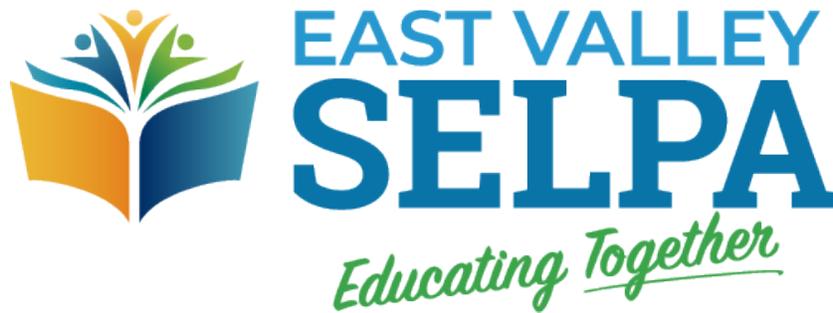


East Valley SELPA

**Board of Directors
Meeting Agenda**



March 20, 2024

EAST VALLEY SPECIAL EDUCATION LOCAL PLAN AREA
BOARD OF DIRECTORS

AGENDA

Wednesday, March 20, 2024
2:00 P.M.

Meeting to be held:
670 E. Carnegie Drive
San Bernardino, CA 92408

NOTE: Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board of Directors meeting, should contact Patty Metheny in writing at the address identified above. Notification 48 hours prior to the meeting will enable the East Valley SELPA to make reasonable arrangements to ensure accessibility to this meeting.

- | | |
|--|---|
| <u>1. Open Session – Call to Order</u> | <u>OPEN SESSION</u> |
| <u>2. Roll Call and Establishment of Quorum</u> | <u>ESTABLISHMENT
OF QUORUM</u> |
| <u>3. Approval of Agenda</u> | <u>APPROVAL OF
AGENDA</u> |
| <u>4. Community Comments</u> | <u>COMMUNITY
COMMENTS</u> |
| <u>5. Approval of Minutes</u> | <u>APPROVAL OF
MINUTES</u> |
| <u>6. Discussion Items</u> | |
| a. 2023-24 SELPA Fund Cap Legislation | |
| i. Overview | |
| ii. Impact on EV SELPA | |
| b. EV SELPA SEIS Implementation Plan | |
| c. CDE Compliance Monitoring – March 2024 Annual Determination Letters | |

- d. EV SELPA Supporting Inclusive Practices
- e. EV SELPA Career Day
- f. World Down Syndrome Day

7. Action Items

- a. Approve EV SELPA SEIS Implementation Plan
- b. Annual Organizational Meeting
 - i. Adopt a Meeting Schedule for 2024-2025
 - ii. Elect by Majority Vote a Vice-Chairperson
 - iii. Provide the EVSELPA, in writing, the names of each Board Member's Alternate Voting Member for 2024-2025
 - iv. Receive from each Board Member verbal affirmation of their District's continued participation in the East Valley SELPA

8. Other

OTHER

- a. Next Meeting – May 22, 2024

9. Adjournment

ADJOURNMENT

APPROVAL OF MINUTES

East Valley SELPA Board of Directors Meeting February 21, 2024

Chief Administrative Officer Metheny is requesting approval from the Board of the East Valley SELPA for the minutes of the February 21, 2024 Board of Directors Meeting.

**EAST VALLEY SELPA BOARD OF DIRECTORS
MEETING MINUTES
February 21, 2024**

BOARD MEMBERS PRESENT:

Frank Miranda, Ed.D.	Colton Joint Unified
Cuauhtémoc Avila, Ed.D. – Alt Chairperson	Rialto Unified
Juan Cabral	Redlands Unified
Myrlene Pierre	SBCSS Student Services Division
Cali Binks	Yucaipa-Calimesa Joint Unified

SECRETARY TO THE BOARD PRESENT:

Patty Metheny, Ed.D.	East Valley SELPA
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BOARD MEMBERS ABSENT:

Ted Alejandre, Chairperson Superintendent	San Bernardino County Supt. Of Schools Rim of the World Unified
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ALTERNATE PRESENT:

Shannon Hansen	Rim of the World Unified
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ADMINISTRATION PRESENT:

Jennifer Brooksby	East Valley SELPA
Rick Homutoff, Ed.D.	East Valley SELPA
Andrea Tennyson	East Valley SELPA

1.0 CALL TO ORDER

Alternate Chairperson Avila called the meeting to order at 2:05 p.m. at the Dorothy Inghram Learning Center located at 670 E. Carnegie Drive, San Bernardino, CA 92408.

2.0 ROLL CALL AND ESTABLISHMENT OF QUORUM

Quorum was established.

3.0 APPROVAL OF AGENDA

A motion to approve the agenda was made by Member Pierre and seconded by Member Cabral. The motion carried unanimously.

4.0 COMMUNITY COMMENTS

There were no public comments.

5.0 APPROVAL OF MINUTES

A motion to approve the November 15, 2023, Meeting Minutes was made by Member Miranda and seconded by Alternate Member Hansen. The motion carried.

6.0 DISCUSSION ITEMS

a. EV SELPA Supporting Inclusive Practices Summit

Chief Administrative Officer Metheny shared the continuing work within the East Valley SELPA (EV SELPA) to support inclusive practices (SIP) highlighting the importance of Indicator 5 – Least Restrictive Environment within the state performance indicators for students with disabilities. She provided information on the indicators, each district’s performance, and each district’s Compliance and Improvement Monitoring Data.

CAO Metheny highlighted the next step in SELPA-wide and district level work to support inclusive practices. the East Valley SELPA United in Inclusion Summit on May 1, 2024, at the Riverside Convention Center. She described it as an opportunity to bring district partners together under the guidance of CDE SIP leaders to develop and support each district’s vision for inclusive practices based in the district’s culture and beliefs. Appropriate attendees were identified as superintendents, assistant superintendents, board members, parents, general and special education teachers as well as leaders. A keynote will be delivered by an individual with disabilities and Senator Ochoa-Bogh is tentatively scheduled to provide the closing remarks. A flyer with registration information was provided.

b. EV SELPA NonPublic School 2nd Quarter 2023-24 Reporting

Chief Administrative Officer Metheny presented the 2023-24 NPS 2nd Quarter Reporting where she reviewed all the program and fiscal information. She remarked there has been a decrease in cost proportionate to a decrease in students enrolled in NonPublic Schools and Residential Treatment Center and credited the work the districts have done developing district programs and bringing back students to district programs. Member Binks expressed a concern that the current rate of overidentifying students with disabilities may reverse this trend and lead to an increase of students placed in NonPublic Schools and RTCs. She highlighted the challenges faced in her district with student behavior as a result of the Covid pandemic school closures and the lack of opportunities for socialization particularly for younger children. A discussion around supporting teachers of younger children was held which included a recognition of the statewide work to enhance credentialing and education for teachers of younger children.

c. EV SELPA New IEP Vendor Selection Process

Chief Administrative Officer Metheny reported that Doug and Marlene Faucette owners of Faucette Micro Systems and creators of the EV SELPA WebIEP

announced in February 2023 their retirement effective June 30, 2024. As a result, the EV SELPA began the process of identifying a new IEP vendor for the EV SELPA in the summer of 2023. Chief Administrative Officer Metheny shared EV SELPA Program Manager Jennifer Brooksby has led this work.

Ms. Brooksby reviewed via a PowerPoint presentation the tasks and steps taken to identify the new IEP vendor. These included the identification of the potential vendors (i.e. SEIS and SIRAS), the development of the vendor selection committee, live vendor demonstrations; meetings with technology team members from SBCSS and two member districts, SELPA Administrators interviews; a test period of both systems with survey outcomes, and transition planning meetings with the Faucette Micro Systems team.

Board members discussed issues relevant to the selection. CAO Metheny explained there will be a dual agreement with Faucette Micro Systems (to complete the transition period) and an agreement with the newly selected vendor for 2024-2025. She also shared an implementation plan will be presented to the Board at the March 20, 2024, meeting and requested the Board members reserve July 12, 2024, on their calendars for a SELPA-wide site level administrators introduction to and training in the program selected.

Member Pierre applauded CAO Metheny and Program Manager Brooksby for their thorough and comprehensive work on the vendor selection. Member Binks requested a document to provide staff with information regarding the transition to the new vendor following the approval of the implementation plan.

7.0 ACTION ITEMS:

a. Approve EV SELPA IEP Vendor 2024-2025

Based on the information provided under item 6.c, Chief Administrative Officer Metheny recommended and requested the East Valley SELPA Board of Directors approve SEIS as the new IEP vendor for the East Valley SELPA. Motion to approve SEIS as the new EV SELPA IEP vendor was made by Member Binks and seconded by Member Cabral. The motion passed unanimously.

b. Approve Revised EV SELPA Regional Program Policy

Chief Administrative Officer Metheny requested the East Valley SELPA Board of Directors approve the Revised EV SELPA Regional Program Policy. Motion to approve the Revised EV SELPA Regional Program Policy was made by Member Binks and seconded by Member Miranda. The motion carried unanimously.

c. Identify EV SELPA Board of Directors FY 2024-2025 Budget Ad Hoc Committee Members

Chief Administrative Officer Metheny requested two volunteers to serve on the East Valley SELPA Budget Ad Hoc Committee for the FY 2024-2025. Member Binks and Member Miranda agreed to continue to serve in the Ad Hoc Committee. Motion to approve the Member Binks and Member Miranda as volunteers for the EV SELPA Board of Directors FY 2024-2025 Budget Ad Hoc

Committee was made by Member Cabral and seconded by Member Pierre. The motion carried unanimously.

8.0 OTHER: The next meeting will be on March 20, 2024. CAO Metheny remarked March is the annual organizational meeting and EV SELPA will provide a detailed implementation plan for SEIS at that time.

9.0 ADJOURNMENT: The regular meeting was adjourned at 3:14 p.m.

Submitted by:
Rosalva Contreras
EVSELPA Administrative Assistant

DISCUSSION ITEM

2023-24 SELPA Fund Cap Legislation

Chief Administrative Office Metheny will provide information about the amended California Education Code 56836.148 signed by Governor Newsom highlighting the requirement for 2023-2024.

California 2023-24 Enacted State Budget

Signed by Governor Newsom

Amended California Education Code 56836.148 to include:

(h) For the 2023–24 fiscal year, each SELPA shall, at a minimum, **allocate** special education funding to all of its member LEAs equal to the total sum of base grant funding, calculated pursuant to this section, **allocated to all of its member local educational agencies in the 2022–23 fiscal year multiplied by the sum of one plus the inflation factor...for the 2023–24 fiscal year, and then multiplied by the sum of one plus the percent change in funded average daily attendance of its member local educational agencies from the 2022–23 fiscal year to the 2023–24 fiscal year pursuant to Section 56836.144.**

(i) Nothing in this section shall prohibit a member local educational agency from allocating funds back to their special education local plan area for purposes of providing regionalized or other programmatic services.

EAST VALLEY SELPA



2023-24 SELPA Cap/Funding Level Requirement

A	B	C	D	E	F	G	H	I
LEA	2022-23 PRIOR YEAR FUNDED ADA	2023-24 P-1 CERT FUNDED ADA	+/- ADA (Column B - Column A)	Percent Change in ADA by LEA	\$820.00 per ADA 2022-23 P-2 Certified AB602 Base Grant Funding	\$887.40 per ADA 2023-24 P-1 Certified AB602 Base Grant Funding	8.22% 2022-23 P-2 Certified + COLA (Column F x (1+ 8.22%))	2023-24 Funding Requirement w/ADA Factor Applied (Column I x Column E)
COLTON JUSD	20,403.68	17,853.09	(2,550.59)	-12.5006%	16,731,017.60	15,842,903.48	18,106,307.25	15,842,903.48
REDLANDS USD	20,048.01	18,659.55	(1,388.46)	-6.9257%	16,439,368.20	16,558,559.31	17,790,684.27	16,558,559.31
RIALTO USD	24,126.10	21,797.20	(2,328.90)	-9.6530%	19,783,402.00	19,342,922.47	21,409,597.64	19,342,922.47
RIM OF THE WORLD	2,917.43	2,625.77	(291.66)	-9.9972%	2,392,292.60	2,330,118.80	2,588,939.05	2,330,118.80
YUCAIPA JUSD	8,393.97	7,841.54	(552.43)	-6.5813%	6,883,055.40	6,958,613.96	7,448,842.55	6,958,613.96
EV OPS	607.36	463.21	(144.15)	-23.7339%	498,035.20	411,054.41	538,973.69	411,054.41
Total	76,496.55	69,240.36	(7,256.19)	-9.4856%	62,727,171.00	61,444,172.43	67,883,344.46	61,444,172.43

DISCUSSION ITEM

EV SELPA SEIS Implementation Plan

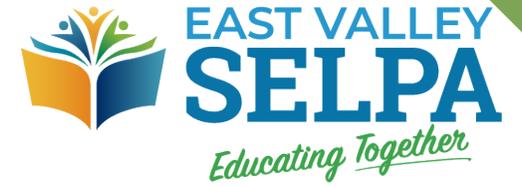
Chief Administrative Officer Metheny and Program Manager Jennifer Brooksby will present the SEIS Implementation Plan. This plan explains the timeline for each anticipated milestone towards the implementation of the new special education student information system.

EV SELPA SEIS Implementation Plan

EV SELPA Board of Directors
March 20, 2024

Components of the Plan

- Contracts/Agreements
- Professional Development
- Data Transfer/Data Load/Workflow
- Going Live with SEIS



Contracts/Agreements

Contracts/Agreements

EV SELPA

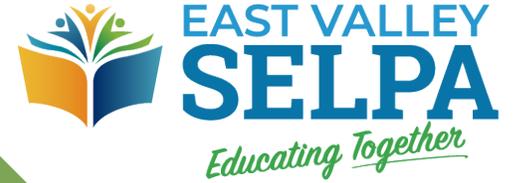
- SEIS
- WebIEP

Each Member District

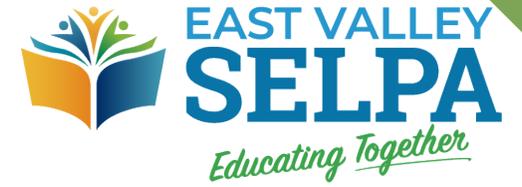
- SEIS – SIS & SEIS Data Integration

Timeline

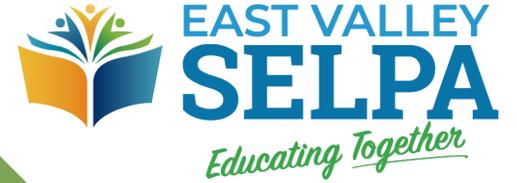
- March-May 2024



Professional Development



Professional Development



EV SELPA Provides

- Trainer of Trainers – April 22 or 24, 2024
- Special Education Admins & Data Techs/CALPADS Teams – July 23, 2024
- Site Leadership Teams – July 25 or 26, 2024
- CALPADS/SEIS Meetings – April & May 2024
- Weekly Tech & Program Office Hours – July through September 2024

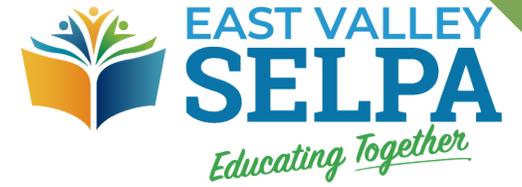
Each Member District Provides

- SEIS Users Trainings

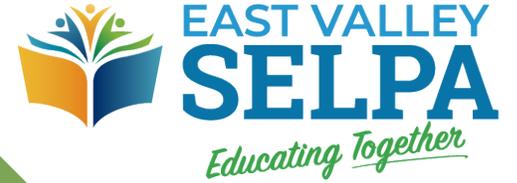
Timeline

- April - September 2024

Data Transfer/ Data Load



Data Transfer/ Data Load Workflow



EV SELPA

- Identify tasks and workflow with SEIS & WebIEP
- Provide tasks and timelines for completion of each
- Facilitate weekly training sessions
- Support district leadership and technicians in completing the tasks to meet deadlines
- Coordinating CALPADS and SEIS integration

Each Member District

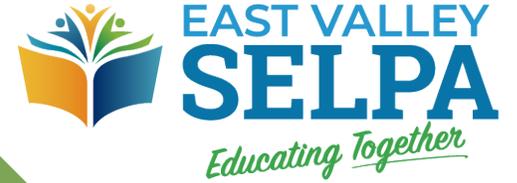
- Provide leadership to ensure tasks are completed by deadlines
- Complete each task by the deadline
- Attend weekly training sessions
- CALPADS staff ensure SIS integration with SEIS

Timeline

- May - July 2024



District Responsibilities - Data Transfer/ Data Load

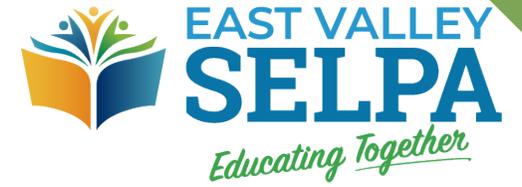


Tasks to complete for successful dataload

- Update Next School in WebDA before May 31st
- Update Future Grad in WebDA before May 31st
- Assist Sonya in messaging Case Carriers to close IEPs from May 15th – June 7th
- Establishing Caseloads before June 14th
- Data confirmation after July 14th

Complete EOY 3&4 in WebIEP

Data Confirmation in SEIS after July 14th



Crucial Workflow Dates

Required for SEIS use by July 16th

Crucial Workflow Dates

June 14 – July 15

- No IEPs held

June 7th

- IEPs filed to history

June 10th

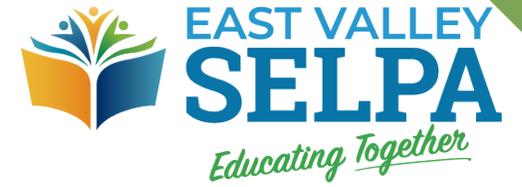
- Promote Utility run

June 14th

- Demographic Data

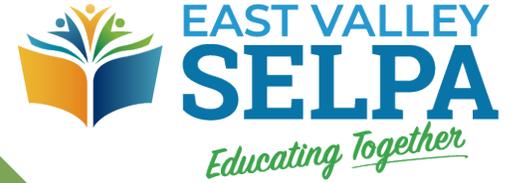
July 8th

- CALPADS Data and Goals



Going Live with SEIS

Going Live with SEIS



EV SELPA

- Work closely with SEIS & WebIEP
- Support district staff
- Troubleshoot challenges
- Staff weekly office hours

Each Member District

- Ensure all staff have received training, particularly new staff
- Plan extra time to write first few IEPs in SEIS
- Block extra time to facilitate IEPs in the Fall
- Become familiar with SEIS dashboard and monitoring tools to support compliance
- FLEXIBILITY

Timeline

- July - September 2024

DISCUSSION ITEM

CDE Compliance Monitoring – March 2024 Annual Determination Letters

Chief Administrative Officer Metheny will share information regarding the March 2024 Annual Determination Letters and the required compliance monitoring activities.



Monitoring and CALPADS Updates

March 2024

Shiyloh Duncan-Becerril, Associate Director
Special Education Division

CALIFORNIA DEPARTMENT OF EDUCATION

Tony Thurmond, State Superintendent of Public Instruction

The 2024 Monitoring Year

Compliance and Improvement Monitoring (CIM) Process

Continuing with CIM

March

Annual Determination
Letter

March-June

Connecting with TA
providers

July-September

Updating implementation
with CDE
Measure milestones

October-December

Review initial
implementation data

EV SELPA Member Districts Monitoring Levels 2022-23

Colton – Intensive Level 1

Redlands – Targeted Level 3

Rialto – Targeted Level 3

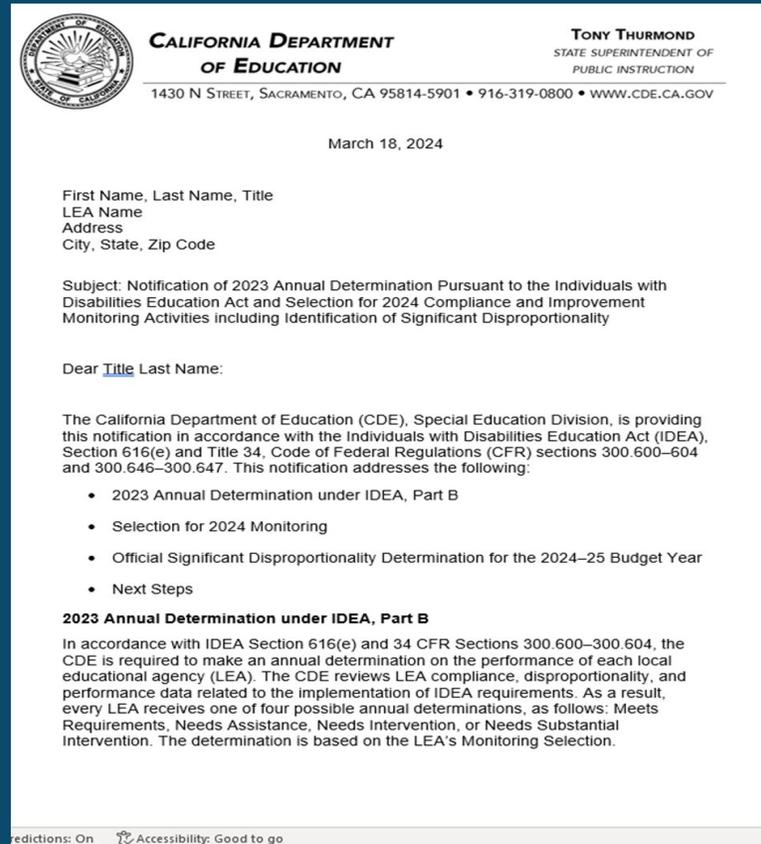
Rim of the World – Targeted Level 2

Yucaipa-Calimesa – Targeted Level 2

Annual Determination Letter 2023-2024

- Will be published on or around March 18
- Include Information on 4 Required Areas
 - Monitoring Tier and Level and Annual Determination for 2024 (NEW)
 - Timeline Compliance
 - Official Significant Disproportionality
- Small LEAs will be receiving a separate letter indicating ONE of the three things – Charters (Grove & CECA)
 - 1. Cohort A-Corrective Action or CIM Identification
 - 2. Cohort B-Selection starting in August of 2024
 - 3. Cohort C-Potential identification no action at this time

Districts will Receive Annual Determination Letters via Email



DISCUSSION ITEM

EV SELPA Supporting Inclusive Practices

Chief Administrative Officer Metheny will share information regarding the East Valley SELPA United In Inclusion Summit on May 1st, 2024 at the Riverside Convention Center.



EAST VALLEY
SELPA

Educating Together

EV SELPA & SIP PROUDLY PRESENT

UNITED IN INCLUSION

*A Leadership Summit to Collaborate,
Imagine, and Build the Future of
Inclusive Education*

**RIVERSIDE CONVENTION CENTER
WEDNESDAY, MAY 1, 2024**

CLICK HERE TO REGISTER

**Password:
EVSELPA**

- 8:00 Check-in and light refreshments
- 8:40 Opening keynote with Alycia Anderson
- 9:30 A Case for Inclusion
- 10:30 Cultural Beliefs
- 12:00 Lunch
- 1:00 Logic Models
- 2:30 Closing remarks

Casual attire that proudly represents your school and/or district is encouraged.

United in Inclusion Leadership Summit

May 1, 2024



**United in
Inclusion**

East Valley SELPA

Supporting Inclusive Practices 



Preliminary Survey



Designed to investigate experience with inclusive practices



Delves into the heart of why people hold certain beliefs around inclusive practices



SIP will analyze the data to create meaningful experiences for the Summit



Sample Questions



How do you define inclusive practices?

What is the “why” behind inclusive practices?

Describe experiences you have had, positive or negative, with inclusive practices.

What resources do you have to support inclusive practices and how are they beneficial?

Describe barriers you feel exist that limit inclusive practices for all students.

DISCUSSION ITEM

EV SELPA Career Day

Chief Administrative Office Metheny will share information about the 23rd Annual East Valley SELPA Career Day.



EAST VALLEY
SELPA

PRESENTS

BACK *to the*
FUTURE
Career Day

TUESDAY, APRIL 16, 2024

9:30AM - 2:00PM

@ THE DOROTHY INGRAM LEARNING CENTER
670 E CARNEGIE DRIVE, SAN BERNARDINO, CA 92408

FEATURING:

DJ BEATS MODE & MC DR. BETTERS

Exhibitors and Presentations on opportunities after
high school for students with disabilities



Workforce
SBCSS



EAST VALLEY
SELPA

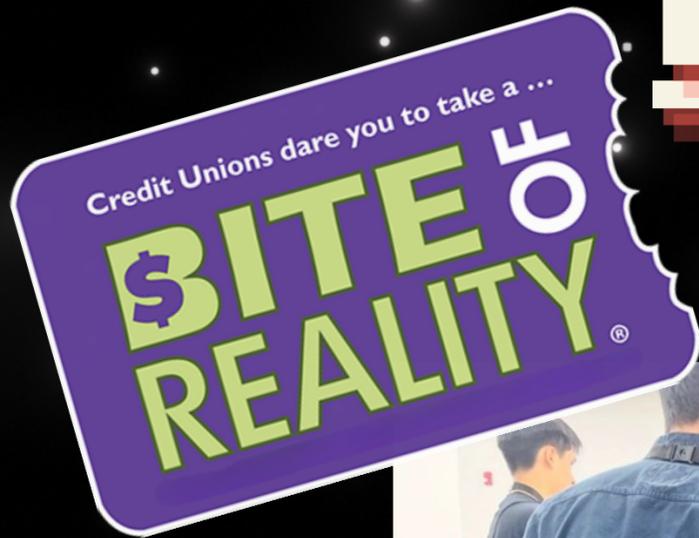
BACK *to the*
FUTURE

April 16th, 2024

475
Students

**32 Classes are
attending, including
12 Mod/Severe
Classes**

9 DIFFERENT WORKSHOP PRESENTATIONS





43

Exhibitors



DISCUSSION ITEM

World Down Syndrome Day

Chief Administrative Office Metheny will share information about the World Down Syndrome Day celebration on March 21st.

21 MARCH



WORLD
DOWN
SYNDROME
DAY

ACTION ITEM

Approve EV SELPA SEIS Implementation Plan

Chief Administrative Officer Metheny is presenting the East Valley SELPA SEIS implementation Plan for approval. This plan embodies a comprehensive schedule of activities, milestones and timelines to allow for the implementation of SEIS in the EV SELPA for the 2024-2025 school year.

ACTION ITEM

Annual Organizational Meeting

- i. Adopt a Meeting Schedule for 2024-2025

**2024/2025
East Valley SELPA
BOARD OF DIRECTORS MEETING SCHEDULE**

September 25, 2024

November 20, 2024

February 19, 2025

March 19, 2025

May 21, 2025

June 18, 2025

**All meetings will be held at 2:00 p.m.
at the Dorothy Ingrham Learning Center
Conference Room E
670 E. Carnegie Drive,
San Bernardino CA 92408
home of the
EAST VALLEY SELPA**
(Unless meetings must be held virtually)



ACTION ITEM

Annual Organizational Meeting

- ii. Elect by Majority of Vote a Vice-Chairperson

ACTION ITEM

Annual Organizational Meeting

- iii. Provide the EV SELPA, in writing, the names of each Board Member's Alternate Voting Member

ACTION ITEM

Annual Organizational Meeting

- iv. Receive from each Board Member verbal affirmation of their District's continued participation in the East Valley SELPA

OTHER

Next Meeting – May 22, 2024

2023/2024
East Valley SELPA
BOARD OF DIRECTORS MEETING SCHEDULE

September 20, 2023

November 15, 2023

February 21, 2024

March 20, 2024

May 22, 2024

June 12, 2024

All meetings will be held at 2:00 p.m.
at the Dorothy Ingrham Learning Center
Conference Room E
670 E. Carnegie Drive,
San Bernardino CA 92408
home of the
EAST VALLEY SELPA
(Unless meetings must be held virtually)

