

East Valley SELPA

Board of Directors

Meeting Agenda



February 24, 2021

EAST VALLEY SPECIAL EDUCATION LOCAL PLAN AREA
BOARD OF DIRECTORS

AGENDA

Wednesday, February 24, 2021
2:00 P.M.

Meeting to be held at:
670 E. Carnegie Drive
San Bernardino, CA 92408
<https://sbcss-net.zoom.us/j/95727384263?pwd=OWVja05qNllxZGxyVmN5MnJGeUh0QT09>

NOTE: Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board of Directors meeting, should contact Patty Metheny in writing at the address identified above. Notification 48 hours prior to the meeting will enable the East Valley SELPA to make reasonable arrangements to ensure accessibility to this meeting.

- | | |
|--|---|
| 1. <u>Open Session – Call to Order</u> | <u>OPEN SESSION</u> |
| 2. <u>Roll Call and Establishment of Quorum</u> | <u>ESTABLISHMENT
OF QUORUM</u> |
| 3. <u>Approval of Agenda</u> | <u>APPROVAL OF
AGENDA</u> |
| 4. <u>Community Comments</u> | <u>COMMUNITY
COMMENTS</u> |
| 5. <u>Approval of Minutes</u> | <u>APPROVAL OF
MINUTES</u> |
| 6. <u>Discussion Items</u> | <u>DISCUSSION
ITEMS</u> |
| a) EV SELPA ADR COVID-19 Team Presentation | |
| 7. <u>Action Item</u> | |
| a.) Reschedule EV SELPA Board of Directors Annual Organizational Meeting to May 19, 2021 | |
| b.) Cancel March 24, 2021 EV SELPA Board of Directors Meeting | |

c.) Identify EV SELPA Board of Directors FY 2021-2022 Budget Ad Hoc Committee Members

8. **Other**

OTHER

a. Next Meeting –

9. **Adjournment**

ADJOURNMENT

APPROVAL OF MINUTES

East Valley SELPA Board of Directors Meeting
November 18, 2020

Administrator Metheny is requesting approval from the Board of the East Valley SELPA for approval of the November 18, 2020 Board of Directors Meeting.

**EAST VALLEY SELPA BOARD OF DIRECTORS
MEETING MINUTES
November 18, 2020**

BOARD MEMBERS PRESENT:

Ted Alejandre, Chairperson
Dr. Cuauhtémoc Avila
Mauricio Arellano
Michelle Murphy
Myrlene Pierre
Cali Binks

San Bernardino County Supt. Of Schools
Rialto Unified
Redlands Joint Unified
Rim of the World Unified
SBCSS Student Services Division
Yucaipa-Calimesa Joint Unified

BOARD MEMBERS ABSENT:

Frank Miranda, Ed.D.

Colton Joint Unified

ADMINISTRATION PRESENT:

Dr. Patty Metheny
Andrea Tennyson
Anne-Marie Foley
Dr. Dennis Doyle
Bridgette Ealy

East Valley SELPA
East Valley SELPA
East Valley SELPA
Consultant
Rialto USD

1.0 CALL TO ORDER

Chairperson Alejandre called the meeting to order at 2:00 p.m. via Zoom.

2.0 ROLL CALL AND ESTABLISHMENT OF QUORUM

Quorum was established.

3.0 APPROVAL OF AGENDA

A motion to approve agenda was made by Member Avila and seconded by Member Murphy. The motion carried unanimously.

4.0 COMMUNITY COMMENTS

There were no public comments.

5.0 APPROVAL OF MINUTES

A motion to approve the September 16, 2020 Meeting Minutes was made by Member

Arellano and seconded by Member Murphy. The motion carried.

6.0 DISCUSSION ITEMS

a. 2020-2021 EV SELPA 1st Interim Budgets

Administrator Metheny and Consultant Tennyson reviewed the 1st Interim EV SELPA Budgets. The Regionalized Services/Program Specialists budget was revised to align with the new California Department of Education (CDE) template which reflects more special education funding than provided when the budget was developed. The Low Incidence Materials and Equipment budget also reflects additional funds provided by CDE with 15% of the total low incidence funds remaining at the SELPA for the purchase, inventory and maintenance of equipment and materials, and 85% allocated to each district based on low incident disabilities pupil counts. The Regional Behavioral Health Counselors budget was revised to reflect a decrease in the number of students served in the school setting and an increase in the number residential referrals. The Regional Program Oversight of Residential Mental Health budget was revised for this same reason. The Occupational Therapy budget was revised to reflect an increase in the number of contract agency staff required due to an increase in the number of referrals from districts.

7.0 ACTION ITEMS:

a. Approve Revised EV SELPA Regional Programs & Program Transfer Policy and Procedures

Administrator Metheny recommended Board approval for the Revised EV SELPA Regional Programs & Program Transfer Policy & Procedures. The policy has been revised to extend the timelines to allow more time during the preparation year and comply with state laws and regulations. Motion to approve the EV SELPA Regional Programs & Program Transfer Policy & Procedures was made by Member Almendarez and seconded by Member Binks. The motion carried unanimously.

b. Approve 2021-2022 Rialto USD Regional Program Transfer Request

Administrator Metheny presented for Board approval the 2021-2022 Rialto USD Regional Program Transfer Request. The transfer of seven students FY 2020-2021 and 23 students during the FY 2021-2022 was reviewed by Administrator Metheny, Rialto USD Lead Agent Bridgette Ealy and Consultant Dr. Dennis Doyle. Motion to approve the 2021-2022 Rialto USD Regional Program Transfer Request was made by Member Arellano and seconded by Member Murphy. The motion carried unanimously.

c. Approve Updated EV SELPA Fiscal Allocation Plan

Administrator Metheny presented for Board approval the EV SELPA Fiscal Allocation Plan revised to align with the EV SELPA Local Plan approved by the EV SELPA Board of Directors in May 2020 and certified by CDE in June 2020. This plan was presented for Board review on September 16, 2020. Motion to approve the revised EV SELPA Fiscal Allocation Plan was made

by Member Avila and seconded by Member Murphy. The motion carried unanimously.

d. Approve Low Incidence Equipment for Surplus/Disposal

Administrator Metheny recommended the Board approve identified low incidence equipment for surplus/disposal. A list of items was provided to SELPAs statewide earlier in the year to ascertain any need for the items. Several local SELPAs did acquire the items. The remainder of the items were deemed obsolete or beyond repair. Board approval for disposal of these items is a California education code requirement. Motion to approve the surplus/disposal of low incidence equipment was made by Member Avila and seconded by Member Murphy. The motion carried unanimously.

e. Approve 2020-2021 Interagency Agreements

Administrator Metheny recommended the Board approve the 2020-2021 Interagency Agreements with California Children's Services and the Inland Regional Center. The annual establishment of interagency agreements such as these are a function of a SELPA as established by CDE. A motion to approve the 2020-2021 Interagency Agreements was made by Member Avila and seconded by Member Murphy. The motion carried unanimously.

8.0 OTHER: The next meeting will be February 24, 2021.

9.0 ADJOURNMENT: Motion to adjourn was made by Member Murphy and seconded by Member Binks. The regular meeting was adjourned at 2:33 p.m.

Submitted by:
Rosalva Contreras
EVSELPA Administrative Assistant

DISCUSSION ITEM

EV SELPA ADR COVID-19 Team Presentation

Administrator Metheny and the EV SELPA ADR COVID-19 Team will provide information on the grant and the work of the Team.

ADR COVID19 Grant

“Special Education ADR Connections”

East Valley SELPA Board of Directors

February 24, 2021



EV SELPA ADR COVID-19 Team Members



Patty Metheny, Ed.D. - SELPA Administrator, Grant Administrator

David Dowling, JD, MDR - Consultant

Jessica Lascano - Consultant

Jennifer Brooksby - Consultant

Chloe Pearson - Student Worker

Background



- ❑ Funds to support LEAs in resolving disputes related to the disruption in services and supports caused by COVID-19
 - ❑ **\$8.6 million**
 - ❑ Specific data collection requirements
- ❑ East Valley SELPA ADR COVID-19 planning team
 - ❑ Application with EV SELPA COVID-19 plan (October 2020)
 - ❑ Multi-faceted approach
- ❑ East Valley SELPA awarded \$85,000+ (November 2020)
 - ❑ July 1, 2020-September 30, 2022
 - ❑ Still awaiting distribution of funds
- ❑ Formation of the EV SELPA ADR COVID-19 Team (December 2020)

EV SELPA ADR COVID19 Team

Mission Statement



SPECIAL EDUCATION
ADR
CONNECTIONS

Connecting & Collaborating
with the Community to
Create Relationships of
Trust

EV SELPA ADR COVID-19 Plan: Three Facets



1 Prevention

Create social media presence to infuse positive special education content into the online community

2 Handling Disagreement

Manage disagreements through technical advisors and coaches. Develop parent-to-parent and teacher-to-parent assistance options to support those parents who do not feel their voice is heard.

3 Managing Conflict

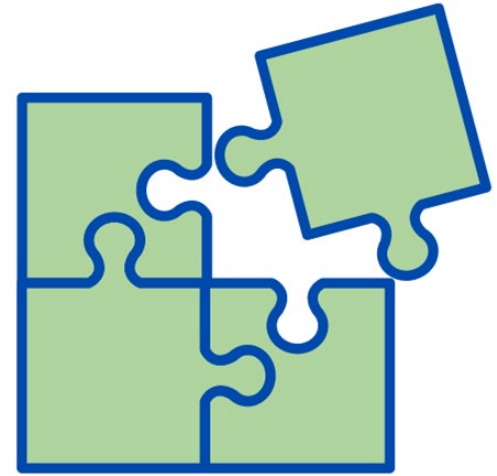
ADR Cadre members as well as consultants and professional mediators will support districts working with the most challenging cases arising from distance learning.

Prevention



2020 -2021 Focus

- ❑ Create a positive social media presence
- ❑ Increase parent and family engagement
- ❑ Expand district staff members' use of ADR strategies



Using Social Media Tools



**Connecting &
Collaborating
with the
Community to
Create
Relationships
of Trust**

Special Education ADR Connections

Where to Find Us

- **Twitter:** @ADRConnections
- **Snapchat:** @SpEdADRConnect
- **Youtube:** @SpecialEducationADRConnections
- **Instagram:** @SpecialEducationADRConnections
- **TikTok:** @SpEdADRConnections
- **Facebook Page:** Special Education ADR Connections

Scan Me

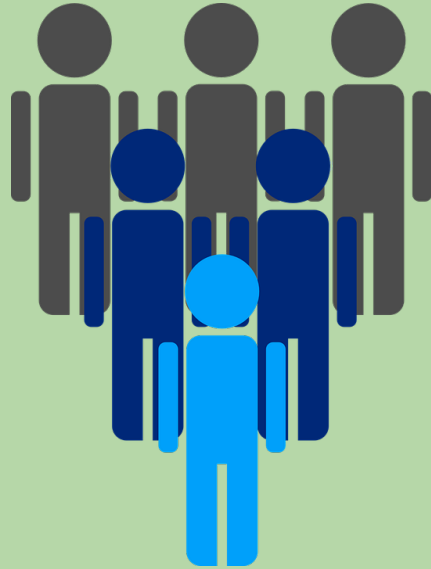


Follow us

Shout us out

Advertise this flyer

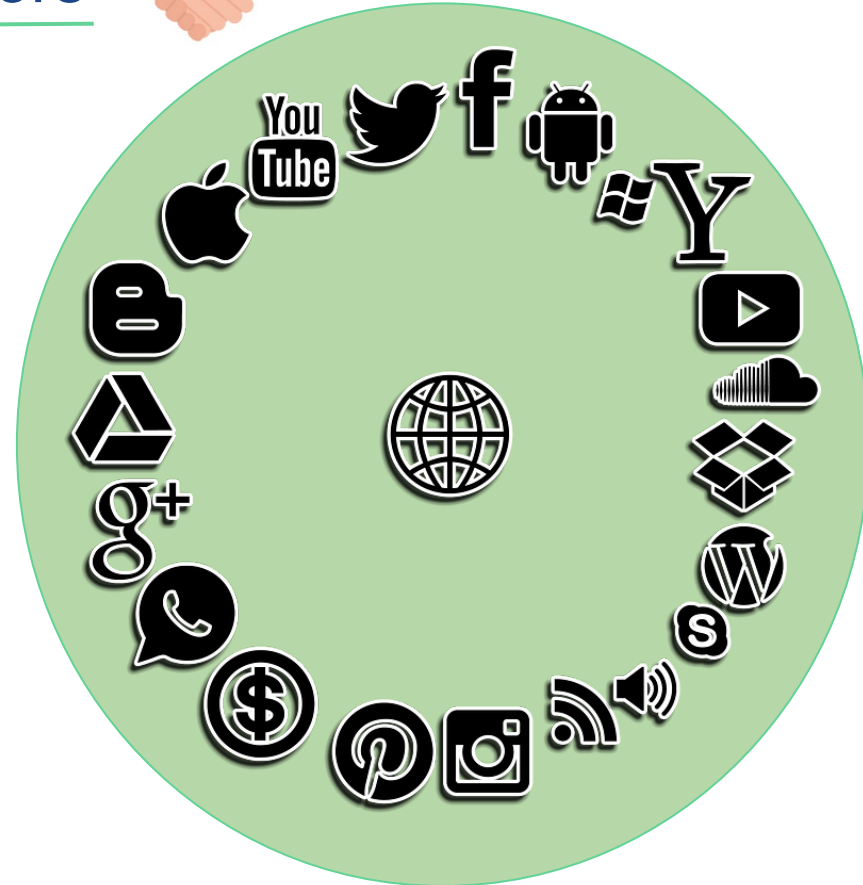
Social Media Ambassadors



Role of Social Media Ambassadors



- ☐ Direct people to our social media pages
 - ☐ Follow us
 - ☐ Tag us
 - ☐ Share us
 - ☐ Like us
 - ☐ Shout us out
 - ☐ Hashtags
 - ☐ Share our flyer



Handling Disagreement

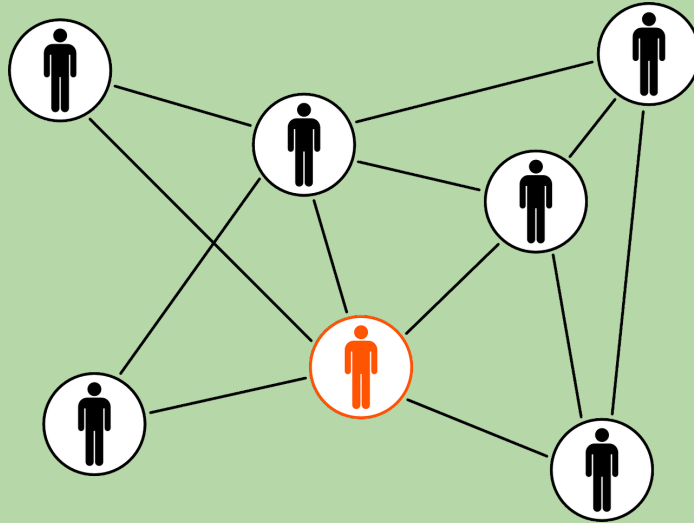


2020 -2021 Focus

- ☐ Parent-to-Parent Assistance (training)
- ☐ Community Advisory Committee
- ☐ Parent Advisory Committee leaders
- ☐ Family Engagement Team



Recruiting Parents



Helping to Recruit Parents



- ☐ Already planned parent meetings
- ☐ Schedule new parent meetings
 - ☐ School site level
 - ☐ PTA
- ☐ Family engagement liaison



Managing Conflict



2020 -2021 Focus

- ❑ EV-SELPA ADR Cadre and IEP Team Facilitation
- ❑ Professional Mediators



Interfacing with current EV SELPA ADR CADRE





Data Collection and Reporting

Program and Fiscal

Collecting Program Data



Why?

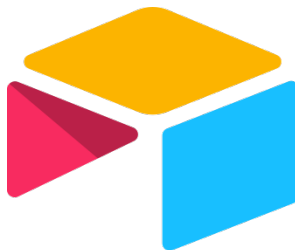
- ❑ CDE and the governor require a data report by April 1, 2021 that includes the following:
 - ❑ Number of cases mediated through alternative dispute resolution services.
 - ❑ Number of cases totally resolved by agreement.
 - ❑ Number of cases refusing alternative dispute resolution services and requesting due process.
 - ❑ A list of issues that generated the requests for dispute resolution services.
 - ❑ Any recommendations for amending IEP documents as a result of COVID-19

Collecting Program Data



How? (The Big Picture)

- ❑ A data collection form was disseminated to East Valley SELPA districts.
- ❑ Submissions will be collected via Airtable.
- ❑ Airtable will organize and summarize data accordingly.



Collecting Program Data



How? (The Details)

- ☐ District level survey
 - ☐ February 12-26
- ☐ SELPA aggregates survey data and provides for district
 - ☐ March 1-5
- ☐ District enters data provided by SELPA and additional required data in EV SELPA ADR COVID-19 CDE Reporting Form
 - ☐ March 8-19
- ☐ SELPA provides data to CDE
 - ☐ By March 31st

Final Thoughts



☐ We are grateful for your commitment to ADR.

☐ Thank you for your time!



ACTION ITEM

Reschedule EV SELPA Board of Directors Annual Organizational Meeting to May 19, 2021

Administrator Metheny is requesting approval to reschedule the Annual Organizational Meeting from March 24, 2021 to May 19, 2021. The EV SELPA Board of Directors March meeting is traditionally known as the Annual Organizational Meeting.

ACTION ITEM

Cancel March 24, 2021 EV SELPA Board of Directors Meeting

Administrator Metheny is requesting approval to cancel the EV SELPA Board of Directors meeting scheduled for March 24, 2021.

**2020/2021
East Valley SELPA
BOARD OF DIRECTORS MEETING SCHEDULE**

September 16, 2020

November 18, 2020

February 24, 2021

~~March 24, 2021~~

May 19, 2021

June 16, 2021

**All meetings will be held at 2:00 p.m. at the
Dorothy Ingrham Learning Center
670 E. Carnegie Drive,
San Bernardino CA 92408
home of the
EAST VALLEY SELPA**

ACTION ITEM

EV SELPA Finance FY 2021-2022 Budget Ad Hoc Committee

Two volunteers are requested to meet with Administrator Metheny and Consultant Tennyson to review the 2021-2022 East Valley SELPA budget. The ad hoc committee will make their recommendations regarding the budget at the May 19, 2021 Board of Directors Meeting.