil count
 All districts use this proportionate share of res 3310 funding to expend for parentally-placed children with disabilities.
 IDEA 3315 - pass-through; SELPA receives 5% and balance is split based on PY pupil count preschool.

Section D: Annual Budget Plan

SELPA Fiscal Year **Table 4: Special Education Local Plan Area Operating Expenditures**

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses .

Accounting Categories and Codes		Amount	Percentage of Total
Certificated Salaries Code	<input type="text" value="1000"/>	<input type="text" value="61,428,210"/>	38.88%
Classified Salaries Code	<input type="text" value="2000"/>	<input type="text" value="27,992,027"/>	17.72%
Employee Benefits Code	<input type="text" value="3000"/>	<input type="text" value="42,416,510"/>	26.85%
Supplies Code	<input type="text" value="4000"/>	<input type="text" value="\$1,682,591"/>	1.06%
Services and Operations Code	<input type="text" value="5000"/>	<input type="text" value="20,182,426"/>	12.77%
Capital Outlay Code	<input type="text" value="6000"/>	<input type="text" value="\$107,584"/>	0.07%
Other Outgo/Financing Code	<input type="text" value="7000"/>	<input type="text" value="\$4,190,926"/>	2.65%
Total Operating Expenditures		158,000,274	100.00%

SELPA Fiscal Year **Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities**

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

Total Federal and State Revenue budgeted for Supplemental Aids and Service Expenditures in the Regular Classroom Setting	<input type="text" value="\$1,848,383"/>
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Total Federal and State Funding	<input type="text" value="71,229,955"/>
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Percent of Total LEA Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting	<input type="text" value="2.59%"/>
---	------------------------------------

Total Projected Federal and State Revenue budgeted for Students with Low Incidence Disability Expenditures.	<input type="text" value="\$285,975"/>
---	--

Percent of Total LEA Federal and State Revenue Expenditures for Students with Low Incidence Disabilities	<input type="text" value="0.40%"/>
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Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state revenue expenditures by LEAs participating in the SELPA.

LOCAL PLAN
Attachments
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2021–22 Local Plan Submission

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Attachment I

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

To Add or Delete Rows:

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

LEA Membership Changes:

If an LEA was previously reported to the CDE in fiscal year 2020–21 or 2021–22 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

SELPA County/District/School Codes

- If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.
- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.
- If a SELPA is not a charter LEA, then leave the associated charter code blank.

Attachment I

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	36	67686			Colton Joint Unified School District	Robert	Pearson	909-580-5002	rob_pearson@cjustd.net	Previously Reported
	2	36	67843			Redlands Unified School District	Patti	Buchmiller	909-307-5300	patricia_buchmiller@redlands.k12.ca.	Previously Reported
	3	36	67850			Rialto Unified School District	Bridgette	Ealy	909-820-7700	bealy@rialto.k12.ca.us	Previously Reported
	4	36	67868			Rim of the World Unified School District	Derek	Swem	909-336-4118	derek_swem@rim.k12.ca.us	Previously Reported
	5	36	67959			Yucaipa-Calimesa Joint Unified School District	Jim	Stolze	909-790-8550	jim_stolze@ycjUSD.us	Previously Reported
	6	36	10363			San Bernardino County Superintendent of Schools	Scott	Wyatt	909-386-2722	scott.wyatt@sbcss.net	Previously Reported

Attachment II

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

Attachment II

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Attachment II—Projected Special Education Revenue by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	Colton Joint Unified School District	12,943,623	0	0	4,111,013	0	1,317,033	240,467	0	18,612,136
2	Redlands Unified School District	12,718,057	0	14,436	4,131,346	7,907	1,293,947	236,252	0	18,401,945
3	Rialto Unified School District	15,305,115	0	0	4,448,003	0	1,557,366	284,348	0	21,594,832
4	Rim of the World Unified School District	1,850,759	0	0	590,081	0	188,351	34,390	0	2,663,581
5	Yucaipa-Calimesa Joint Unified School District	5,318,851	0	0	2,024,392	0	541,648	98,895	0	7,983,786
6	San Bernardino County Superintendent of Schools	385,297	3,614,193	57,745	553,568	31,628	28,450	5,194	0	4,676,075
Totals:		48,521,702	3,614,193	72,181	15,858,403	39,535	4,926,795	899,546	0	73,932,355

Attachment III

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Attachment III—Projected Expenditures by Object Code by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	Colton Joint Unified School District	15,125,988	7,322,962	10,831,668	802,816	4,742,084	17,501	372,225	39,215,244
2	Redlands Unified School District	15,048,742	9,729,678	10,484,608	1,483,368	4,480,387	0	287,169	41,513,952
3	Rialto Unified School District	19,045,945	7,758,800	13,112,101	2,846,756	9,553,752	4,000	1,624,798	53,946,152
4	Rim of the World Unified School District	2,185,829	1,309,125	1,573,388	48,231	977,399	0	2,567	6,096,539
5	Yucaipa-Calimesa Joint Unified School District	7,248,524	2,782,998	4,615,286	109,503	3,458,228	0	608,459	18,822,998
6	San Bernardino County Superintendent of Schools	5,970,478	3,684,035	4,501,530	155,065	1,476,513	0	1,171,797	16,959,418
Totals:		64,625,506	32,587,598	45,118,581	5,445,739	24,688,363	21,501	4,067,015	176,554,303

Attachment IV

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	Colton Joint Unified School District	4,351,480	25.86%	14,677,088	24.90%	20,186,676	19,028,568
2	Redlands Unified School District	4,382,034	26.04%	14,500,213	24.60%	22,631,705	18,882,247
3	Rialto Unified School District	4,732,351	28.12%	17,291,687	29.34%	31,922,114	22,024,038
4	Rim of the World Unified School District	624,471	3.71%	2,079,987	3.53%	3,392,081	2,704,458
5	Yucaipa-Calimesa Joint Unified School District	2,123,287	12.62%	6,059,774	10.28%	10,639,938	8,183,061
6	San Bernardino County Superintendent of Schools	616,507	3.66%	4,335,937	7.36%	12,006,674	4,952,444
Totals:		16,830,130	100.00%	58,944,686	100.00%	100,779,188	75,774,816

Attachment V

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	Colton Joint Unified School District	1,190,748	416,432
2	Redlands Unified School District	0	480,302
3	Rialto Unified School District	1,239,404	429,206
4	Rim of the World Unified School District	0	40,877
5	Yucaipa-Calimesa Joint Unified School District	88,262	199,274
6	San Bernardino County Superintendent of Schools	0	276,369
Totals:		2,518,414	1,842,460

Attachment VII

SELPA: EAST VALLEY SELPA

Fiscal Year: 2021–22

Attachment VII—Special Education Local Plan Area Membership Transfers and Mergers (to and from the SELPA)

Educational programs and services already in operation may not be transferred to another LEA unless all provisions of *EC* Section 56207 have been met by the SELPA as demonstrated by the completion and submission of Attachment VII. The effective date of the transfer must not be prior to the July 1 of the second fiscal year after the date the sending or receiving SELPA informed the other agency and the governing body of multiple LEA SELPAs or the responsible individual of single LEA SELPAs notified the other agency, unless both the sending and receiving SELPA unanimously agree the transfer date will take effect on the July 1 of the first fiscal year following the notification date.

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year

DO NOT
DISTRIBUTE

ACTION ITEM

Approve 2021-2022 Local Plan Section E – Annual Service Plan

Conduct Public Hearing to Adopt EV SELPA Annual Service Plan

Hearing Open _____

Hearing Closed _____

ANNUAL SERVICE PLAN

Each SELPA is required to develop and adopt an Annual Service Plan according to the governance and policymaking established in the Local Plan. The Annual Service Plan describes the full continuum of service options to be provided within the EV SELPA assuring access to appropriate instruction and services for all students with disabilities from birth to twenty-two years of age, including children with low-incidence disabilities. The Plan describes all services provided by EV SELPA member school districts and identifies the locations where each service is provided. A description of each service code is also included with the Plan.

PUBLIC HEARING TO ADOPT THE ANNUAL SERVICE PLAN

Notice of the SELPA-level public hearing was posted in each school district more than 15 days prior to the public hearing.

RECOMMENDATION

It is recommended that the Board conduct the public hearing and approve the Annual Service Plan for 2021-2022.

LOCAL PLAN
Section E: Annual Service Plan
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2021–22 Local Plan Annual Submission

Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.

☒ 330—Specialized Academic Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate, to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. (34 CFR 300.39(b)(3))

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☒ 210–Family Training, Counseling, Home Visits (Ages 0-2 only)

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development.

☐ 220–Medical (Ages 0-2 only)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 230–Nutrition (Ages 0-2 only)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 240–Service Coordination (Ages 0-2 only)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 250–Special Instruction (Ages 0-2 only)

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's IFSP; providing families with information, skills, and support related to enhancing the skill

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development of the child; and working with the child to enhance the child's development.

☐ 260–Special Education Aide (Ages 0-2 only) ☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 270–Respite Care (Ages 0-2 only) ☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 340–Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.

☒ 350–Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 415–Speech and Language ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition,

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comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic, or cultural factors are not included.

☒ 425–Adapted Physical Education

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program. (CCR Title 5 §3051.5).

☒ 435–Health and Nursing: Specialized
Physical Health Care

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and/or surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (CCR §3051.12(b)(1)(A)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing (CEC 49423.5 (d)).

☒ 436–Health and Nursing: Other

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician-supervised or specialized health care service.

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☒ 445–Assistive Technology

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers. (34 CFR Part 300.6).

☒ 450–Occupational Therapy

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities.

☒ 460–Physical Therapy

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home; and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents. (B&PC Ch. 5.7, CCR Title 5 §3051.6, EC Part 30 §56363, GC-Interagency Agreements Ch. 26.5 §7575(a) (2)).

☒ 510–Individual Counseling

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Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program. (34 CFR § 300.24(b)(2), (CCR Title 5 §3051.9).

☒ 515–Counseling and Guidance

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. IEP-required group counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.24.(b)(2)); CCR Title 5 §3051.9) Guidance services include interpersonal, intrapersonal or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program. (34 CFR 300.306; CCR Title 5 §3051.9).

☒ 520–Parent Counseling

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs; may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.31(b) (7); CCR Title 5 §3051.11).

☒ 525–Social Worker

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Social Work services, provided pursuant to an IEP by a qualified individual, includes, but are not limited to, preparing a social or developmental history of a child with a disability; group and individual counseling with the child and family; working with those problems in a child's living

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situation (home, school, and community) that affect the child's adjustment in school; and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24(b)(13); CCR Title 5 §3051.13).

☒ 530–Psychological

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results to parents and staff in implementing the IEP; obtaining and interpreting information about child behavior and conditions related to learning; planning programs of individual and group counseling and guidance services for children and parents.

☒ 535–Behavior Intervention

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment. (CCR Title 5 §3001(d)).

☒ 540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 545–Residential Treatment

Provide a detailed description of the services to be provided under this code.

A 24-hour out-of-home placement that provides intensive therapeutic services to support the educational program (Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, §5671)).

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☒ 610—Specialized Service for Low Incidence Disabilities

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population of orthopedically impaired (OI), visually impaired (VI), deaf, hard of hearing/hearing impairment (HH/HI), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or the itinerant teacher/specialist. Consultation is provided to the teacher, staff and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student. (CCR Title 5 §3051.16 & 3051.18).

☒ 710—Specialized Deaf and Hard of Hearing

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel may also be included. (CCR Title 5 §3051.16 and 3051.18).

☒ 715—Interpreter

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student. (CCR Title 5, §3051.16).

☒ 720—Audiological

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents or speech pathologists must be identified in the IEP as to reason, frequency and duration of contact; infrequent contact is considered assistance and would not be included. (CCR Title 5 §3051.2).

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☒ 725–Specialized Vision

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs, including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills (including alternative modes of reading and writing); social, emotional, career, vocational, and independent living skills.

☒ 730–Orientation and Mobility

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.

☐ 735–Braille Transcription

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 740–Specialized Orthopedic

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment (CAC Title 5, §3030(e) & 3051.16)

☐ 745–Reading

☒ *Service is Not Currently Provided*

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Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 750–Note Taking

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 755–Transcription

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 760–Recreation Service, Including
Therapeutic Recreation

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 820–College Awareness

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

College awareness is the result of acts that promote and increase student learning about higher education opportunities, information and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility and financial aid.

☒ 830–Vocational Assessment, Counseling,
Guidance, and Career Assessment

☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment and may include provision for work experience, job coaching, development and/or placement, and situational assessment.

☒ 840–Career Awareness

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision in paragraph (1)(c)(vi), self-advocacy, career planning, and career guidance. This comment also emphasized the need for coordination between this provision and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds. (34 CFR-§300.29).

☒ 850–Work Experience Education

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree. (34 CFR 300.26)

☐ 855–Job Coaching

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 860–Mentoring

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 865–Agency Linkages (referral and placement)

☒ *Service is Not Currently Provided*

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☐ 870–Travel and Mobility Training

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Currently, no students within the East Valley SELPA require this service be provided as determined by their IEP teams. The service will be available if an IEP team decides it is appropriate for a student.

☒ 890–Other Transition Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

☐ 900–Other Related Service



Description of the “Other Related Service”

Qualifications of the Provider Delivering “Other Related Service”

DATE: 4/13/2021

FISCAL YEAR: 2021-22

Charlotte-Mecklenburg Schools | Special Education Service

Attachment VI-1 of 5

[illegible]

ACTION ITEM

Approve the 2021-2022 EV SELPA Operations Budget

2021-2022 EV SELPA OPERATIONS BUDGET

The budgets of the EV SELPA have collectively been called the EV SELPA Operations Budget and are approved annually by the Board of Directors.

BACKGROUND

Per the Board of Directors Bylaws, a Budget Ad Hoc committee is appointed annually to review the SELPA operating budget. This year Members Binks and Miranda volunteered to serve on the Budget Ad Hoc committee. On April 5, 2021, they met virtually with EV SELPA staff to review the budget and make recommendations to it prior to recommending it for approval by the Board of Directors.

RECOMMENDATION

It is recommended that the Board approve the 2021-2022 EV SELPA Operations Budget.

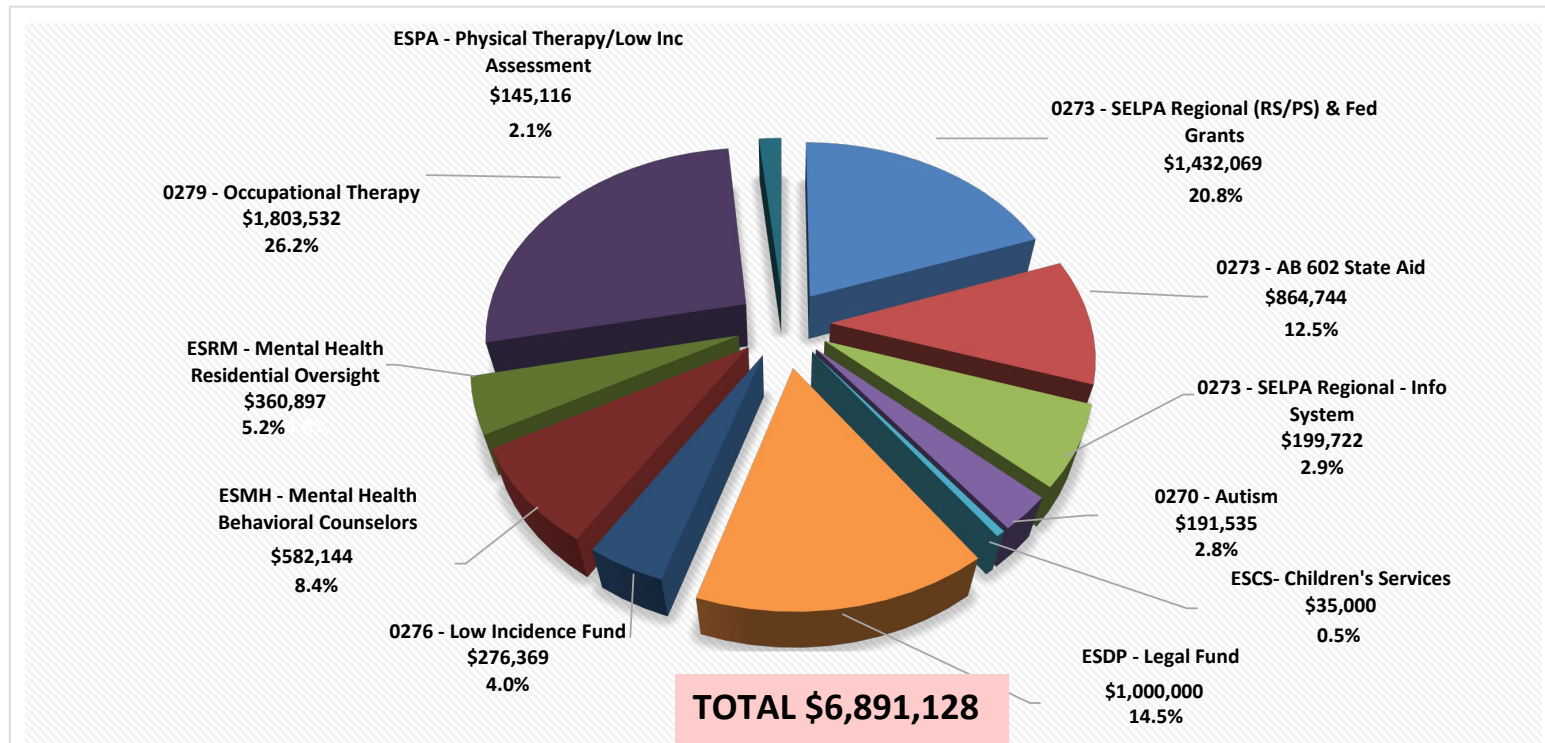


EAST VALLEY SELPA
Proposed FY 2021-22
Operations Budget

May 19, 2021

Patty Metheny, EdD., Administrator, East Valley SELPA
Andrea Tennyson, Consultant, East Valley SELPA

FY 2021/22 OPERATIONS BUDGET EAST VALLEY SELPA



Program Description	FY 2020/21 Interim Budget	Percentage of Total
0273 - SELPA Regional (RS/PS) & Fed Grants	\$1,432,069	20.8%
0273 - AB 602 State Aid	\$864,744	12.5%
0273 - SELPA Regional - Info System	\$199,722	2.9%
0270 - Autism	\$191,535	2.8%
ESCS- Children's Services	\$35,000	0.5%
ESDP - Legal Fund	\$1,000,000	14.5%
0276 - Low Incidence Fund	\$276,369	4.0%
ESMH - Mental Health Behavioral Counselors	\$582,144	8.4%
ESRM - Mental Health Residential Oversight	\$360,897	5.2%
0279 - Occupational Therapy	\$1,803,532	26.2%
ESPA - Physical Therapy/Low Inc Assessment	\$145,116	2.1%
Grand Total	\$6,891,128	100.0%

EAST VALLEY SELPA
FY 2021/22 BUDGET INFORMATION
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Budget/Management ESPA

EAST VALLEY SELPA
FY 2021/22 BUDGET INFORMATION
REGIONALIZED SERVICES/PROGRAM SPECIALISTS (RS/PS) BUDGET

The East Valley SELPA Regionalized Services/Program Specialists budget is the operations budget for the SELPA administration.

Revenue Sources:

Funding is provided through AB 602 from two sources, the RS/PS funds and a % of total AB 602 SELPA revenue. COLA of 1.50% applied to SELPA base rate and RS/PS amount. The SELPA Board has authorized this distribution as "off the top" (Resource 6500).

~ AB 602 RS/PS funds

~ Resource 3315 Preschool Local Entitlement estimated at \$19,394 (5% of total grant)

~ Resource 3395 for Alternate Dispute Resolution (ADR) at \$14,601 and the new ADR COVID-19 grant for \$85,816.00

~ Resource 3326 for Supporting Inclusive Practices for \$18,000.00

Budget Assumptions:

~ No ADA growth is projected for FY 21/22. Funding is based on 18/19 P-2 ADA of 77,310.54.

~ 2.50% potential salary increase is estimated. Actual salary increase will be based on the average of 12 benchmark districts in the county who settle CTA salary schedule negotiations plus .25%. Step and column fully funded.

~ Health & Welfare Rates developed with a 5% inflationary increase for Medical, Dental, Vision, & Life.

~ Employer paid statutory rates are as follows:

~ STRS 15.92%, PERS 23.00%

~ Medicare 1.45%, UI .05%, Workers Comp 3.06%

~ Information Technology user fee at \$2,428 per FTE for full user, an increase of \$221 per FTE from prior year.

~ Indirect Cost Rate for County Schools is 7.85% a .15% decrease from prior year's rate of 8.00%.

East Valley SELPA

SELPA Regionalized Services/Program Specialists/Federal Grants

FY 2021/22 BUDGET INFORMATION

			2019/20 Actual	2020/21 Projected Actual	21/22 Proposed Budget	Change from Prior Year	
REVENUE							
AB 602 State Aid (CY)			\$1,706,414	\$1,980,589	\$ 2,159,002	\$178,413	
Grant/Preschool Regional Svc. (0474)**			\$0	\$19,394	\$ 19,394	\$0	
Grant/Alternative Dispute Resolution (ADR) **			\$0	\$0	\$ 14,601	\$14,601	
Grant / ADR COVID-19 **			\$34	\$0	\$ 85,816	\$85,816	
Grant / Supporting Inclusive Practices **			\$0	\$0	\$ 18,000	\$18,000	
TOTAL REVENUE			\$1,706,473	1,999,983	\$ 2,296,813	\$296,830	
EXPENDITURES							
Certificated Salaries			\$812,789	\$851,590	\$875,562	\$23,972	
Classified Salaries & Hourly			\$410,322	\$449,993	\$479,069	\$29,076	
Benefits			\$441,909	\$455,136	\$489,441	\$34,305	
Sub-Total			\$1,665,019	\$1,756,719	\$1,844,072	\$87,353	
Materials & Supplies			\$18,678	\$17,400	\$22,916	\$5,516	
Operations			\$69,057	\$75,141	\$233,980	\$158,839	
Sub-Total			\$87,735	\$92,541	\$256,896	\$169,161	
Total			\$1,752,754	\$1,849,260	\$2,100,968	\$348,214	
Indirect			\$170,017	\$147,941	\$164,926	(\$5,091)	
Indirect Rate			9.70%	8.00%	7.85%	-0.15%	
TOTAL EXPENDITURES			\$1,922,771	\$1,997,201	\$2,265,894	\$268,693	
ENDING BALANCE			(\$216,299)	\$2,782	\$30,919	\$28,137	
Reserve %			-11.249%	0.139%	1.365%		
STAFFING:			1.0 Administrator	1.0 Administrator	1.0 Administrator		
			1.0 Fiscal Consultant	1.0 Prog Manager	1.0 Prog Manager		
			1.0 Admin. Assistant	1.0 Fiscal Consultant	1.0 Fiscal Consultant		
			1.0 SELPA Svc Spec	1.0 Admin. Assistant	1.0 Admin. Assistant		
			4.0 Prog Specialists	1.0 SELPA Svc Specialist	1.0 SELPA Svc Specialist		
			.34 SELPA Svs Spec	4.0 Prog Specialists	4.0 Program Specialists		
			.66 Prog Tech (MIS)	1.0 Program Tech (MIS)	1.0 Program Tech (MIS)		
			.25 Senior Fiscal Clerk	.90 Accounting Tech	.50 Accounting Tech		
			.75 Acct Technician	.725 Hourly Student Worker	1.225 Hourly Student Workers		
			Hourly Student Worker		Consultants		
Total FTEs			10.00 FTE	11.625 FTE	11.725 FTE		
Districts' Contribution from AB 602 State Aid based on Initial State Budget Version		% of Total AB 602	Prior Year SELPA Funded ADA	2019/20	2020/21	2021/22	Deviation + or (-) from 20/21 to 21/22
Colton		26.68%	20,403.58	\$455,202	\$528,341	\$575,934	\$47,593
Redlands		26.21%	20,048.01	\$447,269	\$519,134	\$565,897	\$46,764
Rialto		31.54%	24,126.10	\$538,251	\$624,734	\$681,010	\$56,276
Rim		3.81%	2,917.43	\$65,088	\$75,545	\$82,351	\$6,805
Yucaipa		10.96%	8,384.33	\$187,054	\$217,108	\$236,665	\$19,557
County, EV		0.79%	607.36	\$13,550	\$15,727	\$17,144	\$1,417
		100.00%	76,486.81	\$1,706,414	\$1,980,589	\$2,159,002	\$178,413

EAST VALLEY SELPA
FY 2021/22 BUDGET INFORMATION
EVSELPA REGIONAL PROGRAM STUDENT DATABASE SYSTEM

EV SELPA contracts with Faucette Microsystems for student database system/WebIEP.

CDE and CALPADS compliance requirements and the revision or the creation of IEP forms are some of the expenses expected to be shared by the districts.

Final Costs shared proportionately at year-end based on Current Year October Pupil Count.

East Valley SELPA

SELPA Regional CASEMIS Information System

FY 2021/22 BUDGET INFORMATION

	2019/20 Actual		2020/21 Projected Actual		21/22 Proposed Budget
REVENUE					
Beginning Balance	\$67,651		\$67,651		\$67,651
Cost based on PY Pupil Count	\$159,587		\$450,000		\$199,722
Colton	\$42,969		\$117,547		\$50,349
Redlands	\$44,186		\$119,971		\$53,950
Rialto	\$45,615		\$124,598		\$55,009
Rim	\$6,347		\$17,409		\$7,817
Yucaipa	\$20,470		\$56,283		\$25,858
*CSSF/EV Ops	\$0		\$14,192		\$6,739
TOTAL REVENUE	\$227,238		\$517,651		\$267,373
EXPENDITURES					
Materials & Supplies	\$0		\$0		\$0
Operations	\$145,014		\$416,667		\$185,185
Sub-Total	\$145,014		\$416,667		\$185,185
Total	\$145,014		\$416,667		\$185,185
Indirect	\$14,573		\$33,333		\$14,537
Indirect Rate	9.70%		8.00%		7.85%
TOTAL EXPENDITURES	\$159,587		\$450,000		\$199,722
ENDING BALANCE	\$67,651		\$67,651		\$67,651

EAST VALLEY SELPA

FY 2021/22 BUDGET INFORMATION

EVSELPA REGIONAL PROGRAM/AUTISM PROGRAM SPECIALIST

As authorized by the SELPA Board of Directors, the East Valley SELPA operates a Regional Program for district autism support and is funded Off-the-top AB 602.

The budget had 1 FTE for a Program Specialist.

Refer to the SELPA RS/PS Narrative for FY 21/22 Health and Mandatory Benefits rates, and Indirect Cost rate.

East Valley SELPA

SELPA Regional Autism Program Specialists

FY 2021/22 BUDGET INFORMATION

	2019/20 Actuals	2020/21 Projected Actual	2021/22 Proposed Budget
REVENUE			
Beginning Balance	\$6,969	\$10,162	\$18,943
Off-the-Top	\$182,857	\$190,000	\$191,535
Other Apportionment from Prior Year	\$2	\$0	\$0
Contribution from Unrestricted Revenue	\$0	\$0	\$0
TOTAL REVENUE	\$189,828	\$200,162	\$210,478
EXPENDITURES			
Certificated Salaries	\$116,466	\$120,461	\$123,372
Benefits	\$41,399	\$41,429	\$42,626
<i>Sub-Total</i>	\$157,865	\$161,890	\$165,998
Materials & Supplies	\$610	\$1,731	\$1,000
Operations	\$5,304	\$4,175	\$10,596
<i>Sub-Total</i>	\$5,914	\$5,906	\$11,596
<i>Total</i>	\$163,779	\$167,796	\$177,594
Indirect	\$15,887	\$13,424	\$13,941
<i>Indirect Rate</i>	9.70%	8.00%	7.85%
TOTAL EXPENDITURES	\$179,666	\$181,220	\$191,535
ENDING BALANCE	\$10,162	\$18,943	\$18,942
STAFFING:	1.0 Prog Specialists	1.0 Prog Specialist	1.0 Prog Specialist
Total FTEs	1.0 FTE	1.0 FTE	1.0 FTE

NOTE: Board Approved Specialized Regional Autism Program funded Off -the-Top on a per ADA basis.

EAST VALLEY SELPA

FY 2021/22 BUDGET INFORMATION

CALIFORNIA CHILDRENS' SERVICES (CCS)

The SELPA is mandated by Education Code to provide support to CCS medical therapy units (MTU) housed in their region. There are two located in the East Valley SELPA--one at San Salvador in Colton and another at Judson & Brown in Redlands.

FY 21/22 expenditures include office supplies, facilities related maintenance costs, including janitorial, and utilities

East Valley SELPA

California Childrens' Services (CCS) (Mgmt ESCS)

FY 2021/22 BUDGET INFORMATION

	2019/20 Actuals		2020/21 Projected Actual		2021/22 Proposed Budget
REVENUES					
Beginning Balance	\$1,800		\$1,800		\$1,800
Misc. Revenue	\$0		\$0		\$0
CCS District Support	Colton	\$9,274	\$8,766		9,131
	Redlands	\$9,537	\$8,947		9,784
	Rialto	\$9,845	\$9,292		9,977
	Rim	\$1,370	\$1,298		1,418
	Yucaipa	\$4,418	\$4,197		4,690
	Co. Schools	\$0	\$0		\$0
	CCS Revenue	\$34,444	\$32,500		\$35,000
TOTAL REVENUE	\$36,243		\$34,300		\$36,800
EXPENDITURES					
Materials & Supplies	\$1,547		\$5,000		\$2,600
Operations	\$32,897		\$27,500		\$32,400
<i>Sub-Total</i>	\$34,444		\$32,500		\$35,000
<i>Total</i>	\$34,444		\$32,500		\$35,000
TOTAL EXPENDITURES	\$34,444		\$32,500		\$35,000
ENDING BALANCE *	\$1,800		\$1,800		\$1,800

Note: Funded per Ed Code

EAST VALLEY SELPA
FY 2021/22 BUDGET INFORMATION
LEGAL/DUE PROCESS

The Legal fund was developed to fund for costs related to due process activities as detailed in the Board approved "Funded by EV SELPA Legal X-Pot/Funded by District". District contribution for legal support is calculated based on PY October pupil count.

FY 21/22 budget was developed using FY 20/21 2nd interim projection. 2.0 FTEs are paid out of this program, which include: 1 Program Manager and 1 SELPA Services Specialist.

Refer to the SELPA RS/PS Narrative for FY 21/22 Health and Mandatory Benefits rates, and Indirect Cost rate.

East Valley SELPA

SELPA Legal/Due Process

FY 2021/22 BUDGET INFORMATION

	2019/20 Actuals	2020/21 Projected Actual	2021/22 Proposed Budget
REVENUE			
Beginning Balance	\$58,970	\$58,996	\$59,503
Misc. Revenue	\$26	\$0	\$0
	Colton	\$251,287	260,900
	Redlands	\$258,407	279,557
	Rialto	\$266,761	285,044
District Contribution	Rim	\$37,119	40,507
	Yucaipa	\$119,710	133,992
	Co. Schools	\$0	\$0
	EP Revenue	\$933,285	\$1,000,000
TOTAL REVENUE	\$992,280	\$1,058,996	\$1,059,503
EXPENDITURES			
Certificated Salaries	\$157,353	\$162,764	\$165,953
Classified Salaries	\$62,109	\$66,497	\$71,160
Benefits	\$72,500	\$73,847	\$89,497
	Sub-Total	\$291,963	\$326,610
Materials & Supplies	\$1,951	\$5,014	\$1,014
Operations	\$639,371	\$691,371	\$672,376
	Sub-Total	\$641,322	\$673,390
	Total	\$933,285	\$1,000,000
TOTAL EXPENDITURES	\$933,285	\$999,493	\$1,000,000
ENDING BALANCE	\$58,996	\$59,503	\$59,503
STAFFING:	1.0 Program Manager, DP 1.0 SELPA Services Specialist	1.0 Program Manager, DP 1.0 New SELPA Services Specialist	1.0 Program Manager, DP 1.0 New SELPA Services Specialist
Total FTEs	2.0 FTE	2.0 FTE	2.0 FTE

Note: Funded on a per Current Year Pupil Count Basis

FY 2021/22 BUDGET INFORMATION
LOW INCIDENCE MATERIALS, EQUIPMENT & SERVICES

This budget was developed to facilitate centralized purchasing and inventory of materials and equipment for Low Incidence eligible students:

- Hearing Impaired
- Visually Impaired
- Orthopedically Impaired
- Deaf/Blind

Utilization is through application for eligible students based on the EV SELPA Low Incidence Guidelines & Procedures.

Funding is provided through the AB 602 based on the prior year October Pupil count of students with low incidence disabilities, both as a primary or secondary disability.

FY 2021/22 rate is estimated to be \$3,050.43 per pupil for Materials, Equipment, and Services. Effective FY 20/21, EV SELPA retains 15% of Total SELPA LI Apportionment to fulfill the requirements of the EV SELPA Low Incidence Guidelines & Procedures.

EV SELPA Low Incidence Committee regularly reviews and updates the guidelines and procedures.

East Valley SELPA

Low Incidence Materials & Equipment

FY 2021/22 BUDGET INFORMATION

	2019/20 ACTUAL	2020/21 PROJECTED ACTUAL	2021/22 Proposed Budget
REVENUE			
Beginning Balance	\$486,064	\$472,824	\$372,989
AB 602 State Aid (CY & PY)	\$286,701	\$271,581	\$276,369
Low Incidence Pupil Count Per Pupil -->	630 \$455.08	615 \$466.18	604 \$3,050.43
Other Revenue	\$0	\$0	\$0
TOTAL REVENUE	\$772,765	\$744,405	\$649,358
EXPENDITURES			
Materials & Supplies	\$133,243	\$155,000	\$107,000
Operations & Contracts	\$103,785	\$155,000	\$130,700
<i>Sub-Total</i>	\$237,028	\$310,000	\$237,700
Equipment	\$41,122	\$35,000	\$20,339
Indirect	\$21,792	\$26,416	\$18,330
Indirect Rate	9.70%	8.00%	7.85%
TOTAL EXPENDITURES	\$299,941	\$371,416	\$276,369
ENDING BALANCE	\$472,824	\$372,989	\$372,989

Note: Funded per Ed Code based on Qualifying Primary and Secondary Disability of Prior Year December Pupil Count times an estimated \$448 for FY2019/20.

EAST VALLEY SELPA
FY 2021/22 BUDGET INFORMATION
EVSELPA REGIONAL PROGRAM/BEHAVIOR HEALTH COUNSELORS

As authorized by the SELPA Board of Directors, the EV SELPA operates a Regional Behavioral Health Program funded by a proportionate share based on service counts to provide behavior health counseling services. District IEP teams determine these services.

Staff includes .25 of Program Manager responsible for staff oversight, 2.40 Behavioral Health counselors, and .33 of SELPA Services Specialist.

Refer to the SELPA RS/PS Narrative for FY 21/22 Health and Mandatory Benefits rates, and Indirect Cost rate.

East Valley SELPA

SELPA Regional Behavioral Health Counselors

FY 2021/22 BUDGET INFORMATION

	2019/20 ACTUAL	2020/21 PROJECTED ACTUAL	2021/22 Proposed Budget
REVENUE			
Beginning Balance	\$0	\$0	\$0
DISTRIBUTION OF COST BASED ON DISTRICT PCT. OF RS 3327 AND RS 6512 MH REVENUE	Colton	\$310,598	\$296,680
	Redlands	\$67,521	\$94,399
	Rialto	\$0	\$0
	Rim	\$202,564	\$107,884
	Yucaipa	\$27,009	\$40,456
	Total	\$607,693	\$539,419
TOTAL REVENUE	\$607,693	\$539,419	\$582,144
EXPENDITURES			
Classified Salaries	\$398,112	\$359,703	\$368,479
Benefits	\$142,165	\$130,692	\$153,416
Sub-Total	\$540,277	\$490,395	\$521,895
Materials & Supplies	\$56	\$700	\$1,000
Operations	\$13,625	\$8,367	\$16,877
Sub-Total	\$13,681	\$9,067	\$17,877
Total	\$553,959	\$499,462	\$539,772
Indirect	\$53,734	\$39,957	\$42,372
Indirect Rate	9.70%	8.00%	7.85%
TOTAL EXPENDITURES	\$607,693	\$539,419	\$582,144
ENDING BALANCE	\$0	\$0	(\$0)
STAFFING:	.50 Prog Manager BHC	.50 Prog Manager BHC	.25 Program Manager BHC
	2.65 Behavior Health Counselors II	2.65 Behavior Health Counselors II	2.40 Behavior Health Counselors II
	.33 SELPA Services Specialist	.33 SELPA Services Specialist	.33 SELPA Services Specialist
	Contract Counselor		
Total FTEs	\$3.48	3.48 FTE	2.98 FTE

NOTE: Funded based on student count/proportionately shared by districts. Amounts to be based on actual pupil service counts as of Dec and Apr.

EAST VALLEY SELPA

FY 2021/22 BUDGET INFORMATION

EVSELPA REGIONAL PROGRAM/OVERSIGHT OF RESIDENTIAL MENTAL HEALTH

As authorized by the SELPA Board of Directors, the EV SELPA operates an Off-the-top Residential Mental Health Oversight Program.

Staff includes .75 of Program Manager and .60 from two Behavioral Health Counselors responsible for oversight and residential placements, .35 of Accounting Technician to process NPS Mental Health/Residential invoices and parent reimbursements.

Refer to the SELPA RS/PS Narrative for FY 21/22 Health and Mandatory Benefits rates, and Indirect Cost rates.

East Valley SELPA

SELPA Regional Residential Mental Health

FY 2021/22 BUDGET INFORMATION

	2019/20 ACTUAL	2020/21 PROJECTED ACTUAL	2021/22 Proposed Budget
REVENUE			
Beginning Balance	\$113,593	\$151,722	\$ 158,760
Off-the-top	\$271,805	\$313,150	\$360,897
PY Apportionment	\$0	\$0	\$0
Local Revenue	\$5,185	\$0	\$0
TOTAL REVENUE	\$390,583	\$464,872	\$519,657
EXPENDITURES			
Classified Salaries	\$146,818	\$203,279	\$220,451
Benefits	\$51,337	\$73,933	\$90,330
Sub-Total	\$198,155	\$277,212	\$310,781
Materials & Supplies	\$648	\$0	\$0
Operations	\$18,937	\$6,225	\$23,848
Sub-Total	\$19,585	\$6,225	\$23,848
Total	\$217,740	\$283,437	\$334,629
Indirect	\$21,121	\$22,675	\$26,268
Indirect Rate	9.70%	8.00%	7.85%
TOTAL EXPENDITURES	\$238,861	\$306,112	\$360,897
ENDING BALANCE	\$151,722	\$ 158,760	\$158,760
STAFFING:	.50 Program Manager, BHC .10 Accounting Technician	.75 Program Manager, BHC .35 Behavioral health counselors .20 Accounting Technician	.75 Program Manager BHC .60 Behavioral health counselors .20 Accounting Technician
Total FTEs	.60 FTE	1.30 FTE	1.55 FTE

NOTE: Funded Off-the-Top on a per ADA basis similar to Regional Autism Program (0270).

EAST VALLEY SELPA

FY 2021/22 BUDGET INFORMATION
EVSELPA REGIONAL PROGRAM/OCCUPATIONAL THERAPY (OT)

As authorized by the SELPA Board of Directors, the EV SELPA operates a Regional Occupational Therapy Program funded by a proportionate share based on service counts to provide occupational therapy services. District IEP teams determine the services.

FY 2021/22 staff will include 4.92 Occupational Therapists, .34 of a SELPA Services Specialist

Contracts for 2 COTAs, and 4.0 Occupational Therapists

Refer to the SELPA RS/PS Narrative for FY 21/22 Health and Mandatory Benefits rates for employees in this budget, and for the Indirect Cost rate.

East Valley SELPA

SELPA Regional Occupational Therapy (OT)

FY 2021/22 BUDGET INFORMATION

		2019/20 ACTUAL	2020/21 PROJECTED ACTUAL	2021/22 Proposed Budget
REVENUE				
Beginning Balance		(\$4,832)	\$2,268	\$0
	Colton	\$413,296	\$552,786	\$ 558,074.00
	Redlands	\$642,905	\$795,472	\$ 803,082.17
	Rialto	\$0	\$0	\$0
AB 602 "Off the Top"	Rim	\$86,103	\$107,860	\$ 108,892.50
Funding	Yucaipa	\$275,531	\$330,323	\$ 333,483.28
	CSSF/EV Ops	\$0	\$0	\$0
	Total	\$1,417,835	\$1,786,441	\$1,803,532
Misc. Revenue		\$7,100	\$0	\$0
TOTAL REVENUE		\$1,420,103	\$1,788,709	\$1,803,532
EXPENDITURES				
Classified Salaries		\$621,225	\$641,304	\$651,474
Benefits		\$237,104	\$239,503	\$270,892
	Sub-Total	\$858,329	\$880,807	\$922,366
Materials & Supplies		\$394	\$0	\$6,600
Operations		\$108,335	\$140,856	\$196,237
5110 Consultants		\$348,671	\$683,045	\$590,000
	Sub-Total	\$457,400	\$823,901	\$792,837
	Total	\$1,315,729	\$1,704,708	\$1,715,203
Trf Refund to Districts		\$8,301	\$0	\$0
Indirect		\$93,805	\$81,733	\$88,329
	<i>Indirect Rate</i>	<i>9.70%</i>	<i>8.00%</i>	<i>7.85%</i>
TOTAL EXPENDITURES		\$1,417,835	\$1,786,441	\$1,803,532
ENDING BALANCE		\$2,268	\$2,268	(\$0)
STAFFING:				
	5.0 Occupational Therapist II	5.0 Occupational Therapist II	5.0 Occupational Therapist II	4.92 Occupational Therapist II
	.33 SELPA Services Specialist	.33 SELPA Services Specialist	.33 SELPA Services Specialist	.34 SELPA Services Specialist
	1.0 Certified OT Asst.(COTA)	2.0 Certified OT Asst.(COTA)	2.0 Certified OT Asst.(COTA)	2.0 Certified OT Asst.(COTA)
	2.75 Contract OT (hourly)	2.00 Contract OT		3.0 Contract OT (hourly)
Total FTEs	5.33 FTE (+3.75 Contract OT's)	5.33 FTE (4.00 Contracts)	5.26 FTE (5.00 Contracts)	

NOTE: Funded on a Fee-For-Service basis/proportionately shared by districts. Amounts to be based on actual pupil service counts as of December and April.

EAST VALLEY SELPA

FY 2021/22 BUDGET INFORMATION

PHYSICAL THERAPY SERVICES & LOW INCIDENCE ASSESSMENT

As authorized by the SELPA Board of Directors, the EV SELPA operates a Regional Physical Therapy & Low Incidence Assessment Program. District IEP teams determine the need for these services. District costs shown in this budget for FY 21/22 are: .667 FTE for a School Physical Therapist II and .08 of Occupational Therapist for assistive technology assessments conducted by EV SELPA.

The budget is based on the 20/21 projected operating costs. Costs are charged to district of residence proportionately based on service count via cash transfer.

Refer to the SELPA RS/PS Narrative for FY 21/22 Health and Mandatory Benefits rates, and Indirect Cost rate.

East Valley SELPA

Physical Therapy & Low Incidence Asst.

FY 2021/22 BUDGET INFORMATION

		2019/20 ACTUAL	2020/21 Projected Actual	2021/22 Proposed Budget
REVENUE		PT & ATAC		PT/LOW INC
Misc. Revenue		\$300	\$0	
	Colton	\$44,695	\$ 38,744	50,791
	Redlands	\$37,246	\$ 55,349	72,558
	Rialto	\$0	\$ -	-
District Contribution	Rim	\$14,898	\$ 16,605	21,767
	Yucaipa	\$0	\$ -	-
	Co. Schools		\$0	\$0
	TOTAL	\$96,839	\$110,698	145,116
TOTAL REVENUE		\$97,139	\$110,698	145,116
EXPENDITURES				
Classified Salaries		\$71,225	\$74,174	\$86,965
Benefits		\$20,425	\$22,499	\$41,384
	Sub-Total	\$91,650	\$96,673	\$128,349
Materials & Supplies		\$0	\$0	\$1,200
Operations		(\$3,074)	\$5,825	\$5,005
	Sub-Total	(\$3,074)	\$5,825	\$6,205
		\$88,576	\$102,498	\$134,554
Indirect Cost		\$8,563	\$8,200	\$10,562
	Indirect Rate	9.70%	8.00%	7.85%
TOTAL EXPENDITURES		\$5,489	\$110,698	\$145,116
ENDING BALANCE		\$97,139	\$0	(\$0)
STAFFING:		.6667 Physical Therapist	.6667 Physical Therapist	.667 Physical Therapist
		1 Part-time OT Contract	1 Part-time OT Contract	.08 Occupational Therapist
Total FTEs			.667 FTE (.5 Contract OT)	.747 FTE

ACTION ITEM

Approve the 2021-2022 SBCSS Fee-for-Service Rates

2021-2022 SBCSS FEE-FOR-SERVICE RATES

The Fee-for-Service schedule was developed to provide revenue for students being served by non-resident districts and/or County Programs.

BACKGROUND

Per the EV SELPA Fiscal Allocation Plan, the Fee-for-Service Schedule is reviewed annually by the Steering/Finance Committee and approved by the Board of Directors. The proposed SBCSS East Valley County Operated Special Education Program 2021-2022 FFS Budget Summary was presented virtually to the Steering/Finance Committee on April 15, 2021.

RECOMMENDATION

It is recommended that the Board approve the 2021-2022 SBCSS Fee-for-Service rates.

San Bernardino County Superintendent of Schools
 East Valley County Operated Special Education Program
 2021-22 FFS Budget Summary
 April 2021

2021-22 Budget Assumptions

- 2.5 % COLA on salary
- Step and Column included in contracted salaries
- 5% increase on Medical, Dental, Vision and Life
- Assume no medical opt-out
- Employer paid statutory rates as follows (increase in PERS and STRS)
 - Medicare: 1.45%, SUI: .05%, Workers Comp: 3.06%
 - STRS: 15.92%, PERS: 23.0%, Alt. Retirement: 2.25%
- Information Technology User Fees: \$2,428 per full user, \$116 per email only
- Indirect Cost Rate: 7.85%

2021-22 Budget

Program	CERT FTE	CLASS FTE
SAI/Self Contained	22.2	33.26
Low Incidence Itinerant	9.59	5.16
1:1 Aides	0.00	10.32
Early Start (includes direct charged Pupil Support & Admin)	8.90	4.84
Allocated Cost (Admin, Facilities, Pupil Support)	4.07	5.97
TOTAL	44.76	59.55

2021-22 Fee-For-Service Budget

Total Budgeted Expenditures	\$ 12,014,047
Less Budgeted Offsetting Revenue	\$ 3,337,397
2021-22 Excess Cost	\$ (8,676,650)

2021-22 Proposed Fee-For-Service Rates

RATES	SAI	Low Incidence	1:1 Aides
21/22 Rate	\$ 45,607	\$ 9,631	\$ 54,411
20/21 Rate	\$ 42,706	\$ 9,263	\$ 55,097

Counts	SAI	Low Incidence	1:1 Aides
21/22 Count	156	208	12
20/21 Count	175	215	9

San Bernardino County Superintendent of Schools
EAST VALLEY COUNTY OPERATED SPECIAL EDUCATION PROGRAM
2021-22 Projected Fee For Service Budget
April 2021

		1	2	3	5	6	
		SAI SELF-CONTAINED	LOW INCIDENCE ITINERANT DHH, VI, OM	1:1 AIDE SERVICES	EARLY START	TOTAL	
		SDC	ITINERANT	1:1 AIDES	No FFS - State /Grant Funded		
1	OBJECT	EXPENSE					
2	1000-1999	Certificated Salaries	2,503,287	827,641	-	845,213	4,176,141
3	2000-2999	Classified Salaries	1,194,459	219,247	310,198	94,334	1,818,238
4	3000-3999	Employee Benefits	1,899,060	506,218	293,813	398,246	3,097,337
5	4000-4999	Books & Supplies	19,099	5,754	-	4,746	29,599
6	5000-5999	Services & Other Operating Expenditures	45,507	29,593	1,392	26,910	103,402
7	6000-6999	Capital Outlay	-	-	-	0	0
8							
9		Sub total	\$ 5,661,412	\$ 1,588,453	\$ 605,403	1,369,449	9,224,717
10		% of Total	0.78090	0.21910		n/a	1.0000000
11							
12		Allocated Cost (FN 3120, 2100, 2700, 8100)	1,316,657	369,421	-	228,794	1,914,872
13		Sub total 1000-5000 costs	\$ 6,978,068.55	\$ 1,957,874.45	\$ 605,403.00	\$ 1,598,243	\$ 11,139,589
14							
15	7300-7380	Indirect Cost @ 7.85%	547,778	153,693	47,524	125,462	874,458
16							
17		TOTAL EXPENSE	\$ 7,525,847	\$ 2,111,568	\$ 652,927	\$ 1,723,705	\$ 12,014,047

18	Obj	RS	Revenue:	SAI SELF-CONTAINED	LOW INCIDENCE ITINERANT DHH, VI, OM	1:1 AIDE SERVICES	EARLY START	TOTAL
				SDC	ITINERANT	1:1AIDES	No FFS - State /Grant Funded	
19	8097	6500	Property Tax Revenue					0
20	8181	3310	Federal Local Assistance	386,330	108,395			494,725
21	8311/8319	6500	AB602 FFS Revenue (including Base for ADA)					0
22			Total FFS Revenue	386,330	108,395	0	0	494,725
23								
24			Other Revenue Sources					
25	86XX	8710	Local Control Funding Formula					0
26	8182	3315	Federal Preschool - RS 3315	24,648				24,648
27	8182	3310	Federal Local Assistance Applied to the First Class Program					0
28	8182	3345	Preschool Staff Development	209				209
29	8182	3385	Infant Part C				57,745	57,745
30	8311	6510	Infant State Apportionment				1,600,242	1,600,242
31	8590	6515	Infant Discretionary				0	0
32	8677	9285	Parent Infant Program				5,793	5,793
33	8285	9385	Other Local Revenue (contracts with districts)				119,885	119,885
34	8600/8799	6500	Other Local Revenue (contracts with districts)					0
35			2021-22 Beginning Balance				1,034,150	1,034,150
36			TOTAL REVENUE:	411,187	108,395	0	2,817,815	3,337,397

37								
38			Excess Cost (expense minus revenue)	\$ (7,114,660)	\$ (2,003,173)	\$ (652,927)	\$ 1,094,110	\$ (8,676,650)
39								
40			Number of Estimated Services in 2021-22	156	208	12	N/A	
41			2021-22 Proposed Rates	\$45,607	\$9,631	\$54,411	-	
42			2020-21 Rates	\$42,706	\$9,263	\$55,097	N/A	

ACTION ITEM

Annual Organizational Meeting

Adopt a Meeting Schedule for 2021-2022

**2021/2022
East Valley SELPA
BOARD OF DIRECTORS MEETING SCHEDULE**

September 22, 2021 (Starting at 3:00 pm)

November 17, 2021

February 23, 2022

March 23, 2022

May 25, 2022

June 15, 2022

**All meetings will be held at 2:00 p.m. (unless otherwise
noted)**

at the

Dorothy Inghram Learning Center

670 E. Carnegie Drive,

San Bernardino CA 92408

home of the

EAST VALLEY SELPA

(Unless meetings must be held virtually)



ACTION ITEM

Annual Organizational Meeting

Elect by Majority of Vote a Vice- Chairperson

ACTION ITEM

Annual Organizational Meeting

Provide the EV SELPA, in writing, the names of each Board Member's Alternate Voting Member for 2021-2022

ACTION ITEM

Annual Organizational Meeting

Receive from each Board Member verbal affirmation of their District's continued participation in the East Valley SELPA

ACTION ITEM

Cancel June 16, 2021 EV SELPA Board of Directors Meeting

**2020/2021
East Valley SELPA
BOARD OF DIRECTORS MEETING SCHEDULE**

September 16, 2020

November 18, 2020

February 24, 2021

~~March 24, 2021~~

May 19, 2021

~~June 16, 2021~~

**All meetings will be held at 2:00 p.m. at the
Dorothy Ingrham Learning Center
670 E. Carnegie Drive,
San Bernardino CA 92408
home of the
EAST VALLEY SELPA**

CLOSED SESSION

Employee Reclassification

OTHER

2021-2022 EV SELPA Board of Directors Meeting Schedule

**2021/2022
East Valley SELPA
BOARD OF DIRECTORS MEETING SCHEDULE**

September 22, 2021 (Starting at 3:00 pm)

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